

Move-In Inspection Form

2013-2014

Please fill out the inspection form THOROUGHLY. This will ensure that any damages upon arrival will not be charged to your account. Once completed, hand this form into the rental office as soon as possible. Move-In Inspection Forms will only be accepted until **August 30th, 2013**. After that date, Move-In Inspection Forms will be invalid and any damages not previously recorded will be your responsibility during move-out inspections.

Entry Door: _____

LIVING ROOM

Windows: _____ Screens: _____

Walls: _____

Floor: _____

Sofa/Chair/Cushions: _____

Table: _____ Smoke Detector: _____

Curtain Rods: _____ Light Fixture: _____

KITCHEN

Walls: _____

Floor: _____

Cupboards: _____ Counter Tops: _____

Refrigerator: _____ Fire Extinguisher: _____

Stove: _____ Oven: _____

Sink: _____ Light Fixture: _____

HALLWAY

Walls: _____

Floor: _____

Closet/Door: _____ Light Fixture: _____

BEDROOMS

	BEDROOM 1	BEDROOM 2	BEDROOM 3	BEDROOM 4
Bedroom Door				
Windows/Screens				
Curtain Rods				
Walls				
Floor				
Closet/Door				
Beds/Mattresses				
Dresser/Desk				
Light Fixture				

BATHROOMS

	BATHROOM 1	BATHROOM 2
Bathroom Door		
Walls		
Mirror/Sink/Vanity		
Cabinet Doors		
Tub		
Toilet		
Towel Rack		
Light Fixture		
Floor		

Apartment Number: _____ Date: _____

I hereby agree that all of my descriptions are as accurate and detailed as possible. I understand that if I do not hand this Move-In Inspection Form by Friday, August 30th, 2013, any damages not previously recorded will be my responsibility during move-out inspections.

Tenant Signatures: _____