

# FAIRFIELD COMMUNITY SCHOOL DISTRICT BOARD OF DIRECTORS MEETING

Monday, October 13, 2008  
Regular Meeting, A. C. T. Center

1. CALL TO ORDER – The meeting was called to order at 7:00 pm by President Gail Miller.
  - A. Roll Call – Board members present: Bob Waugh, Sheila Clements, Judy Kunkle, Doug Flournoy, Ralph Messerli, Margaret Dwyer, and Gail Miller. Absent: None.
  - B. Do any Board members or other persons not already on the agenda have anything to add at this time? (I) Additions and changes noted: add B.5 under New Business, Special Education Associate at Libertyville; B.3 under New Business, adjust to show contract end dates; add #5 under Board Reports, ABLE Training.
    1. Approval of the Agenda as Printed and/or with Additions (A) – Dwyer made a motion to approve the agenda as printed with additions, seconded by Kunkle. Voice vote carried, all ayes.
  - C. Consent Agenda (A) – Clements noted that the minutes for September 22, 2008 should be amended to show that she was not present at that meeting. Kunkle moved to approve the consent agenda as presented and corrected. Seconded by Messerli. Voice vote carried, all ayes.
    1. Approval of Minutes
      - a. September 15, 2008, 7:00 p.m., Regular Board Meeting
      - b. September 22, 2008, 7:00 p.m., Board Work Session
      - c. September 24, 2008, 6:00 p.m., Board/Administrative Team Work Session
    2. Approval of Bills
      - a. Secretary Bills
      - b. Board Bills
      - c. Activity Fund Bills
      - d. Two Additional Teachers for Freshman Orientation Payment
    3. Monthly Financial Report
    4. Certified Annual Report (CAR) 2007-2008
    5. Open Enrollment

6. Student Discipline

7. November Calendar of Events

D. Celebrations – The following were noted:

1. Carol Wells, Libertyville Elementary Teacher, Selected as One of Five Finalists for 2009 Elementary Teacher of the Year
2. Michelle Higgins, Fairfield High School Math Teacher, Received Wal-Mart Teacher of the Year Award
3. Brad Rose, Activities Director, Cited for Leadership by National Interscholastic Athletic Administrators Association

## 2. PUBLIC PARTICIPATION

A. Statements from Audience (opportunity for persons not already on the agenda to address the Board) – None.

3. ADMINISTRATIVE REPORTS (I) – The board heard the following monthly reports:

A. Superintendent – Don Achelpohl

1. Art Work on Display from Fairfield High School
2. Certified Enrollment Count
3. Finance
4. Administrative Job Descriptions
5. Dual Enrollment Tuition Reimbursement

B. Curriculum Director – Marci Dunlap

1. Technical Writing Curriculum
2. Vertical and Reconsideration Committees

C. Director of Auxiliary Services – Fred McElwee

1. Update on Pence Elevator Project
2. Update on Transportation Appeal
3. Inactive Lunch Accounts Balances

D. Middle School Principal – Mike Dailey

E. Elementary Principals – represented by Joe Carr

F. High School Principal – Tom Voorhees

#### 4. OLD BUSINESS

- A. Committee Reports (I) – Reports were reviewed, no action necessary.
- B. To Approve Reimbursement of 2007-2008 Community College Dual Enrolled Tuition (A) – Dwyer moved to authorize reimbursement for the dual enrollment tuition paid by parents/students during the 2007-2008 school year up to \$39,321. Seconded by Flournoy. Voice vote carried, all ayes.
- C. Approve Pay Application for Pence Elementary Elevator Project (A) – Kunkle moved, seconded by Flournoy, to approve the certificate for payment, application no. 5 for the Pence Elementary elevator project. Voice vote carried, all ayes.
- D. Approve Change Order for Fueling Station Oversight (A) – Kunkle moved, seconded by Clements, to approve the Seneca change order for the tier 1 site investigation of the fueling station for a cost of \$5,105. Voice vote carried, all ayes.
- E. Adopt Board Goals and Indicators for 2008-2009 (A) – Kunkle moved, seconded by Clements, to approve the Board Goals and Indicators as presented. The board discussed their intentions to each attend one night of parent/teacher conferences during the last week of October. Voice vote carried, all ayes.
- F. Review of Mission Statement (I/A) – It was decided that this topic would be discussed at a future work session. The board asked the superintendent to obtain input from the administrative team. No action taken.
- G. Board Assessment of Meetings and Board's Effectiveness (I) – The superintendent distributed an assessment tool to each board member, asking them to have them returned by the end of the week. No action necessary.
- H. Approve Lease for Roosevelt Pre-K Facility with City of Fairfield – Clements moved, seconded by Dwyer, to approve the preschool lease agreement with the City of Fairfield. Voice vote carried, all ayes.

