

APPLICATION FOR UOB BUSINESS INTERNET BANKING (BIB)

PLEASE SEND THE COMPLETED FORM TO:

BIB SECTION, UNITED OVERSEAS BANK LIMITED, BRAS BASAH P.O. BOX 106, SINGAPORE 911804

IMPORTANT NOTE: All fields must be completed unless otherwise stated

* Please delete where inapplicable

PART 1: PARTICULARS OF APPLICANT

(Corporation / Sole Proprietorship / Limited Liability Partnership / Partnership / Society / Association / Club / Management Corporation of a Building)

Name of Applicant ABC PTE LTD						Business Registration Number 201288888W														
Applicant's Login Group ID ¹ (8 to 20 characters with no spacing or special characters)		A	B	C	P	T	E	L	T	D	8	8								

PART 2: CONTACT PERSON

Contact Person's Name: ANDY WONG	Contact Number 98765432	Email Address AndyWong@ABCPL88.com
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PART 3: ACCOUNT LINKING

Only Current, Time/Fixed Deposit and Loan Accounts held by the Applicant with UOB and Far Eastern Bank Limited ("FEB") can be linked to BIB.
IMPORTANT NOTICE: If the Applicant does not complete this Part 3, the Applicant is deemed to have selected "Link ALL UOB/FEB Accounts To BIB". To subsequently change the bank accounts that are linked, please submit a BIB Maintenance Form.

Link ALL UOB/FEB Accounts to BIB: All active UOB/FEB accounts held by the Applicant as at the date of this BIB application will be linked.
(IF THIS OPTION IS SELECTED - ALL APPLICABLE CURRENT, FIXED DEPOSIT & LOAN ACCOUNTS WILL BE LINKED TO BIBPLUS FOR ENQUIRY & TRANSACTIONS)

<input checked="" type="checkbox"/> Link Only These Accounts To BIB:	Account No. 3511234567 (Current A/c)	Account No. 3517654321 (Current A/c)	Account No. 1010556677 (Time/Fixed Deposit)
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PART 4: DESIGNATED ACCOUNT FOR FEES AND CHARGES

Please indicate Current Account maintained with UOB/FEB as the designated account for debiting applicable fees and charges including fees for subscriptions and issue of new Tokens. The Bank may debit the fees or charges from the designated account even if it has insufficient funds notwithstanding that the Account is overdrawn as a result. If the designated account is closed, the Bank may debit the fees or charges from another Account of the Applicant. Please note that all correspondence relating to BIB will be sent to the mailing address for the designated account. If the Applicant does not complete this Part 4, the Applicant's designated account will be any of the Applicant's Accounts with UOB/FEB as the Bank deems appropriate.

3	5	1	-	1	2	3	-	4	5	6	-	7	S	G	D
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PART 5: PREMIUM SERVICES (CHARGES WILL APPLY)

Bulk Services - Payment, Payroll & Collection (SGD20 per month) :	<input checked="" type="checkbox"/> Add
Bulk Beneficiary Payment Advice Services (applicable only if Bulk Services selected) :	<input checked="" type="checkbox"/> Add
<i>(THIS OPTION IS ONLY APPLICABLE IF BULK PAYMENT IS SELECTED; CHARGABLE)</i>	
eFX :	<input checked="" type="checkbox"/> Add
MT 103 Copy (SGD30 per month) :	<input checked="" type="checkbox"/> Add

PART 6: ADMINISTRATOR & SIGNATORY APPROVAL CONTROLS

6a. For Company Administrator (There **MUST** be at least one user with Administrator Role; this Administrator will have access to maintain **ALL** the users sharing the same Group ID)

