

A free conference at Rutgers University
Student Center on Understanding &
Cooperation between Religious Believers &
Secular Humanists for Social Progress

THURSDAY, OCTOBER 8
8:45 AM - 6:00 PM

COMMON GROUND 2015

Tabling Guidelines

We welcome you to table **FREE OF CHARGE** at our conference because your mission and values appear to align with the goals of our conference. Please feel free to find out more about this initiative, and if you'd like to participate, fill out the form below and return it to us by **September 30, 2015**. Tables will be provided first-come, first-serve.

Background: The American Humanist Association in conjunction with our partners at the Xaverian Missionaries, Rutgers Humanist Community, Ethical Culture, and Rutgers University Off-Campus Living and Community Partnerships, are hosting [Common Ground 2015: Understanding & Cooperation Between Religious Believers & Secular Humanists for Social Progress](#), a FREE one-day conference at Rutgers University to be held on Thursday, October 8, 2015.

Conference Description: There will be three panels featuring prominent secular and religious thought leaders and academics who will discuss their views of finding meaning in life and ethics as well offer key lessons and experiences to help guide us towards working together in a world seen through bifurcated lenses. The panels will be followed by a workshopping session where participants work together on developing solutions to social conflicts. You can register to participate or find out more information about panelists, panels, and the schedule by visiting www.commonground2015.org

Date: October 8, 2015

Time: 8:45AM-6:00PM

People will most likely be most actively visiting tables during sign-in (8-8:45), breaks (10:30-10:45, 3:30-3:45), lunch (12:15-1:45), and just after the end of the conference (6:00-6:30)

Location: Multipurpose Room, Rutgers Student Center, 126 College Avenue, New Brunswick

Audience: Rutgers students, members of the Rutgers community, general public

Expected # Attendees: 100 – 350



Sponsored by the American Humanist Association, Xaverian Missionaries USA, and the Department of Off-Campus Living and Community Partnerships at Rutgers University

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- **Tabling is FREE of charge, but you must RSVP for a table by September 30, 2015. Tables will be assigned by order of reservation until we have no additional room.**
- Tables are 6' long, typically 2 chairs per table. You may opt to sign up for half a table if you only require that much space.
- Tables must be set up between 7:30AM-8:30PM and must be dismantled by 7:00PM at the LATEST.
- We are not responsible for missing materials or theft of materials. Leave your table unsupervised at your own risk.
- **NO SHIPPING** of materials prior to the conference. We will not be able to offer storage space for tabling materials at any time before or after the conference. You will be responsible for transport and set-up of all of your own materials prior to, during, and after the event.
- Table may be used for recruitment, distribution of information, and canvassing. Groups may not use table for commercial solicitation (selling of items) or for programming purposes.*
- No audio displays without prior approval.
- You may bring pop-up banners and table banner, but no wall hangings/signs attached to the wall are allowed.

*The only exception is for panelists who may choose to make their books available for sale. We are not responsible for sales of books. If you are a panelist who would like to take advantage of selling your books, please bring someone to handle your merchandising.



AMERICAN
HUMANIST
ASSOCIATION
GOOD WITHOUT A GOD

RUTGERS
THE STATE UNIVERSITY
OF NEW JERSEY

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Organization (or Panelist*) Name: _____

Type of Organization:

- Nonprofit organization
 AHA Affiliate/Xaverian Missionaries Affiliate
 Rutgers Affiliated or Student Organization
 Panelist
 Other _____

Organization Website: www. _____

Organization Address: _____

Short Description of Mission & Activities: _____

Contact Name: _____

Phone Number: (____) - ____ - ____ Email Address: _____

Number of/Name of table volunteer(s): # ____ / _____

You would like to reserve (circle one): _____ FULL TABLE / HALF TABLE

If you are a panelist, will you be selling books (circle one)? _____ YES / NO

Which title(s)? _____

Name of person responsible for book sales: _____

*If you are a panelist who would like to exhibit your books, please record your name instead. If you are a panelist registering a table for an organization with which you are affiliated (or an organization affiliated with a panelist), you may record the name of the panelist next to the name of the organization.



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