

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON  
THURSDAY, AUGUST 1, 2013, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,  
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., Bruce Peterson and Scott Smith all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, and Amy Colaneri, Treasurer. Committeeman John Daddario was unable to attend.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of August 1, 2013 was included in a list of meetings notice sent to The South Jersey Times and the Press, Cumberland County Edition and advertised in said newspapers on January 15, 2013, posted on the bulletin board in the Municipal Building on January 4, 2013 and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. In compliance with the State Fire Safety Statutes, Chairman Crilley instructed those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by John T. O'Neill, Sr.

James Crilley introduced Shanta Collins, property manager of Countryside Village to give an overview of the National Night Out activities planned for Countryside Village on 8/6/13 from 10-4 pm. This year marks the 30<sup>th</sup> year anniversary of National Night Out awareness throughout the country taking a stand against drugs and violence in the communities. The Committee applauded Ms. Collins efforts and informed her that members would be attending some of the activities.

There being no public comments, James Crilley, Chairman called for the approval of minutes for the meeting of July 18, 2013. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to dispense with the reading of the minutes, unanimously carried. On motion of Bruce Peterson, seconded by Scott Smith, to accept the minutes as received, and unanimously approved 4-0.

Chairman Crilley called for Resolutions 13-184 through 13-189 to be combined as a consent agenda and voted upon as one item. Motion by Mr. Peterson seconded by Mr. O'Neill, Sr., to combine Resolutions 13-184 to 13-189, as a Consent Agenda, and unanimously carried. Roy Spoltore, Clerk then read each resolution by title. On a motion by Mr. Scott seconded by Mr. Peterson, to adopt resolutions 13-184 through 13-189 which were unanimously approved by a roll call vote of 4-0.

**Resolution 13-184** entitled Providing Roadside Tire Service Through a Cooperative Price Contract with the County of Cumberland.

INSERT RESOLUTION

**Resolution 13-185** entitled Providing and Delivering Various Traffic and Sign Materials Through a Cooperative Price Contract with the County of Cumberland.

INSERT RESOLUTION

**Resolution 13-186** entitled Supplying and Delivering VOC- Compliant High Performance Cold Patch Through a Cooperative Price Contract with the County of Cumberland.

INSERT RESOLUTION

**Resolution 13-187** entitled Providing Collision Repair and Vehicle Painting Services Through a Cooperative Price Contract with the County of Cumberland.

INSERT RESOLUTION

**Resolution 13-188** entitled Supplying and Laying Hot Mix Asphalt Through a Cooperative Price Contract with the County of Cumberland.

INSERT RESOLUTION

**Resolution 13-189** entitled Supplying and Delivering Office Furniture/Electronics Through a Cooperative Price Contract with the County of Cumberland.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Awarding Bids for Home Rehabilitation Contracts 2013-1, 2013-2 and 2013-4 to 2013-9. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Award of Contract for Renovations and Additions to the Existing Upper Deerfield EMS Building. The Clerk read the resolution by title. On motion of Scott Smith, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Appointment of Cumberland Salem Regional Court Acting Judge – Martin Whitcraft. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$1,847,471.38. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

## COMMITTEE COMMENTS

Scott Smith did not have a report this evening.

Bruce Peterson did not have a report this evening.

John T. O'Neill, Sr. reported that this past Monday the Senior Center held a luau with good food and plenty of fun. It was nice to see lots of smiles and the seniors enjoying themselves. Mr. O'Neill added that he went on business visits with Jim Crilley, Roy Spoltore and Tony Stanzione to the north side strip mall, Spinelli's and Jantiques. He noted he was surprised to hear the upbeat statements from the managers or owners despite the struggling economy.

Mayor Crilley stated that the four way stops are now in operation on Centerton Road. The Chairman read the NJ DOT response that further investigation will be required regarding a crosswalk at the Laurel Plaza Shopping Center on Highway 77. Ms. Nancy Ridgway added that she will be appointed to her first board as a member of the South Jersey Transportation Citizens Advisory Board.

## ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that the 2012 Audit was clean and shows no recommendations. The tax bills were delayed in the data rollover and bills are being sent out on 8/2/13 with the grace period be extended to 8/30/13. A proposal has been received from Comcast for phone service which presently shows a 1/3 savings. Verizon will be getting their proposal back next week. Correspondence pertaining to Alloway's proposed departure from ownership of Bostwick Lake and NJLM Advisories are contained in this evenings packets for review. NJ ABC stated that a catering permit allows a municipality to sign off on the intended location by an approved liquor licensee. Gia's has requested to serve liquor at a wedding on 10/12/13 at the Seabrook Fire and Rescue banquet hall. On motion of Bruce Peterson, seconded by Scott Smith, and unanimously approved 4-0 on a roll call vote, to allow Gia's Catering to use Seabrook Fire and Rescue Banquet Hall, on October 10<sup>th</sup>, pending receipt of a Certificate of Insurance acknowledging that liquor will be served and showing the Township and Fire Company as additional insureds on the policy for that date.

## INSERT RESOLUTION

## ENGINEER'S REPORT

Brian Murphy reported that there is a drainage issue as well as a curbing radius issue at Highway 77, concerning the newly acquired Big Oak Road Extension near Ultra Clean. Fralinger Engineering provided a proposal to do a topography survey for the roadway in the amount of \$2,200.00. On motion of Bruce Peterson, seconded by Scott Smith, to approve Fralinger Engineering's topography survey in an amount not to exceed \$2,200.00, and was unanimously approved on a 4-0 roll call vote.

## INSERT RESOLUTION

Mr. Murphy noted that there were several other drainage issues throughout the township some of which involve private property. Mr. Murphy will seek the Committee's guidance on reviewing some

complicated drainage issues. Thoroughbred Estates retention basins are not holding water however the condition of the temporary road is still a problem. The roadway appears that it will need to have another sub-base laid and then a final layer of asphalt to bring the roadway up to acceptable standards.

Solicitor Tedesco discussed adding triangle warning devices to the proposed street parking regulations for large and commercial vehicles.

At this time James Crilley, Chairman opened the meeting for additional public comments.

Dean Hawk asked about the Home Rehabilitation program that provides a maximum of \$25,000.00 per eligible homeowner. He was informed that 50% of the funding is forgivable if the homeowner continues to live in the home for six years otherwise this portion of funding would be prorated based on the number of years the homeowner stays in the home and the other 50% funding goes back into a revolving home rehabilitation loan if the property is ever sold.

Bruce Peterson asked about tax abatements of older properties, the solicitor will review state statutes and report back to the Committee.

With no other public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session to update the Committee on current pending personnel, litigation and Attorney Client privileged confidential communications. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt resolution, unanimously carried 4-0 on a roll call vote.

#### INSERT RESOLUTION

The Committee reopened the public portion of the meeting on a motion of Bruce Peterson, seconded by John O'Neill and unanimously carried.

There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by Scott Smith to adjourn, unanimously carried.

Respectfully submitted,

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Teresa L. Warburton  
Recording Secretary

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Roy J. Spoltore  
Township Clerk