<input checked="" type="checkbox"/> Single Control - All administrative setups are performed by one Administrator. (Default option if this section is left blank or when only one Administrator is appointed) <input type="checkbox"/> Dual Control - All administrative setups must be performed by two Administrators, one to create and one to approve. (i.e. at least two Administrators must be appointed)	(ii) Options: (multiple selections allowed) <input type="checkbox"/> User Profile - Create/Maintain user profile, including alert maintenance, view Authorisation Matrix Profile ("AMP"), modify account name <input type="checkbox"/> User Account - Maintain user account including alert maintenance, view AMP, modify account name <input checked="" type="checkbox"/> User Password - Maintain user password, including alert maintenance, view AMP, modify account name <input type="checkbox"/> Full Administration Roles - Perform All administrative functions as above
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6b. Signatory Approval Controls

(i) For Company Signatory - Authorise Own Transaction (select one only) <input checked="" type="checkbox"/> NO - Signatory <u>can</u> create but <u>cannot</u> approve the same transaction which must be approved by another Signatory. <input type="checkbox"/> YES - Signatory <u>can</u> create AND approve the same transaction. (This is the default option if this section is left blank)	(iii) Verifier Options: (select one only) <input checked="" type="checkbox"/> NO - All transactions will be submitted directly to the Signatory(ies) for approval. (This is the default option if this section is left blank) <input type="checkbox"/> YES - All transactions must be verified by Verifier before they are approved by the Signatory (ies) (i.e. at least one Verifier must be appointed in Part 7)
(ii) Sequential Approval: (select one only) <input checked="" type="checkbox"/> NO - Does not require the authorisation process to be performed sequentially. E.g. A or B in any order. (This is the default option if this section is left blank) <input type="checkbox"/> YES - Requires the authorisation process to be performed sequentially. E.g. A followed by B as opposed to A or B in any order	(iv) Sender Options: (select one only) <input checked="" type="checkbox"/> NO - All transactions will be submitted directly to the Bank for processing upon full approval by the Signatory(ies). (This is the default option if this section is left blank) <input type="checkbox"/> YES - All approved transactions will be only released to the Bank for processing by a Sender (i.e. at least one Sender must be appointed in Part 7)

6c. Bulk Services Controls (applicable for Bulk Services only)

Bulk Authorisation Limit: (select one only) <input checked="" type="checkbox"/> Total Bulk Amount - bulk authorisation limit validation using the Total Value of ALL the transactions in the Bulk. (This is the default option if this section is left blank) <input type="checkbox"/> Highest Transaction Amount - bulk authorisation limit validation using Highest Transaction Value within the Bulk.
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PART 7: APPOINTMENT OF ROLES TO USERS WITHIN THE APPLICANT ENTITY (Combined Roles Are Allowed; all fields are MANDATORY)

