



Lakewood Ranch Community Development District 5

Lakewood Ranch Town Hall
8175 Lakewood Ranch Boulevard
Lakewood Ranch, FL 34202
Phone: 941-907-0202
Fax: 941-907-0211

Seat 1 – David L. Emison, Vice-Chairman
Seat 2 – Thomas C. Bishop, Chairman
Seat 3 – Alan G. Silverglat, Treasurer
Seat 4 – Thomas E. Leavey, Secretary
Seat 5 – Martin A. Cohn, Asst. Secretary

AGENDA

Meeting Date: Thursday, October 17, 2013

Meeting Time: 9:00 a.m.

Call to Order

Roll Call

Audience Comments

Click on blue hyper-links to navigate to backup documentation. Press "Home" on your keyboard to return to Agenda.

1. Consent Agenda

(The Consent Agenda format is designed to expedite the handling of routine matters. The Board may approve the entire Consent Agenda in one motion without discussion; or may remove items for individual discussion).

- [A. Minutes of the September 16, 2013 Open Executive Session](#)
- [B. Minutes of the September 17, 2013 Agenda Review Workshop](#)
- [C. Minutes of the September 17, 2013 Joint Agenda Review Workshop](#)
- [D. Minutes of the September 19, 2013 Board Meeting](#)
- [E. Check Register for the Period September 1, 2013 through September 30, 2013](#)
- [F. Financial Statements for the Period Ending September 30, 2013](#)

2. Public Hearing

None

3. Continued Business

- [A. Review of the Old Business Status Report](#)
- [B. Approval of Revised Holiday Decorations on District Property Policy # CDD5-2013-01](#)

4. New Business

- [A. Belmont Road Repairs](#)

5. Staff Reports

- [A. Attorney](#)
- [B. Engineer](#)
- [C. Executive Director](#)
- [D. Chief Financial Officer](#)

RESPECT

INTEGRITY

TEAMWORK

EMPOWERMENT

- E. Operations Director
 - i. Operations Report
 - ii. Landscape Inspection Report
 - iii. MCSO Patrol Report for September
- F. Community Associations Director
- G. Community Activities Director
- H. Homeowners' Association
- I. Safety Committee
- J. Landscape Committee

6. Supervisors' Requests and Comments

- A. IDA Report

Adjournment



Lakewood Ranch
Community Development District 2
Community Development District 5
Community Development District 6

Lakewood Ranch Town Hall
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Lakewood Ranch, FL 34202
Phone: 941-907-0202
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CDD2

Seat 1 – Michael L. Finney, Secretary
Seat 2 – Richard F. Moran, Asst. Secretary
Seat 3 – Kathleen S. Grant, Treasurer
Seat 4 – Thomas C. Green, Vice-Chair
Seat 5 – Peter M. Bokach, Chairman

CDD5

Seat 1 – David L. Emison, Vice-Chair
Seat 2 – Thomas C. Bishop, Chairman
Seat 3 – Alan G. Silverglat, Treasurer
Seat 4 – Thomas E. Leavey, Secretary
Seat 5 – Martin A. Cohn, Asst. Secretary

CDD6

Seat 1 – Douglas G. Ferry, Treasurer
Seat 2 – Richard N. Williams, Vice-Chair
Seat 3 – Robert C. Burstein, Chairman
Seat 4 – Jane A. Bruyer, Secretary
Seat 5 – James T. Hill, Asst. Secretary

AGENDA

Meeting Date: Tuesday, October 15, 2013

Meeting Time: 2:30 p.m.

Call to Order

Roll Call

Audience Comments

- 1. Continued Business**
 - A. Review of the Old Business Status Report
- 2. New Business**
 - None
- 3. Supervisors' Requests and Comments**

Adjournment

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Call to Order and Roll Call

Present:

Also present were:

FIRST ORDER OF BUSINESS

Mr. Bishop opened the Special Meeting at 4:00 p.m. and requested any discussion prior to entering Executive Session. There being none, the next item followed.

Enter Executive Session

Mr. Cohen stated the reason for the meeting is for a closed session regarding Lakewood Ranch CDD5 vs. Foley et al, Case#2010-CA1852 and National Trust Insurance Co. vs. Lakewood Ranch CDD5, et al, Case#2013-CA003289AX to discuss settlement negotiations and strategy related to litigation expenditures. The closed session will be transcribed by the court reporter. Mr. Cohen explained the transcript will become a public document upon the conclusion of the litigation.

Page 1 of 2

THIRD ORDER OF BUSINESS

Re-Open Special Meeting

Mr. Bishop re-opened the meeting at 5:36 p.m. There being no further business, Mr. Bishop called for a motion to adjourn.

On MOTION by Mr. Leavey, seconded by Mr. Cohn, with all in favor, the meeting was adjourned at 5:37 p.m.

Eva M. Rey, Executive Director

Thomas C. Bishop, Chairman

Prepared by:

Jessica Mears, Clerk to the Boards

1 **MINUTES OF MONTHLY AGENDA REVIEW WORKSHOP**
2 **LAKEWOOD RANCH**
3 **COMMUNITY DEVELOPMENT DISTRICT 5**

4
5 **September 17, 2013 2:30 p.m.**

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7 **Call to Order and Roll Call**

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9 Mr. Bishop called the meeting to order at 3:37 p.m. and Ms. Rey called the roll.

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11 Present:

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13 Thomas C. Bishop Chairman
14 David L. Emison Vice-Chairman
15 Alan G. Silverglat Treasurer
16 Thomas E. Leavey Secretary
17 Martin A. Cohn Assistant Secretary

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19 Also present were:

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21 Eva M. Rey Executive Director
22 Steven Zielinski Chief Financial Officer
23 Ryan Heise Director of Operations
24 Gary Glass Director of Community Association Services
25 Kay DePaolo Executive Assistant
26 Sehui Kim Accountant II
27 Tracie Hunt Field Office Manager
28 Jessica Mears Clerk to the Boards

29
30 **Audience Comments**

31 There being none, the next item followed.

32 **1. Consent Agenda**

- 33 **A. Minutes of the August 13, 2013 Agenda Review Workshop**
34 **B. Minutes of the August 13, 2013 CDD2 and CDD5 Joint Agenda Review Workshop**
35 **C. Minutes of the August 15, 2013 Board Meeting**
36 **D. Check Register for the Period August 1, 2013 through August 31, 2013**
37 **E. Financial Statements for the Period Ending August 31, 2013**

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39 Mr. Bishop requested any corrections or additions to the Minutes of the August 13, 2013
40 Agenda Review Workshop, Minutes of the August 13, 2013 CDD2 and CDD5 Joint Agenda
41 Review Workshop and the Minutes of the August 15, 2013 Board Meeting. Mr. Silverglat
42 requested staff review the Minutes of the August 13, 2013 Agenda Review Workshop, lines 168 to
43 171 and the Minutes of the August 13, 2013 Joint Agenda Review Workshop, line 45 to 46 for
44 accuracy. Mr. Cohn provided two spelling corrections to the Minutes of the August 13, 2013 Joint
45 Agenda Review Workshop.

Mr. Zielinski reviewed the Check Register for the Period August 1, 2013 through August 31, 2013 and the Financial Statements for the Period Ending August 31, 2013. Mr. Cohn inquired about the payment to Synergy Lighting, Inc. and Mr. Heise responded this is for monument up-lighting that needed to be replaced and upgraded. Mr. Leavey reported that there are lights off on Arnold Palmer Green starting at Siena and heading further north. Mr. Heise noted staff will check into this. Mr. Silverglat noted there is approximately \$15,000.00 worth of transponders in storage and recommended these be listed as an asset if they stay at this level. Mr. Steven Peters, President of CEVA, commented this would create a change in the accounting policy. Mr. Silverglat responded the accounting policy is to recognize all material assets on the balance sheet and these have not been material in the past. Mr. Silverglat added the reason the amount is higher is because special efforts have been made to stock up on the transponders because they are being discontinued.

2. Public Hearing

There being no public hearing, the next item followed.

3. Continued Business

A. Review of the Old Business Status Report

Ms. Rey reviewed the Old Business Status Report. In regards to Irrigation Schedule Along Sidewalks, Mr. Cohn noted he has not heard any complaints from attendees at the Irrigation Committee meetings.

In regards to Blythfield Palm, Mr. Heise reported the palm will be replaced this week with a medjool palm. He added the cost will be approximately \$6,500.00, which includes labor costs to crack the underlying limestone and installation of drainage.

In regards to Phase Four Storm Drain Repair, Mr. Heise reported the Phase Four storm drain repairs are now complete and staff is looking towards Phase Five. Mr. Bishop noted a change order for Woodruff & Sons, Inc. for additional Phase Four repairs will be discussed on the agenda today. Mr. Silverglat requested staff add Phase Five repairs to the Old Business Status Report.

In regards to Players Gate Repairs, Mr. Heise reported new equipment was ordered and it will be installed once it is received. Mr. Heise added the panel and card reader will store transponder data and this technology upgrade is necessary; however staff performed some repairs to the existing equipment and there have been fewer resident complaints. Mr. Silverglat asked if the new equipment will work with all options of transponders and Ms. Rey responded there is no

plan to change the technology; however the new equipment is flexible. Mr. Heise added the current technology is no longer supported by the manufacturer. Mr. Cohn asked what will happen when the current supply of transponders is depleted and Ms. Rey responded the new transponders will be compatible with the new readers. Mr. Heise informed the Board that beginning in FY2014 staff will order more card readers and control panels, which cost under \$10,000.00 for both components. Mr. Silverglat confirmed with staff that the amount reduced from the FY2014 budget for the consultants' study was put back in for the cost to replace CDD5 card readers and control panels. Mr. Emison confirmed with Ms. Rey that the current transponders will work with the new card readers and control panels.

4. New Business

A. Approval of Modification to Stantec Consulting Services, Inc. Specific Authorization No. 25 for FY2013 General District Services

Mr. Bishop stated Mr. Kennedy is asking for \$10,500.00 more for the 2012-2013 inlet restoration project, Task 206, due to additional analysis and investigation due to new problems. He added this also covers the bidding and construction phase as well as continuing depositions.

B. Approval of Stantec Consulting Services, Inc. Specific Authorization No. 26 for FY2014 General District Services

Ms. Rey informed the Board that Specific Authorization No. 26 is for general District Engineering services in FY2014 and the fee schedule is attached. Mr. Bishop asked how the fee schedule for Stantec Consulting Services, Inc. compares to the District's stable of engineers and Ms. Rey responded this was reviewed during the CCNA process and they were more favorable in some areas and less favorable in others. Mr. Bishop noted Specific Authorization No. 26 includes \$14,000.00 for District engineering and inquired about the \$15,000.00 listed as inlet project. Ms. Rey responded this is an estimate of the cost for Mr. Kennedy's work on Phase Five of the inlet project.

C. Approval of Harvest Hustle 5k

Mr. Bishop reported the Harvest Hustle 5k organizers are requesting the Board grant access to the gates on November 23, 2013 at 5:00 a.m. for set up and they will be out of the community by 10:00 a.m. Mr. Cohn asked if CEVA will inform the neighborhoods of the race and Mr. Peters responded Town Hall will send out a memo. Ms. Rey requested Mr. Glass to send out the information to neighborhood chairs once the race is approved.

D. Approval of Lake Maintenance Contract Renewal for FY2014 with Aquatic Systems, Inc.

Mr. Heise noted staff is recommending the Board renew the annual contract with Aquatic Systems, Inc. for continued lake maintenance services in FY2014, which reflects a contract increase of \$2,028.00 from the current amount. He indicated Operations staff expects the cost of services to gradually decrease due to continued preventative and supplemental lake maintenance; however the costs of chemicals for continued lake maintenance have increased industry wide. Mr. Heise informed the Board that staff is continuing to implement carp and aeration in the lakes. Mr. Silverglat noted the District budgeted for a contract decrease in the FY2014 budget and Mr. Zielinski responded the total amount of the renewal is included in the budget.

E. Approval of Change Order No. 1 to Woodruff & Sons, Inc. Contract for Inlet and Road Repairs

Mr. Bishop informed the Board that Change Order No. 1 to Woodruff & Sons, Inc. contract for inlet and road repairs covers asphalt application in areas of the road that had dips. Ms. Rey noted the repairs are listed on page two of the change order. Mr. Bishop asked if item 1 was previously repaired and Mr. Heise responded all of the items are new repairs.

F. Approval of Revised Holiday Decorations on District Property Policy # CDD5-2013-01

Ms. Rey reported the revised holiday decoration on District property policy # CDD5-2013-01 changes the policy to provide a process for neighborhoods to submit a request through Operations to have Operations staff install pre-purchased and approved decorations. She added the neighborhoods are still able to utilize the holiday decoration contractor or they can purchase their own decorations. Mr. Silverglat confirmed with Ms. Rey that District staff will ascertain the appropriateness of the decorations. Mr. Bishop asked how staff will handle late requests from residents and Ms. Rey responded staff will not be able to grant late requests if the decoration orders are already placed with the decoration contractor; however pre-purchased decorations will still be installed by staff. Mr. Bishop asked if the policy allows decorations for any holiday, such as Halloween, and Ms. Hunt responded the policy states which kinds of decorations are permitted and they can be displayed November 15 through January 15 for both neighborhoods and District property.

G. Approval of Revised Notice of Public Financing Disclosure

Ms. Rey reported the revised Disclosure of Public Financing and Maintenance of Improvements to Real Property Undertaken by the Lakewood Ranch Community Development District 2 updates the disclosure that was recorded with Manatee County. She added some of the information was out of date and the revisions provide current information. Ms. Rey stated District Counsel reviewed and approved the disclosure.

5. Staff Reports

A. Attorney

There being no report, the next item followed.

B. Engineer

There being no report, the next item followed.

C. Executive Director

Ms. Rey reviewed the Executive Director's Report. She informed the Board that Keep Manatee Beautiful awarded the Lakewood Ranch CDDs with a public service award for the work done on the Landscape Beautification Plans and the memorial programs. Ms. Rey noted AED courses will be offered to staff and Board members in November and instructed those interested to contact Ms. DePaolo to sign up. She reported 52 applications were distributed for the SMS rebate program.

D. Chief Financial Officer

Mr. Zielinski reviewed the August Financial Report.

E. Operations Director

i. Operations Report

Mr. Heise reviewed the Operations Report. He noted there will shortly be repairs to the hinges of the Players Gate.

Mr. Silverglat asked if any of the storm drain repairs have failed and Mr. Heise responded not to his knowledge.

ii. Landscape Inspection Report

Mr. Heise reviewed the August Landscape Inspection Report. Mr. Heise reported staff completed the removal of dead palms in CDD5. Mr. Leavey noted there is a resident concerned about the condition of the property after palm removal and Mr. Heise responded staff is addressing this issue.

Mr. Heise noted staff is performing some plant replacement along Arnold Palmer Green berms. Mr. Cohn commented some of the berms are in good condition and Mr. Heise responded

the residents are satisfied that there are plans for plant replacement along the Riviera-Presidio-Siena berm. Mr. Silverglat commented the screening provides noise and visibility reduction for homeowners. Mr. Leavey noted some of the original plantings are dead and this is a complaint from residents. Mr. Cohn stated the homeowner has some responsibility for plantings on their side of the berm and Mr. Emison responded the District owns some of the grass area behind the berm.

iii. MCSO Patrol Report for August

Mr. Cohn reviewed the MCSO Patrol Report for August and noted three tickets were issued in August.

F. Director of Community Association Services

Mr. Glass reviewed the Community Association Services Management report.

G. Community Activities Director

The Community Activities report was included in the Supervisor's agenda packages.

H. Homeowner's Association

Mr. Steven Peters, President of CEVA, reported Mr. Ian Bacon and he met with Commissioner Vanessa Baugh and Mr. John Barnott of the Manatee County Building, Planning and Zoning Department to discuss CEVA's complaints and recommendations related to Washingtonian palms and the Land Development Code. Mr. Peters added he requested Manatee County consider grandfathering the current outlay of trees and he has not yet received a response. He noted there will be a public forum for the planned changes to the Land Development Code on October 15, 2013. Mr. Leavey asked for a definition of grandfathering related to the palms and Mr. Peters responded they are asking Manatee County to grant the resident the ability to remove and replant any tree from the county's approved list of trees. Mr. Leavey asked if the direction the county is taking will allow the homeowner to entirely remove a tree without a replacement and Mr. Peters responded only if the tree is diseased or damaged. Mr. Silverglat suggested CEVA encourage Manatee County to allow a homeowner to remove two Washingtonian palms to be replaced with one broad leaf palm from the approved list. Mr. Peters responded he will take this under advisement.

I. Safety Committee

There being no report, the next item followed.

J. Landscape Committee

Mr. Cohn reported an Irrigation Committee meeting was recently held and the committee members discussed neighborhood irrigation issues and the soil moisture sensor program.

6. Supervisors' Requests and Comments**A. IDA Report**

Mr. Emison stated towing signage was installed surrounding the Town Hall parking lot and illegally parked vehicles will be towed in order to allow emergency vehicles to access the building in the event of an emergency. He noted the maintenance facility construction will reach substantial completion in mid-November.

Mr. Silverglat commented it would be appropriate to get a bid for the Phase Five storm drain work for Board evaluation. Mr. Bishop noted he would like to ask Mr. Kennedy if the Phase Five repairs are necessary or if they can wait a year or two.

Mr. Silverglat requested Mr. Zielinski identify budgeted items for cost sharing between CDD2, CDD5 and CDD6 and provide this to Mr. Silverglat. Ms. Rey responded staff will develop a methodology approach for the next joint workshop. Ms. Rey added Mr. Zielinski will produce any readily available information for Mr. Silverglat.

Mr. Leavey requested the Board members consider their Supervisor positions for the upcoming year and discuss duties and Mr. Bishop responded this can be placed on the Old Business Status Report for future discussion.

Adjournment

There being no further business, the workshop meeting adjourned at 5:04 p.m.

Eva M. Rey, Executive Director

Thomas C. Bishop, Chairman

Prepared by:

Jessica Mears, Clerk to the Boards

**MINUTES OF MONTHLY JOINT AGENDA REVIEW WORKSHOP
LAKEWOOD RANCH
COMMUNITY DEVELOPMENT DISTRICTS 2, 5 and 6**

September 17, 2013 2:30 P.M.

Call to Order and Roll Call

Ms. Rey called the meeting to order at 2:30 p.m. and called the roll.

CDD2 Present:

Peter M. Bokach	Chairman
Thomas C. Green	Vice-Chairman
Kathleen S. Grant	Treasurer
Michael L. Finney	Secretary
Richard F. Moran	Assistant Secretary

CDD5 Present:

Thomas C. Bishop	Chairman
David L. Emison	Vice-Chairman
Alan G. Silverglat	Treasurer
Thomas E. Leavey	Secretary
Martin A. Cohn	Assistant Secretary

CDD6 Present:

Robert C. Burstein	Chairman
Richard N. Williams	Vice-Chairman
Douglas G. Ferry	Treasurer
James T. Hill	Assistant Secretary

CDD6 Not Present:

Jane A. Bruyer	Secretary
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Also present were:

Eva M. Rey	Executive Director
Steve Zielinski	Chief Financial Officer
Ryan Heise	Director of Operations
Gary Glass	Director of Community Association Services
Kay DePaolo	Executive Assistant
Sehui Kim	Accountant II
Tracie Hunt	Field Office Manager
Jessica Mears	Clerk to the Boards

1. Continued Business

A. Review of the Old Business Status Report

In regards to Communications Consultant, Ms. Rey reported this item is on hold until FY2015. Mr. Silverglat confirmed with Ms. Rey that staff is proceeding to provide repairs to the communication issues in the mean time.

In regards to Balmoral Gate, Mr. Silverglat requested the OBSR be updated to reflect the commitment of CDD6 to maintain the status quo of the gate for at least one more year.

2. New Business**A. Discussion on Cost Sharing for Gates and Roads in FY2015**

Ms. Rey stated staff has prepared a presentation resulting from the joint Board discussion last month and the continued discussions between the Board chairmen. Mr. Rey reviewed the EDU numbers behind the gate as 780 EDUs in CDD2, 952 in CDD5 and 442 in CDD6. She noted the total is 2,185. Ms. Rey stated the CDD2 methodology defines the EDUs behind the gates, which excludes Edgewater, Moorings, Watercrest, SMR properties and includes 75% of Boca Grove and Miramar. Ms. Rey added CDD5 and CDD6 are entirely behind the gates. Mr. Cohn confirmed with Mr. Zielinski that 20 EDUs in CDD5 are for the clubhouse and this is included in the EDU total.

Ms. Rey led the discussion by asking the Supervisors to categorize the expenses by agreed upon shared expenses, potentially shared expenses, and shared-direct expenses. Ms. Rey reviewed a list of expenses drafted by staff such as gate house expenses, roadways O&M and roadways capital.

Mr. Silverglat recommended that guard house capital expenses over \$5,000.00 should be District specific. Mr. Bishop responded this should be shared in the interest of creating a community look. He added for example, the Districts would not want Legacy Gate to look architecturally different from the Balmoral Gate. Mr. Emison noted if it is a shared expense all three Districts must agree on the capital expense. Mr. Cohn recommended this item be placed in the potentially shared expenses category.

