

Channahon Park District's

Camp Heritage and iCamp 2015

Parent Meeting

Skateland Recreation Center
25334 W Eames St.
Channahon, IL 60410

May 17 at 6:30pm

All parents having a child attending camp are recommended to attend this informative meeting on the date listed above

Camp Heritage will consist of five, two-week sessions, Monday-Friday:

Sessions consist of the following dates:

Session 1	June 2-June 12*
Session 2	June 15-June 26
Session 3	June 29-July 10
Session 4	July 13-25
Session 5	July 27-Aug 7

iCamp will consist of 5 sessions, each session being 8 days long, Monday-Thursday.

Sessions consist of the following dates:

Session 1	June 2-June 11*
Session 2	June 15-June 25
Session 3	June 29-July 9
Session 4	July 13-24
Session 5	July 27-Aug 6

*Session 1 will be prorated due to snow days

**Camp WILL be in session on July 3

Camp Heritage Phone Number: 815-351-9720

iCamp Phone Number: 815-216-0409

Camp Heritage and **iCamp** will meet on their scheduled days, 8:00am to 6:00pm at the Central Park, Pine Pavilion (the pavilion closest to Galloway School). We will however take advantage of the entire park/community/park district facilities during the days' activities.

If you need care before 8:00AM, please register for our Before Camp Care. Before Camp Care is M-F 6AM – 8AM at Central Park Pine Pavilion. The fee per session is Res/Nonres \$43/\$55.

Camp Heritage also offers a three day a week program. **iCamp** also offers a two day a week program. In order to participate in this your child must be registered the Thursday before the session begins. At the time of registration you must choose the three/two days that your child will attend

camp for that session. Your child must attend the same three/two days for the entire three week session.

You are required to fill out all day camp forms completely and return them prior to or on the first day of camp. This is to ensure the safety of your child.

- Child Information sheets
- Pick up authorization sheets
- Permission to dispense medication forms (if needed)
- Weekly EFT if registering for the entire summer and participating in weekly payment plan
- Behavior Contract
- Participation in other park district program form

If your child will not attend camp for any reason, we require you to call the Park District office at 815-467-7275 to notify our camp staff. These policies are for the protection of your child(ren). If you have any questions, you can contact the supervisor.

Each day your child will need to bring the following items to camp:

- A lunch brought in a cooler and beverage. We recommend that your child bring water or juice for their beverage. Pop or soda may cause dehydration due to the summer heat. There is no refrigeration.
- A water jug, filled, that the child can easily carry. A half-gallon thermos is recommended. Glass-lined jugs are not allowed. They break easily.
- A tote bag or back-pack with a sweat shirt, a pair of long pants for hikes
- A swimsuit and towel on swim days (Tuesdays and Thursdays)
- Sun block
- Bug spray (if needed)

Campers are required to wear gym shoes and socks everyday.

Sandals may only be worn at the pool while on deck.

Camp Heritage and iCamp will swim on Tuesday and Thursday afternoons; weather permitting, at the Tomahawk Aquatic Center at Central Park. Swimsuits and towels should be sent with your child on these days.

Counselors cannot assist with rub in sun block. Please talk to your child about the importance of re-applying sun block and the proper use of their sun block.

Participating in Park District Programs While at Camp

Our camp staff will transport your child to/from other park district programs (swim lessons, soccer camp, cooking classes, etc.) that are held during camp hours if we have the proper form filled out to communicate that need to our staff. This form is with the camper information packet or may be requested from your child's counselor. **If your child will participate in swim lessons, he/she must register for the 9:45am lesson time.**

ARRIVAL AND DISMISSAL

Drop off and pick up for Camp Heritage and iCamp will be at the Central Park, Pine Pavilion (the pavilion closest to Galloway School).

Each child must be signed in by an adult upon arrival everyday.

We do not sign Children in before 8:00 am, as the counselors meet before camp for planning and discussion of the day's activities.

We are not responsible for children until they are signed in.

For your convenience, a counselor will be stationed in the parking lot with the sign-in/sign-out clipboard. Anyone bringing your child to camp may sign him/her in.

Upon dismissal, we require that you sign your child out for the day. We will again have a counselor in the parking lot. If someone other than the parent or legal guardian will be picking up your child at the end of the day, we must have written permission from you. Children will not be released to anyone other than those people authorized on the appropriate form. Until our staff becomes familiar with the parents, everyone will need to show a photo ID at pickup.

We ask that you are prompt in picking up your child at 6:00pm. We understand that emergencies occur; however, late pick-ups make it necessary for a counselor to remain at the site with your children. For this reason, there will be a charge of \$2.00 per child for every 5 minutes you are late picking up your child. This fee will be added to your account and should be paid within one week. Failure to pay will result in an outstanding debt to the Park District.

Rainy Day Locations

Drop Off: Arrowhead Community Center

Pick Up: Check the sign located by the playground, either ACC (Arrowhead Community Center), SRC (Skateland Recreation Center) or HCFH (Heritage Crossing Field House). We apologize for not having a consistent location, but for the children's safety, they will go to the building closest to them if inclement weather arises.

CAMPER EXPECTATIONS

In order to have camp run smoothly, we have implemented discipline procedures.