<input type="checkbox"/> Administrator ² <input checked="" type="checkbox"/> User (Enquiry only) <input type="checkbox"/> User (Enquiry + Create Transactions) <input type="checkbox"/> Signatory <input type="checkbox"/> Proxy Signatory <input type="checkbox"/> Payroll User <input type="checkbox"/> Payroll Signatory: <input type="checkbox"/> Details ⁴ <input type="checkbox"/> Amount ⁴		Signatory Group	Daily Approval Currency & Limit	N.A. (Default = SGD & NO Limit)			
<input checked="" type="checkbox"/> Administrator ² <input checked="" type="checkbox"/> User (Enquiry only) <input type="checkbox"/> User (Enquiry + Create Transactions) <input type="checkbox"/> Signatory <input type="checkbox"/> Proxy Signatory <input type="checkbox"/> Payroll User <input type="checkbox"/> Payroll Signatory: <input type="checkbox"/> Details ⁴ <input type="checkbox"/> Amount ⁴		A / B / C / D / E * (Default Group = A)	Daily Approval Currency & Limit	N.A. (Default = SGD & NO Limit)			
		ANDY WONG (Andy is appointed as Company Administrator & can only perform Administration, Enquiry of Accounts & Transactions) Please <u>UNDERLINE</u> Surname	<input checked="" type="checkbox"/> Use Existing Security Token with another Company Group ⁵ (serial number: 26-1111111-2) (if selected – need to submit CYB82F & CYB83F)				
		ANDYWONG (8 to 20 characters with no spaces or special characters)	NRIC/Passport/ FIN* (Default Passport) S2222222M	Country of issuance (Default SG) SINGAPORE	Signature <i>ANDYWONG</i>		
		AndyWong@ABCPL88.com	Contact No. 98765432				
<input type="checkbox"/> Administrator ² <input type="checkbox"/> User (Enquiry only) <input checked="" type="checkbox"/> User (Enquiry + Create Transactions) <input type="checkbox"/> Signatory <input checked="" type="checkbox"/> Proxy Signatory <input checked="" type="checkbox"/> Payroll User <input type="checkbox"/> Payroll Signatory: <input type="checkbox"/> Details ⁴ <input type="checkbox"/> Amount ⁴		A / B / C / D / E * (Default Group = A)	Daily Approval Currency & Limit	N.A. (Default = SGD & NO Limit)			
		AMY JONES (Amy is appointed as User + Payroll User + Proxy Signatory; she can create/upload Payment + Payroll Transactions & perform Account Enquiry & act as Proxy Signatory) Please <u>UNDERLINE</u> Surname	<input type="checkbox"/> Use Existing Security Token with another Company Group ⁵ (serial number: _____)				
		AMYJONES (8 to 20 characters with no spaces or special characters)	NRIC/Passport/ FIN* (Default Passport) A88990011M	Country of issuance (Default SG) Australia	Signature <i>AMYJONES</i>		
		AmyJones@ABCPL88.com	Contact No. 87654321				
<input type="checkbox"/> Administrator ² <input type="checkbox"/> User (Enquiry only) <input type="checkbox"/> User (Enquiry + Create Transactions) <input checked="" type="checkbox"/> Signatory <input type="checkbox"/> Proxy Signatory <input type="checkbox"/> Payroll User <input checked="" type="checkbox"/> Payroll Signatory: <input checked="" type="checkbox"/> Details ⁴ <input type="checkbox"/> Amount ⁴		A / B / C / D / E * (Default Group = A)	Daily Approval Currency & Limit	200,000 (Default = SGD & NO Limit)	S	G	D
		TAN MEI REI (Mei Rei is appointed as Company Signatory to approve Payment transactions + Payroll; she can view payroll details and total payroll amount but cannot view individual's payroll amount; cannot view highest payroll amount; she can also perform Accounts Enquiry + Creation of Transactions) Please <u>UNDERLINE</u> Surname	<input type="checkbox"/> Use Existing Security Token with another Company Group ⁵ (serial number: _____)				
		MEIREI88 (8 to 20 characters with no spaces or special characters)	NRIC/Passport/ FIN* (Default Passport) M77889900G	Country of issuance (Default SG) MALAYSIA	Signature <i>TANMR</i>		
		TANMEIREI@ABCPL88.COM	Contact No. 99887766				
<input type="checkbox"/> Administrator ² <input type="checkbox"/> User (Enquiry only) <input type="checkbox"/> User (Enquiry + Create Transactions) <input checked="" type="checkbox"/> Signatory <input type="checkbox"/> Proxy Signatory <input type="checkbox"/> Payroll User <input checked="" type="checkbox"/> Payroll Signatory: <input checked="" type="checkbox"/> Details ⁴ <input checked="" type="checkbox"/> Amount ⁴		A / B / C / D / E * (Default Group = A)	Daily Approval Currency & Limit	NO LIMIT (Default = SGD & NO Limit)	S	G	D
		MICHAEL LIM (MICHAEL is appointed as Signatory to approve Payment + Payroll transactions; he can view all Payroll details and amount (total, highest, individual amount); she can also perform Accounts Enquiry + Creation of Transactions) Please <u>UNDERLINE</u> Surname	<input type="checkbox"/> Use Existing Security Token with another Company Group ⁵ (serial number: _____)				
		MICHAELLIM (8 to 20 characters with no spaces or special characters)	NRIC/Passport/ FIN* (Default Passport) I1234567890ABC	Country of issuance (Default SG) INDONESIA	Signature <i>MICHAEL LIM</i>		
		MICHAELLIM@ABCPL88.COM	Contact No. 99988877				

¹ IDs should be 8 to 20 characters with no spaces or special characters; the Bank will assign an ID at its sole discretion if this field is left blank or the indicated ID cannot be allocated.