Mr. Burstein recommended the Board members consider an alternative of shared personnel costs only. Ms. Grant commented not all of the items necessarily need to be shared on an EDU basis. Mr. Zielinski advised the Supervisors to consider the items presented rather than a cost sharing methodology. Mr. Emison stated sharing many, if not all of the items will create a uniform look throughout the entire country club. Mr. Hill indicated CDD6 discussions have focused on gates and less on the roadways, therefore the CDD6 Board does not have the same understanding and experience on the elements as CDD2 and CDD5. Mr. Bishop recommended

82 roadways be added to the potentially shared expenses list for future discussion. Mr. Green noted
83 CDD6 may need some time to consider all of the items presented today. He recommended the
84 Supervisors consider Mr. Emison's point regarding a similar look throughout the community.
85 Mr. Bishop advised the Boards that they can move forward with sharing some of the items in
86 FY2015 and some of the potential items in the future. Mr. Williams stated he is interested in
87 seeing the cost sharing allocations for these items. Ms. Grant advised CDD2 and CDD5 have in
88 the past shared some items by EDU, acreage or a roadway basis and the Supervisors will need to
89 develop a policy decision. Ms. Rey added each District has been responsible for direct expenses
90 in regard to some gate maintenance issues. Mr. Cohn requested Mr. Zielinski provide in a
91 written format which items are split between CDD2 and CDD5 and by which basis. Mr.
92 Silverglat requested staff produce an allocation methodology with costs for the next joint
93 workshop. Ms. Rey noted a methodology has not been agreed upon by the Boards. Mr. Bokach
94 stated CDD2 and CDD5 already have a methodology and agreement in place and the Boards are
95 looking to find out how we can do this today. Mr. Cohn commented he would like to understand
96 the logic behind the cost sharing between CDD2 and CDD5 and Ms. Rey stated staff can provide
97 this. Mr. Silverglat recommended the Chairmen meet to discuss governance related to cost
98 sharing. Ms. Rey stated the discussions today provide a starting point for an agreement as well
99 as items for discussion in the future. Mr. Cohn asked when will information be available for
100 review and Ms. Rey responded it may not be available until the next meeting.

101 The Board consensus was the following items should be shared expenses: personnel (U.S.
102 Securities), guard house (O&M only), guard house access systems, guard house hardware and
103 the wireless canopy.

104 The Board consensus was the following items have potential to be shared expenses:
105 guard house capital expense (over \$5,000.00), unmanned gates O&M, unmanned gates capital
106 expenses, unmanned access system software, unmanned access system hardware, right of way
107 features, right of way capital, MCSO expenses, roadways O&M and roadways capital.

108 Mr. Bokach encouraged the Board to discuss the potentially shared expenses during the
109 individual Board meetings. Mr. Bishop asked if each of the Districts should make a similar
110 statement in terms of the Districts' intent to act as a community. Mr. Green stated Ms. Rey
111 could manage this. Ms. Rey responded a mission statement can be developed and adopted by the
112 Boards.

113 Mr. Hill asked what can the Boards do to move today's discussion forward and Ms. Rey
114 responded Mr. Zielinski will review how the existing shared position was developed and the

115 potentially shared expenses as identified today. Mr. Cohn advised the three Boards may want to
116 schedule additional workshops on this topic. Mr. Silverglat commented it would be difficult for
117 him to evaluate this without understanding how much money we are talking about and the
118 potential impact of additional costs CDD5 residents will be asked to incur. He requested the
119 costs of the current year budget basis be included in Mr. Zielinski's analysis. Mr. Bokach
120 responded he agrees we need to get to this point; however it may not be possible before the next
121 meeting. Mr. Green commented the cost issue should be put aside in order for the Boards to
122 come to an agreement on the shared items.

123 **3. Supervisors' Requests and Comments**

124 There being no comments from the Supervisors, the next item followed.

125 **4. Audience Comments**

126 Mr. Steven Peters, President of CEVA, recommended the Boards consider adding the
127 Manatee County Sheriff's Patrol contract to the list. The Board consensus was to add this item
128 to the list.

129 **Adjournment**

130 There being no further discussion, the meeting adjourned at 3:34 p.m.
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Peter M. Bokach, Chairman
Lakewood Ranch CDD2

Thomas C. Bishop, Chairman
Lakewood Ranch CDD5

Robert C. Burstein, Chairman
Lakewood Ranch CDD6

Eva M. Rey, Executive Director

Prepared by:

Jessica Mears, Clerk to the Boards

August 31, 2013 were reviewed at the Agenda Review Workshop and called for a motion to approve the Consent Agenda.

On MOTION by Mr. Silverglat, seconded by Mr. Emison, with all in favor, the Consent Agenda was approved as amended.

SECOND ORDER OF BUSINESS

Public Hearing

There being no public hearing, the next item followed.

THIRD ORDER OF BUSINESS

Continued Business

A. Review of the Old Business Status Report

Mr. Bishop noted the Old Business Status Report was reviewed at the Agenda Review Workshop. Mr. Heise reported a medjool palm was installed yesterday in Blythfield to replace the canary date palm. He noted there was standing water found when the canary date palm was removed and drainage was added under the new medjool palm. He stated the palm contractor provided a one year warranty on the palm, which includes pest control and fertilization.

FOURTH ORDER OF BUSINESS

New Business

A. Approval of Modification to Stantec Consulting Services, Inc. Specific Authorization No. 25 for FY2013 General District Services

Mr. Kennedy noted the modification to Specific Authorization No. 25 includes additional amounts for Stantec Consulting Services, Inc. and Ardaman & Associates and the additional work is listed on the Specific Authorization. There being no further discussion, Mr. Bishop called for a motion for approval.

On MOTION by Mr. Emison, seconded by Mr. Leavey, with all in favor, the Board Approved the Modification to Stantec Consulting Services, Inc. Specific Authorization No. 25 for FY2013 General District Services.

B. Approval of Stantec Consulting Services, Inc. Specific Authorization No. 26 for FY2014 General District Services

Mr. Kennedy reported Specific Authorization No. 26 includes time and material provisions for general District services and for the inlet project. There being no further discussion, the next item followed.

On MOTION by Mr. Cohn, seconded by Mr. Emison, with all in favor, the Board Approved Stantec Consulting Services, Inc. Specific Authorization No. 26 for FY2014 General District Services.

C. Approval of Harvest Hustle 5k

Mr. Heise recommended the Board approve the Harvest Hustle 5k on November 23, 2013 and the manual opening of the Masters and Lorraine Gate by staff from 5:00 a.m. to 10:00 a.m., pending submittal of proper insurance documentation. Mr. Bishop noted CDD2 approved the race.

On MOTION by Mr. Silverglat, seconded by Mr. Leavey, with all in favor, the Board Approved the Harvest Hustle 5k on November 23, 2013.

D. Approval of Lake Maintenance Contract Renewal for FY2014 with Aquatic Systems, Inc.

Mr. Heise recommended the Board renew the annual contract with Aquatic Systems, Inc. for continued lake maintenance services commencing on October 1, 2013 through September 30, 2014 in the amount of \$103,656.00 annually. Mr. Cohen noted the amendment was prepared by Ms. Hunt and it is similar to the previous renewal; however there is a provision pursuant to new legislation requiring the contractor to safeguard public records. Mr. Silverglat confirmed with Mr. Heise that the scope of services within the contract remains unchanged. There being no further discussion, Mr. Bishop called for a motion for approval.

On MOTION by Mr. Emison, seconded by Mr. Cohn, with all in favor, the Board Renewed the Contract with Aquatic Systems, Inc. for Lake Maintenance Services for FY2014.

E. Approval of Change Order No. 1 to Woodruff & Sons, Inc. Contract for Inlet and Road Repairs

Mr. Kennedy stated the change order is for repairs made in the field during Phase 4 inlet and road repairs, which included poured concrete collars and asphalt. Mr. Bishop noted the Board was concerned about Item 1, re-grouted joint between RCP, and Mr. Kennedy responded the pipe was not grouted entirely during the initial construction. Mr. Bishop confirmed with Mr. Kennedy that this item was not previously repaired.

On MOTION by Mr. Emison, seconded by Mr. Cohn, with all in favor, the Board Approved Change Order No. 1 to Woodruff & Sons, Inc. Contract for Inlet and Road Repairs.

F. Approval of Revised Holiday Decorations on District Property Policy # CDD5-2013-01

Ms. Rey reported the revised policy provides the ability for staff to hang approved decorations purchased by the neighborhood on neighborhood monuments. There being no further discussion, Mr. Bishop called for a motion for approval.

On MOTION by Mr. Leavey, seconded by Mr. Silverglat, with all in favor, the Board Approved Revised Holiday Decorations on District Property Policy # CDD5-2013-01.

Mr. Cohn requested staff include a redline version of policies for future policy revisions.

G. Approval of Revised Notice of Public Financing Disclosure

Mr. Cohen reported the Disclosure of Public Financing and Maintenance of Improvements to Real Property Undertaken by the Lakewood Ranch Community Development District 5 was previously done for all of the Districts and there have been changes requiring the disclosure to be updated. Mr. Cohen noted Ms. DePaolo prepared the updated disclosure and he provided a few minor comments. Mr. Zielinski advised this document can be reviewed going forward as part of the annual budget process.

On MOTION by Mr. Cohn, seconded by Mr. Emison, with all in favor, the Board Approved the Revised Disclosure of Public Financing and Maintenance of Improvements to Real Property Undertaken by the Lakewood Ranch Community Development District 5.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being no report, the next item followed.

B. Engineer

Mr. Kennedy reported Manatee County scheduled the repaving of Lakewood Ranch Boulevard from River Club Boulevard to Main Street and it will take place next week on the southbound lanes only.

C. Executive Director

Ms. Rey reviewed the Executive Director's Report; a copy of which will be entered into the official record.

D. Chief Financial Officer

Mr. Zielinski reviewed the August Financial Report; a copy of which will be entered into the official record.

E. Operations Director

i. Operations Report

Mr. Heise reviewed the August Operations Report; a copy of which will be entered into the official record. Mr. Silverglat inquired about the accuracy of the rainfall amounts listed on the Operations Report and Mr. Heise responded he will look into it further.

Mr. Bishop inquired about liability related to leasing property to the landscape contractor at the maintenance facility and Mr. Cohen responded there are certain responsibilities as owner of the property; however these issues will be addressed in the lease and Mr. Rudacille will discuss this with bond counsel. Mr. Cohn asked if the lease will account for wear and tear from Down to Earth Lawncare II, Inc. equipment on the driveway and surrounding property. Ms. Rey responded it is standard in commercial leases to collect monies for common area maintenance.

ii. Landscape Inspection Report

Mr. Heise reviewed the Landscape Inspection Report; a copy of which will be entered into the official record.

Mr. Cohn requested Mr. Heise ensure there will be no effects on the services provided by Down to Earth Lawncare II, Inc. in CDD5 when the contractor begins work in CDD2 and CDD6. Mr. Heise responded he will make sure of it.

Mr. Leavey inquired about trash pickup during the week and Mr. Heise responded it is mainly picked up by the landscape contractor and Operations staff also performs tours. Mr. Leavey asked if trash is picked up in the neighborhoods and Mr. Heise responded debris is picked up along the roadway and along common areas.

iii. MCSO Patrol Report for August

Mr. Cohn reported there were three tickets issued on the MCSO patrol report in August.

F. Director of Community Association Services

Mr. Glass reviewed the Community Association Services Management report; a copy of which will be entered into the official record.

G. Community Activities Director

The Community Activities Report was included in the Supervisors' agenda package.

H. Homeowner's Association

Mr. Steven Peters, President of CEVA, reported Manatee County will hold a Land Development Code meeting on October 15, 2013 at 9:00 a.m. Mr. Cohn volunteered to attend the meeting on behalf of CDD5.

I. Safety Committee

Mr. Cohn noted a Safety Committee will be held today at 3:00 p.m.

J. Landscape Committee

Mr. Cohn reported Mr. Bob Simons of BRU completed a re-measurement of irrigation acreage.

SIXTH ORDER OF BUSINESS

Supervisors' Requests and Comments

A. IDA Report

There being no requests or comments from the Supervisors, the next item followed.

ADJOURNMENT

There being no further business, Mr. Bishop called for a motion to adjourn at 10:02 a.m.

<p>On MOTION by Mr. Leavey, seconded by Mr. Cohn, with all in favor, the meeting adjourned.</p>

Eva M. Rey, Executive Director

Thomas C. Bishop, Chairman

Prepared by:

Jessica Mears, Clerk to the Boards

Bank CDD50 - CDD5 Operating

For All Check Numbers

Check	Vendor	Name Voucher Invoice	Type	Chk Date Proc Date	Void Date	Recon Date	Inv Amount	Payments	Disc Taken	Amount
009667	ALTEC	Altec Lakes & Natural Ar 00023414 2346 00023418 2350	C	09/17/2013 09/09/2013 09/09/2013				3,912.00 350.00 3,562.00	0.00 0.00 0.00	3,912.00
009668	AQUAT	Aquatic Systems 00023388 0000249783	C	09/17/2013 09/03/2013			8,469.00	8,469.00 8,469.00	0.00 0.00	8,469.00
009669	ARDAM	Ardaman & Associates, In 00023519 S202353	C	09/17/2013 09/16/2013			13,181.00	13,181.00 13,181.00	0.00 0.00	13,181.00
009670	ASPH	Asphalt Repair Service 00023465 5646	C	09/17/2013 09/09/2013			203.00	203.00 203.00	0.00 0.00	203.00
009671	BRAD	Braden River Utilities 00023328 0017118-IN-5	C	09/17/2013 09/03/2013			22,126.78	22,126.78 22,126.78	0.00 0.00	22,126.78
009672	BRADEN	Bradenton Herald 00023510 06139902	C	09/17/2013 09/12/2013			811.74	811.74 811.74	0.00 0.00	811.74
009673	DOCS	Doc's Construction Inc. 00023472 25	C	09/17/2013 09/09/2013			460.00	460.00 460.00	0.00 0.00	460.00
009674	GRINER	Griner, Beau 00023400 23664	C	09/17/2013 09/09/2013			90.00	90.00 90.00	0.00 0.00	90.00
009675	HALL	Hall, Mathew T 00023429 23594	C	09/17/2013 09/09/2013			90.00	90.00 90.00	0.00 0.00	90.00
009676	HEREC	Here Comes The Judge 00023522 J-2013005374	C	09/17/2013 09/16/2013			90.00	90.00 90.00	0.00 0.00	90.00
009677	LCDD2	LWR CDD 2 00023407 090413-5	C	09/17/2013 09/09/2013			4,129.86	4,129.86 4,129.86	0.00 0.00	4,129.86
009678		RE-ISSUE	V	09/17/2013	09/23/2013		0.00			
009679	LIT&M	Lit & More, Inc. 00023481 18994.2	C	09/17/2013 09/10/2013			10.00	10.00 10.00	0.00 0.00	10.00
009680	MARIP	Mariposa Nursery Inc. 00023452 40503 00023453 40501 00023523 40520 00023524 40546	C	09/17/2013 09/09/2013 09/09/2013 09/16/2013 09/16/2013			637.00 268.75 45.00 537.41	1,488.16 637.00 268.75 45.00 537.41	0.00 0.00 0.00 0.00 0.00	1,488.16
009681	MCSO	Manatee County Sheriff's 00023399 23665	C	09/17/2013 09/09/2013			84.00	84.00 84.00	0.00 0.00	84.00
009682	PERSS	Persson & Cohen, P.A. 00023532 EWOD5.1 0813 00023533 EWOD5.4 0813	C	09/17/2013 09/16/2013 09/16/2013			458.00 458.00	916.00 458.00 458.00	0.00 0.00 0.00	916.00
009683	SIGNA	Sign-A-Rama Bradenton 00023537 11836	C	09/17/2013 09/16/2013			250.00	250.00 250.00	0.00 0.00	250.00
009684	SMRFA	SMR Farms 00023484 0125272-IN	C	09/17/2013 09/10/2013			225.00	225.00 225.00	0.00 0.00	225.00
009685	VINCE	Vincent M. Lucente & As 00023437 2040500 00023438 2040477 00023439 2040387 00023541 2040769	C	09/17/2013 09/09/2013 09/09/2013 09/09/2013 09/16/2013			1,256.40 940.65 572.00 732.55	3,501.60 1,256.40 940.65 572.00 732.55	0.00 0.00 0.00 0.00 0.00	3,501.60
009686	WALTE	Walters Levine Klingensm 00023546 45432 00023547 45431	C	09/17/2013 09/16/2013 09/16/2013			10,580.24 28,685.22	39,265.46 10,580.24 28,685.22	0.00 0.00 0.00	39,265.46

Bank CDD50 - CDD5 Operating

For All Check Numbers

Check	Vendor	Name Voucher Invoice	Type	Chk Date Proc Date	Void Date	Recon Date	Inv Amount	Payments	Disc Taken	Amount
009687	LWRIDA	LWR Inter-District Autho 00023564 090413-5	C	09/23/2013 09/23/2013			27,788.64	27,788.64 27,788.64	0.00 0.00	27,788.64
009689	ASPH	Asphalt Repair Service 00023870 5681	C	09/26/2013 09/25/2013			275.00	275.00 275.00	0.00 0.00	275.00
009690	BLUESK	Blue Sky Landscaping 00023876 2013-2044	C	09/26/2013 09/25/2013			5,600.00	5,600.00 5,600.00	0.00 0.00	5,600.00
009691	BRADEN	Bradenton Herald 00023881 0521446856 00023895 052148766	C	09/26/2013 09/25/2013 09/25/2013			114.66 135.72	250.38 114.66 135.72	0.00 0.00 0.00	250.38
009692	CROSSC	Crosscreek Environmental 00023966 2710	C	09/26/2013 09/25/2013			1,950.00	1,950.00 1,950.00	0.00 0.00	1,950.00
009693	DIOR	Diorio, Vincent 00023885 23779	C	09/26/2013 09/25/2013			90.00	90.00 90.00	0.00 0.00	90.00
009694	DOWN	Down To Earth Lawn Care 00023347 31773 00023981 31873	C	09/26/2013 09/20/2013 09/25/2013			39,184.74 507.70	39,692.44 39,184.74 507.70	0.00 0.00 0.00	39,692.44
009695	HEREC	Here Comes The Judge 00023896 2013005831 00023897 2013005841	C	09/26/2013 09/25/2013 09/25/2013			55.00 50.00	105.00 55.00 50.00	0.00 0.00 0.00	105.00
009696	JOE	Joe "The Power Washer" 00023960 1137 00023961 1139	C	09/26/2013 09/25/2013 09/25/2013			1,045.00 1,980.00	3,025.00 1,045.00 1,980.00	0.00 0.00 0.00	3,025.00
009697	MARIP	Mariposa Nursery Inc. 00023905 40562 00023910 40608 00023911 40601 00023973 40659 00023974 40642 00023975 40650	C	09/26/2013 09/25/2013 09/25/2013 09/25/2013 09/25/2013 09/25/2013			67.75 678.00 683.25 117.25 1,146.45 739.60	3,432.30 67.75 678.00 683.25 117.25 1,146.45 739.60	0.00 0.00 0.00 0.00 0.00 0.00	3,432.30
009698	MCBRI	McBride, Jr, William A 00023907 23780	C	09/26/2013 09/25/2013			90.00	90.00 90.00	0.00 0.00	90.00
009699	PERSS	Persson & Cohen, P.A. 00023989 EWOD5.1 0913 00023990 EWOD5.4 0913	C	09/26/2013 09/26/2013 09/26/2013			286.25 4,122.00	4,408.25 286.25 4,122.00	0.00 0.00 0.00	4,408.25
009700	ROSSB	Ross Backhoe Service Inc 00023954 20121267	C	09/26/2013 09/25/2013			600.00	600.00 600.00	0.00 0.00	600.00
009701	SCHN	Schneider, Gregory 00023918 091713-GS	C	09/26/2013 09/25/2013			50.00	50.00 50.00	0.00 0.00	50.00
009702	VALLE	ValleyCrest Landscape Ma 00023927 2201041	C	09/26/2013 09/25/2013			2,990.00	2,990.00 2,990.00	0.00 0.00	2,990.00
009703	VINCE	Vincent M. Lucente & As 00023930 2041026	C	09/26/2013 09/25/2013			357.80	357.80 357.80	0.00 0.00	357.80
Bank Totals for all Check Types Except D								190,008.41	0.00	190,008.41
009666	FPL	FPL 00023218 0370 0713 00023219 0550 0713 00023220 7432 0713 00023221 4240 0713 00023222 1595 0713 00023281 8064 0713 00023287 4303 0713	D	09/17/2013 09/03/2013 09/03/2013 09/03/2013 09/03/2013 09/03/2013 09/03/2013			21.28 31.43 8.63 7.50 71.11 611.45 18.64	770.04 21.28 31.43 8.63 7.50 71.11 611.45 18.64	0.00 0.00 0.00 0.00 0.00 0.00 0.00	770.04