#### 5. NEW BUSINESS

- A. Retirements (A)
  - 1. Accept Retirement Resignation from Stanley Kroll, District Electrician, Effective June 30, 2009 - Messerli moved, seconded by Flournoy, to accept the resignation of Stanley Kroll as district electrician effective June 30, 2009. Voice vote carried, all ayes.

- B. Hires (A)
1. Special Education Associate at Washington Elementary School – Clements moved, seconded by Dwyer, to hire Deb Martin as a special education associate at Washington Elementary. Voice vote carried, all ayes (Flournoy not in the room at the time).
  2. Special Education Associate at Roosevelt Pre-K – Dwyer moved, seconded by Clements, to hire Jennifer McLain to work as a special needs associate in the park and rec preschool. Voice vote carried, all ayes (Flournoy not in the room at the time).
  3. Approve High School Winter Sports Coaching Contracts – Dwyer moved, seconded by Clements, to issue high school coaching contracts for winter sports as presented. Voice vote carried, all ayes.
  4. Approve Middle School Winter Sports Coaching – Clements moved, seconded by Kunkle, to issue middle school coaching contracts for winter sports as presented. Voice vote carried, all ayes.
  5. Special Education Associate at Libertyville Elementary – Dwyer moved, seconded by Kunkle, to hire Judy McClaran as a classroom associate at Libertyville Elementary. Voice vote carried, all ayes.
- C. Depository Authorization (A) – Dwyer moved, seconded by Kunkle, to approve Bank Depository Agreements as presented with Iowa State Bank, First National Bank, and Libertyville Savings Bank. Voice vote carried, all ayes.
- D. Approve Salary Advancements for Educational Attainment (A) – Messerli moved, seconded by Clements, to approve the salary advancements for certified teachers as presented. Voice vote carried, all ayes.
- E. Adopt Resolution to Congress to Renew the Elementary Secondary Education Act (A) – Kunkle moved, seconded by Flournoy, to adopt a resolution as presented to encourage Congress to fundamentally reframe the Elementary Secondary Education Act, to target low-income and minority children, link the present 93 disconnected programs, support the accountable programs established, and allow easy accessibility to the programs. Voice vote carried, all ayes.
- F. Approve Contract for Transportation Services with Ottumwa 10-15 Transit (A) – Flournoy moved, seconded by Dwyer, to approve a contract for transportation services for special needs students with Ottumwa 10-15 Transit. Voice vote carried, all ayes.
- G. Approve Reconsideration and Vertical Team Committees (A) – Kunkle moved, seconded by Clements, to approve membership for the Reconsideration Committee and for the Vertical Team as presented and

with Jeri Kunkle's and Ralph Messerli's names added to the list for Vertical Team. Voice vote carried, all ayes.

H. Approve Curriculum for Technical Writing beginning 2009-2010 School Year (A) – Waugh moved, seconded by Dwyer, to approve the district curriculum for Technical Writing for the 2009-10 school year. Voice vote carried, all ayes.

I. Seniors requesting Early Graduation (A) – Dwyer moved, seconded by Kunkle, to permit early graduation as per Board Policy 505.6 for students as presented upon completion of receiving passing grades and meeting minimum graduation requirements at the end of the first semester of the 2008-09 school year. Voice vote carried, all ayes.

6. BOARD REPORTS – the board discussed the following topics:

A. President (I)

1. Board Committee Appointments – Waugh moved, seconded by Flournoy, to approve the list of board committee appointments. Voice vote carried, all ayes.
2. 2008 School Board Officers Workshop – October 28
3. Iowa Association of School Board's Fall Conference – November 19, 20, and 21.
4. National Association of School Board's Spring Conference – April 4-7, 2009.
5. ABLE training – November 5, 2008 in Mt Pleasant.

7. ADJOURNMENT – Messerli moved, seconded by Kunkle, to adjourn the meeting at 9:08 pm. Voice vote carried, all ayes.

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Kimberly Sheets, Board Secretary

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Gail Miller, Board President