² Each company **MUST** have at least one (for Single Control) or two users (for Dual Control) with Administrator Role subject to selection in Part 6a; the Administrator will have access to maintain **ALL** the users sharing the same Group ID.

³ There **MUST** have at least one user with Verifier or Sender Role if the respective selection for Verifier or Sender Options in Part 6b is "YES".

⁴ Payroll Signatory is defaulted to view only Total Amount & Total Records; select "Details" to view each payroll transaction details and/or "Amount" to view each payroll transaction amount if required.

⁵ An existing Security Token is one that had been issued to the User under another company group. To use this existing Security Token, select the checkbox and submit the Private Token Request Form – Token Owner Company (CYB-82F) and Private Token Request Form – Token Sharing Company (CYB-83F). If checkbox is unselected the User is deemed to have requested a new Security Token. A fee of S\$20 (including GST) is payable for each new Security Token issued.

Part 8: BIB TRANSACTION APPROVAL MANDATE AND APPROVAL LIMITS (applies to all subscribed BIB product / services and all UOB/FEB accounts linked in Part 3)

AUTHORISATION PROFILE 1				Account No.	Account No.	Account No.
<input checked="" type="checkbox"/> Check if to apply to all Accounts in Part 3				Account No.	Account No.	Account No.
Approval Limit Currency: (Default SGD if left Blank)	S	G	D	Account No.	Account No.	Account No.
Approval Limit Amount (Based on Approval Limit Currency above)	Number of Signatory(ies) from Group A/B/C/D/E <small>Note</small>		Number of Signatory(ies) from Group A/B/C/D/E <small>Note</small>		Number of Signatory(ies) from Group A/B/C/D/E <small>Note</small>	
100,000 Up to : _____	1A	AND	N.A.	AND	N.A.	AND
	OR					
This Authorisation Profile 1 indicates that for any transaction • up to SGD \$100,000.00 – it would require only ONE signatory to approve (either from Group A OR Group B) • above SGD \$100,000 would require TWO signatories (1A + 1B) to approve	1B	AND	N.A.	AND	N.A.	AND
	OR					
UNLIMITED Up to : _____	N.A.	AND	N.A.	AND	N.A.	AND
	OR					
N.A. Up to : _____	1A	AND	1B	AND	N.A.	AND
	OR					
N.A.	N.A.	AND	N.A.	AND	N.A.	AND
	OR					
N.A.	N.A.	AND	N.A.	AND	N.A.	AND
	OR					
N.A.	N.A.	AND	N.A.	AND	N.A.	AND
	OR					
N.A.	N.A.	AND	N.A.	AND	N.A.	AND
	OR					
N.A.	N.A.	AND	N.A.	AND	N.A.	AND
	OR					
N.A.	N.A.	AND	N.A.	AND	N.A.	AND
	OR					
N.A.	N.A.	AND	N.A.	AND	N.A.	AND
	OR					
N.A.	N.A.	AND	N.A.	AND	N.A.	AND
	OR					
N.A.	N.A.	AND	N.A.	AND	N.A.	AND
	OR					
N.A.	N.A.	AND	N.A.	AND	N.A.	AND
	OR					
N.A.	N.A.	AND	N.A.	AND	N.A.	AND
	OR					

Note:

- Signatory Group refers to authorization level of the respective Company Signatory (and also reference to the selection in Part 7 above).
- If Sequential Approval is selected in Part 6b, it is required to indicate sequence of Signatory Group approval (e.g. 1A > 1B indicates the transaction to be approved by one Group A Signatory followed by one Group B Signatory) in Part 8
- If Part 8 is left blank, the default setting will be "Any ONE Signatory" is authorised to approve transactions of any amount in Singapore Dollars.
- Approval Limits for cross currency transactions will be calculated based on the SGD-equivalent Approval Limit which the Applicant has indicated.
- Approval Mandate for Trade transactions cannot be set at accounts level; to indicate Trade Approval Mandate (default for all accounts) if checkbox "Apply to all accounts in Part 3" not selected.