Bank CDD50 - CDD5 Operating

For All Check Numbers

Check	Vendor	Name Voucher	Invoice	Type	Chk Date Proc Date	Void Date	Recon Date	Inv Amount	Payments	Disc Taken	Amount
009688	ADP	ADP		D	09/26/2013				2,243.25	0.00	2,243.25
		00023369	092413-5		09/20/2013			2,165.00	2,165.00	0.00	
		00023378	425788093		09/20/2013			78.25	78.25	0.00	
Bank Totals for Check Type D									3,013.29	0.00	3,013.29
Bank Totals for All Check Types									193,021.70	0.00	193,021.70
Total Number of Checks				38							

**LAKEWOOD RANCH CDD5
BALANCE SHEET
September 30, 2013**

	<u>Current Mo.</u>	<u>Prior Mo.</u>	<u>Change</u>	<u>Notations</u>
Assets				
Cash - Operations	225,962	23,493	202,469	Xferred in \$390K from SBA to Operating for accounts payable through 10/15/13.
Cash - General Operations	225,962	23,493	202,469	
Cash Equivalents	527,020	916,872	(389,852)	Xferred in \$390K from SBA to Operating for accounts payable through 10/15/13.
Prepaid Insurance	1,906	608	1,298	Amortization of prepaid insurance and 4th qtr.ins.premium
Deposits	400	400	0	Utility deposit
Total Current Assets	<u>755,288</u>	<u>941,373</u>	<u>(186,085)</u>	
Liabilities & Fund Balance				
Current Liabilities				
Accrued Expenses	34,813	34,451	362	For PR, Accrued salaries & Wages and Taxes only
Debt Service Fund Payable	0	0	0	No receipts in September
Due to IDA	31,020	27,789	3,231	Monthly Shared Expenses
Total Liabilities	<u>65,833</u>	<u>62,240</u>	<u>3,593</u>	
Fund Balance				
Road Reserves	232	232	0	Request to close out Road Reserves
General Reserves	161,000	147,587	13,413	Balance includes FY2013 Use: \$84,000; Change: FY2013 budget appropriation transfer
Contingency Reserves	2,204	2,204	0	Request to close out Contingency Reserves
CIP	10,000	9,164	836	Change: monthly budget appropriation transfer
Total Reserve Fund Balance	173,436	159,187	14,249	
Fund Balance--Prior Year	440,464	440,464	0	Balance includes FY2013 Use: \$104,500
Results of Ops--Current	75,555	279,482	(203,927)	
Total Unreserved Fund Balance	516,019	719,946	(203,927)	
Total Fund Balance	689,455	879,133	(189,678)	
Total Liabilities & Fund Balance	<u>755,288</u>	<u>941,373</u>	<u>(186,085)</u>	

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For Management Use Only

LAKEWOOD RANCH CDD5
STATEMENT OF REVENUE AND EXPENSES
9/30/2013

<u>Current Actuals</u>	<u>Current Budget</u>	<u>Current Variance</u>		<u>YTD Actuals</u>	<u>YTD Budget</u>	<u>YTD Variance</u>	<u>FY2013 Budget</u>	<u>Variance Notations</u>
<u>Revenues</u>								
-	-	-	Maintenance Assessments	2,087,587	2,062,360	25,227	2,062,360	No receipts in September
-	-	-	Surplus Utilization	-	-	-	-	
3,190	1,500	1,690	Transponder Revenue	47,651	18,000	29,651	18,000	Purchases and revenue well ahead of budget
149	413	(264)	Interest Income - General Fund	1,455	5,000	(3,545)	5,000	Interest rates continue at depressed levels
-	-	-	General Reserves	188,500	188,500	-	188,500	
2,250	2,250	-	Landscape Contract Contributions	27,000	27,000	-	27,000	
-	-	-	Other Revenue	5,223	-	5,223	-	YTD incl.SMR Reimb for Player's Gate Project
-	-	-	Other Revenue -- MF Reimbursement	5,467	-	5,467	-	Recl's Reimb from U.S. Bank for MF PJ Cost.
5,589	4,163	1,426	Total Revenues	2,362,883	2,300,860	62,023	2,300,860	
<u>APPROPRIATIONS</u>								
<u>Administration</u>								
21,465	23,331	1,866	Total "A" Shared Expenses	285,048	285,970	922	285,970	YTD: \$8,900 for pressure washer trailer unit, \$1,400 for fiberglass topper (District's share).
-	-	-	Total Town Hall	35,664	47,350	11,686	47,350	YTD: surplus due primarily to Town Hall refinancing; Budget based on S2003 bond.
2,243	2,263	20	Total District Supervisory Expenses	27,137	27,200	63	27,200	
982	3,858	2,876	Total Professional/Outside Services	26,720	46,450	19,730	46,450	YTD: Legal, Engineering expenses based on actual vs. 1/12 monthly budget allotment
1,669	816	(853)	Total Other Administrative Expenses	12,722	12,970	248	12,970	Mo.incl.public meeting notices.
26,359	30,268	3,909	Total Administration	387,291	419,940	32,649	419,940	
<u>Operations & Maintenance</u>								
<u>Landscaping - Master</u>								
4,130	7,212	3,082	Master Landscaping - Arterial Roads	49,558	86,500	36,942	86,500	
-	337	337	Misc Maintenance - Master	1,020	4,000	2,980	4,000	
-	500	500	Plant Replacement - Master	-	6,000	6,000	6,000	
4,130	8,049	3,919	Total Landscaping - Master	50,578	96,500	45,922	96,500	
<u>Landscaping - CC</u>								
-	962	962	Irrigation Upgrades - CC	1,689	11,500	9,811	11,500	
-	837	837	Non-Contracted Maintenance - CC	40	10,000	9,960	10,000	
-	63	63	Neighborhood Projects	-	800	800	800	
8,590	1,250	(7,340)	Palm Replacement - CC	8,590	15,000	6,410	15,000	Mo.incl.palm tree repl.& stump grinding.
5,653	1,225	(4,428)	Plant Replacement - CC	19,330	14,700	(4,630)	14,700	Mo.incl.various plantings.YTD: buffer replacement material Lorraine Rd (Riviera berm/Presidio berm)
39,185	39,187	2	Landscape Service Contract	470,217	470,200	(17)	470,200	
53,428	43,524	(9,904)	Total Landscaping - CC	499,866	522,200	22,334	522,200	
<u>Environ/Conservation</u>								
8,469	8,762	293	Lake Maintenance	101,628	105,100	3,472	105,100	Monthly: lake and wetland services.
1,950	2,913	963	Supplemental Lake Maintenance	6,862	35,000	28,138	35,000	Mo.incl.L28A vegetation removal. YTD incl.L28A Keswick cleaning and herbicide, Palmer's Creek--microbes
-	88	88	Environmental Consulting	-	1,100	1,100	1,100	
-	337	337	Littoral Shelf Planting	-	4,000	4,000	4,000	
4,512	4,082	(430)	Conservation	15,916	16,330	414	16,330	Mo.incl.road & conservation area maint., LaCantera drainage problems.
14,931	16,182	1,251	Total Environ/Conservation	124,406	161,530	37,124	161,530	YTD: preserves maintenance behind LaCantera on Hidden River Trail to promote flow; Wetland exotics removal.

LAKEWOOD RANCH CDD5
STATEMENT OF REVENUE AND EXPENSES
9/30/2013

<u>Current Actuals</u>	<u>Current Budget</u>	<u>Current Variance</u>		<u>YTD Actuals</u>	<u>YTD Budget</u>	<u>YTD Variance</u>	<u>FY2013 Budget</u>	<u>Variance Notations</u>
Gatehouse								
-	750	750	Transponders	37,085	9,000	(28,085)	9,000	Revenues and expenses both exceed budget.
1,643	1,598	(45)	CC Gatehouse O&M-11	28,049	19,220	(8,829)	19,220	Ytd.incl.troubleshooting, new communications wire, sirit flex reader, Legacy GH repairs.
6,014	5,014	(1,000)	CC Gatehouse Service Contract-11	58,738	60,190	1,452	60,190	Ytd exp.in line with budget.
7,657	7,362	(295)	Total Gatehouses	123,872	88,410	(35,462)	88,410	
Utilities								
684	681	(3)	Irrigation Service Charge (BRU)	6,761	8,200	1,439	8,200	
21,434	21,896	462	Irrigation Usage (BRU)	279,997	291,800	11,803	291,800	Favorable variance, probably due to frequent rains.
808	1,666	858	Gas/Electric Utilities (FPL/Peace River)	8,915	19,970	11,055	19,970	
22,926	24,243	1,317	Total Utilities	295,673	319,970	24,297	319,970	
O & M Other Expenses								
938	263	(675)	Roads & Sidewalks	7,559	3,200	(4,359)	3,200	Mo.incl.r/w repair & p/w s/w. YTD: Portmarnock/Mizner s/w r&m \$1,950, repair asphalt 708 Rigby Court \$518, STN s/w r&m \$250, B
-	15,712	15,712	Road Repaving/Resurfacing	180,450	188,500	8,050	188,500	paver work \$250, Ashland s/w repairs \$2,100, Siena s/w repairs \$125, Palmer's Creek s/w repairs \$275, APG s/w repairs \$150
-	-	-	Street Lights	982	-	(982)	-	YTD: Universal Engineering, pavement evaluation \$10,332, Ajax Paving, repaving \$147,742, and Atkins, \$22,371.
250	250	-	Signs	1,445	3,000	1,555	3,000	Parts, supplies, repairs, etc.
-	25	25	Other Operating Expenses	-	300	300	300	Mo.incl.2 signs. YTD incl.stop sign at Players, 3 directional "new" signs at Legacy and APG.
3,113	1,681	(1,432)	Hardscapes	18,260	20,150	1,890	20,150	Mo.incl.p/w Lorraine Rd fence. YTD incl. LaCantera wall project \$7,975, p/w s/w & curbs \$5,115, mailbox repair Dominion \$395
444	354	(90)	Safety/Traffic Patrol	5,094	4,270	(824)	4,270	Traffic patrols active
-	-	-	Holiday Decorations	5,475	5,880	405	5,880	
4,745	18,285	13,540	Total Other O & M Expenses	219,265	225,300	6,035	225,300	
107,817	117,645	9,828	Total Operations & Maintenance	1,313,660	1,413,910	100,250	1,413,910	
Projects								
-	-	-	Maintenance Facility Land Acquisition	30,368	12,910	(17,458)	12,910	Monthly, YTD: Includes land acquisition and reimbursable expenses due from S2012 Notes proceeds
-	-	-	Beautification Project	26,615	27,000	385	27,000	YTD: Kimley Horn--landscape architecture
-	5,275	5,275	Players Gate Improvements	17,233	21,100	3,867	21,100	YTD incl.new barrier arms, landscape improvements reimbursed by SMR in May.
17,246	2,533	(14,713)	Storm Drain Inlet Repairs	112,196	75,000	(37,196)	75,000	Monthly, YTD: Monthly expenses do not necessarily coincide with 1/12 monthly budget allotment
43,846	13,337	(30,509)	Legal--Special (Storm Drain Project related)	228,965	160,000	(68,965)	160,000	Monthly, YTD: Monthly expenses do not necessarily coincide with 1/12 monthly budget allotment
61,092	21,145	(39,947)	Total Projects	415,377	296,010	(119,367)	296,010	
Reserves								
836	837	1	CIP (Capital Improvement Plan)	10,000	10,000	-	10,000	
13,413	13,413	-	General Reserves Expense	161,000	161,000	-	161,000	
14,249	14,250	1	Total Reserves	171,000	171,000	-	171,000	
209,517	183,308	(26,209)	Total Appropriation Expenditures	2,287,328	2,300,860	13,532	2,300,860	
Results of Operations								
(203,928)	(179,145)	(24,783)	Operating Surplus/ (Deficit)	75,555	-	75,555	-	

**LAKEWOOD RANCH CDD5
DEBT SERVICE FUND
BALANCE SHEET
September 30, 2013**

	Current Mo.	Prior Mo.	Change	Variance Notations
Assets				
Due from Other Funds	0	0	0	No Receipt in September
S2007 Bond Revenue Acct.	124,963	124,961	2	Monthly Int. Income
	-----	-----	-----	
Total Assets	124,963	124,961	2	
Fund Balance				
FB Prior Year DSF	122,555	122,555	0	
Results of Operations	2,408	2,406	2	
	-----	-----	-----	
Total Fund Balance	124,963	124,961	2	
	-	-		

**LAKEWOOD RANCH CDD5
DEBT SERVICE FUND
STATEMENT OF REVENUE AND EXPENSES
9/30/2013**

<u>Current Actuals</u>	<u>Current Budget</u>	<u>Current Variance</u>		<u>YTD Actuals</u>	<u>YTD Budget</u>	<u>YTD Variance</u>	<u>FY Budget As Adopted</u>	<u>Variance Notations</u>
Revenue:								
0	0	0	Special Assessments -- DSF	375,973	371,052	4,921	371,052	
0	2,536	(2,536)	Fund Balance Transfer - DSF	0	2,536	(2,536)	2,536	FY13 Budget
2	0	2	Interest Income	23	0	23	0	Monthly Int. Income
2	2,536	(2,534)	Total Revenue	375,996	373,588	2,408	373,588	
APPROPRIATIONS								
Debt Service								
0	0	0	Interest Expense	208,588	208,588	0	208,588	
0	0	0	Pricipal Expense	165,000	165,000	0	165,000	
0	0	0	Total Debt Service	373,588	373,588	0	373,588	
2	2,536	(2,534)	Surplus (Deficit)	2,408	0	2,408	0	

-

CDD5 - STORM DRAIN/INLET REPAIR PROJECT

Fiscal Year	Period	<u>Legal</u>	<u>Legal</u>	<u>Engineering</u>	<u>Engineering</u>	<u>Repairs</u>	<u>Sample Storage</u>	<u>Sample Storage</u>	<u>Sub-surface</u>	<u>Misc Charges</u>	<u>Depositions</u>	Annual Expenses	Cumulative Totals to Date 09/26/2013
		Walters Levine	Persson & Cohen	Wilson Miller	Universal Engineering / Kimley-Horn	Derr & Co / Ardaman / Woodruff & Sons	ZNS Engineering	Ardaman & Assoc	Ardaman & Assoc / Subterrain Technologies	Various	Expert Witness Services		
2009	10/1/08 - 9/30/09	\$ -	\$ -	\$ 19,765.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,765.75	\$ 19,765.75
2010	10/1/09 - 9/30/10	\$ 90,868.93	\$ 17,682.00	\$ 31,899.85	\$ -	\$ 461,668.00	\$ 6,498.20	\$ 825.00	\$ 9,570.00	\$ 1,221.51	\$ -	\$ 620,233.49	\$ 639,999.24
2011	10/1/10 - 9/30/11	\$ 44,333.07	\$ 4,448.50	\$ 3,238.75	\$ 1,840.00	\$ -	\$ 4,141.60	\$ 1,275.00	\$ 15,300.00	\$ 1,210.32	\$ -	\$ 75,787.24	\$ 715,786.48
2012	10/1/11 - 9/30/12	\$ 144,318.78	\$ 9,654.50	\$ 22,808.75	\$ -	\$ 157,209.17	\$ 77.50	\$ 509.00	\$ 3,784.00	\$ 6,880.16	\$ 21,673.25	\$ 366,915.11	\$ 1,082,701.59
2013	10/1/12 - 9/30/13	\$ 216,621.62	\$ 12,343.10	\$ 16,880.00	\$ 8,905.00	\$ 123,879.87	\$ -	\$ -	\$ 3,550.00	\$ 15,086.62	\$ 68,023.96	\$ 465,290.17	\$ 1,547,991.76
		<u>\$ 496,142.40</u>	<u>\$ 44,128.10</u>	<u>\$ 94,593.10</u>	<u>\$ 10,745.00</u>	<u>\$ 742,757.04</u>	<u>\$ 10,717.30</u>	<u>\$ 2,609.00</u>	<u>\$ 32,204.00</u>	<u>\$ 24,398.61</u>	<u>\$ 89,697.21</u>	<u>\$ 1,547,991.76</u>	
				Derr & Co	Phase 1 & 2	\$ 461,668.00			Less: Legal Fees	Walters Levine	\$ (496,142.40)		
				Woodruff	Phase 3	\$ 157,209.17			Legal Fees	Persson Cohen	\$ (44,128.10)		
				Woodruff	Phase 5	<u>\$ 123,879.87</u>			Less: Portmarnock Resurfacing		\$ (55,952.39)		
						<u>\$ 742,757.04</u>			Less: Underdrain related		\$ (8,905.00)		
											<u>\$ 942,863.87</u>		

CDD5 - STORM DRAIN/INLET REPAIR PROJECT

		<u>Legal</u>	<u>Legal</u>	<u>Engineering</u>	<u>Engineering</u>	<u>Repairs</u>	<u>Sample Storage</u>	<u>Sample Storage</u>	<u>Sub-surface</u>	<u>Misc Charges</u>	<u>Depositions</u>			
	Fiscal	Walters	Persson &	Wilson Miller	Kimley -Horn		ZNS	Ardaman &	Subterrain		Expert	Monthly	YTD Totals	FY2013 Budget
Month	Year	Levine	Cohen				Engineering	Assoc	Technologies	Various	Witness Services	Totals		Balance
Adopted/														\$ 160,000.00
Amended														\$ 75,000.00
Oct	2012	\$ -	\$ -	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 302.34	\$ 822.00	\$ 1,374.34	\$ 1,374.34	\$ 233,625.66
Nov	2012	\$ 33,852.38	\$ 1,087.75	\$ 2,792.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50.62	\$ 10,780.60	\$ 48,563.85	\$ 49,938.19	\$ 185,061.81
Dec	2012	\$ 13,822.60	\$ 687.00	\$ 1,853.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 560.50	\$ 1,106.75	\$ 18,030.60	\$ 67,968.79	\$ 167,031.21
Jan	2013	\$ 11,709.46	\$ 2,038.10	\$ 456.25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,203.81	\$ 82,172.60	\$ 152,827.40
Feb	2013	\$ 21,829.91	\$ 1,087.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,209.52	\$ 9,748.45	\$ 34,875.63	\$ 117,048.23	\$ 117,951.77
Mar	2013	\$ 8,810.52	\$ 744.25	\$ 3,065.00	\$ 8,905.00	\$ -	\$ -	\$ -	\$ 3,550.00	\$ 3,015.32	\$ 1,607.65	\$ 29,697.74	\$ 146,745.97	\$ 88,254.03
Apr	2013	\$ 22,276.25	\$ 114.50	\$ 5,812.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,017.84	\$ 711.20	\$ 30,932.29	\$ 177,678.26	\$ 57,321.74
May	2013	\$ 22,586.59	\$ -	\$ 521.25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,178.11	\$ 3,806.30	\$ 30,092.25	\$ 207,770.51	\$ 27,229.49
Jun	2013	\$ 21,293.62	\$ 286.25	\$ 1,128.75	\$ -	\$ 123,879.87	\$ -	\$ -	\$ -	\$ 1,863.97	\$ 16,984.80	\$ 165,437.26	\$ 373,207.77	\$ (138,207.77)
Jul	2013	\$ 2,832.37	\$ 687.00	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 907.55	\$ 2,890.25	\$ 8,317.17	\$ 381,524.94	\$ (146,524.94)
Aug	2013	\$ 18,342.46	\$ 1,030.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 775.85	\$ 2,525.56	\$ 22,674.37	\$ 404,199.31	\$ (169,199.31)
Sept	2013	\$ 39,265.46	\$ 4,580.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 205.00	\$ 17,040.40	\$ 61,090.86	\$ 465,290.17	\$ (230,290.17)
		<u>\$ 216,621.62</u>	<u>\$ 12,343.10</u>	<u>\$ 16,880.00</u>	<u>\$ 8,905.00</u>	<u>\$ 123,879.87</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,550.00</u>	<u>\$ 15,086.62</u>	<u>\$ 68,023.96</u>	<u>\$ 465,290.17</u>	<u>\$ 465,290.17</u>	<u>\$ (230,290.17)</u>

Phase 4
\$ 123,879.87

LWR S-T Investments**As of September 30, 2013**

	<u>IDA</u>		<u>CDD1</u>		<u>CDD2</u>		<u>CDD4</u>		<u>CDD5</u>		<u>CDD6</u>	
	<u>As of 9/30/13</u>	<u>Int.Rate</u>	<u>As of 9/30/13</u>	<u>Int.Rate</u>	<u>As of 9/30/13</u>	<u>Int.Rate</u>	<u>As of 9/30/13</u>	<u>Int.Rate</u>	<u>As of 9/30/13</u>	<u>Int.Rate</u>	<u>As of 9/30/13</u>	<u>Int.Rate</u>
<u>Cash/Cash Equivalents</u>												
Northern Trust	271,638	0.01%	213,085	0.01%	245,683	0.01%	246,657	0.01%	225,962	0.01%		
SunTrust											152,839	0.07%
Union (Formerly PNC)					168,144	0.20%	3,712	0.10%	862	0.10%		
LGIP A Cap	0	n/a	31,258	0.18%	34,840	0.18%	0	n/a	6,814	0.18%	0	n/a
LGIP A	240,659	0.18%	787,846	0.18%	1,259,562	0.18%	434,442	0.18%	516,172	0.18%	0	n/a
LGIP B Cap	0	n/a	1,977	n/a	94	n/a	0	n/a	2,858	n/a	0	n/a
LGIP B	<u>34</u>	n/a	<u>148</u>	n/a	<u>75</u>	n/a	<u>294</u>	n/a	<u>314</u>	n/a	<u>0</u>	n/a
Total Cash Equivalents	240,693		821,229		1,294,571		434,736		526,158		0	
Total Cash/Cash Equivalents	512,331		1,034,314		1,708,398		685,105		752,982		152,839	
<u>Funds Reserved</u>												
Northern Trust compensating balance			Closed	N/A								
Construction in Process	0		25,000		30,000		8,333		10,000		0	
Contingency Reserves	0		0		444,574		40,000		2,204		0	
Road Reserves	0		0		455,915		0		232		0	
Fund balance--prior year	441,461		357,732		436,832		437,376		440,464		87,793	
General Reserve	66,688		169,516		0		46,365		161,000		20,000	
Infrastructure Reserve	<u>0</u>		<u>230,000</u>		<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>	
Total Funds Reserved	508,149		782,248		1,367,321		532,074		613,900		107,793	
<u>Invested Funds Available for Operating Purposes</u>												
	<u>4,182</u>		<u>252,066</u>		<u>341,077</u>		<u>153,031</u>		<u>139,082</u>		<u>45,046</u>	


CDD5 OLD BUSINESS STATUS REPORT

Item #	Description	Initial Date	Responsible	Status Date	Status	Completed
13.09.02	Officer Delegation Discussion	9/17/2013	Board			
13.09.01	Phase 5 Storm Drain Repair	9/17/2013	RH	10/15/2013	Staff to provide update at meeting.	
13.05.03	TCOA Irrigation Meter Issue	5/14/2013	RH	8/13/2013	Update will be provided in the Irrigation Quarterly Status Report.	
13.05.02	Balmoral Gate Agreement Methodology	5/14/2013	ER	7/16/2013	District 6 rejected the proposal for the third shift. District 6 to attend the joint D2/D5 agenda review workshop on Aug. 13th.	
				10/15/2013	Staff to provide current methodology for Oct. meetings.	

