



73RD ANNUAL CONFERENCE OF THE AMERICAN HUMANIST ASSOCIATION

June 5-8, 2013 • Sheraton Philadelphia Downtown Hotel • Philadelphia, PA

Exhibit Information

Exhibitor Pass: Includes access to all workshops, general/breakout sessions, and award ceremonies (without meals) for one (1) person; one(1) additional Exhibitor Pass may be purchased for \$100 per person (meals not included)

Exhibit Set-Up: Wednesday, June 4, 7:00pm-11:00pm; Thursday, June 5 starting at 8:00am

Exhibit Hours: Thursday, June 5: 8:00am-8:00pm; Friday, June 6: 8:00am-8:00pm; Saturday, June 7: 8:00am-8:00pm; Sunday, June 8; 8:00am-1:00pm

Exhibit Break-Down: Sunday, June 8: 12:00pm-4:00pm

Information Table: If you are unable to attend but would like your literature displayed at an un-staffed table, you may purchase Information Table space for \$50 (limit 2 items of literature or merchandise)

All merchandise, literature, and other materials should be sent to the hotel, to arrive NO EARLIER than Tuesday, June 2 and must clearly be labeled with the exhibitors name or organization. AHA is not responsible for shipping charges to or from the hotel or the return of materials after the conference.

Mail boxes to:

Sheraton Downtown Philadelphia Hotel
201 North 17th Street
Philadelphia, PA 19103

Hold for: 73rd Annual Conference American Humanist Association June 5-8, 2014

Attention: _____ [For exhibitors: Name of person staffing exhibit table or organization]

Box ____ (#) of (total #) (Multiple boxes MUST be numbered)

Exhibit tables are available on a first-come, first-served basis. Deadline for submitting this application in full is May 23, 2014. Full payment is due at the time of reservation.

Exhibitor Registration Form

NAME: _____

ORGANIZATION: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE: _____ EMAIL: _____

PAYMENT INFORMATION:

Check one:

- Exhibit Table for Non-Profit Organizations \$200
- Exhibit Table for AHA Chapters and Affiliates \$100
- Exhibit Table for For-Profit Organizations/Businesses/Individuals \$250
- Information Table Space (not staffed; limit 2 items of literature/merchandise) \$50
- Additional Exhibitor Pass (Please specify individual's name _____) \$100

Credit Card:

- Visa American Express
- MasterCard Discover

Card Number: _____ Exp. Date _____

Name on Card: _____

Billing Address (if different from above): _____

Signature: _____

EXHIBITOR AGREEMENT

The undersigned Exhibitor and the American Humanist Association (AHA) agree to the following terms and conditions for the 73rd Annual AHA Conference, June 5-8, 2014:

1. AHA will provide exhibit space at the Sheraton Downtown Philadelphia Hotel, 201 North 17th Street, Philadelphia, PA 19103. Exhibitor will purchase from AHA the use of exhibit space beginning June 5 (9:00am with setup period) and ending June 8 (1:00pm with breakdown period), and will be responsible for setting up and breaking down exhibit during the allotted times. The exhibit space will be located on the Mezzanine Level Foyer in front of the Independence and Freedom meeting rooms. The space is open and unsecured; the Exhibitor will be responsible for securing her or his valuables during the conference.
2. All demonstrations, exhibits and distribution of literature must be confined to the allotted exhibit space. Exhibitor agrees to keep their exhibit space and area clean during the duration of the Conference. In addition, the Exhibitor agrees for her/himself and her/his employee to use exhibit space for lawful purposes and to conform to laws of all applicable jurisdictions. This shall include, but is not limited to, avoiding disruptive behavior on the part of the Exhibitor(s).
3. Exhibits which include the operation of musical instruments, sound-producing motion picture equipment, public address systems, VCRs, televisions, computers, or any other sound equipment may not disrupt the business of adjacent exhibitors or the Conference. Operators of sound-producing exhibits must secure approval from AHA before the exhibit opens. Additional audio-visual equipment will not be provided by the AHA or the Sheraton Philadelphia Downtown Hotel without prior approval.
4. Exhibitor will be fully responsible for the handling of any boxes shipped to and from the conference hotel. AHA and the Sheraton Downtown Philadelphia Hotel will not be held liable for any damaged boxes or materials as a result of postal mail shipment.
5. Exhibitor may not discriminate against Conference participants based on race, national origin, religion, gender, age or sexual orientation.
6. All Conference participants, including Exhibitors, must abide by the Conference's Prohibited Conference Policy: In general, prohibited conduct includes any abusive conduct that has the purpose or effect of unreasonably interfering with another person's ability to enjoy and participate in the conference, including social events related to the conference. Additionally, any clear violation of the law will be immediately referred to local police.

7. No refunds will be made on or after June 4, 2014.

8. The American Humanist Association, the Sheraton Downtown Philadelphia Hotel, and its employees and agents will not be responsible for any theft, loss, damage, or destruction of the Exhibitor's property, from any cause whatsoever prior to, during, or following the Conference or for any injury occurring to Exhibitors, their employees or visitors to the exhibit not caused by the negligence of AHA, the Sheraton Downtown Philadelphia Hotel, or its employees or agents.

9. Failure to comply with any term of this agreement will result in immediate dismissal from the Exhibit Area and Conference, with no refunds.

10. AHA reserves the right to refuse an exhibit application, correct the Exhibitor's fee category, and review or reject materials displayed or sold.

Exhibitor Name (printed)

Signature

Organization/Company Name

Date

Exhibit space WILL NOT be reserved without a signed agreement. Please make a copy of all pages of this document for your records.

Please return no later than May 23, 2014 by fax to 202-238-9003,
email to maggie@americanhumanist.org, or postal mail to:

American Humanist Association
2014 Annual Conference
1777 T Street, NW
Washington, DC 20009-7125

Contact Maggie Ardiente at 202-238-9088 ext. 116 or maggie@americanhumanist.org with questions.