

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, MAY 3, 2012, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., John Daddario, Bruce Peterson and Scott Smith all being members of the Township Committee. Also present were: Theodore Baker, Solicitor; Roy Spoltore, Township Administrator/Clerk; Brian Murphy, Township Engineer, Teresa Warburton, Recording Secretary, Chad Ott, Chief of EMS and David Rogers, Streets & Recreation Supervisor.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of May 3, 2012 was included in a list of meetings notice sent to The News of Cumberland County and the Press, Cumberland County Edition and advertised in said newspapers on January 11, 2012, posted on the bulletin board in the Municipal Building on January 6, 2012 and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. In compliance with the State Fire Safety Statutes, Chairman Crilley instructed those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by John T. O'Neill.

James Crilley, Chairman opened the meeting for public comment.

Nancy Ridgeway of Irving Avenue was concerned with the Township's possible support of Assembly Bill A-2454 that it would prevent seasonal employees from collecting unemployment. The Committee informed her that the Assembly Bill only pertained to public employees and not private sector employees. Larry Demasse requested an installment loan payment for the capital connection fees for water and sewer for his duplex at 5 & 7 Parkview Heights where he only had one apartment tied into the municipal utilities. Bruce Peters explained that capital connection fees needed to be paid prior to the sale or transfer of property. Ted Baker stated that he just reviewed the request and the background history that was supplied on the property. Mr. Baker felt after his initial review that Mr. Demasse would be required to tie into the municipal utilities at once prior to the sale of the property otherwise the property may lose its previous Zoning Board duplex approval. Mr. Baker will review the information and report his final findings to Mr. Demasse and his attorney.

There being no further public comment, James Crilley, Chairman called for the approval of minutes for the Meeting of April 19, 2012. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to dispense with the reading of the minutes, unanimously carried. On a motion of Bruce Peterson, seconded by Scott Smith, to accept the minutes as received, unanimously approved, 5-0.

James Crilley, Chairman called for a resolution entitled Closing a Portion of County Road 606, Old Deerfield Pike from State Highway to County Road 612, Polk Lane on Saturday, June 2, 2012, Between the Hours of 4 PM and 6:30 PM for a 275th Anniversary Celebration by the Deerfield Presbyterian Church. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 5-0.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Membership in a Mutual Aid and Assistance Agreement with Participating Units in Cumberland County. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Urging the State Legislature to Approve A-2454, Which Would Alter Eligibility Requirements for Unemployment Insurance for Seasonal Public Entity Workers. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 5-0.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Proclamation Honoring Deerfield Presbyterian Church on Their 275th Anniversary. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Professional Services Contract with Pennoni Associates for Survey Services for the Drainage Swale Associated with the Colonial Terrace Subdivision. The Clerk read the resolution by title. Mr. Murphy explained that the project will be funded with FEMA monies due to the amount of erosion that occurred with the two August storms. On motion of John T. O'Neill, Sr., seconded by Scott Smith, to approve and adopt said resolution, 4-0 on a roll call vote with Bruce Peterson abstaining.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Release of Performance Bond – U.S. Home Corporation d/b/a Lennar Homes. The Clerk read the resolution by title. Ted Baker explained that the Engineer did an inspection and found there were still issues to be addressed. Mr. Baker added that the developer has offered the Township \$5,000 to complete the items remaining on the list. Brian Murphy stated that there are a few inlets in the development that need minor asphalt patching and that the funds offered should be sufficient to cover the repair costs. On motion of Bruce Peterson, seconded by John Daddario to table said resolution until the engineer has signed off on the issues at the development, unanimously carried 5-0 to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$1,080,093.84. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario presented quotes for the purchase of a 52" tiller as an implement for a tractor from Rook's Farm Supply at \$1,748.00, Leslie G. Fogg, Inc. at \$2,100.00 and Farm Rite at \$1,935.00. On a motion of John Daddario, seconded by Scott Smith, and unanimously authorized on a roll call vote the purchase of the 52" tiller attachment from Rook's Farm Supply. Mr. Daddario presented quotes to upgrade the radios for Fire Company #3, OEM and Public Works from Tekk Communications \$10,689.28, Birch's Communications \$10,994.00 and Royal Communications \$11,894. On a motion of John Daddario, seconded by Scott Smith, and unanimously authorized on a roll call vote the purchase of the radios from Tekk Communications. Mr. Daddario presented quotes to upgrade the radios for the Ambulance Squad from Tekk Communications \$9,022.50, Birch's Communications only supplied a quote on Minitor pagers \$2,313.25 which was the highest quote for the pagers and Wireless Communications \$10,003. On a motion of John Daddario, seconded by Scott Smith, and unanimously authorized on a roll call vote the purchase of the radios from Tekk Communications. Mr. Daddario asked Brian Murphy if he had received quotes to install storm water pipe for Parkview Heights Extension. Mr. Murphy reported that quotes were received from Elk Pipe at \$16,400 and Garrison Enterprises at \$15,469, G Boys and Don Rogers did not submit quotes. On a motion of John Daddario, seconded by Scott Smith, and unanimously approved on a roll call vote the proposal from Garrison Enterprises. The Committee discussed the billing letters DM Billing sends out to users of the ambulance service. Chad Ott explained that the Township does not take any Township resident to collection, however the fourth letter from DM Billing does threaten that the bill will be turned over to a collection agency if it is not paid. The Committee requested that the billing company remove the fourth letter for Township residents. Mr. Ott will review data that has been collected with DM Billing to determine if it is cost effective to take non-residents to collection for non-payment. The Committee also asked Brian Murphy to work with Mr. Ott to obtain an RFP for architects to design a possible addition to the ambulance building. Mr. Daddario presented Sam Falzone and Ryan Griffiths to be seasonal workers for public works this summer with a start date of May 14th. On motion of John Daddario, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

