

AUTHORIZATION TO PROVIDE LETTER OF REFERENCE AND TO RELEASE  
ACADEMIC INFORMATION

I, \_\_\_\_\_, hereby authorize and request  
\_\_\_\_\_, to provide a letter of reference to  
\_\_\_\_\_, on my behalf.

This Authorization is intended to authorize the release of information regarding my academic performance, if such information has been requested by the person or entity to whom the letter of reference is being provided.

In authorizing the person named herein to provide a letter of reference on my behalf and to release information regarding my academic performance, I hereby agree to release and hold harmless the person to whom this authorization and request is provided, the University of South Carolina, its trustees, officers and employees, for any claims, causes of action, damages, or expenses whatsoever, that may result from providing the letter of reference and releasing information regarding my academic performance.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Signature of Requester

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Print Name of Requester

\_\_\_\_\_  
Print Name of Witness