

Letter of Demand Sidney Smith – Suggested Answer

Leo Cussen Solicitors

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15 March 20XY

Fast As Pty Ltd
216 Albert Road
RINGWOOD VIC 3134

Dear Madam

Sidney Smith - Motor Vehicle Collision - 12 March 20XY

We act on behalf of Sidney Smith.

Mr Smith instructs that his vehicle was damaged when it collided with a van registered to Fast As Pty Ltd, being driven by your employer, Timid Harriot on 12 March 20XY at the intersection of Matlock Highway and Station Street, Vermont.

We are instructed that the collision occurred as a result of Ms Harriot's negligent driving, in failing to give way to our client. Our client looks to Fast As Pty Ltd for payment of the cost of repairs to his vehicle which total \$5,928.91 as per the lower of the two quotations enclosed. The vehicle is used by our client in the conduct of his business. He has been forced to hire a replacement vehicle for three days at the rate of \$85.00 per day, as per the enclosed receipt. If the vehicle is insured please immediately forward this letter to the insurer.

We ask that you pay our client the sum of \$6,183.91 to be forwarded to us by 4.00pm on 29 March 200XY.

Alternatively, having regard to the *Civil Procedure Act 2010*, you may contact our office to discuss the matter.

If you fail to make the payment or contact our office as aforesaid, we have instructions to take further legal action. If our client is obliged to go to court and the court determines in favour of our client you should be aware that you may be held liable to pay amounts in addition to the amount of the debt.

Yours faithfully

Leo Cussen

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