Scott Smith had no report this evening.

Bruce Peterson reported that the convenience center personnel will begin to hand out flyers to residents informing them of the need to use tarps if they are bringing loose trash in pickups or trailers. Mr. Peterson added that the local Philly Soft Pretzel franchise was on Undercover Boss showing the difficulties of retail business in the current economic climate.

John T. O'Neill, Sr. requested approval for Ed Fleetwood to attend a CEU course in East Windsor in the amount of \$170, seconded by Bruce Peterson and unanimously approved 5-0 on a roll call vote.

Mayor Crilley stated that the Township is contacting local businesses in the Carlls Corner area to make them aware of and to discuss the sewer issues that are currently present at the Carlls Corner lift station. The Chairman added that the Township is receiving tremendous support from the CUA professionals. The CDC at their last meeting took the position the County should not sell or lease the operations of the County landfill. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt said resolution opposing the sale or lease of the County Landfill, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

Mayor Crilley reported that Alloway Township may want to remove itself as a joint owner of Bostwick Lake. The Mayor suggested that Alloway be responsible for its 2012 annual contribution and pay for all legal fees incurred to be removed as an owner of Bostwick Lake.

ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that their packets contained the 2012 Income Statement for Community Day, NJLM Advisories pertaining to legislative bills and newspaper articles on SRECS for solar developments. Mr. Spoltore reported that the 2011 Recycling grant was filed and the Township has 100 % compliance for State Financial Disclosure Forms. USDA will be closing on the Love Lane facility at the end of June with a rate of 2%. The Committee authorized Mr. Spoltore to file a grant request with the Direct Install program to do an energy audit of the Ambulance Building and the Public Works Building which provides 70% grant funding for replacement of inefficient HVAC and lighting. Mr. Spoltore added that he has spoken to the editor of the Bridgeton Journal and the distribution company for the Bridgeton Journal. Both officials expressed their concern about the potential littering issue and assured him that they would be re-canvassing the Township the following days to pick up issues that have not been retrieved by the homeowner.

ENGINEERS REPORT

Brian Murphy reported that the bids for Love Lane are due on May 22nd. Mr. Murphy added that both wells in Seabrook can be operated according to the water permit issued by the State. Davis, Lewis and Martin are scheduled to be paved around the 14th weather permitting. Mr. Murphy stated he has contacted Bob Nocentino at Thoroughbred Court to remind him that he has a short window to plant grass in the bottom of the north basin.

At this time James Crilley, Chairman opened the meeting for additional public comments.

With no public comments, James Crilley, Chairman called for a motion to adjourn. On motion of Bruce Peterson, seconded by John Daddario, and unanimously carried the meeting was adjourned.

Respectfully submitted,

Teresa L. Warburton
Recording Secretary

Roy J. Spoltore
Township Clerk