



National Treatment Agency for Substance Misuse

Common Problems - CARATs DIR / AF

Over the last 6 months the following fields have been highlighted as problems, please check through this list prior to sending the form to the data entry team.

DIRs

- 2.1** Personal details unclear or date of birth is incorrect (current year instead of birth year).
- 4.3** Either missing date or the date SMTA was completed should be greater than or equal to date of contact in 3.1.
- 5.1** Prison status should be completed.
- 6.1** If the client has misused drugs, you should complete whether they have misused drugs in the month prior to entering prison. If there is no drug use in the last month, 6.2 a) should not be completed.
- 6.2a)** Drug 1 should be provided if the client has misused drugs in the month prior to entering prison. Do not indicate more than one main drug.
- 6.15** Has a first night clinical intervention been provided by a doctor? If ticked yes, details should be entered.
- 8.7** Ticked yes that client referred to tier 3/4 treatment agency as part of their referral to the CJIT, but no agency name or code given.

Activity Forms

- 2.1** Personal details are often unclear, invalid (e.g. DOB 2010) or not given.
- 2.10** PPO status needs to be provided.
- 4.2 a)** Drug 1 should be completed.
- 5.5** Date case closed missing when a reason case closed is provided in 5.6.

Not on the caseload (NOC) - At the time of closure, the client was not active or suspended on the caseload. Or at the time of suspension; the client was not active on the caseload. Please check your client's status on DIRWeb before activity forms to close or suspend are sent to the data entry team.