COMPLETED - CDD5 OLD BUSINESS STATUS REPORT

Item #	Description	Initial Date	Responsible	Status Date	Status	Completed
13.07.01	Blythefield Palm Tree	7/16/2013	RH	7/16/2013	Have the new Landscape Manager look at the tree and also revisit the design.	
				8/13/2013	Direction to staff to proceed with a medjool palm as replacement.	
				9/17/2013	New medjool palm has been planted.	✓
13.06.01	Irrigation Schedule Along Sidewalks	6/13/2013	RH	7/18/2013	Updated Board on 7/18. Awaiting SWFWMD variance to adjust days/times.	✓
13.08.01	Players Gate Repairs	8/13/2013	RH	8/13/2013	Staff to provide status at meeting.	
				10/15/2013	Gates are functioning without problems at this time.	✓
13.05.01	Phase 4 Storm Drain Repair	5/14/2013	RH	5/14/2013	District Engineer reviewing costs.	

CDD5 OLD BUSINESS STATUS REPORT

Item #	Description	Initial Date	Responsible	Status Date	Status	Completed
				5/16/2013	Contract awarded to Woodruff & Sons. Project will begin July 11.	
				7/16/2013	Woodruff to begin work on July 24th with an estimated two weeks of work.	
				10/15/2013	Work is completed.	

CDD2/CDD5/CDD6 JOINT OLD BUSINESS STATUS REPORT

Item #	Description	Initial Date	Responsible	Status Date	Status	Completed
13.04.01	Communications Consultant	4/25/2013	RH	4/25/2013	Discussed at budget workshop. Priority shifted due to DSX panel replacement. On hold until FY2015.	
13.03.01	Balmoral Gate	3/19/2013	ER	4/16/2013	Planned closure date of Jan. 1, 2014	
				5/14/2013	Joint meeting with CDD6.	
				7/16/2013	District 6 rejected the proposal for the third shift. District 6 to attend the joint D2/D5 agenda review workshop on Aug. 13th.	
				9/17/2013	Status quo will remain in place for at least a year.	

COMPLETED - CDD2/CDD5/CDD6 JOINT OLD BUSINESS STATUS REPORT

Item #	Description	Initial Date	Responsible	Status Date	Status	Completed
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LAKEWOOD RANCH DISTRICT 5 EXECUTIVE SUMMARY

SUBMIT DATE

10/15/13

SUBMITTED BY

Eva M. Rey, Executive Director

BOARD MEETING DATE

10/17/13

ISSUE:

Approval of Revision of Administrative Policy # CDD5-2013-01 Regarding Holiday Decorations on District Property

BACKGROUND:

The initial holiday decoration policy was approved by the Board 2012 and was revised in September 2013. Since that time, there has arisen a need to clarify the policy further. The red-lined changes are attached for your review and consideration.

BUDGET IMPACT:

None.

APPROVALS:

Submitters Approval

Manager Approval

Attorney Approval

Finance Approval

RECOMMENDATION:

Motion to approve the revisions to Administrative Policy # CDD5-2013-01 regarding holiday decorations on District property.

MOTION:

MADE

SECOND

____ Approved
____ Denied



ADMINISTRATIVE POLICY

NUMBER: CDD5-2013-01	DATE: October 18, 2012
REVISIONS: 9/19/2013	
APPROVED BY/AUTHORITY: Lakewood Ranch Community Development District #5	SIGNATURE:

SUBJECT: **Holiday Decorations on District Property**

PURPOSE: To establish guidelines for neighborhood holiday displays on District property.

POLICY: _____

The following is a policy of the Lakewood Ranch Community Development District #5 regarding ~~the decorating of the installation of holiday decorations on~~ District property ~~at neighborhoods entrances and the guidelines for holiday displays on District property.~~

Formatted: Justified

District Property

~~The District, at its own discretion, may elect to install holiday decorations on any District owned building or structure or within District common areas.~~

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Neighborhood Entrances

Any private individuals, group or committee may elect to finance the display of holiday decorations at neighborhood entrances. Any individual, group or committee that would like to sponsor the holiday decorations for their neighborhood monument sign must notify Operation's staff by completing and submitting a "Public Holiday Display Form". The District is responsible for determining the selection and placement of any and all holiday decoration in common areas. Decorations that are installed without proper notification or in areas other than those previously designated will be removed and discarded. In addition, any decorations that do not conform to this policy will be removed and discarded. Neither the District nor staff assumes the responsibility for the replacement, preservation, security or possible damage or theft of any item displayed.

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1. Location of decorations on District property:

- a. ~~Only a~~ Neighborhood entrance monument signs ~~are approved for decorating.~~
 - i. If the monument sign is double sided, both sides will be decorated.
 - ii. No part of the decorations shall cover or block any part of the neighborhood name.
 - iii. All decorations will be securely anchored but will not be secured in any way by penetrating the monument sign or any other structure.
- b. Other District property

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iii.i. The District Board and/or staff will determine on an annual basis the most appropriate locations for decorations to be installed on District owned buildings, structures and common areas.

2. Timing for holiday decorations:

- a. To allow staff time to coordinate and schedule, any individual, group or committee wishing to finance the holiday decor for their neighborhood monument sign using a District selected contractor must notify Operation's staff prior to October 1, by completing and submitting a "Public Holiday Display Form".
- b. Any individual, group or committee wishing to provide their own holiday décor for their neighborhood monument sign must use District staff to install the resident provided décor. Operation's staff must be notified prior to November 1, by completing and submitting a "Public Holiday Display Form".
- c. Holiday decorations are only permitted from November 15 until January 15.

3. Funding of holiday decorations:

- a. Unless the District elects to budget for and install holiday decorations at all neighborhood entrances, holiday decorations for ~~specific~~individual entrance monuments will be funded by private individuals, groups and or committees.
- b. If electing to hire a District approved contractor to provide and install the holiday décor, staff will notify all approved applicants of the cost to decorate the neighborhood monument sign. Costs are based on a proposal submitted by the approved contractor and whether the monument sign is single or double sided.
- c. All necessary payments for the holiday decorations will be made payable to Lakewood Ranch Community Development District #5 prior to the installation of the holiday decorations.
- d. If the District has not elected to budget for the installation of neighborhood holiday decorations, the District will not be responsible for the funding, purchase or replacement of any holiday decorations used to decorate the neighborhood monument signs.

4. Installation of holiday decorations:

- a. Displays will not be erected prior to form approval.
- b. All holiday decorations for neighborhood monument signs will be installed by District staff or a qualified contractor selected by the District.
- c. The selected contractor will be responsible for the installation of any and all holiday decorations used to decorate the neighborhood monument signs.

5. Approved holiday decorations on District property:

- a. All decorations will be limited to secular items only. ~~These items include:~~
 - i. ~~Garland~~
 - ii. ~~Wreaths up to 48"~~
 - iii. ~~Bows~~
 - iv. a. ~~Ribbon~~
- b. Any use of color will be holiday neutral colors only. These colors include gold, silver, red, white, and green.
 - i. ~~Gold~~
 - ii. ~~Silver~~
 - iii. ~~Red~~
 - iv. ~~White~~
 - v. ~~Green (for use in garland and wreaths)~~
- c. All holiday decoration utilized on District property will be flame-resistant, flame-retardant and consist of non-combustible materials.

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6. Non-approved holiday decorations on District property:

- a. Decorating using religious, non-secular symbols is not permitted on District property. ~~This would include but not limited to:~~
 - i. ~~Nativity Scene~~
 - ii. ~~Cross or Crucifixion~~
 - iii. ~~Menorah~~
 - iv. ~~The Star of David~~
 - v. ~~The Star and Crescent~~
- b. Decorations may not be illegal, defamatory or obscene.
- c. No electrical service may be utilized for any decorations at neighborhood entrances on District property.
- d. No decorations with sound or machinery that causes a disturbance to surrounding residents may be utilized.
- e. Holiday or strung lights are not permitted at neighborhood entrances.
- f. Candles or any decorations utilizing an open flame are not permitted.

Public Holiday Display Form

Instructions: This form is to be completed by members of the public seeking to decorate District owned property. Such displays are governed by the Lakewood Ranch Community Development District #5 - Holiday Decorations on District Property Policy, CDD5-2013-01. A copy of this policy is available upon request.

- Please provide all information requested. Incomplete forms will be rejected.
- Please submit the completed form to the Operation's Department
 - By October 1, if utilizing a District contractor.
 - By November 1, if utilizing staff to install resident provided holiday décor.
- You will be contacted when the form is approved and notified of the amount due.
- Displays will not be erected prior to form approval.
- Payment must be made payable to Lakewood Ranch Community Development District #5, prior to the installation of the holiday decorations.

Please print legibly:

Full Name: _____

Address: _____

Home Phone: _____ Cell Phone: _____

Proposed Display: _____

Location of Display: _____

Signature: _____ Date: _____

For staff use only:

Form Received by: _____ Date: _____

Location Approved: _____

Approved by: _____ Date: _____

Amount Due: _____ Applicant Notified: Yes _____ No _____

Payment Received: Yes _____ No _____ Date Received: _____

Date Contractor Notified: _____ Installation Date: _____

Special Instructions: _____



Lakewood Ranch®

Community Development Districts
Homeowners' Associations

ADMINISTRATIVE POLICY

NUMBER: CDD5-2013-01	DATE: October 18, 2012
REVISIONS: 9/19/2013	
APPROVED BY/AUTHORITY: Lakewood Ranch Community Development District #5	SIGNATURE:

SUBJECT: **Holiday Decorations on District Property**

PURPOSE: To establish guidelines for neighborhood holiday displays on District property.

POLICY:

The following is a policy of the Lakewood Ranch Community Development District #5 regarding the installation of holiday decorations on District property .

District Property

The District, at its own discretion, may elect to install holiday decorations on any District owned building or structure or within District common areas.

Neighborhood Entrances

Any private individuals, group or committee may elect to finance the display of holiday decorations at neighborhood entrances. Any individual, group or committee that would like to sponsor the holiday decorations for their neighborhood monument sign must notify Operation's staff by completing and submitting a "Public Holiday Display Form". The District is responsible for determining the selection and placement of any and all holiday decoration in common areas. Decorations that are installed without proper notification or in areas other than those previously designated will be removed and discarded. In addition, any decorations that do not conform to this policy will be removed and discarded. Neither the District nor staff assumes the responsibility for the replacement, preservation, security or possible damage or theft of any item displayed.

1. Location of decorations on District property:
 - a. Neighborhood entrance monument signs.
 - i. If the monument sign is double sided, both sides will be decorated.
 - ii. No part of the decorations shall cover or block any part of the neighborhood name.
 - iii. All decorations will be securely anchored but will not be secured in any way by penetrating the monument sign or any other structure.
 - b. Other District property
 - i. The District Board and/or staff will determine on an annual basis the most appropriate locations for decorations to be installed on District owned buildings, structures and common areas.

2. Timing for holiday decorations:
 - a. To allow staff time to coordinate and schedule, any individual, group or committee wishing to finance the holiday decor for their neighborhood monument sign using a District selected contractor must notify Operation's staff prior to October 1, by completing and submitting a "Public Holiday Display Form".
 - b. Any individual, group or committee wishing to provide their own holiday décor for their neighborhood monument sign must use District staff to install the resident provided décor. Operation's staff must be notified prior to November 1, by completing and submitting a "Public Holiday Display Form".
 - c. Holiday decorations are only permitted from November 15 until January 15.
3. Funding of holiday decorations:
 - a. Unless the District elects to budget for and install holiday decorations at all neighborhood entrances, holiday decorations for individual entrance monuments will be funded by private individuals, groups and or committees.
 - b. If electing to hire a District approved contractor to provide and install the holiday décor, staff will notify all approved applicants of the cost to decorate the neighborhood monument sign. Costs are based on a proposal submitted by the approved contractor and whether the monument sign is single or double sided.
 - c. All necessary payments for the holiday decorations will be made payable to Lakewood Ranch Community Development District #5 prior to the installation of the holiday decorations.
 - d. If the District has not elected to budget for the installation of neighborhood holiday decorations, the District will not be responsible for the funding, purchase or replacement of any holiday decorations used to decorate the neighborhood monument signs.
4. Installation of holiday decorations:
 - a. Displays will not be erected prior to form approval.
 - b. All holiday decorations for neighborhood monument signs will be installed by District staff or a qualified contractor selected by the District.
 - c. The selected contractor will be responsible for the installation of any and all holiday decorations used to decorate the neighborhood monument signs.
5. Approved holiday decorations on District property:
 - a. All decorations will be limited to secular items only.
 - b. Any use of color will be holiday neutral colors only. These colors include gold, silver, red, white, and green.
 - c. All holiday decoration utilized on District property will be flame-resistant, flame-retardant and consist of non-combustible materials.
6. Non-approved holiday decorations on District property:
 - a. Decorating using religious, non-secular symbols is not permitted on District property.
 - b. Decorations may not be illegal, defamatory or obscene.
 - c. No electrical service may be utilized for any decorations at neighborhood entrances.
 - d. No decorations with sound or machinery that causes a disturbance to surrounding residents may be utilized.
 - e. Holiday or strung lights are not permitted at neighborhood entrances.
 - f. Candles or any decorations utilizing an open flame are not permitted.

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 - By November 1, if utilizing staff to install resident provided holiday décor.
- You will be contacted when the form is approved and notified of the amount due.
- Displays will not be erected prior to form approval.
- Payment must be made payable to Lakewood Ranch Community Development District #5, prior to the installation of the holiday decorations.

Please print legibly:

Full Name: _____

Address: _____

Home Phone: _____ Cell Phone: _____

Proposed Display: _____

Location of Display: _____

Signature: _____ Date: _____

For staff use only:

Form Received by: _____ Date: _____

Location Approved: _____

Approved by: _____ Date: _____

Amount Due: _____ Applicant Notified: Yes _____ No _____

Payment Received: Yes _____ No _____ Date Received: _____

Date Contractor Notified: _____ Installation Date: _____

Special Instructions: _____



Executive Director Report

October 17, 2013

Continuing Items

- Website Hits:
 - July = 47,658 page views with 1,228 unique visitors
 - August = 45,766 page views with 1,163 unique visitors
 - September = 40,180 page views with 1,125
- Next Resident Orientation Sessions will be held on Tuesday, October 29, 2013 from 6pm to 8pm at Town Hall and Monday, November 11, 2013 from 4pm to 6pm.
- Soil Moisture Sensor Rebate Program is still active. Residents can send inquiries and requests to sms@lwrtownhall.com.
- Florida Ethics Conference and Attorney General's Sunshine Summit held on October 2nd through October 4th.
 - Supplemental information attached to report: Sessions summaries, web-based classes available, guide to Code of Ethics.

New Items

- The University of Florida will be conducting an online survey about ponds and landscaping in Lakewood Ranch. The survey will be distributed via email to Lakewood Ranch residents

News/Media/Communications

- Lakewood Ranch / Town Hall related news stories are attached.

2013 Florida Ethics Conference: Sessions

Open Meetings and Public Records

A detailed review of Florida's laws and policies concerning open meetings and public records, including what constitutes a public record and how to avoid violating open meetings laws and explanation of the changes to the open meetings law, as well as implications.

Florida in the Sunshine

A detailed review of Florida's Government In the Sunshine laws with special attention given to recent legislative changes.

How Things Work

A detailed review of the Commission's complaint process, from receipt to investigation to hearing, as well as a review of its opinion process and fine processes.

Conflicts of Interest

A detailed treatment of conflicting employment and business relationships involving public officers, public employees, and "local government attorneys" will be presented.

Misuse of Office, Use of Inside Information, and Nepotism

This session will focus on the prohibitions against misusing one's position, public resources, disclosure of information for personal benefit and nepotism. Recent opinions and case law will be reviewed. The session will also examine citizens' perceptions of officials' conduct by utilizing complaints that have been determined to be legally insufficient for investigation.

Financial Disclosure: What, When, Where, and How

This session will provide a detailed review of Florida's financial disclosure laws outlined under Sections 112.3144 and 112.3145, Florida Statutes, and changes to those laws in the most recent legislative session. The primary focus will be on the need for the financial disclosure laws along with a review of the Form 1, Statement of Financial Interests, and Form 6, Full and Public Disclosure of Financial Interests. The other special purpose disclosure forms will be discussed briefly. Additionally, a small portion of the session will focus on the consequences of not adhering to provisions of the financial disclosure including the fines and appeal process.

Voting Conflicts

An examination of how to handle situations where members of collegial bodies are called upon to vote on matters in which they have a conflict of interest.

Expenditures and Gifts – Part I & II

This two-part session will address laws pertaining to gifts, honoraria, unauthorized compensation, and "expenditures" under the Executive Branch Lobbyist law and will also cover the solicitation and acceptance of gifts under Section 112.313(2), F.S., unauthorized compensation under Section 112.313(4), F.S., and the expenditure provisions in Section 112.3215, F.S. It will also focus on the acceptance and disclosure of gifts and honoraria-related expenses under Sections 112.3148 and 112.3149, F.S.

RECENTLY UPDATED

FLORIDA'S CODE OF ETHICS, SUNSHINE LAW & PUBLIC RECORDS ACT



the John Scott Dailey
**FLORIDA
INSTITUTE OF
GOVERNMENT**
at Florida State University

www.iog.fsu.edu

ABOUT THE

PROGRAM

The Online Code of Ethics, Sunshine Law, & Public Records training courses contain information that you and your staff need to know to minimize potential complaints and legal action against you and your agency.

Written by the Florida Commission on Ethics and the Florida Attorney General's office, in partnership with the John Scott Dailey Florida Institute of Government, these three courses: the Florida Code of Ethics, the Sunshine Law and the Public Records Act, include such important topics as proper employment and business relationships; voting conflicts; gift laws; disclosure requirements; misuse of public position; discussions and meetings subject to the Sunshine Law; public records open to inspection; and much more. The courses may be taken individually or as a comprehensive 12-hour "package." All courses were recently updated to include numerous changes to the law during the 2013 Legislative Session and are approved to satisfy the recent legislative mandate for Ethics training. Each course has also been certified for up to 4 CLER credits (and up to 12 CLER credits for the entire 12-hour "Ethics Package" training.)

Don't depend on what you think you know; complete this course and ensure your own compliance.

WHY TAKE THIS COURSE?

- Confused by the complexities of Florida's laws of ethics, open meetings and public records?
- Want to avoid inadvertent pitfalls?
- Need to make sure your department and employees understand the laws?

.....

WHY TAKE THIS COURSE?

- Gets consistent, quality training for yourself and all of your staff.
- Avoid the headaches of workshop scheduling, travel costs, and lost productivity.
- Work at your own pace, starting and stopping whenever needed.
- Keep learners engaged and increase retention with an appealing Interactive experience.

.....

WHY TAKE THIS COURSE?

Each course has been approved for up to 4 General and Ethics Credits under the Florida Bar's Continuing Legal Education or up to 12 General and Ethics Credits by completing the 12-hour comprehensive "Ethics Package" which includes all three courses.

WHAT WILL YOU LEARN?

- Gift Laws
- Employment and Business Relationships
- Misuse of Public positions
- Restriction on Employment of Relatives
- Voting Conflicts
- Disclosure Requirement
- Agencies Covered by the Sunshine Law
- Meetings Subject to the Sunshine Law
- Public Records Open to Inspection
- Agency Records Subject to Public Records Act
- Much more!

.....

WHO SHOULD TAKE THIS COURSE?

STATE AND LOCAL GOVERNMENT ELECTED AND APPOINTED OFFICIALS, ATTORNEYS, AND PUBLIC EMPLOYEES

Participants can take each course at the low rate of \$35 per person. This valuable training can be secured for multiple staff members and employees through purchase arrangements including state and local government purchase orders. For more information on bulk purchases, contact: sales@learnsomething.com or call (850) 385-7915.

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WHO DEVELOPED THIS COURSE?

This course was developed through a partnership between the Florida Commission on Ethics, the Attorney General's Office, and The John Scott Dailey Florida Institute of Government.

ONLINE ETHICS

COURSES

Each of the three modules has been updated to include numerous changes to the law during the 2013 Florida Legislative Session. For more information or to register, please visit www.iog.learnsomething.com.



Florida's Code of Ethics

Provides practical information related to Florida's Code of Ethics. Practical examples are used in this course to assist in understanding the provisions. Topics include gift laws; voting conflicts; lobbyist expenditures; unauthorized compensation; misuse of public position; disclosure requirements; post-office holding and employment; procedures; and advisory opinions. Additionally, this course offers a number of references and contacts that can provide further clarification. Lastly, interactive quizzes at the end of each course will allow participants to gauge their knowledge as they progress through the course. Seat time: 4 hours



Florida's Government in the Sunshine Law

Provides practical information related to Florida's Government in the Sunshine Law. Practical examples are used in this course to assist in understanding the provisions. Topics include, but are not limited to, the types of agencies covered; discussions and meetings subject to the Sunshine Law; notice and procedural requirements, and failure to comply. This course also offers a number of references and contacts that can provide further clarification. Lastly, interactive quizzes at the end of each module allow participants to gauge their knowledge as they progress through the course. Seat time: 4 hours



Florida's Public Records Act

This course provides practical information related to Florida's Public Records Act. Practical examples are used in this course to assist in the understanding of the provisions. Topics include the definition of a public record; agencies subject to the Public Records Act, the kinds of records that fall under the law; inspection and copying of records by the public; fees allowed; civil action and criminal penalties for failure to comply. Additionally, this course offers a number of references and contacts that can provide further clarification. Lastly, interactive quizzes at the end of each module allow participants to gauge their knowledge as they progress through the course. Seat time: 4 hours



Complete Ethics Package

All three courses, Florida's Code of Ethics, Florida's Sunshine Law and Florida's Public Records Act, can be taken together and save you money. Seat time: 12 hours

Confidentiality

Confidentiality is an ethical principle that may not be discussed to third parties accessible only to those authorized by the cornerstone of information security: the level of official classification for

Important Note: Under the requirements of the new 2013 legislation highlighted below, the four hours of training for constitutional officers must include (at a minimum) information on the State's Code of Ethics, the Sunshine Law (public meetings), and Public Records. By taking all three individual modules, or the comprehensive "Ethics Package", Constitutional Officers will not only meet the new requirements, but become well versed in all aspects of these laws.

Section 112.314(2)(2), F.S., brought into the statutes by C. 4, Ch. 15-36, Laws of Florida, states: All constitutional officers must complete 4 hours of ethics training annually that addresses, at a minimum, s. 8 Art. II of the State Constitution, the Code of Ethics for Public Officers and Employees, and the public records and public meetings laws of this state. This requirement may be satisfied by completion of a continuing legal education class.

For more information or to register please visit www.iog.learnsomething.com

FLORIDA COMMISSION ON ETHICS



GUIDE to the
SUNSHINE AMENDMENT
and
CODE of ETHICS
for Public Officers and Employees

2013

TABLE OF CONTENTS

I. HISTORY OF FLORIDA'S ETHICS LAWS.....	1
II. ROLE OF THE COMMISSION ON ETHICS.....	1
III. THE ETHICS LAWS.....	1
A. PROHIBITED ACTIONS OR CONDUCT.....	2
1. Solicitation or Acceptance of Gifts.....	2
2. Unauthorized Compensation.....	2
3. Misuse of Public Position.....	2
4. Disclosure or Use of Certain Information.....	2
5. Solicitation or Acceptance of Honoraria.....	3
B. PROHIBITED EMPLOYMENT AND BUSINESS RELATIONSHIPS.....	3
1. Doing Business With One's Agency.....	3
2. Conflicting Employment or Contractual Relationship.....	3
3. Exemptions.....	3
4. Additional Exemption.....	4
5. Lobbying State Agencies by Legislators.....	4
6. Employees Holding Office.....	4
7. Professional & Occupational Licensing Board Members.....	5
8. Contractual Services: Prohibited Employment.....	5
9. Local Government Attorneys.....	5
C. RESTRICTIONS ON APPOINTING, EMPLOYING, AND CONTRACTING WITH RELATIVES.....	5
1. Anti-Nepotism Law.....	5
2. Additional Restrictions.....	5
D. POST OFFICEHOLDING & EMPLOYMENT (REVOLVING DOOR) RESTRICTIONS.....	5
1. Lobbying By Former Legislators, Statewide Elected Officers, and Appointed State Officers.....	5
2. Lobbying By Former State Employees.....	6
3. Additional Restrictions on Former State Employees.....	6
4. Lobbying By Former Local Government Officers and Employees.....	7
E. VOTING CONFLICTS OF INTEREST.....	7
F. DISCLOSURES.....	7
1. Form 1 - Limited Financial Disclosure.....	8
2. Form 1F - Final Form 1.....	10
3. Form 2 - Quarterly Client Disclosure.....	10
4. Form 6 - Full and Public Disclosure.....	10
5. Form 6F - Final Form 6.....	11
6. Form 9 - Quarterly Gift Disclosure.....	11
7. Form 10 - Annual Disclosure of Gifts from Governmental Entities and Direct Support Organizations and Honorarium Event-Related Expenses.....	11

I. HISTORY OF FLORIDA'S ETHICS LAWS

Florida has been a leader among the states in establishing ethics standards for public officials and recognizing the right of citizens to protect the public trust against abuse. Our state Constitution was revised in 1968 to require a code of ethics, prescribed by law, for all state employees and non-judicial officers prohibiting conflict between public duty and private interests.

Florida's first successful constitutional initiative resulted in the adoption of the Sunshine Amendment in 1976, providing additional constitutional guarantees concerning ethics in government. In the area of enforcement, the Sunshine Amendment requires that there be an independent commission (the Commission on Ethics) to investigate complaints concerning breaches of public trust by public officers and employees other than judges.

The Code of Ethics for Public Officers and Employees is found in Chapter 112 (Part III) of the Florida Statutes. Foremost among the goals of the Code is to promote the public interest and maintain the respect of the people for their government. The Code is also intended to ensure that public officials conduct themselves independently and impartially, not using their offices for private gain other than compensation provided by law. While seeking to protect the integrity of government, the Code also seeks to avoid the creation of unnecessary barriers to public service.

Criminal penalties, which initially applied to violations of the Code, were eliminated in 1974 in favor of administrative enforcement. The Legislature created the Commission on Ethics that year "to serve as guardian of the standards of conduct" for public officials, state and local. Five of the Commission's nine members are appointed by the Governor, and two each are appointed by the President of the Senate and Speaker of the House of Representatives. No more than five Commission members may be members of the same political party, and none may hold any public employment during their two-year terms of office. A chair is selected from among the members to serve a one-year term and may not succeed himself or herself.

II. ROLE OF THE COMMISSION ON ETHICS

In addition to its constitutional duties regarding the investigation of complaints, the Commission:

- Renders advisory opinions to public officials;
- Prescribes forms for public disclosure;
- Prepares mailing lists of public officials subject to financial disclosure for use by Supervisors of Elections and the Commission in distributing forms and notifying delinquent filers;
- Makes recommendations to disciplinary officials when appropriate for violations of ethics and disclosure laws, since it does not impose penalties;
- Administers the Executive Branch Lobbyist Registration and Reporting Law;
- Maintains financial disclosure filings of constitutional officers and state officers and employees;
- Administers automatic fines for public officers and employees who fail to timely file required annual financial disclosure;

III. THE ETHICS LAWS

The ethics laws generally consist of two types of provisions, those prohibiting certain actions or conduct and those requiring that certain disclosures be made to the public. The following descriptions of these laws have been simplified, in an effort to put people on notice of their requirements. Therefore, we also suggest that you review the wording of the actual law. Citations to the appropriate laws are contained in brackets.

The laws summarized below apply generally to all public officers and employees, state and local, including members of advisory bodies. The principal exception to this broad coverage is the exclusion of judges, as they fall within the jurisdiction of the Judicial Qualifications Commission.

5. *Solicitation or Acceptance of Honoraria*

Persons required to file financial disclosure FORM 1 or FORM 6 (see Part III F of this brochure), and state procurement employees, are prohibited from **soliciting** honoraria related to their public offices or duties. [Sec. 112.3149, Fla. Stat.]

Persons required to file FORM 1 or FORM 6, and state procurement employees, are prohibited from knowingly **accepting** an honorarium from a political committee, committee of continuous existence, lobbyist who has lobbied the person's agency within the past 12 months, or the partner, firm, employer, or principal of such a lobbyist. However, he or she may accept the payment of expenses related to an honorarium event from such individuals or entities, provided that the expenses are disclosed. See Part III F of this brochure. [Sec. 112.3149, Fla. Stat.]

Lobbyists and their partners, firms, employers, and principals, as well as political committees and committees of continuous existence, are prohibited from **giving** an honorarium to persons required to file FORM 1 or FORM 6 and to state procurement employees. Violations of this law may result in fines of up to \$5,000 and prohibitions against lobbying for up to two years. [Sec. 112.3149, Fla. Stat.]

However, notwithstanding Sec. 112.3149, Fla. Stat., no Executive Branch or legislative lobbyist or principal shall make, directly or indirectly, and no Executive Branch agency official who files FORM 1 or FORM 6 shall knowingly accept, directly or indirectly, **any expenditure** made for the purpose of lobbying. [Sec. 112.3215, Fla. Stat.] This may include honorarium event related expenses that formerly were permitted under Sec. 112.3149, Fla. Stat. Similar rules apply to members and employees of the Legislature. However, these laws are not administered by the Commission on Ethics. [Sec. 11.045, Fla. Stat.]

B. PROHIBITED EMPLOYMENT AND BUSINESS RELATIONSHIPS

1. *Doing Business With One's Agency*

(a) A public employee acting as a purchasing agent, or public officer acting in an official capacity, is prohibited from purchasing, renting, or leasing any realty, goods, or services for his or her agency from a business entity in which the officer or employee or his or her spouse or child own more than a 5% interest. [Sec. 112.313(3), Fla. Stat.]

(b) A public officer or employee, acting in a private capacity, also is prohibited from renting, leasing, or selling any realty, goods, or services to his or her own agency if the officer or employee is a state officer or employee, or, if he or she is an officer or employee of a political subdivision, to that subdivision or any of its agencies. [Sec. 112.313(3), Fla. Stat.]

2. *Conflicting Employment or Contractual Relationship*

(a) A public officer or employee is prohibited from holding any employment or contract with any business entity or agency regulated by or doing business with his or her public agency. [Sec. 112.313(7), Fla. Stat.]

(b) A public officer or employee also is prohibited from holding any employment or having a contractual relationship which will pose a frequently recurring conflict between the official's private interests and public duties or which will impede the full and faithful discharge of the official's public duties. [Sec. 112.313(7), Fla. Stat.]

(c) Limited exceptions to this prohibition have been created in the law for legislative bodies, certain special tax districts, drainage districts, and persons whose professions or occupations qualify them to hold their public positions. [Sec. 112.313(7)(a) and (b), Fla. Stat.]

3. *Exemptions—Pursuant to Sec. 112.313(12), Fla. Stat., the prohibitions against doing business with one's agency and having conflicting employment may not apply:*

7. Professional and Occupational Licensing Board Members

An officer, director, or administrator of a state, county, or regional professional or occupational organization or association, while holding such position, may not serve as a member of a state examining or licensing board for the profession or occupation. [Sec. 112.313(11), Fla. Stat.]

8. Contractual Services: Prohibited Employment

A state employee of the executive or judicial branches who participates in the decision-making process involving a purchase request, who influences the content of any specification or procurement standard, or who renders advice, investigation, or auditing, regarding his or her agency's contract for services, is prohibited from being employed with a person holding such a contract with his or her agency. [Sec. 112.3185(2), Fla. Stat.]

9. Local Government Attorneys

Local government attorneys, such as the city attorney or county attorney, and their law firms are prohibited from representing private individuals and entities before the unit of local government which they serve. A local government attorney cannot recommend or otherwise refer to his or her firm legal work involving the local government unit unless the attorney's contract authorizes or mandates the use of that firm. [Sec. 112.313(16), Fla. Stat.]

C. RESTRICTIONS ON APPOINTING, EMPLOYING, AND CONTRACTING WITH RELATIVES

1. Anti-Nepotism Law

A public official is prohibited from seeking for a relative any appointment, employment, promotion or advancement in the agency in which he or she is serving or over which the official exercises jurisdiction or control. No person may be appointed, employed, promoted, or advanced in or to a position in an agency if such action has been advocated by a related public official who is serving in or exercising jurisdiction or control over the agency; this includes relatives of members of collegial government bodies. NOTE: This prohibition does not apply to school districts (except as provided in Sec. 1012.23, Fla. Stat.), community colleges and state universities, or to appointments of boards other than those with land-planning or zoning responsibilities, in municipalities of fewer than 35,000 residents. Also, the approval of budgets does not constitute "jurisdiction or control" for the purposes of this prohibition. This provision does not apply to volunteer emergency medical, firefighting, or police service providers. [Sec. 112.3135, Fla. Stat.]

2. Additional Restrictions

A state employee of the executive or judicial branch or the PSC is prohibited from directly or indirectly procuring contractual services for his or her agency from a business entity of which a relative is an officer, partner, director, or proprietor, or in which the employee, or his or her spouse, or children own more than a 5% interest. [Sec. 112.3185(6), Fla. Stat.]

D. POST OFFICE HOLDING AND EMPLOYMENT (REVOLVING DOOR) RESTRICTIONS

1. Lobbying by Former Legislators, Statewide Elected Officers, and Appointed State Officers

A member of the Legislature or a statewide elected or appointed state official is prohibited for two years following vacation of office from representing another person or entity for compensation before the government body or agency of which the individual was an officer or member. [Art. II, Sec. 8(e), Fla. Const. and Sec. 112.313(9), Fla. Stat.]

4. Lobbying by Former Local Government Officers and Employees

A person elected to county, municipal, school district, or special district office is prohibited from representing another person or entity for compensation before the government body or agency of which he or she was an officer for two years after leaving office. Appointed officers and employees of counties, municipalities, school districts, and special districts may be subject to a similar restriction by local ordinance or resolution. [Sec. 112.313(13) and (14), Fla. Stat.]

E. VOTING CONFLICTS OF INTEREST

No state public officer is prohibited from voting in an official capacity on any matter. However, a state public officer who votes on a measure which inures to his or her special private gain or loss, or which the officer knows would inure to the special private gain or loss of any principal by whom he or she is retained, of the parent organization or subsidiary of a corporate principal by which he or she is retained, of a relative, or of a business associate, must file a memorandum of voting conflict on Commission Form 8A with the recording secretary within 15 days after the vote occurs, disclosing the nature of his or her interest in the matter.

No county, municipal, or other local public officer shall vote in an official capacity upon any measure which would inure to his or her special private gain or loss, or which the officer knows would inure to the special private gain or loss of any principal by whom he or she is retained, of the parent organization or subsidiary of a corporate principal by which he or she is retained, of a relative, or of a business associate. The officer must publicly announce the nature of his or her interest before the vote and must file a memorandum of voting conflict on Commission Form 8B with the meeting's recording officer within 15 days after the vote occurs disclosing the nature of his or her interest in the matter. However, members of community redevelopment agencies and district officers elected on a one-acre, one-vote basis are not required to abstain when voting in that capacity.

No appointed state or local officer shall participate in any matter which would inure to the officer's special private gain or loss, the special private gain or loss of any principal by whom he or she is retained, of the parent organization or subsidiary of a corporate principal by which he or she is retained, of a relative, or of a business associate, without first disclosing the nature of his or her interest in the matter. The memorandum of voting conflict (Commission Form 8A or 8B) must be filed with the meeting's recording officer, be provided to the other members of the agency, and be read publicly at the next meeting.

If the conflict is unknown or not disclosed prior to the meeting, the appointed official must orally disclose the conflict at the meeting when the conflict becomes known. Also, a written memorandum of voting conflict must be filed with the meeting's recording officer within 15 days of the disclosure being made and must be provided to the other members of the agency with the disclosure being read publicly at the next scheduled meeting. [Sec. 112.3143, Fla. Stat.]

F. DISCLOSURES

Conflicts of interest may occur when public officials are in a position to make decisions that affect their personal financial interests. This is why public officers and employees, as well as candidates who run for public office, are required to publicly disclose their financial interests. The disclosure process serves to remind officials of their obligation to put the public interest above personal considerations. It also helps citizens to monitor the considerations of those who spend their tax dollars and participate in public policy decisions or administration.

All public officials and candidates do not file the same degree of disclosure; nor do they all file at the same time or place. Thus, care must be taken to determine which disclosure forms a particular official or candidate is required to file.

6) The officers, directors, and chief executive officer of a corporation, partnership, or other business entity that is serving as the chief administrative or executive officer or employee of a political subdivision, and any business entity employee who is acting as the chief administrative or executive officer or employee of the political subdivision. [Sec. 112.3136, Fla. Stat.]

SPECIFIED STATE EMPLOYEE includes:

- 1) Employees in the Office of the Governor or of a Cabinet member who are exempt from the Career Service System, excluding secretarial, clerical, and similar positions.
- 2) The following positions in each state department, commission, board, or council: secretary or state surgeon general, assistant or deputy secretary, executive director, assistant or deputy executive director, and anyone having the power normally conferred upon such persons, regardless of title.
- 3) The following positions in each state department or division: director, assistant or deputy director, bureau chief, assistant bureau chief, and any person having the power normally conferred upon such persons, regardless of title.
- 4) Assistant state attorneys, assistant public defenders, public counsel, full-time state employees serving as counsel or assistant counsel to a state agency, a deputy chief judge of compensation claims, a judge of compensation claims, administrative law judges, and hearing officers.
- 5) The superintendent or director of a state mental health institute established for training and research in the mental health field, or any major state institution or facility established for corrections, training, treatment, or rehabilitation.
- 6) State agency business managers, finance and accounting directors, personnel officers, grant coordinators, and purchasing agents (regardless of title) with power to make a purchase exceeding \$20,000.
- 7) The following positions in legislative branch agencies: each employee (other than those employed in maintenance, clerical, secretarial, or similar positions and legislative assistants exempted by the presiding officer of their house); and each employee of the Commission on Ethics.

What Must Be Disclosed:

FORM 1 requirements are set forth fully on the form. In general, this includes the reporting person's sources and types of financial interests, such as the names of employers and addresses of real property holdings. **NO DOLLAR VALUES ARE REQUIRED TO BE LISTED.** In addition, the form requires the disclosure of certain relationships with, and ownership interests in, specified types of businesses such as banks, savings and loans, insurance companies, and utility companies.

When to File:

CANDIDATES for elected local office must file **FORM 1** together with and at the same time they file their qualifying papers. **STATE and LOCAL OFFICERS** and **SPECIFIED STATE EMPLOYEES** are required to file disclosure by July 1 of each year. They also must file within thirty days from the date of appointment or the beginning of employment. Those appointees requiring Senate confirmation must file prior to confirmation.

Where to File:

Each **LOCAL OFFICER** files **FORM 1** with the Supervisor of Elections in the county in which he or she permanently resides.

must disclose their assets, liabilities, and net worth. In addition, the form requires the disclosure of certain relationships with, and ownership interests in, specified types of businesses such as banks, savings and loans, insurance companies, and utility companies.

When and Where To File:

Incumbent officials must file FORM 6 annually by July 1 with the Commission on Ethics. CANDIDATES must file with the officer before whom they qualify at the time of qualifying. [Art. II, Sec. 8(a) and (i), Fla. Const., and Sec. 112.3144, Fla. Stat.]

5. FORM 6F - Final Form 6 Full and Public Disclosure

This is the disclosure form required to be filed within 60 days after a public officer or employee required to file FORM 6 leaves his or her public position. The form covers the disclosure period between January 1 and the last day of office or employment within that year.

6. FORM 9 - Quarterly Gift Disclosure

Each person required to file FORM 1 or FORM 6, and each state procurement employee, must file a FORM 9, Quarterly Gift Disclosure, with the Commission on Ethics on the last day of any calendar quarter following the calendar quarter in which he or she received a gift worth more than \$100, other than gifts from relatives, gifts prohibited from being accepted, gifts primarily associated with his or her business or employment, and gifts otherwise required to be disclosed. FORM 9 NEED NOT BE FILED if no such gift was received during the calendar quarter.

Information to be disclosed includes a description of the gift and its value, the name and address of the donor, the date of the gift, and a copy of any receipt for the gift provided by the donor. [Sec. 112.3148, Fla. Stat.]

7. FORM 10 - Annual Disclosure of Gifts from Government Agencies and Direct-Support Organizations and Honorarium Event Related Expenses

State government entities, airport authorities, counties, municipalities, school boards, water management districts, the South Florida Regional Transportation Authority, and the Technological Research and Development Authority may give a gift worth more than \$100 to a person required to file FORM 1 or FORM 6, and to state procurement employees, if a public purpose can be shown for the gift. Also, a direct-support organization for a governmental entity may give such a gift to a person who is an officer or employee of that entity. These gifts are to be reported on FORM 10, to be filed by July 1.

The governmental entity or direct-support organization giving the gift must provide the officer or employee with a statement about the gift no later than March 1 of the following year. The officer or employee then must disclose this information by filing a statement by July 1 with his or her annual financial disclosure that describes the gift and lists the donor, the date of the gift, and the value of the total gifts provided during the calendar year. State procurement employees file their statements with the Commission on Ethics. [Sec. 112.3148, Fla. Stat.]

In addition, a person required to file FORM 1 or FORM 6, or a state procurement employee, who receives expenses or payment of expenses related to an honorarium event from someone who is prohibited from giving him or her an honorarium, must disclose annually the name, address, and affiliation of the donor, the amount of the expenses, the date of the event, a description of the expenses paid or provided, and the total value of the expenses on FORM 10. The donor paying the expenses must provide the officer or employee with a statement about the expenses within 60 days of the honorarium event.

Any person needing one or more of the other forms described here may also obtain them from a Supervisor of Elections or from the Commission on Ethics, P.O. Drawer 15709, Tallahassee, Florida 32317-5709. They are also available on the Commission's website: www.ethics.state.fl.us.

V. PENALTIES

A. *Non-criminal Penalties for Violation of the Sunshine Amendment and the Code of Ethics*

There are no criminal penalties for violation of the Sunshine Amendment and the Code of Ethics. Penalties for violation of these laws may include: impeachment, removal from office or employment, suspension, public censure, reprimand, demotion, reduction in salary level, forfeiture of no more than one-third salary per month for no more than twelve months, a civil penalty not to exceed \$10,000, and restitution of any pecuniary benefits received.

B. *Penalties for Candidates*

CANDIDATES for public office who are found in violation of the Sunshine Amendment or the Code of Ethics may be subject to one or more of the following penalties: disqualification from being on the ballot, public censure, reprimand, or a civil penalty not to exceed \$10,000.

C. *Penalties for Former Officers and Employees*

FORMER PUBLIC OFFICERS or EMPLOYEES who are found in violation of a provision applicable to former officers or employees or whose violation occurred prior to such officer's or employee's leaving public office or employment may be subject to one or more of the following penalties: public censure and reprimand, a civil penalty not to exceed \$10,000, and restitution of any pecuniary benefits received. [Sec. 112.317, Fla. Stat.]

D. *Penalties for Lobbyists and Others*

An executive branch lobbyist who has failed to comply with the Executive Branch Lobbying Registration law (see Part VIII) may be fined up to \$5,000, reprimanded, censured, or prohibited from lobbying executive branch agencies for up to two years. Lobbyists, their employers, principals, partners, and firms, and political committees and committees of continuous existence who give a prohibited gift or honorarium or fail to comply with the gift reporting requirements for gifts worth between \$25 and \$100, may be penalized by a fine of not more than \$5,000 and a prohibition on lobbying, or employing a lobbyist to lobby, before the agency of the public officer or employee to whom the gift was given for up to two years.

Executive Branch lobbying firms that fail to timely file their quarterly compensation reports may be fined \$50 per day per principal for each day the report is late, up to a maximum fine of \$5,000 per report.

E. *Felony Convictions: Forfeiture of Retirement Benefits*

Public officers and employees are subject to forfeiture of all rights and benefits under the retirement system to which they belong if convicted of certain offenses. The offenses include embezzlement or theft of public funds; bribery; felonies specified in Chapter 839, Florida Statutes; impeachable offenses; and felonies committed with intent to defraud the public or their public agency. [Sec. 112.3173, Fla. Stat.]

F. *Automatic Penalties for Failure to File Annual Disclosure*

Public officers and employees required to file either Form 1 or Form 6 annual financial disclosure are subject to automatic fines of \$25 for each day late the form is filed after September 1, up to a maximum penalty of \$1,500. [Sec. 112.3144 and 112.3145, Fla. Stat.]

C. How the Complaint Process Works

The Commission staff must forward a copy of the original sworn complaint to the accused within five working days of its receipt. Any subsequent sworn amendments to the complaint also are transmitted within five working days of their receipt.

Once a complaint is filed, it goes through three procedural stages under the Commission's rules. The first stage is a determination of whether the allegations of the complaint are legally sufficient; that is, whether they indicate a possible violation of any law over which the Commission has jurisdiction. If the complaint is found not to be legally sufficient, the Commission will order that the complaint be dismissed without investigation, and all records relating to the complaint will become public at that time.

If the complaint is found to be legally sufficient, a preliminary investigation will be undertaken by the investigative staff of the Commission. The second stage of the Commission's proceedings involves this preliminary investigation and a decision by the Commission as to whether there is probable cause to believe that there has been a violation of any of the ethics laws. If the Commission finds no probable cause to believe there has been a violation of the ethics laws, the complaint will be dismissed and will become a matter of public record. If the Commission finds probable cause to believe there has been a violation of the ethics laws, the complaint becomes public and usually enters the third stage of proceedings. This stage requires the Commission to decide whether the law was actually violated and, if so, whether a penalty should be recommended. At this stage, the accused has the right to request a public hearing (trial) at which evidence is presented or the Commission may order that such a hearing be held. Public hearings usually are held in or near the area where the alleged violation occurred.

When the Commission concludes that a violation has been committed, it issues a public report of its findings and may recommend one or more penalties to the appropriate disciplinary body or official.

When the Commission determines that a person has filed a complaint with knowledge that the complaint contains one or more false allegations or with reckless disregard for whether the complaint contains false allegations, the complainant will be liable for costs plus reasonable attorney's fees incurred by the person complained against. The Department of Legal Affairs may bring a civil action to recover such fees and costs, if they are not paid voluntarily within 30 days.

D. Dismissal of Complaints At Any Stage of Disposition

The Commission may, at its discretion, dismiss any complaint at any stage of disposition should it determine that the public interest would not be served by proceeding further, in which case the Commission will issue a public report stating with particularity its reasons for the dismissal. [Sec. 112.324(11), Fla. Stat.]

E. Statute of Limitations

All sworn complaints alleging a violation of the Sunshine Amendment or the Code of Ethics must be filed with the Commission within five years of the alleged violation or other breach of the public trust. Time starts to run on the day AFTER the violation or breach of public trust is committed. The statute of limitations is tolled on the day a sworn complaint is filed with the Commission. If a complaint is filed and the statute of limitations has run, the complaint will be dismissed. [Sec. 112.3231, Fla. Stat.]

VIII. EXECUTIVE BRANCH LOBBYING

Any person who, for compensation and on behalf of another, lobbies an agency of the executive branch of state government with respect to a decision in the area of policy or procurement may be required to register as an executive branch lobbyist. Registration is required before lobbying an agency and is renewable annually. In addition, each

If you are a public officer or employee concerned about your obligations under these laws, the staff of the Commission will be happy to respond to oral and written inquiries by providing information about the law, the Commission's interpretations of the law, and the Commission's procedures.

XI. ONLINE TRAINING

Through a project funded by the Florida Legislature, an online workshop addressing Florida's Code of Ethics, Sunshine Law, and Public Records Acts, is now available. See www.iog.learnsomething.com for current fees. Bulk purchase arrangements, including state and local government purchase orders, are available. For more information, visit www.ethics.state.fl.us.

Ranch CDs pass fiscal 2013-14 budgets

District 6 residents hit with 26.9% increase in assessments

By Enlie Solter
Community Correspondent

Lakewood Ranch's Community Development District boards passed the 2013-14 budgets at their Aug. 15 meetings.

In other districts, the increases in assessments for the fiscal year's budgets were not a large surprise, with assessments rising due to additional expenses. One item whose cost did not have much impact on last year's budgets but is now a larger factor is the shared cost of debt service for funding the new operations and maintenance building currently under construction across the street from the Lakewood Ranch Post Office, north of State Road 70 and east of Lora Lane Road.

Another item with a significant impact is the continuing rise in the cost of electricity for the Lakewood Ranch Utilities, which, after initiating a 30 percent increase in rates during the last fiscal year, is increasing rates yet another 16 percent in March of 2014.

The cost of common area landscaping has also gone up. District 2 board chairman Pete Bokach reported that in the case of landscaping contracts, the District benefited from comparatively low bids for landscape services over the last two "recession years," with the District's landscape contractor bidding very low. Now, with the contract having been re-

reflected in their budgets. District 4 will be spending a fairly large amount to mitigate the erosion along the Braden River, which threatens that district's nature trail. During the heavy rains experienced over the last weeks, a significant portion of the bank washed into the river, and District 4 is faced with spending between \$57,000 and \$85,000 to pay for the work needed to stop the erosion and prevent it from washing out their nature trail. That cost may even go higher, considering that work on this project cannot be started until at least the end of the "rainy season," when the river depth returns to low or levels.

The subject of reserve funds came up during several of the board meetings. District 5, for example, spent a large amount of its reserve funds (\$942,000) in fiscal year 2012-13 for storm drain repairs, and an almost like amount (\$235,000) for litigation costs related to the storm drain problem. Attorney Andrew Cohen advised the board that mediation in this matter was scheduled for Sept. 13, and if mediation failed, a trial date has been set for December.

Since District 5 depleted its reserve funds, a significant amount of dollars from the 2013-14 budget have been set aside to increase the amount in reserve. As was pointed out during a conversation between



CDD supervisor, Bob Verback

in Florida's experience what is commonly referred to as "hurricane season." Hurricane season can mean a fire or no damage to district property, or it can mean devastation. In any case, even storms are not all that severe. A district needs to keep enough funds on hand to pay for potential cleanup after a large storm. Trees and/or branches and traffic control devices may be down and need to be cleaned up and repaired or replaced. Plantings may have been destroyed. Park facilities may need to be repaired or replaced. Roadways may have been damaged and may need to be repaired. All of that costs many dollars, and needs to be taken care of immediately after a large storm. If the reserves are not there, the quality of life in that district may suffer.

District 6

The district, with the largest increase in assessments by

service, pending any future arrangement with districts 2 and 5. There will be another meeting among representatives of districts 2, 5, and 6 in September to address this question. In the meantime, District 6 appointed supervisor Doug Perry and resident Paul Wilson as liaison representatives of District 6 who will attend meetings of the County Club/Edgewater Village Association (C-EVA) in order to maintain communication with dual home-owner association.

Resident Angela Johnson questioned the expenditure of \$10,000 for "ranger signs" along Lakewood, noting the financial situation of the District. These signs, which have not yet been installed, will show the speed limit, along with the speed of the vehicle going by, the idea being to encourage drivers to comply with the reduced speed limit of 25 mph on that road. Resident Mike Marcus expressed concern that Neal "is still running 20-ton trucks through our neighborhood" (and, in the process, allegedly contributing to the deterioration of the roads).

Attorney Andrew Cohen, referring to the budget, also noted that just because there is a dollar amount attached to a line item in the budget that doesn't mean that those dollars will actually be spent. The District 6 board, along

lanch bought five acres of land for this building, but is currently planning to re-sell half of that for its own use, and abling them to lease on the other 2 1/2 acres of land. It is expected that Down 2 East is leasing will be leasing the northern portion of land, starting in early 2014. This will provide additional income to Lakewood Ranch.

Executive Director

Executive Director Eva Ray commented on the expenditure regarding the use of soil moisture sensors. There were eight locations installed in the expenditure - four using the sensors to monitor and control irrigation water usage, and four as a control group. In the seven months of the trial, the sensor usage saved 132,000 gallons of water.

There is now in place a rebate program, jointly administered by Braden River Utilities and the Southwestern Florida Water Management District. Rebates are available, up to \$495, for residents who install soil moisture sensors in order to control their irrigation usage.

Over-use of irrigation water continues to be a problem in Lakewood Ranch and as assessments show, it is costing residents a fortune. As District 2 board chairman Pete Bokach commented during his District's board meeting, "Ask your neighbors to turn

CDD FROM 16

Supervisor Alan Roth praised Swiatek's service to the community, most recently as the head of the Summerfield/Riverviewwalk Association.

Swiatek will be sworn in at the September District 11 board meeting. Since he will be serving out the unexpired term of Stewart, his term will expire in November of 2014.

Operations Director Heise notified the District 1 board that six poles with LED lights will soon be installed around the basketball courts at Summerfield Park.

New landscaping manager

Operations Director Heise introduced Eddie Tanguay as Lakewood Ranch's new landscaping manager. Tanguay moved to Florida several years ago from New Hampshire, where he owned his own landscaping company. He has extensive experience in irrigation.

Country Club palm tree removal

The operations department will remove dead palm trees and grind the stumps in districts 2 and 5 (on district-owned property). They will not take down trees which are on a resident's property. This remains the responsibility of the resident.

Inter-District Authority

Executive Director Key notified the IDA board that she had received a letter from the East Manatee Fire District regarding the illegal parking of cars around the Town Hall during events such as Music on Main and Boo Fest. These cars are being parked on the grass and areas of the brick paver driveway around Town Hall, and might prevent fire and rescue vehicles from gaining access to the area in the case of an emergency. She notified the board that signs would be put up advising event goers that parking in certain areas is illegal. Subsequent to the placing of

the signs, illegally parked vehicles will be towed.

Public information

Since a number of those individuals who came out and spoke to their respective district boards during the final budget hearings seemed to be confused about what goes on in Lakewood Ranch community government, it is suggested that residents regularly check out the Lakewood Ranch government website, which contains information on government meetings, along with detailed information on district budgeting, etc..

Go to www.lakewoodranch.gov.org and get yourself educated!

Also, if you're a new resident, or a resident who is unfamiliar with the workings of our local government, plan to attend the "new resident orientation" meetings that are held at the Town Hall on a regular basis in order to keep residents "in the loop." For dates and times, call the Town Hall at (941) 907-0202.

Article on the Bradenton Herald

Crackdown on illegal parking in LWR coming

By JASON BARTOLOME
jbarto1one@bradenon.com

LAKEWOOD RANCH — Fans attending the monthly Music on Main gatherings and other Main Street events are being warned not to park illegally. Soon, it'll be more than just warnings.

Lakewood Ranch Town Hall has already placed signs on its property, notifying visitors where they can and cannot park during Main Street events. Officials are now planning to enter into an agreement with a towing company to start cracking down on violators.

"I've seen people in our flower beds. I've seen people on our sidewalks. It's just a free-for-all," said Town Hall Executive Director Eva Rey.

East Manatee Fire Rescue notified Town Hall following August's Music on Main that several cars were blocking emergency access to the building, Rey said. Town Hall has since placed two permanent signs at each entrance

to its parking lot warning of the tow-away zone, at the recommendation of the fire marshal.

Compounding the problem is the loss of what used to be an empty field across Lakewood Ranch Boulevard that visitors had been using for parking. That lot is now a construction site for a new 237-unit apartment complex, The Venue at Lakewood Ranch.

But that lot, plus an adjacent one behind it that is a potential hotel site, were never really meant to be parking options anyway, said Julia DeCastro, director of leasing for Main Street. Event organizers have just been allowing people to park there in the interim.

Parking for events has "always been an issue," said DeCastro. She's urging Lakewood Ranch residents who live nearby to carpool, bike or walk to events if they can. Event organizers are even experimenting with

PARKING FROM 1A

a free ticket service to help ease the parking situation, she said.

With some Main Street events drawing up to 5,000 people, residents shouldn't automatically expect to be able to park right next to an event unless they need a handicapped space, DeCastro said.

"No one's going to have parking like that unless you're at a football stadium," DeCastro said.

Parking is a big concern for upcoming events such as the popular 300 Feet at the end of October, where 4,000 to 5,000 people are expected, according to Lori Basitone, di-

rector of activities for Lakewood Ranch.

Without the once-empty field, Basitone said, "I can't imagine where else they're going to end up."

Organizers already operate a trolley to accommodate people who have to park farther away, and Basitone is considering expanding the reach of the trolley as far as the Market Street Public parking lot a half-mile away.

At least one resident has suggested to Basitone that a two- or three-story parking garage is needed, Basitone said. But that wouldn't work from a financial standpoint, according to DeCastro.

"I love the idea but we don't have any money to pay for it,"

she said. For now, people will have to use the parking that's available while being mindful of the tow-away zones, Rey said she's trying to take a careful approach before the enforcement begins, with all the warnings and directing cars where not to park. The Lakewood Ranch Inter District Authority will vote Thursday to enter into a three-year agreement with Upman's Wrecking Service of Sarasota to handle the towing. "Eva's trying to do this in a very polite manner so as not to get people very angry at us," said district supervisor June Stroup. "When their car's towed, they're going to be angry."

9/26/13

LAKEWOOD RANCH CDDs WRAP-UP

by Josh Siegel | Staff Writer

Lakewood Ranch Community Development Districts met Sept. 19, at Town Hall, for their monthly meetings. They voted on and discussed a number of topics, which are summarized below.

ALL:

- The districts revised their holiday decoration policy so that Town Hall staff can hang decorations. Individual neighborhoods purchase. This ensures decorations fall in standards and are installed properly.
- The districts approved a revised notice of public financing disclosure that keeps up to date with new labor laws and accounts for personnel changes to town hall.
- Town hall will be closed Oct. 14 for Columbus Day.
- Soil-moisture rebate certificates are still available at Town Hall.
- Re-paving of Lakewood Ranch Boulevard started Sept. 25 and will end Sept. 27. The re-paving includes the southbound outside lanes south of River Club Boulevard to Main Street.
- Districts renewed their landscape maintenance contract with Aquatic Systems for fiscal year 2014. Operations Director Ryan Heise reported the rate of the contract might go down next year.

CDD 1:

- Staff will install six light poles at the Summerfield Park basketball courts in early October. Estimated costs are \$17,000.
- The board reorganized itself after Robert Swiatek, the president of the Summerfield/Riverwalk Village Association, replaced the retiring Jean Stewart as CDD 1's newest board member. June Stroup remains the chairwoman. Swiatek becomes the treasurer, and Alan

Roth will be the board's IDA representative.

- Staff recommended the district remove a little-used shuffleboard court in Summerfield. Heise said staff would like to remove the court and extend a nearby garden. The item will appear on next month's agenda.

CDD 2:

- The board, along with CDD 5, approved the route of the annual Harvest Hustle 5K. The route encompasses both of those districts' property. The race will be held at 8 a.m. Nov. 23.
- Staff has removed dead street palm trees. CDD 2 and 3 supervisors revised the language of their palm tree removal policy last month. The districts will not replace the trees.
- The district is winding down its relationship with Garden Leaders, its landscape contractor. Down to Earth will replace Garden Leaders Oct. 1.
- Peter Bokach, board chair, said he has recently seen more litter on district grounds. Heise said staff usually picks up trash bags left unattended per day on weekends.

CDD 5:

- Chairman Thomas Bishop asked Eva Rey, Town Hall executive director, if the district's potential contract with Down to Earth to lease land at Town Hall's new maintenance facility presents a new liability. He worries Down to Earth

might damage the road transferring its equipment there. Rey said all commercial projects provide money for repairs.

CDD 6:

- Staff is repairing the Balmora Gate guardhouse to be consistent with the rest of Lakewood Ranch Country Club. The color will be brown-based with a tan trim. The painting process, which also includes pressure washing and sealing, will begin within two weeks.
- Board member James Hill said a joint meeting with districts 2 and 5 Sept. 17 was "very productive."

IDA:

- Town Hall will be a polling place for elections this year.
- Rey said that two signs at both entrances to Town Hall have been installed warning that illegal parkers will be towed. The signs came after the Manatee Fire Department officials told Rey that, during music on Main, people are parking on Town Hall's property in places that prevent emergency access to the building.
- Town Hall's new maintenance facility is two months out from completion, Heise said. Crews will begin paving the parking lot in the next few weeks. Staff is working on leasing a half-acre of the property to Down to Earth as a new revenue source. To do that, staff must amend the final site plan hearing to allow a permanent trailer on site.
- Rey carried an "outstanding" review after completing the second year of her three-year contract. "I am looking forward to a great coming year," Rey said.



Lauraine Strussion stands under an old southern live oak tree in Heron's Nest Nature Park in Lakewood Ranch, where she and her fiancé, Larry Marshall, are to be married Oct. 12. JASON BARTOLONE/Bradenton Herald

Lakewood Ranch couple picks unique site for their ceremony — under one of the area's oldest trees deep inside a nature park

By JASON BARTOLONE
jbartolone@bradenton.com

LAKWOOD RANCH — Lauraine Strussion's wedding will be anything but traditional.

For starters, there's no white dress.

No decorations, either.

Her dog, Rosa, will be in the wedding party, and so will her brother, who's serving as her "maid of honor."

And maybe most unique of all, the Oct. 12 wedding won't be in a church or on the beach, but deep inside one of Lakewood Ranch's nature parks, under one of the biggest and oldest trees in the area. It's truly an Old Florida setting, hidden in the middle of the sprawling residential community of Summerfield.

"People that know me expect it because I'm kinda off the beaten path," Strussion said.



Lauraine Strussion, events coordinator for Lakewood Ranch Community Activities, and Larry Marshall, a golf instructor at IMG Academy in Bradenton, have a nontraditional setting lined up for their wedding this month. PROVIDED PHOTO

Strussion, 50, grew up in Reynoldsburg, Ohio, a suburb of Columbus, where she says she and her family spent much of their free time in a rural setting.

"Yeah, the beach is OK,

but I'm one of those rare people, I love the woods," said Strussion, who was hired in August as events coordinator for Lakewood Ranch Community Activities.

Strussion moved to Florida about 2 1/2 years ago and eventually moved in with her fiancé, Larry Marshall, a 49-year-old golf instructor at IMG Academy and Leadbetter Golf Academy in Bradenton. "I know each other quite well," Strussion said, "but we didn't re-connect until through Facebook."

Strussion had been living in Fort Worth, Texas, and Marshall had been in Bradenton for years. Their relationship began with a lot of phone calls.

"I thought to myself, I need to find someone like Larry," Strussion said. "Well, why don't I just marry Larry?"

The couple won't bring their dog walks along the trails; the 100-acre Heron's Nest Nature Park adjacent to Summerfield is a popular spot for dog walks.

WEDDING 10 5A



WEDDING FROM 1A

Along the way, they would admire one particular tree along one of the trails, a massive southern live oak Strussion guesses to be at least 200 years old.

The southern live oak, often synonymous with the Old South, is usually draped with Spanish moss and "can measure its lifetime in centuries if properly located and cared for," according to the University of Florida Extension.

What started as a "ha, ha, what if?" suggestion from Strussion became a reality when she was able to convince her fiancé this is where she wants to hold the wedding ceremony, right under one of the arching tree branches. She'd previously been married "for about five minutes" and did the whole white-dress-and-a-church thing then. This time, she wanted something completely different.

Marshall admits it wasn't exactly the first location he would've chosen.

"She's very much the right-brain person in the relationship," Marshall said with a laugh.

Once he was on board, the couple had to work out the logistics for the ceremony. First, they needed permission from Community Development District 1, which governs the park and the district. There's no facility to reserve there, after all, just a clearing in the woods.

Ryan Heise, director of operations at Lakewood Ranch Town Hall, said the request was unusual. To his knowledge, no one's ever held a ceremony like this

at a public spot in Lakewood Ranch.

"It's kind of odd," Heise said. "We were like, 'OK, that's great. We'd love to have them.' We think it's pretty cool."

One of the biggest challenges will be getting chairs — not to mention the 70 or so guests who will sit in them — to the site of the ceremony. It's about a 10-minute walk at a leisurely pace along a trail of leaves and dirt, and sometimes mud. Luckily, a friend has hooked the couple up with two six-seater golf carts to transport some of the older guests.

There are more unique touches, like a friend of Strussion's who will play acoustic blues guitar at the wedding, plus an old-school ice cream truck that will set up in the park's parking lot to serve refreshments to the guests as they come and go. Other than that, there won't be any decorations, "no frills, just keeping it nite-tite," Strussion said. The reception will be in a lot more traditional setting, however, at Pier 22 in downtown Bradenton.

Strussion says she doesn't mind if walkers or bikers come traveling down the park's trails during the ceremony — she thinks it would be hilarious. Marshall, no stranger to watching the weather as a golf instructor, is only concerned about the chances of rain that day.

They aren't quite sure what all the guests will think of the wedding site, but they know it will be an experience they won't forget.

"People come to Florida, they think it's the beach, the attractions," Strussion said. "They don't see Florida the way it used to be."

EAST COUNTRY Eva Rey Lobsenz

FREE • THURSDAY, OCTOBER 3, 2013

YOU. YOUR NEIGHBORS. YOUR NEIGHBORHOOD.

by Josh Siegel | Staff Writer



File photo

"If the worst thing they say about me is I work too hard for this community, I'll take that hit," Eva Rey says.

Eva Rey in review: year two

Lakewood Ranch Town Hall's executive director again earned glowing reviews from supervisors, but she struggles to hide her affection for work.

LAKEWOOD RANCH — For someone so inclusive, she brought her cat, Mr. Darcy, to work as an icebreaker, Eva Rey operates in secret when she must.

When her evaluators aren't watching, Rey slips outside Lakewood Ranch Town Hall with fistfuls of paperwork and bolts for her Main Street apartment.

There, Rey will work after hours, undetected, she hopes.

In the only change from last year's glowing review, Rey's second-year evaluation in her role as executive director of Lakewood Ranch Town Hall shows she can be sneakier — and better at balancing work and life.

"If the worst thing they say about me is I work too hard for this community, I'll take that hit," Rey said.

In his review, Tom Green, the chairman of the Inner-District Authority, the mix of community development district representatives that hired Rey, commends her ability to communicate ideas and persuade their value to people.

So he buys Rey's attempts at balance.

REY / FROM PAGE 1

"She should take some time to recharge her batteries," Green said. "She has reassured me she does what she needs to do to make sure she's functioning the next day."

However she does it, Rey, the former aspiring psychologist, has managed to function quite well.

Rey, entering the last year of a three-year contract, has provided a voice and identity for Lakewood Ranch's CDDs through a new website; improved processes and the accessibility of records; and better customer relations with residents, boards, media and outside groups.

The biggest project to date under her watch—Town Hall's new maintenance building—is on time and under budget.

CDD meetings operate smoothly, like an assembly line, but also more intimately, like customized service, and rarely go past budgeted time.

Phase one of the CDD's irrigation plan proved successful, as Town Hall rolled out a rebate program to promote the use of soil-moisture sensors, in a move to save water.

Rey, a persistent goal setter who runs her staff meetings in a small "war room" attached to her office, believes she hasn't done enough.

"I am always very critical of myself," Rey said. "I look back and see things I could have done differently. I look back and say, 'Wow I've done a lot.' But, amazingly, I could have done more."

Rey won't point to specifics because she doesn't like to look back.

A self-described late bloomer

EXCERPTS OF EVA REY'S PERFORMANCE EVALUATION

Customer service: "Improved resident perception of Town Hall service."

Irrigation: "Excellent phase one plan and follow through."

Budget: "Budget process improved from last year but still a long way to go."

Maintenance building: "Solid bidding and evaluation process."

Development needs: "Would like to see a better work/life balance."

who didn't focus on her career until she was 30, Rey feels like she's playing catch-up.

A Florida native, Rey grew up in Brooksville, where her family owns a drug store. She learned how to run a business, but Rey drifted from the family path. She thought she'd be a psychologist and obtained a bachelor's degree in the subject.

A job working as a secretary at the Department of Children and Families from 2000 to 2002 proved to be the catalyst for changing her career.

Her supervisor, a retired military officer who commanded respect without barking orders, introduced her to working in the public service sector.

When he left to become county administrator of Marion County, Rey joined him as his deputy.

During that time, she went back to school to earn her master's degree in public administration. She joined the Village Center CDD, where she served as director of purchasing and sup-



Eva Rey, back row and fourth from right, entering her third year as executive director of Town Hall, calls her staff "leaner and meaner" than ever before.

port services, in 2007.

Rey only came to Lakewood Ranch after a recruiter the LRA hired found her.

"That was the first time I had to do an interview in years," Rey said.

Now in control of her career, Rey struggles to cede it.

She's the webmaster of Town Hall's new website and she can even do basic HTML code.

"I'm always looking for continuous improvement," Rey said. "I've learned you can't always get everything right. Now that we've gotten things to a stable place with customer service and setting our core values, we can move more into performance measurement and planning."

Looking ahead, the CDDs will prepare their first annual report this year.

Rey had her first meeting with the CDDs' new auditor Sept. 26.

There will be things for which Rey can't plan.

Rey has set up a comment card system (she says none of the remarks has been negative) through which she can get direct feedback from residents.

The process has resulted in small changes—after a resident complained of hard-to-find bike racks, Town Hall installed a new one in front of the building—that form a bigger theme.

"There's been a huge shift in how residents perceive us," Rey said. "And I am so very proud of

that."

It also matters to Rey how workers view her.

Rey still brings her lunch for cats, if not Mr. Darcy, him into the workplace.

Before department meet in the "war room," Rey puts a motivational quote with a Lofcat—an image of a cat with humorous text.

Rey does manage to get on the office.

She was the hambo judge at Woodland Community Church's annual festival.

"Things should never be a nant," Rey said. "I'm not afraid to take the next step."

Contact Josh Siegel at jsiegel@yourobserver.com.

Town Hall selected for early voting

Lakewood Ranch venue receives OK

By SABRINA ROCCO
srocco@bradenton.com

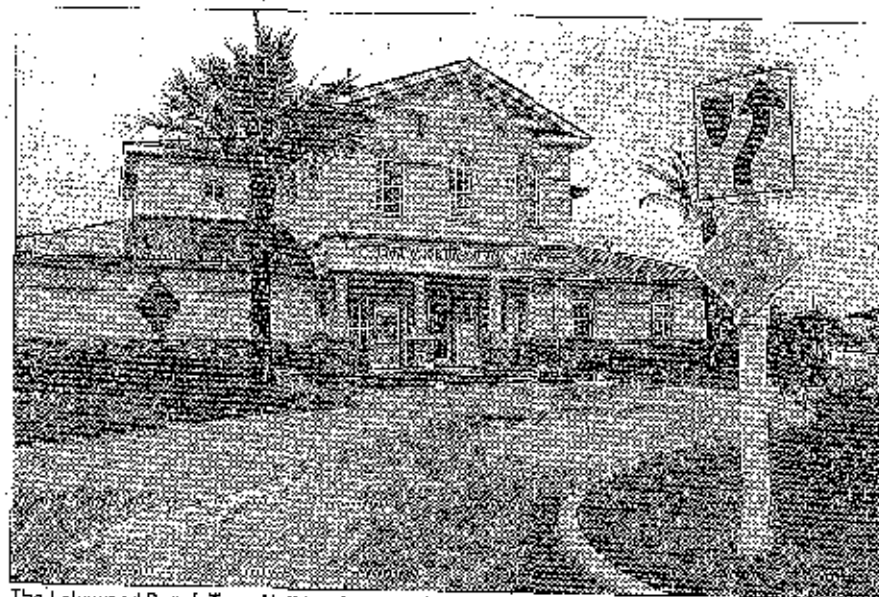
LAKWOOD RANCH — Town Hall will serve as an early voting location beginning with the primary election in 2014.

A request from Manatee County Supervisor of Elections Mike Bennett to use the building for early voting had been turned down in March by the Lakewood Ranch Inter-District Authority, citing space issues. The facility is often booked in advance for club meetings and other events.

But this time around, Bennett gave Lakewood Ranch Executive Director Eva Rey ample time to plan, and the board was eager to host early voting.

"The board really recognized how important this is to the residents of Lakewood Ranch, and they have volunteered to give us the space," Bennett said. "This is an ideal location. (Voters) driving down Lakewood Ranch Boulevard can see if there's a line outside. If there's a line, maybe they'll go shopping a little bit and come back."

Finding an early vot-



The Lakewood Ranch Town Hall has been selected as an early voting site.

SABRINA ROCCO is a freelance writer in Bradenton.

VOTING FROM 1A

ing location is difficult, Bennett said. A 1,500- to 2,000-square-foot space is required. Parking has to be convenient for elderly and disabled voters, and proper security measures have to be taken, like changing the locks and adding security guards.

Bennett said he looked into government buildings such as schools and libraries, but gaining the space was tough.

"We would have to ask the library to move books around to give us 2,000 square feet,"

he said.

So when Lakewood Ranch offered to utilize Town Hall, Bennett was relieved. The building boasts spacious salons that can be easily emptied and a nearby parking lot.

For residents, having an early voting location right at home is especially convenient.

Before, East Manatee voters would have to drive upwards of 45 minutes to an hour to vote at the Supervisor of Elections office on 301 Boulevard in Bradenton.

"Having an early voting location is going to save the residents so much time, and

it's going to be so much easier for them," said Commissioner Vanessa Baugh. "I'm very thrilled to hear that he (Bennett) is going to do that, and I'm hoping he'll continue to do that."

Dave Emerson, Inter-District Authority vice-chair, is equally excited about the new location.

"This brings voting closer to home, and I hope it will bring people to get out and vote," he said.

Sabrina Rocco, East Manatee reporter, can be reached at (941) 745-7024. Follow her on Twitter @sabrinarocco.



Lakewood Ranch Community Development Districts

FINANCIAL REPORT – SEPTEMBER FY2013 For the October 2013 Board Meetings

Monthly Financial Statements

- Financials represent pre-closing fiscal year end, September 30, 2013, data.
- Books will be kept open through the end of October 2013 in preparation of providing FY2013 Audit files.

➤ **Appropriation/Expenditure Notes**

- Variances should mirror year end results in most instances; however, they do not include any year-end adjustments that may be necessitated prior to transferring files for the FY2013 audit.

Other Items of Note:

Maintenance Facility

- Construction Project expenses are within budget.
- Target occupancy date: late December 2013.

Bond Related

➤ **Bond Refinancing**

MSB Capital Markets will continue to actively monitor prospective bond refinancings in both CDD4 and CDD6. In the meantime, the market has slipped and the 20 year bond rate is 4.49% (AAA rated).

- **CDD4 Series 2004 Bonds** are eligible for refinancing as early as May 1, 2014, at a redemption price of 101%; or on May 1, 2015, at a redemption price of 100%; current rate 5.950%.
- **CDD6 Series 2004 Bonds** are eligible for refinancing as early as May 1, 2014, at a redemption price of 101%; or on May 1, 2015, at a redemption price of 100%; current rate 6.125%.
- **CDD6 Series 2005 Bonds** are eligible for refinancing as early as May 1, 2015, at a redemption price of 100%; current rate 5.700%.

FY2014 Budgets

➤ **Budget Amendments**

CDD6 will hold a **public hearing and amendment** to its FY2014 CDD6 Budget on Thursday, October 17, 2013, at 10:00 AM

Assessment Presentation

The CFO made a presentation to Coldwell Banker realtors at their Sarasota location, approximately 60 in attendance, on Tuesday, September 24th. The purpose of the presentation was to correct the misinformation that is frequently provided by realtors, attorneys and title companies regarding CDD assessments. Presentation very well received and greatly appreciated by the attendees.

Pre-Audit Conference

A pre-audit conference was held on Thursday, September 26th, and included IDA Management and Finance staff along with 5 representatives from Purvis Gray & Company, the audit firm engaged to perform the FY2013 audits for each of the Districts and IDA. Focus of attention was permanent file documents RFI and the timeline for audit completion. Draft documents by mid February; Board presentation in March.



OPERATIONS REPORT

October 17, 2013

Landscape Inspection Report:

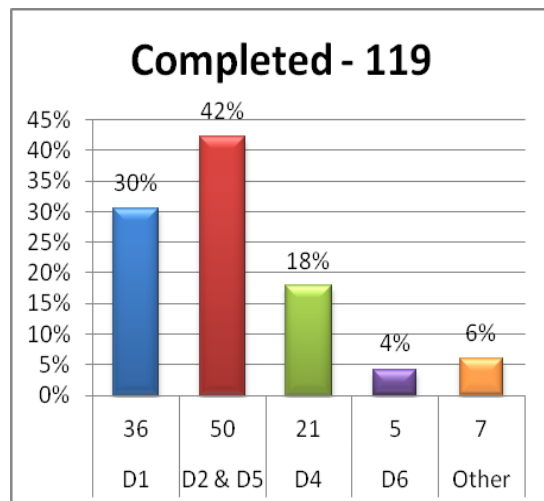
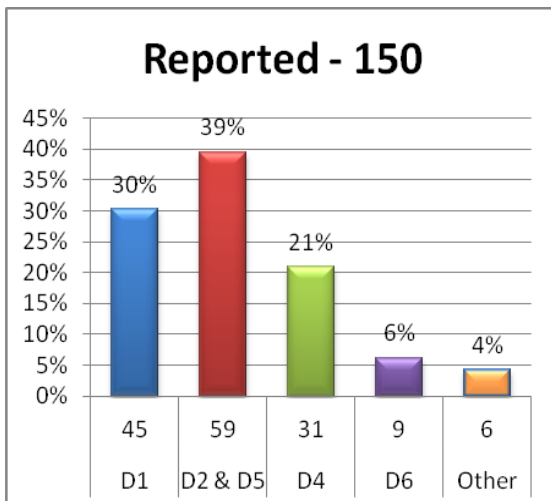
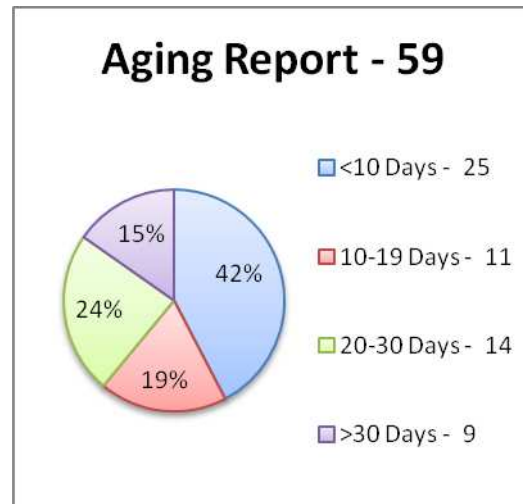
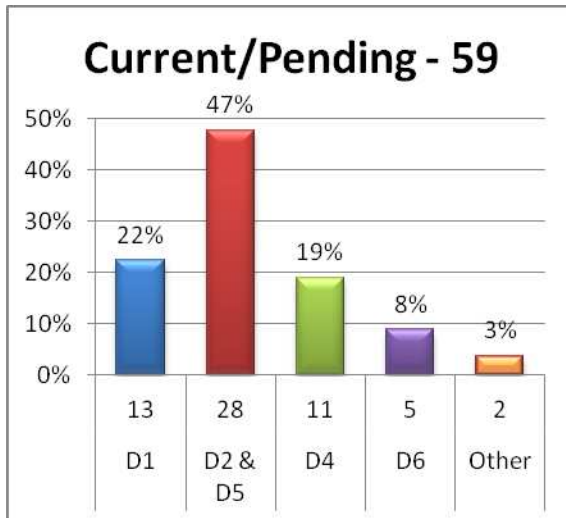
District 1	District 2	District 4	District 5	District 6
No Penalty	Penalty	No Penalty	No Penalty	No Penalty

Rainfall Review:

	District 1	District 2	District 4	District 5	District 6	Normal Rainfall
Monthly Rainfall Amount*	12.6"	10.9"	15.0"	12.0"	12.4"	7.4"
YTD Totals Compared to Avg.	6.9"	4.6"	13.9"	3.7"	9.5"	48.8"

*Rainfall amounts as of 9/30/13

Special Request Report:



Operational Items:

- IDA
 -
- District 1
 -
- District 2
 -
- District 4
 -
- District 5
 -
- District 6
 - Balmoral guard house painting
 - Balmoral striping costs



Lakewood Ranch
Community Development Districts

LANDSCAPE INSPECTION REPORT

9/19/2013

CDD5 – September 2013

Attending: Ronnie Hughes - Down to Earth, Eddie Tanguay – IDA Operations

Legacy Blvd (Starting at Master's North)

1. East wall retreat grassy and broadleaf weeds
2. Treat weeds in flower bed
3. West wall treat Gold Mound for Chili Thrips
4. Treat dollar weed in Juniper
5. Soft edge around back of wall and spray encroaching weeds
6. Repair damaged turf at the back of the wall
7. Treat ant mound at the back of the wall
8. Retreat the dollar weed at the back of the wall
9. Treat grassy weeds in the Jasmine bed in the north side of the wall
10. **Treat weeds in center median Jasmine (Carry Over)**
11. Light Pole (L/P) 7 east side treat grassy weeds
12. L/P 10 remove dead Schilling
13. L/P 11 remove weeds in Juniper
14. L/P 13 south treat grassy weeds in Jasmine
15. Viewing area remove Jasmine in front of bench growing thru pavers
16. L/P 37 south beds under oak trees edge and treat weeds

APG (Masters to Balmoral)

17. L/P 15 south remove branches on berm
18. Across from Portmarnock treat grassy weeds on east side
19. South of Orchid Island on east side remove vines
20. L/P 27 east side remove dead on Fan Palms (4) and treat with micro nutrients
21. East side across from Legacy Dr. edge bed, separate plant material and treat turf weeds
22. West side of Kingsmill trim Jasmine off curbing
23. Brier Creek south berm treat grassy weeds
24. Country Club entrance on APG treat weeds on the length of the berm
25. Remove suckers on Crape Myrtle trees in the same area as above

LAKEWOOD RANCH INTER-DISTRICT AUTHORITY

8175 Lakewood Ranch Blvd., Bradenton, FL 34202
(941) 907-0202 Fax (941) 907-0272



Lakewood Ranch Community Development Districts

Stone Ridge

- 26. Front of monument fill in hole
- 27. Excessive amount of snails in island, treat as needed
- 28. Across from 7229 Lake Forest Glenn treat Chinch bugs in island

