

AGENDA - REGULAR PUBLIC MEETING

JULY 13, 2015

1. Call to Order
2. Salute to the Flag
3. **Fire Emergency Announcement:** In accordance with N.J.A.C. 5:70-3.1, please note that the fire/emergency exit is located to the left as you leave the Board Conference room. If that exit is blocked, proceed through the Board Office to the rear fire exit.
4. Roll Call
5. Presiding Officer's Meeting Notice Statement
6. Public Hearing on Meeting Agenda
7. President's Report/Correspondence
8. Superintendent's Report
9. Superintendent's Semi-Annual H.I.B. and Violence, Vandalism, and Substance Abuse Reporting
10. Board Secretary's Report
11. Committee Reports
12. Board Discussion and Formal Action on Agenda Business
 - Board Operations
 - Human Resources
 - Physical Resources
 - Finance & Budget
13. Public Hearing on Other Than Meeting Agenda
14. Unfinished Business
15. New Business
16. Adjournment

Please Note: It may be necessary, from time to time, to remove or make changes in a motion(s) between the time this agenda is prepared and when the Board takes action. This will be accomplished by a removal or change in the motion and noted on the Errata and Change sheet, or will be announced by the Board President at the start of the meeting.

I. BOARD OPERATIONS/POLICY
Mr. Kurt Linder

JULY 13, 2015

Any Board member who takes exception to any of the following listed actions under the category of Board Operations/Policy may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Board Operations/Policy actions of the Board, as recommended by the Superintendent, number 1 through 3 be approved.

Roll Call:

1. that the Board approve and adopt the following schedule listed below:

The Board resolves to meet, in executive (Non-Public) session, on the dates and for the purposes listed on the schedule. The minutes of these sessions will be disclosed to the public when the need for confidentiality no longer exists. Formal action may be taken by the Board at any public meeting, including Work Sessions.

Date	Time	Location	Type	Agenda
7/13/2015	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business
8/17/2015	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business
9/9/2015 (Wednesday)	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business

2. that the Board approve the minutes and attachments of the June 24, 2015 Regular Public Meeting and Executive Session I. **(attached)**
3. that the Board acknowledge/accept the Semi-Annual District Reporting of H.I.B. and Violence, Vandalism, and Substance Abuse for the 2014-2015 School Year, as presented by the Chief School Administrator, Danielle Da Giau.

II. HUMAN RESOURCES
Ms. Nicole Gray

JULY 13, 2015

Any Board member who takes exception to any of the following listed actions under the category of Human Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Human Resource actions of the Board, as recommended by the Superintendent, number 1 through 6 be approved.

Roll Call:

1. that the Board approve the re-employment of the following non-guide employee for the period July 1, 2015 through June 30, 2016:

Name	Assignment
Budanskaya, Tatyana	IT Coordinator

2. that the Board approve the 2015-2016 Employment Agreement for Justin O’Neill, Principal of the Charles DeWolf Middle School.
3. that the Board rescind motion #105 (4/13/15) and approve the revised leave for Helen Park as follows:

Teacher/Assignment	Dates	Reason
Park, Helen/ Grade 5 Language Arts & Grade 7 Writing	3/25/2015 – 6/20/2015	Presumptive Period of Disability (Pre-birth) with pay & health benefits
	6/21/2015 – 6/26/2015	Presumptive Period of Disability (Post-birth) with pay & health benefits
	6/27/2015 – 11/23/2015	Unpaid Leave/with health benefits (FMLA and Family Leave Act)

EXPLANATION: Ms. Park gave birth on June 20, 2015.

4. that the Board approve the following course approval:

Teacher	Course	Credits	Type	School	Dates
Clark, Doris	Lifespan Development CPS 667 070	3	Standard	Caldwell University	8/31/2015-12/13/2015

5. that the Board approve Lisa Carbaugh as an out-of-district aide for student #494 in her extended school year program at a rate of \$15/hour for the period 7/6/2015-7/31/2015.
6. that the Board ratify the appointment of Special Education/504 Aides (no health benefits) for the 2015-2016 school year. **(attached)**

IV. PHYSICAL RESOURCES
Ms. Nicole Gray

JULY 13, 2015

Any Board member who takes exception to any of the following listed actions under the category of Physical Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Physical Resources actions of the Board, as recommended by the Superintendent, number 1 through 1 be approved.

Roll Call:

1. that the Board approve the facilities request from the Old Tappan PTO to use the Gym and All-Purpose Room at the T. Baldwin Demarest Elementary School for the Book Fair on 9/16/2015 and 9/17/2015.

V. FINANCE & BUDGET
Ms. Lorraine Hliboki

JULY 13, 2015

Any Board member who takes exception to any of the following listed actions under the Category of Finance & Budget may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Finance & Budget actions of the Board, as recommended by the Superintendent, number 1 through 11 be approved.

Roll Call:

1. that the Board approve payment of the following vendor bill list (as detailed in the list attached to the agenda of this meeting), including adjustments to previously approved bill payments. The School Business Administrator/ Board Secretary is authorized to release the warrants for payments of **supplemental June, 2015** bills that required payment between the June 24, 2015 and June 30, 2015 Old Tappan Board of Education meetings, in the amount of **\$837.65** for the current expense. **(attached)**
2. that the Board approve payment of the following vendor bill list (as detailed in the list attached to the agenda of this meeting), including adjustments to previously approved bill payments. The School Business Administrator/ Board Secretary is authorized to release the warrants for payments of **additional June, 2015** bills in the amount of **\$128,660.28** for the current expense. **(attached)**
3. that the Board approve payment of the following vendor bill list (as detailed in the list attached to the agenda of this meeting), including adjustments to previously approved bill payments. The School Business Administrator/ Board Secretary is authorized to release the warrants for payments of **July, 2015** bills in the amount of **\$298,923.56** for the current expense. **(attached)**
4. that the Board approve the payment of the **supplemental year end** payroll. The School Business Administrator/Board Secretary is authorized to release the warrant for the payroll of **\$124,661.34** for the month of **June, 2015**.
5. that the Board approve the **June, 2015** Transfers. **(attached)**
6. that the Board approve the following resolution:

Pursuant to N.J.A.C. 6:20-2.13(d), the Board Secretary certifies for the month of **June , 2015** no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education in the 2014-2015 school district budget pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. **(see Account Totals Report)**

Douglas Barrett
Board Secretary

Date

7. that the Board approve an agreement between Janet Lobsenz, JSL Consulting, and the Board for maintenance of the Old Tappan Policy and Regulations Manual for 2015- 2016.
8. that the Board approve the following resolution increasing the bid threshold and appointing a Qualified Agent:

WHEREAS,	Douglas Barrett, School Business Administrator/Board Secretary, possesses a qualified purchasing agent (QPA) certificate; and
WHEREAS,	the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3(b), on July 1, 2015, has increased the bid threshold amount for the school districts with purchasing agents who possess qualified purchasing agent certificates, from \$36,000 to \$40,000; and now, therefore be it
RESOLVED,	That the Old Tappan Board of Education, pursuant to N.J.S.A. 18A:18A-3(a) and N.J.A.C 5:34-5.4, establishes and sets the bid threshold amount of \$40,000 for the board of education, and further authorizes Douglas Barrett, the School Business Administrator/Board Secretary, to award contracts, in full accordance with N.J.S.A. 18A:18A-3(a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

9. that the Board approve the District's participation in the Middlesex Regional Educational Services Commission's (MRESC) cooperative purchasing of electric services through the MRESC cooperative pricing system.
10. that the Board authorize payment of special educational tuition and/or transportation for the following pupil for the **2015 summer** session:

Student	Facility Location	Tuition	Transportation
494	Closter (Hillside School)	\$900	To be determined

11. that the Board authorize Douglas Barrett, School Business Administrator/Board Secretary, to approve payment for the following bills:

Direct Energy
 Rockland Electric
 United Water
 X-Tel Communications

EXPLANTION: As the next scheduled Board Meeting is August 17, 2015, there are certain bills that must be paid to avoid penalty or disruption of essential services.

RESOLUTION

WHEREAS, Chapter 231 of the Public Laws of 1975 known as the "Open Public Meetings Act" and also known as the "Sunshine Law" permits the holding of a private meeting to which the public is not invited for the purpose of permitting the discussion of various exempted matters after the adoption of a Resolution setting forth the general nature of the subject matter to be discussed, and as precisely as possible, the time when the circumstances under which the discussion conducted in the closed session can be disclosed to the public.

NOW, THEREFORE, BE IT RESOLVED that the Old Tappan Board of Education convene at the time and place hereinafter set forth for a private executive session to which the public is not invited to discuss the following general subject matters:

1. Matters which are confidential by federal law, state statute or rule of court.
2. Matters in which the release of information would impair a right to receive United States Government funds.
3. Matters which would constitute an unwarranted invasion of individual privacy.
4. Matters involving any collective bargaining agreement, the terms and conditions proposed for inclusion and the negotiation of same.
5. Matters involving the purchase, lease or acquisition of property with public funds, the setting of banking rates or investment of public funds where the public's interest could be adversely affected.
6. Matters involving tactics and techniques used for protecting the safety and property of the public, as well as investigations of violations or possible violations of the law.
7. Any pending or anticipated litigation or contract negotiations, other than collective negotiations, in which the public body is or may become a party.
8. Matters falling within the attorney/client privilege.
9. Matters relating to personnel involving employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body.
10. Matters involving the quasi-judicial deliberations of a public body that may result in the imposition of a specific civil penalty or the suspension or loss of a license or permit as a result of an act or omission for which the party bears responsibility.

NOW THEREFORE, BE IT FURTHER RESOLVED that the Old Tappan Board of Education will disclose to the public the minutes of this session when the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the private executive session aforementioned takes place in the Conference Room at the Charles DeWolf Middle School forthwith.

Motion to move into Executive Session at _____ p.m.

Moved by _____ 2nd by _____

Meeting Adjourned _____