

# WORLD REFUGEE DAY COMMUNITY FESTIVAL 2013

Sunday 23<sup>rd</sup> June 2013, 9am – 5pm, Annerley Soccer Club Fields

## Community Food Stall Application



### Contact Details

Return Forms by Thursday 11<sup>th</sup> April 2013

Stall Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Organisation: \_\_\_\_\_

Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

Postal Address: \_\_\_\_\_ Post Code: \_\_\_\_\_

### Menu

Please also attach a complete menu and pricelist with this application

\_\_\_\_\_  
\_\_\_\_\_

### Drinks Description

Soft drinks  Juice   
Tea/Coffee  Water

### Electrical Equipment (please tick)

- Urn/Kettle
- Deep Fryer
- Kettle
- Rice Cooker x \_\_\_\_\_
- TV/DVD Player
- Bain Maree [will be supplied]
- Cold Room [will be supplied]

### Electricity Supply (please tick)

- 10 amp x \_\_\_\_\_
- 15amp x \_\_\_\_\_

### Stall Dimensions

3m x 3m  
Front Depth

Public Liability Insurance  YES  NO

[Please attach a copy with this application]

Food Permits/Licence  YES  NO

[Please attach a copy with this application]

Community not for profit organisations will not be required to obtain a food permit, but successful stall must attend the Food Stall Information Session presented by the Brisbane City Council. Dates will be confirmed.

**Theme** - Please describe how you will theme/decorate your stall and attach any pictures if available.

\_\_\_\_\_

### Temporary Food Stalls Information & Guidelines

Please contact Brisbane City Council on 3403 8888.

**Stall Access and Site Map** will be posted to you prior to the event.

**Car Passes** – 1 car pass will be sent to you with site map - please make sure your car pass is visible from your windscreen including a mobile phone number to assist traffic marshals.

**Car parking for stall holders** – There will be one car park space allocated directly behind your stall. Additional cars must be removed from behind stalls

**Arrival Time** – from 7am

**Stall Set-Up** – We ask all stalls be set up and ready and trading by event start time of 10:00am. Appearance and stall presentation is important to us. We encourage you to decorate your stall in a manner that reflects your goods and attracts patrons. Stallholders must also keep their site and surrounding areas clean and tidy.

**Signage** – The event will provide basic Stall Sign.

**Menu Signage** - Stall operators will need to provide their own menu signage. Templates will be available on request.

**Electrical Leads & Equipment** – Stall operators need to provide their own heavy duty leads of 25 metres maximum length and equipment which must all carry a current testing tag, and trip-switch power board, if used.

**Festival Stalls Pack-up & Departure Time** – from 6.00pm (or as deemed safe by Site Management)

**Clean Up of Site:** Please ensure the site is left clean and tidy

*No responsibility will be held by the World Refugee Day, Community Festival 2013 for electrical appliances not adhering to Electrical Standards.*

*No responsibility will be taken for cars parked at the event site.*

### Application

I/we wish to apply for a stall site and agree to abide by the rules of the World Refugee Day Community Festival 2013 stated above. I/we agree to have stall sites operational by festival start time.

I/we declare that I/we have read and understand all points made in this application, and have discussed them with all other people involved in this application.

I/we further agree that we will be responsible for ensuring the safety of the public visiting the stall and will ensure the stall site is left clean and tidy.

I/we will have obtained copies of relevant food permits/licences and payments if applicable.

I/we note that if accepted as a stallholder, a fee of \$150 will be applicable to assist in covering the cost of my stall and this fee is payable prior to Festival date.

I/we hereby permit MDA to take photographs during the Festival and reproduce these images in any form, in whole or in part, and distribute the works by any medium including the Internet or other multimedia for future promotional purposes. I/we understand that I/we will not be entitled to any fee for such use and can withdraw or modify my/our consent at any time in writing to email: [communications@mdabne.org.au](mailto:communications@mdabne.org.au) or Phone: (07) 3337 5400

**Signature of Applicant** \_\_\_\_\_ Date \_\_\_/\_\_\_/2013

**ORGANISATION / BUSINESS TRADING NAME:**

\_\_\_\_\_

**Please note there are only a limited number of community food stall sites available for this event.**

Please Return Application to:

**Behice Bagdas**

Manager, Major Projects

Multicultural Development Association

28 Dibley Street, Woolloongabba Q 4102

Phone: 07 33375476 Fax: 07 33375444

Email: [behiceb@mdabne.org.au](mailto:behiceb@mdabne.org.au)

Website: [www.mdainc.org.au](http://www.mdainc.org.au)

Stall Enquiries:

Phone: 0412 151 530

Email: [projects@mdabne.org.au](mailto:projects@mdabne.org.au)

**Presented by:**



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