Brier Creek

- 29. Retreat weeds on berm

The Dominion

- 30. Marigolds are struggling, cut back and treat with micro nutrients
- 31. Treat Spurge on the entrance side

Teal Creek

- 32. Marigolds struggling, cut back and treat with micro nutrients

Belmont

- 33. Remove trash in center monument
- 34. Re-arrange Marigolds to make a fuller flower bed and apply micronutrients
- 35. East side edge and spray weeds under Washingtonian palms
- 36. Cul-de-sac at end treat the Jasmine with micro nutrients
- 37. Forsgate Place cul-de-sac treat Jasmine with micro nutrients

Keswick

- 38. Trim Jasmine off curb at monument
- 39. Remove sticks in the monument bed
- 40. Lost Key Place south cul-de-sac remove dead Rose bushes
- 41. Treat Jasmine with micro nutrients
- 42. Remove dead on Junipers
- 43. North end cul-de-sac treat Jasmine with micro nutrients

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Lakewood Ranch Community Development Districts

La Cantera

- 44. East side lift oaks to contract height. (Carry Over)
- 45. Install new Marigolds at monument (around 10 plants)
- 46. Trim up Canary Island Date palm to prevent from hitting vehicles and pedestrians (This is for safety reasons) remove only a portion of the hanging frown if it is not dead
- 47. Remove oak limbs that block the view of the pedestrian sign
- 48. Remove weeds in Juniper on the exit side of road
- 49. Trim up plant material to prevent from growing thru fence

Kingsmill

- 50. Treat annuals with Micronutrients

Palmers Creek

- 51. Change annuals at the east and west side of entrance
- 52. Cul-de-sac at end add new jasmine
- 53. Treat Firecracker bush at Canary Date palm and add micro nutrients
- 54. Remove dead frowns on Canary Date palm

Legends Walk

- 55. Oasis Glenn cul-de-sac add new Jasmine

Blythefield

- 56. Treat Marigolds with micro nutrients
- 57. Remove single Vinca and Ixoria
- 58. South cul-de-sac add new Jasmine and treat with micro nutrients

Players Drive

- 59. L/P 4 Remove weeds under oak tree
- 60. L/P 5 treat weeds on berm along the north side
- 61. Lift station pad remove weeds and trim Jasmine back
- 62. Center median at stop sign prune back annuals and treat with micro nutrients
- 63. Lorraine Rd. trim Pygmy Date at the end of fence

LAKEWOOD RANCH INTER-DISTRICT AUTHORITY

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Lakewood Ranch Community Development Districts

Riviera

- 64. Second island remove Wax Myrtle suckers in grasses
- 65. Trim Fan Palms at walk to gazebo
- 66. Remove dead on Reclinata Palm

Presidio

- 67. Replace Marigolds

Mizner Reserve

- 68. Berm along APG on the home side. Trim the Cypress back, establish a bed edge and treat weeds. (This will be a few months project).
- 69. Osage Terrace spray weeds in cul-de-sac

Montclair

- 70. Replace Marigolds
- 71. Montclair cul-de-sac treat Crotons with micro nutrients

Siena

- 72. Replace Marigolds as needed, cut back and treat with micro nutrients
- 73. Treat Schilling for Chili Thrips
- 74. Treat weeds under Juniper

Vilamoura

- 75. Cul-de-sac at end trim Gold Mound
- 76. Spray bed weeds same area

Orchid Island

- 77 Trim up Canary Island Date palm to prevent from hitting vehicles and pedestrians (This is for safety reasons) remove only a portion of the hanging frond if it is not dead
- 78 Cul-de-sac edge Jasmine treat weeds
- 79 Trim up grasses in center off Arborcola
- 80 Windward cul-de-sac edge Jasmine
- 81 Treat weeds in curb and Arborcola
- 82 Remove grassy weeds in Juniper

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Lakewood Ranch Community Development Districts

Portmarnock

- 83 Prune annuals and treat with micro nutrients
- 84 Trim Ixoria on both sides of the entrance to the second horizontal rail from the top of the fence. (around 4-5 feet)
- 85 First island treat crack and bed weeds
- 86 Trim Coral Bell Duranta at island
- 87 Portmarnock cul-de-sac trim Fire Cracker bush
- 88 Matheran Court planting replace 6 Celosia, cut back Marigolds and treat with micro nutrients

Ashland

- 89 Treat crack weeds

Twin Hills

- 90 Trim dead off Fan Palm in center median
- 91 Twin Hills Terrace cul-de-sac trim off new growth on Arborcola

Sandhill

- 92 Replace annuals

Lorraine Road (North)

- 93 After maintenance building trim Holly in median
- 94 First bed south of Players Dr. entrance trim Holly in median
- 95 Same bed trim Juniper off curb
- 96 Bed north of Players Dr. trim Juniper off curb
- 97 Trim Holly bush in same bed

Lorraine Road (South)

- 98 Hidden River Trail fence remove weeds
- 99 Back of Presidio berm, group of oak trees need a general clean-up. Treat weeds, remove vines, remove dead on Palmettos.
- 100 North of Players Dr. on berm remove limbs
- 101 Treat dollar weed north of Players Dr.
- 102 South of Players Dr. remove branches on berm
- 103 Maintenance building north two Crape Myrtle beds need weed control and suckers removed
- 104 Bike lane sign remove branch on berm

LAKEWOOD RANCH INTER-DISTRICT AUTHORITY

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Lakewood Ranch Community Development Districts

Hidden River Trail to LWR

- 105 Treat crack weeds
- 106 Half way down on south side treat for weeds in bed
- 107 About $\frac{3}{4}$ way down remove sucker growth on Crape Myrtles in median

Inspection Carry-over Items: 2

Replacement Items: 0

Performance Evaluation: 9/24/13

The inspection of CDD 5 this month found the property to be in good to exceptional condition. The contractor was not given the usual amount of time to complete the prior month's inspection. I feel confident that if allowed the correct amount of time that there would be no carry over items. The plant material overall is healthy and growing vigorously. The turf in most areas is performing nicely considering the blackout period and not being able to apply nitrogen to the turf. There were some areas of turf that with the amount of rain has sprouted sedge weeds which will be corrected. The annuals are a concern. The weather has been extremely wet causing the plants to get fungus and disease. The contractor has cut them back or replaced some as needed. We will be keeping a close watch to see if the plants recover quickly. The bed weeds are under control in most area with most treatments showing the weeds dying off. The jasmine on numerous cul-de-sacs were found to have been damaged by chemical spray and is being replaced in several areas. The contractor is going to treat with micro nutrients and continue to monitor the recovery and if needed install additional plants. The IDA land care team installed new plants along APG buffer at Villamoura, Portmarnock, and Orchid Island. The irrigation in this area was also up-graded to accommodate the new plants. The new Madjool Palm was installed at the Blythfield monument. The vine growth has been addressed and exotics are under control. The contractor had 2 carry over items from the prior inspection which is acceptable. The district will receive a passing grade.

Lakewood Ranch Inter-District Authority
Operations Representative:

Signed

Position

Printed

Landscape Maintenance
Contractor Representative:

Signed

Position

Printed

LAKWOOD RANCH INTER-DISTRICT AUTHORITY

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Lakewood Ranch Community Development District

Date: 9/3/2013

Deputy: Fraicor Terrero

Locations (CDD): 2

Hours worked: 0700 to 1000 Miles Driven: 25

***Please be sure to list the location of any warnings/tickets issued in the space provided in the *Comments* section below. ***

[illegible]

Lakewood Ranch Community Development District

Traffic Enforcement

Date: 9-5-13

Deputy: Diorio

Locations (CDD): 5

Hours worked: 0700 to 1000 Miles Driven: 40

[illegible]

Traffic Enforcement

Locations (CDD): 2

***Please be sure to list the location of any warnings/tickets issued in the space provided in the *Comments* section below. ***

[illegible]

Lakewood Ranch Community Development District

Traffic Enforcement

Date: 09-13-13

Deputy: William McBride

Locations (CDD): #5

Hours worked: 1700 to 2000 Miles Driven: 8

[illegible]

Traffic Enforcement

Locations (CDD): #5

***Please be sure to list the location of any warnings/tickets issued in the space provided in the *Comments* section below. ***

[illegible]

Lakewood Ranch Community Development District

Traffic Enforcement

Date: 09-23-13

Deputy: MCBRIDE **Locations (CDD): #5**

Hours worked: 1600 to 1900 Miles Driven: 4

[illegible]

Traffic Enforcement

Locations (CDD): #2

***Please be sure to list the location of any warnings/tickets issued in the space provided in the *Comments* section below. ***

[illegible]



**Community Development Districts
Homeowners' Associations**

October 17, 2013

Community Association Services Management Report

HOA ESTOPPELS				
<i>(An estoppel request verifies various types of seller-related fees that must be accounted for at closing. The applicable organization will respond to its request with an estoppel letter that clearly states the amount of the fee and the amount of any late or advance payments associated with the seller's account.)</i>				
	September		Year to Date	
	2012	2013	2012	2013
CEVA	17	20	195	192
GBVA	14	16	152	180
SRVA	11	19	111	150
Total	42	55	458	522

LIS PENDENS				
<i>(A lis pendens is a written notice that a lawsuit has been filed which concerns the title to real property or some interest in that real property.)</i>				
	September		Year to Date	
	2012	2013	2012	2013
CEVA	0	0	21	19
GBVA	3	1	30	48
SRVA	3	1	34	24
Total	6	2	85	91

VIOLATIONS - (See following page(s))			
	CEVA	GBVA	SRVA
Beginning	149	250	773
Reported	156	132	259
Completed	86	222	318
Open	219	160	714

- Front desk contacts: 1449 *(See following page)*
- Upcoming Association Board Meetings:
 - CEVA – October 22, 2013, 3:00 PM
 - GBVA – October 23, 2013 6:00 PM
 - SRVA – October 16, 2013 4:00 PM

FRONT DESK CONTACTS SEPTEMBER

Day of the Week	Month	Day	Year	Transponders Remotes	Property Management	Accounting	District Field Office	Reserve Park	Reserve Salon	General
Monday	Sept	2	2013	0	0	0	0	0	0	0
Tuesday	Sept	3	2013	16	29	5	3	3	3	41
Wednesday	Sept	4	2013	14	17	11	7	1	3	20
Thursday	Sept	5	2013	14	26	5	3	3	2	24
Friday	Sept	6	2013	14	22	5	4	4	1	12
Monday	Sept	9	2013	15	30	5	4	3	1	38
Tuesday	Sept	10	2013	10	28	4	8	1	0	27
Wednesday	Sept	11	2013	12	36	11	3	3	2	25
Thursday	Sept	12	2013	10	23	6	5	4	2	18
Friday	Sept	13	2013	4	17	5	3	6	0	15
Monday	Sept	16	2013	13	27	3	4	5	2	37
Tuesday	Sept	17	2013	7	29	2	3	8	3	20
Wednesday	Sept	18	2013	8	22	4	3	5	2	15
Thursday	Sept	19	2013	8	21	7	1	5	1	23
Friday	Sept	20	2013	3	3	2	0	0	0	5
Monday	Sept	23	2013	18	24	6	2	9	1	33
Tuesday	Sept	24	2013	7	16	9	4	2	3	25
Wednesday	Sept	25	2013	11	20	8	4	2	1	13
Thursday	Sept	26	2013	13	23	7	5	3	4	19
Friday	Sept	27	2013	5	18	4	10	1	0	20
Monday	Sept	30	2013	16	29	7	4	9	2	35
			Totals	218	460	116	80	77	33	465
				Monthly Totals All Contacts				1449		

2013 Lis Pendens/Foreclosures														
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	Total Current Open Lis
CEVA	3	6	2	2	5	1	0	0	0				19	55
GBVA	9	8	5	2	12	6	3	2	1				48	107
SRVA	2	7	5	3	0	0	3	3	1				24	72
TOTAL	14	21	12	7	17	7	6	5	2	0	0	0	91	234

2012 Lis Pendens/Foreclosures														
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	12/31/2012 Open Lis Pendens
CEVA	1	2	9	2	4	1	1	1	0	2	0	1	24	56
GBVA	3	3	3	1	4	5	5	3	3	6	0	0	36	113
SRVA	3	6	1	4	2	5	6	4	3	5	2	0	41	88
TOTAL	7	11	13	7	10	11	12	8	6	13	2	1	101	257

2011 Lis Pendens/Foreclosures														
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	12/31/2011 Open Lis Pendens
CEVA	0	0	0	0	6	3	1	1	0	2	0	4	17	65
GBVA	2	0	0	2	4	3	3	3	2	8	4	6	37	126
SRVA	0	0	2	2	3	1	0	3	2	0	1	4	18	90
TOTAL	2	0	2	4	13	7	4	7	4	10	5	14	72	281

2013 Estoppels - assessed														
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	
CEVA	25	20	20	34	20	20	17	16	20				192	
GBVA	24	15	21	23	26	16	26	13	16				180	
SRVA	19	18	13	11	22	15	13	20	19				150	
TOTAL	68	53	54	68	68	51	56	49	55	0	0	0	522	

2012 Estoppels - assessed														
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	
CEVA	15	17	30	35	21	22	19	19	17	18	12	16	241	
GBVA	14	11	20	18	16	20	18	21	14	19	7	13	191	
SRVA	9	15	8	14	12	12	16	14	11	14	12	8	145	
TOTAL	38	43	58	67	49	54	53	54	42	51	31	37	577	

2011 Estoppels - assessed														
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	
CEVA	10	16	31	17	15	12	12	20	10	13	14	22	192	
GBVA	10	12	11	9	14	15	12	28	11	23	16	12	173	
SRVA	9	8	15	9	8	13	11	11	7	12	7	12	122	
TOTAL	29	36	57	35	37	40	35	59	28	48	37	46	487	

2013 Move In Report - (prev. months are adj for deeds rec'd after prev report date)														
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	
CEVA	14	21	27	27	33	17	13	15	10				177	
GBVA	25	15	20	29	21	15	30	17	9				181	
SRVA	13	15	20	15	14	16	14	18	9				134	
TOTAL	52	51	67	71	68	48	57	50	28	0	0	0	492	

2012 Move In Report - (prev. months are adj for deeds rec'd after prev report date)														
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	
CEVA	15	22	24	35	20	25	15	17	17	14	18	19	241	
GBVA	18	10	24	13	10	20	19	10	25	14	13	9	185	
SRVA	14	7	16	12	13	13	13	12	9	15	15	12	151	
TOTAL	47	39	64	60	43	58	47	39	51	43	46	40	577	

2011 Move In Report - (prev. months are adj for deeds rec'd after prev report date)														
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	
CEVA	12	14	22	23	16	15	11	18	10	12	10	25	188	
GBVA	11	7	12	10	15	13	13	14	16	18	13	13	155	
SRVA	10	5	11	11	4	11	15	7	8	11	10	8	111	
TOTAL	33	26	45	44	35	39	39	39	34	41	33	46	454	

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Violation Type		Beginning	Reported	Completed	Ending
HM10	Repaint Yard Lamp	0	1	0	1
HM11	Yard Lamp Repair	1	1	1	1
HM12	Trash	0	4	2	2
HM13	Other House Maint	24	40	7	57
HM3	Mildew - Driveway	11	6	7	10
HM6	Mildew - Roof	53	43	20	76
HM7	Mildew - Sidewalk	22	17	16	23
HM9	Storage	1	0	0	1
LM1	Decorative Items	2	6	3	5
LM10	Trees - 14' Road	1	1	0	2
LM11	Unscheduled Watering	0	5	5	0
LM13	Other Landscaping	1	1	0	2
LM14	Landscape Maint.	11	3	1	13
LM15	Replace Dead Grass	1	0	1	0
LM2	Weed Plant Beds	1	1	1	1
LM3	Re-mulch Plant Beds	1	1	1	1
LM6	Weed Driveway Seams	0	1	0	1
LM8	Trim Trees	2	4	1	5
LM9	Trees - 8' Sidewalk	1	0	1	0
MRF11	Shutters	0	1	0	1
MRF12	Trellis	4	1	4	1
MRF13	Other MRF	2	2	2	2
MRF2	Basketball Hoop	0	2	0	2
NT2	Nighttime - Unlit YL	8	7	10	5
OT10	Parking - Trucks/Com	0	1	1	0
OT15	Parking - Other	0	3	2	1
OT16	Miscellaneous	0	3	0	3
OT3	Door/Window Covering	1	0	0	1
OT8	Signs	0	1	0	1
ROE	Right of Entry	1	0	0	1
Total		149	156	86	219



Upcoming Events

BOO Fest

- Friday, October 25, 2013, 6-9pm, Lakewood Main Street.
- This hauntingly unique annual Halloween event will include a costume parade which will make its way down the street promptly at 6:30pm, trick or treating with the merchants and sponsors, music, the hair raising Haunted House, a creepy graveyard with shady characters, touchy feely activity and plenty of photo opportunities.
- A scarecrow contest and Merchant costume contest will be taking place.
- Look for the trolley circling the parking lots for a light and enjoyable ride to and from your car.
- A wide selection of food and beverages will be on hand for purchase.

Club Day

- Saturday, November 2, 2013, Town Hall Salons from 10am to 1pm.
- Meet representatives from many of our 45 social clubs for an opportunity to join a group that is of interest to you!
- For more information on the event and how to participate you can contact our event chairman Stephen Peloquin at (941) 894-2385. For a full list of clubs and how to join, visit the “club” tab on our website, www.lwrcac.com/clubs.
- Refreshments will be served.

Raymond James Art Tour

- The Tom & Mary James privately owned Western and Native American art collection includes over 2,200 paintings, drawings and sculptures throughout the multiple office towers in St. Petersburg.
- A chartered tour bus leaves from the Raymond James Main Street location Wednesday, November 6th around 9am, and has you back by 2pm.
- A professional curator will take you through the history of many art pieces which will take just over an hour, followed by a complimentary lunch.
- This cultural event will be offered to the first 30 residents to register.
- Seats can be reserved by calling the Community Activities office at 757-1530.

Festa Italiana

- November 16th from 11am to 4:00pm at the Central Park Community, Amenities Center located at 12150 Forest Park Circle.
- A full line up of, entertainment, children’s activities, craft vendors, local traditional food and a dog costume contest.
- The entertainment stage will include our headliner act, opera singer Joe Spinella. He brings with him Marcella Brown who is a 16 year old singing sensation, Liza Marie, the Sarasota Mandolin Orchestra and two magic shows. We are happy to bring back two performances by the Tarantella Dancers.
- Children can enjoy the splash park and activity gym, making noodle necklaces and other crafts, Italian story telling by Giuseppe, along with the very popular pony rides.

Clubs and what they have planned this season!

- **CAA- Art Show** - Creative Arts Association members are growing their individual bodies of work for the November 16, 2013 Fall Show and Sale. Mark your calendars now! For more information visit our website at www.caalr.com. For membership information, download an application from the website or contact Joan Brummer at joanbrummer@tampabay.rr.com
- **Women of Asian descent** and women who love anything Asian are invited to join. The club meets every 3rd Thursday of the Month at Lakewood Ranch Town Hall from 7 pm to 10 pm. The next general meeting will be on Friday, October 18, at the Lakewood Ranch Town Hall from 7 pm - 10 pm. There will be a seminar on "Feng Shui." Feng Shui enables the energy or "chi" in one's home or business to be positively utilized. For further information contact Maria Cora Gaffar at (941) 361-1205.
- **Is your nest empty?** If so, it's time for you to spread your wings in search of new adventures. The "Empty Nesters" is a Lakewood Ranch club for individuals and couples seeking some new friends and new experiences. We meet on the first and third Tuesday of the month at 12:30PM for a potluck lunch at Town Hall. There are no officers or dues. At our potluck luncheon members suggest ideas for future outings. Some recent outings have been trips to Rays' games, the Anna Maria Historical Museum, Fort DeSoto Park, and a Lady's Day Out with a trip to the Women's Exchange and a luncheon at PF Changs. If you have any questions, please contact John Marino, Tel # (941) 907-2039 or Email at LWREmptyNesters@aol.com
- **The History Club's** winter season gets underway soon with two exciting programs. On Tuesday, November 19 Dr. Allan Schwartz will talk about "President Franklin D. Roosevelt and the Jewish Question." On Monday, December 16 Attorney Alan Bandler will speak about "Supreme Court Decisions That Have Damaged the County." Questions and discussion from the audience are always welcome at the History Club. Our meetings begin at 7 PM in Salon C of the Lakewood Ranch Town Hall.
- The next meeting of the **Lakewood Ranch Genealogy Club** will be held on Monday, November 4th at 7:00 pm at the LWR Town Hall. Our founder, Donna Moughty, a professional genealogist, will present, "Starting Your Family History Online." Come learn how to get started and what resources are available online. All are welcome to attend our meetings. For inquiries please contact Nancy Johnson. (choco8448@yahoo.com; 941-752-9819).

Social Media Links-

- The CAC web address is www.lwrcac.com
- Click on the "get notified" button to the right of the home page and join our mailing list.
- Become our fan on facebook by copying this URL <http://www.facebook.com/LWRCommunityActivities>