- If or when your child misbehaves we will document what happened and discuss the incident with you at pick up.
- The second time we have to document the same child, the parents will be contacted and a meeting between the Camp Director and the parents will be arranged for the following day.
- If the child misbehaves a third time, the parents will be called to meet with the Camp Director, the Program Supervisor, and asked to pick up their child. They will not be able to come back to camp until the next day. **No refund will be given!**
- Once a fourth violation has occurred the parents will be called and asked to pick up their child and that child **may not** return to camp the rest of the summer. A prorated refund will be arranged for any days previously paid for.

These procedures may be accelerated depending on the severity of the incident.

Below you will find a list of violations that will be documented and discussed with parents. If we find other instances that we feel are violations, we will add them to the list.

1. Talking back to counselors
2. Not listening to counselors
3. Swearing, hand gestures and name calling
4. Fighting
5. Spitting
6. Kicking or inappropriate contact
7. Throwing objects at other people
8. Harmful act against campers
9. Unruly behavior

We have included a Camper Behavior Contract. Please have your child/children sign this contract and bring to camp on the first day of attendance.

Camp Heritage TRIPS

One field trip per week is included with Camp Heritage. A typical field trip day is Friday. All campers at camp this day will go on the trip. The fees for the trips have been built into the camp fee. No additional money is needed to send your child/children on the field trip. Campers must wear day camp shirt on field trip days.

iCamp TRIPS

Optional teen trips are held every Friday during the summer. Full-time (M-TH) campers will receive a 10% discount and part-time (2 days a week) will receive a 5% discount off the brochure price on the teen trips that take place during their camp session.

Bike trips are also likely, depending on the groups' interests.

Parents will be notified at least two days prior if a special trip will be taking place. Any trips that take place as a part of camp are included in the camp fees.

CONCESSION STAND

Campers will have the opportunity to purchase lunch on Monday & Wednesday from our ball field concession stand. Campers will be responsible for handling their own money. To avoid excessive candy being bought, please write out what you would like your child to order from the concession stand. You will receive a menu the first day of camp.

The campers will also be able to purchase "snacks" from the pool concession stand on Tuesday and Thursday. Please place money and what they are purchasing in an envelope with their name on it.

Specials

To make camp even more fun for our participants, we may have special days. We will try to go to Community Park once per session. On Community Park Days you will drop off and pick up your child at Community Park. We will notify you of any special days. We may have a bounce house day or a camp cook out.

REFUNDS

If your child decides that day camp is not for them a refund must be requested prior to the third day that day camp meets for that session. Refund requests due to medical reasons will require a doctor's note, but will be honored. All refunds will be prorated.

If you registered through the weekly payment plan, you are committed to paying for a total of 9 weeks of day camp (10 weeks minus the 1 week allowed vacation). You may also request a refund prior to the third day that camp meets for the summer.

iCamp Specifics

The iCamp program will focus on responsibility, empowerment through education, experiences, personal and group achievement, caring, acceptance and having fun. The youth involved will enhance their teamwork skills, leadership skills, citizenship, and decision making skills, all while having fun in a day camp setting. The youth will participate in planning some of the activities that take place during their camp session to learn about having responsibilities and choices. Our teens will make new friends, try new things, and have a summer they will never forget

Parents/Guardians:

If your child will participate in other Channahon Park District programs (swim lessons, soccer camp, cooking, ect.), please fill out the bottom portion of this form and return to a camp director one week before the start of the program. A camp director will take your child to and from Channahon Park District programs.

Please contact us with any questions 815-467-7275.

Child's name: _____

Program name: _____

Program location: _____

Time program starts: _____ Time program ends: _____

Day of program: _____ Dates of program: _____

Parent/Guardian Signature

Date

Channahon Park District

Day Camp

Behavior Contract

I, _____, have read all of the Day Camp Camper Expectations. I agree that for the entire summer, I will treat everyone with respect, the same respect that I would like to be treated with, and I will try my hardest to be the best person that I can be. I understand that if I do not follow these expectations, I will face consequences for my actions, and my parents will be notified.

Campers Signature

Parent/Guardian Signature

Date

Date

Channahon Park District Day Camp Pick-Up Authorization Form

Child's Name: _____

The Channahon Park District's Day Camp Staff has my permission to release my child only to the following people:

1. _____ Relationship _____

2. _____ Relationship _____

3. _____ Relationship _____

4. _____ Relationship _____

5. _____ Relationship _____

6. _____ Relationship _____

Parent's Signature: _____

Please indicate any specific days, dates, or times others may pick up your child. For example: Tuesdays, Grandpa Bob Jones will pick up

Channahon Park District Day Camp Information Form

Child's Name: _____ Sex: _____

Age: _____ Birthday: _____ Grade: _____

Address: _____ Home Phone: _____

City: _____ State: _____ Zip Code: _____

Parent/Guardian Name: _____ Contact Phone: _____

Parent/Guardian Name: _____ Contact Phone: _____

Parent/Guardian Name: _____ Contact Phone: _____

Emergency Contact (other than parent/ guardians-REQUI RED)

Name: _____ Phone: _____ Relationship: _____

Name: _____ Phone: _____ Relationship: _____

**** The following questions are being asked so that our Day Camp staff can better serve your child and all other participants. Your answers are strictly confidential. Please be as specific as possible.

Please list all medications that you child takes, including purpose, dosage, and time required. If medication is required during Day Camp hours, a permission to dispense medication form is required.

Does your child have any allergies? If so, please list: _____

Has your child/ren been diagnosed with autism, ADD/ADHD or any other medical condition? This information will help to ensure a successful and fun summer for your child/ren. _____

Any other information pertinent to your child's safety: _____
