

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, JANUARY 17, 2013, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
1325 HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., John Daddario, Bruce Peterson and Scott Smith all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, Chad Ott, Chief of EMS, Amy Colaneri, Treasurer, and David J. Rogers, Streets and Recreation Supervisor.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of January 17, 2013 was included in a list of meetings notice sent to The South Jersey Times and the Press, Cumberland County Edition and advertised in said newspapers on January 15, 2013, posted on the bulletin board in the Municipal Building on January 4, 2013 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

James Crilley gave an invocation followed by the flag salute led by John T. O'Neill, Sr.

At this time James Crilley, Chairman opened the meeting for public comment.

Dean Hawk informed the Committee that the County Freeholder's were planning to hire a risk management consultant from outside the area at double the cost of the lowest bid. Nancy Ridgway explained that the Freeholders interviewed three companies for the position. Ms. Ridgway added that since the Cumberland County Improvement Authority leachate treatment system is operational that will reduce the revenue for the Cumberland County Utilities Authority. She also asked if the County was reviewing the speed limit on Irving Avenue. Eileen Clark reported that at the Cumberland County Utilities Authority meeting today, they introduced a resolution to reduce the Authority members by two.

There being no other public comments James Crilley, Chairman called for the approval of minutes for the Meeting of December 27, 2012, and January 3, 2013. On motion of Bruce Peterson, seconded by Scott Smith, to dispense with the reading of the minutes, unanimously carried. On motion of John Daddario, seconded by John O'Neill, Sr. to accept the minutes as received, and unanimously approved 5-0.

James Crilley, Chairman called for a discussion and possible introduction of an ordinance entitled, Ordinance Amending Policy Numbers 2.01, 2.05 and 2.15 of the Personnel Manual of the Township of Upper Deerfield. The Clerk read the proposed Ordinance by title. On motion of Bruce Peterson., seconded by Scott Smith, to approve and adopt proposed ordinance on first reading and setting the date for public hearing on February 7, 2013 at 7:00 pm which was approved 5-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the South Jersey Times South as required by law and copies to be made available upon request.

INSERT ORDINANCE

James Crilley, Chairman called for a resolution entitled Authorizing Release of Net Returned Surplus Funds Held in Trust by the Atlantic County Municipal Joint Insurance Fund for the Township of Upper Deerfield. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Supporting Sustainable State Funding for Preservation and Stewardship of Open Space, Parks, Farmland, and Historic Sites in New Jersey. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Approval of Change Order #1 Small Cities – Baldwin. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled approval of Change Order #1 Small Cities – Ooka. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Approval of Change Order #1 Small Cities Revolving Loan – Godfrey. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Tax Payments to be Refunded. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$489,585.31. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario reported that the new Ambulance is up and running with the new power stretcher. Johnson's Farm recently lost a building that housed burlap and nursery supplies during a fire. There were 15 fire companies on site with the tanker task force being activated. Our companies reported that three pieces of hose were damaged. On the 26th the Fire Companies and EMS will be honoring their volunteers of the year.

James Crilley called for a motion to temporarily suspend the Township Committee meeting so that they could convene a regularly scheduled meeting of the Redevelopment Entity. On a motion of John T. O'Neill, Sr., seconded by John Daddario and unanimously carried the Committee temporarily suspended the Township Committee meeting at 7:30 pm.

James Crilley, Chairman called for a motion to reconvene the Township Committee meeting at 7:35 pm. Bruce Peterson made the motion, seconded by Scott Smith and unanimously approved 5-0 to reconvene the Township Committee meeting.

REOPEN TO PUBLIC SESSION

Scott Smith stated that Papco was before the Planning Board recently to upgrade their electrical service and unloading product from cargo trains. Papco has been very cooperative throughout this process.

Bruce Peterson reported that the finance committee met this afternoon and the Committee will need to cut back on the capital projects and review funding sources.

John T. O'Neill, Sr. stated that Bill Waterman from the Environmental Commission has rounded up a crew to clean-up the Bridgeton Bluffs. Had a good meeting with Papco and fortunately they are busy and looking at further expansion.

Mayor Crilley reported that the Upper Deerfield Township Schools is requesting a donation for the SADD group, in the past the Township has contributed \$1,000.00. On motion of Bruce Peterson, seconded by John Daddario to contribute \$1,000.00 to Upper Deerfield Township Schools SADD program, unanimously carried 5-0. Mr. Crilley was recently contacted about three vacant properties on W. Dawson Drive which need to be cleaned up and/or boarded up if necessary; the zoning officer will be notified. The Mayor plans on getting back to visiting the businesses again and hopes to visit 5 or 6 per month during the year. Employee evaluations should be done again for 2012. The Township has acquired the Steliga property of approx. 16-17 acres through tax foreclosure. The former owner was leasing the property to a local farmer. The Committee discussed the option of leasing the property for a year or two or looking at offering the parcels for sale. On motion of Bruce Peterson, seconded by Scott Smith, to look into leasing the property for a year or two until the Township can review what the long term options are available, and unanimously carried. Solicitor Tedesco will prepare a bid specifications packet for the leasing of the land for the Township Committee to review. Mr. Crilley recently received a phone call from Mrs. Losowski, asking if the Committee could recognize the neighbor boy who organized a fundraising effort on their behalf after they lost their home and possessions to a fire. The Committee will prepare a resolution and present it to him at a future meeting.

ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that the JIF end of year snapshots are in your packets for review. The JIF elected officials meeting is scheduled for January 23rd at 6 pm and the Safety breakfast is February 14th at 8:30 am at the Savoy Inn in Vineland. The annual Bostwick Lake joint meeting of Township Committee officials could be held on January 29, 30 or 31 at 4 pm in Alloway. The 29th or 30th dates were better for the Committee. The construction office recently received responses from the two property owners requesting a three month extension to demolish or repair their properties on Old Deerfield Pike. Solicitor Tedesco will provide the Construction Official with the appropriate language to respond to the property owners allowing the three month extension. Mr. Spoltore reported he had received the preliminary estimate from the Cumberland County Utilities Authority that the rate will be \$4.85 per 1,000 gallons for 2013, in addition there will be a credit owed to the Township from 2012. Bob Nocentino has requested another building permit be issued and the Engineer has recommended it be issued but that the Certificate of Occupancy not be released until the seeding of the retention basin has been completed. The Committee agreed with Engineer's recommendation. Also included in their packets for review is the NJ Planner newsletter, departmental reports and Brian Murphy's roadway condition report. Court administrator Patty Adams, has requested a second security person for each court session, Bob Massie has offered to do the job on Mondays at the rate of \$9.38 per hour. The Committee unanimously approved utilizing Bob Massie as the second security official on Mondays at the rate of \$9.38 per hour.

DEPARTMENTAL MONTHLY REPORTS: December 2012

Animal Control and Dog Registrar Monthly Report
Clerks Monthly Report
Construction Office Monthly Report
Housing and Zoning
Municipal Court Monthly Report
Tax Collectors Report
Vital Statistics
Fire Marshall

TREASURERS REPORT

The Treasurer's report as of December 31, 2012 shows the balance on the Township accounts is \$6,148,250.79.

At this time James Crilley, Chairman opened the meeting for additional public comments. There being no public comments and no further business to come before the Committee, on a motion of Bruce Peterson, seconded by Scott Smith, to adjourn the meetign, unanimously carried 5-0.

Respectfully submitted,

Teresa L. Warburton
Recording Secretary

Roy J. Spoltore
Township Clerk