PART 9: DECLARATION BY APPLICANT

I/We*, on behalf of the Applicant, hereby:

- a) apply for UOB Business Internet Banking Service ("BIB Service") on the terms of the UOB BIB Service Agreement ("BIB Agreement") and the terms stated in this form;
- b) confirm that I/we* have obtained and agree to be bound by the BIB Agreement (also available at uob.com.sg) and any amendment or variation thereof;
- c) confirm that I/we* have obtained and agree to be bound by the terms and conditions applicable to each of the services that I/we* have applied for and any amendment or variation thereof;
- d) confirm that each of the Company Signatories named herein is authorized to operate and utilize any of the services granted and provided to me/us* through the BIB Service, based on the approval mandate and approval limit set out in this form. I/We* confirm that if I/we* do not indicate the approval mandate or approval limit, each Company Signatory is deemed to be authorized by me/us* to approve transactions of any amount. If the approval mandate is indicated but not the approval limit, the Company Signatories are deemed to be authorized by me/us* to approve transactions of any amount according to the approval mandate;
- e) confirm and agree that any existing mandate or instructions which I/we may have with the UOB Group Bank(s) will not apply in relation to my/our utilization of BIB;
- f) confirm that all the information provided here is true and accurate to the best of my/our knowledge as at the date of this application;
- g) authorize the Bank to issue Password(s) and Token(s) to the Company User(s), Company Administrator(s) and Company Signatory(ies), where applicable;
- h) confirm that, in the event of any change of Company Administrators and/or Company Signatories, I/we* shall immediately revoke the relevant User IDs through the submission of request, instruction or relevant form to the Bank;
- i) authorize the Bank to debit all fees and charges (including fees payable for new Tokens issued) relating to my/our application and/or use of the BIB Service from the designated account or any other account of the Applicant;
- j) acknowledge that, if I/we have opted for Single Control, my/our Account(s) for which I/we utilize the BIB Service may be more susceptible to account fraud as compared to if I/we had opted for Dual Control since under Dual Control, each person can act as a check against the other person. By opting for Single Control, I/we agree to assume and be responsible for all the risks associated with Single Control;
- k) agree to indemnify and hold the Bank harmless from and against any and all costs, claims, losses, damages, charges and/or expenses which the Bank may sustain, incur or be liable for in connection with, or resulting from or any earlier application for, the BIB Service, including (where applicable) as a result of me/us opting for Single Control;
- l) enclose a certified true copy of my/our board (or equivalent) resolution; and
- m) I/We agree that the Bank may amend the BIB Agreement at any time and/or may terminate the provision of the Single Control option at any time with notice to me/us.

TAN MEI REI

MICHAEL LIM

MICHAEL LIM

TAN MEI REI

Authorised Person's Name

Signature

Authorised Person's Name

Signature

Designation: **DIRECTOR**

Date: **08 / 08 / 2013**

Designation: **DIRECTOR**

Date: **08 / 08 / 2013**

IMPORTANT NOTES

- The Bank will take at least five (5) business days from the date of its receipt to process this application, and if applicable, to mail the User IDs, Passwords and Security Tokens to the mailing address of the designated account. Please call us at 1800 226 6121 (from Mondays to Fridays 9am – 630pm excluding public holidays) if you do not receive the User IDs/Passwords/Tokens after five business days.
- All pages of any attachment accompanying this BIB Registration Form must be signed by the Authorised Person(s).

FOR BANK USE ONLY

BZ EZ Others: _____

Attended By: (TB Sales / RM / Branch *)

Signature Verified By:

- ASR
- BIB Resolution

Processed By:

Approved By:

Name and Signature

Name and Signature

Name and Signature

Name and Signature

Date:

Date:

Date:

Date:

Remarks: