

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, APRIL 5, 2012, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., John Daddario, Bruce Peterson and Scott Smith all being members of the Township Committee. Also present were: Theodore Baker, Solicitor; Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, Brian Murphy, Township Engineer, David J. Rogers, Streets and Recreation Supervisor and Chad Ott, Chief of EMS.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

"This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of April 5, 2012 was included in a list of meetings notice sent to The News of Cumberland County and the Press, Cumberland County Edition and advertised in said newspapers on January 11, 2012, posted on the bulletin board in the Municipal Building on January 6, 2012 and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. In compliance with the State Fire Safety Statutes, Chairman Crilley instructed those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by John T. O'Neill, Sr. James Crilley, Chairman opened the meeting for public comment.

Donna Lloyd Senior Center Director thanked the Committee for their vote of confidence and stated that she loves to come to work and wanted to come in to thank everyone. Ms. Lloyd gave an overview of the future activities planned for the Senior Center consisting of an Easter party, Atlantic City Electric representative speaking on summer safety, Center's open house in May, a speaker on falling risks and arthritis, a red, white, and blue day, cookies n cream day, Phillies Day, Christmas in July, Harvest Day, Hawaiian Luau and she welcomed any suggestions for other activities.

Nancy Ridgeway asked if the new Adult Day Care on Highway 77 has received their Certificate of Occupancy. The Committee reported that the Adult Day Care received their Certificate in early March

Tom Connelly asked if the Senior Center schedule was on the Township Website. Roy Spoltore reported it would be the website soon.

There being no other public comments James Crilley, Chairman called for the approval of minutes for the Meeting of March 15, 2012. On motion of Bruce Peterson, seconded by Scott Smith, to dispense with the reading of the minutes, unanimously carried. On motion of Scott Smith, seconded by John T. O'Neill, Sr., to accept the minutes as received, unanimously approved 5-0.

James Crilley, Chairman called for a public hearing on an ordinance entitled, Calendar Year 2012 Ordinance To Exceed The Municipal Budget Appropriation Limits And To Establish A Cap Bank (N.J.S.A. 40a:4-45.14). The Clerk read the proposed Ordinance by title. On motion of Bruce Peterson, seconded by Scott Smith, to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. Roy Spoltore gave an overview of the ordinance. There being no public comments, on motion of Bruce Peterson, seconded by Scott Smith to close the public hearing and unanimously carried. On

motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt proposed ordinance, unanimously carried 5-0 on a roll call vote

INSERT ORDINANCE

James Crilley, Chairman called for a discussion and introduction of an ordinance entitled, Ordinance Amending Chapter 328-32 of the Code of The Township of Upper Deerfield with respect to annual sewer unit rates. The Clerk read the proposed Ordinance by title. John T. O'Neill, Sr. gave an overview of the sewer rates and how they have not been adjusted since it was established in 1992 and that this amendment would raise the rate by \$5.00 per month. On motion of Scott Smith, seconded by John Daddario to approve and adopt proposed ordinance on first reading and setting the date for public hearing on April 19, 2012 at 7:00 pm and was carried 5-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the News of Cumberland County as required by law and copies to be made available upon request.

INSERT ORDINANCE

James Crilley, Chairman called for a discussion and introduction of an ordinance entitled, Ordinance Amending Chapter 396-38 and 396-39 of the Code of The Township of Upper Deerfield with respect to annual Water Service. The Clerk read the proposed Ordinance by title. John T. O'Neill, Sr. explained that the amendment would reduce the free water allocation to 5,000 gallons per month which is more than the original water rates provided. The amendment would also require the capital connection fee to be paid at the time the water permit is given rather than when the Certificate of Occupancy was issued. On motion of Scott Smith, seconded by John T. O'Neill, Sr., to approve and adopt proposed ordinance on first reading and setting the date for public hearing on April 19, 2012 at 7:00 pm and was carried 5-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the News of Cumberland County as required by law and copies to be made available upon request.

INSERT ORDINANCE

James Crilley, Chairman called for a discussion and introduction of an ordinance entitled, Ordinance Amending Chapter 405-31 of the Code of The Township of Upper Deerfield with respect to Signs. The Clerk read the proposed Ordinance by title. James Crilley stated that after speaking with local business owners there was a need to revise the ordinance to allow for feathered flags as they are currently not permitted with the existing Township Ordinance,. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt proposed ordinance on first reading and setting the date for public hearing on April 19, 2012 at 7:00 pm and was carried 5-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the News of Cumberland County as required by law and copies to be made available upon request.

INSERT ORDINANCE

James Crilley, Chairman called for a discussion and introduction of an ordinance entitled, Ordinance Amending Personnel Policy and Procedure Manual of The Township of Upper Deerfield. The Clerk read the proposed Ordinance by title. Roy Spoltore explained that the amendment would enable the co-payments portion of the Township personnel policy pertaining to health benefits be

automatically modified by any required change in co-pays by State Statute or through any labor agreement changes. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt proposed ordinance on first reading and setting the date for public hearing on April 19, 2012 at 7:00 pm and was carried 5-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the News of Cumberland County as required by law and copies to be made available upon request.

INSERT ORDINANCE

James Crilley, Chairman called for a resolution entitled Amending Professional Service Agreement with Blauer Associates for the New Seabrook Water Treatment Facility - #1 The Clerk read the resolution by title. On motion of John Daddario, seconded by Bruce Peterson, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Resolution Amending the 2012 Temporary Budget of the Township of Upper Deerfield #1. The Clerk read the resolution by title. On motion of Scott Smith, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Resolution Amending the 2012 Temporary Utilities Budget of the Township of Upper Deerfield #1. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Approval to submit a Grant Application and Execute a Grant Agreement with the New Jersey Department of Transportation for an overlay of North Park Drive. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Cancel Balance of Funds Remaining in Ordinance Numbers 567 & 641. The Clerk read the resolution by title. On motion of John Daddario, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Cancel Balance of Funds Remaining in Ordinance Number 581. The Clerk read the resolution by title. On motion of Scott Smith, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Awarding Contract for Spring Activation and Fall Winterization to Certain Underground Irrigation Systems within the Township. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Resolution Opposing Senate Bill 1451. The Clerk read the resolution by title. Ted Baker, Solicitor gave an overview of the bill and how it affects the open public meeting act. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Resolution Opposing Senate Bill 1452. The Clerk read the resolution by title. Roy Spoltore gave an overview of how this proposed bill affects the Open Public Records Act. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$177,906.83. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario asked when the Love Lane Bridge will be open? Mr. Murphy reported that the Township is waiting on approval from the DEP for the construction permit, he is hoping to have approval in the next week or two. The project will need to be put out to bid, contract awarded and allow an additional four weeks to construct the project. Mr. Daddario asked the status of the Miller property? Mr. Murphy reported he is having conversations with Don Rogers to see how the cost of the project may be reduced. Mr. Daddario stated that North Park Drive has a pothole that needs to be repaired Mr. Rogers stated Public Works would be repairing the pothole. Mr. Daddario asked if a speed limit sign could be placed on Franmar Drive. Mr. Rogers reported the signs have been ordered.

Scott Smith had no report this evening.

Bruce Peterson reported that the Environmental Commission held an extensive clean-up on the old Munyon Property on March 24th, they hope to do it again next year.

John T. O'Neill, Sr. reported that the Lime Slurry Gear blew a seal at the Seabrook Water Plant and a new unit is being ordered under warranty. Mr. O'Neill recommended that the Township purchase a spare for a backup so the system does not have to be shut down in the future. On motion of John T. O'Neill, Sr., seconded by Scott Smith to order a spare pump and gear case not to exceed \$1,800.00, unanimously approved on a roll call vote. Mr. O'Neill presented the following employees for CEU credits; Jeri Goff – UCC Building Safety Conference requested three days off in the amount of \$110.00, Ruth Moynihan – Treasurers Association spring classes requested three days off in the amount of \$459.00, Andrea Penny – CEU's requested two days off in the amount of \$265.00, Amy Colaneri, Registrar's Class requested one day off in the amount of \$116.00 and Nicole Carroza, for level two court requested approval. On Motion of John T. O'Neill, Sr., seconded by John Daddario, unanimously approved on a roll call vote to approve all employees to attend the requested classes and maintain their CEU's.

Mayor Crilley reported that he, John T. O'Neill, Sr., Roy Spoltore and Tony Stanzione visited Century Bank, Seabrook Brothers, English Septic, Fat K Designs, Diamonds & Designs, Philadelphia Pretzel Factory and Farm Credit East, and there is a pretty good mood in the businesses. The Chairman added that all of the structures at Bostwick Lake have been removed. There was a discussion of locking the gate on the Upper Deerfield side and posting a sign for authorized vehicles only. The regional court is moving along and there will be a meeting of the personnel committee next week. Mayor Crilley went to the City of Bridgeton on Monday to meet and personally thank the Lieutenant Governor for the Small Cities grants that Upper Deerfield Township received.

ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that the monthly Legislative Bulletin and NJLM Mayors Advisories are in your packets. On Tuesday April 10th, Mark Blauer will be at the Municipal Building to discuss the Hildreth Tract Small Cities application. The Township is currently having issues with the main computer server and the IT company is trying to resolve the problems. The draft of the redevelopment ordinance is going through final modifications between Ted Baker and Lou Joyce and should be sent to the Planning Board for their review in May. Community Day is set for April 28th from 10-4 pm. The construction office has received a permit request from CRHS to construct solar panels in the Faculty parking lot. In the past, permit fees have been waived. The Committee unanimously agreed to waive the permit fees for CRHS. A financial analysis of the 2011 Convenience Center was presented to the Committee for their review. The Committee had a lengthy discussion with regards to the cost for hauling and disposing of grass. The administrator will look into what other towns are doing with regards to grass disposal.

ENGINEER'S REPORT

Brian Murphy reported that Mark Blauer will be closing out the USDA financing of the Seabrook Water Plant. Mr. Murphy added that DEP is currently reviewing the east loop water connection. At the pre-construction meeting for Martin, Lewis and Davis Drives, the installation of rocker gutters at the intersections of Martin and Davis and Lewis and Davison was discussed. A change order in the amount of \$11,700 to install rocker gutters was unanimously approved on a roll call vote after a motion of Bruce Peterson, seconded by Scott Smith.

INSERT RESOLUTION

The start date for the road project is set for April 18th for the concrete work, the milling and laying of asphalt is set for the later part of April beginning of May.

At this time James Crilley, Chairman opened the meeting for additional public comments.

Ernest Holt stated he may not be able to attend all of the Township Committee as he is having some health issues.

Dean Hawk asked if the township offers any type of longevity pay for employees? Mr. Spoltore reported there is a modest amount for employees with 20 years of service. Mr. Hawk asked if the Township thinks it is appropriate in this economy. He also asked if the Township had employee evaluations can the longevity be attached to the employee reviews? The Committee will review.

Nancy Ridgeway stated that Fred Winkler who was involved with the South Jersey Transportation Committee for numerous years has recently passed away. Ms. Ridgeway noted that the South Jersey Transportation Organization is reviewing a requirement for having mandatory seat belts on school buses. John Daddario and James Crilley will reach out to the local schools to address the seatbelt issue.

With no further public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session to update the Committee on the status of a contract, pending litigation, and a public safety issue. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt resolution, unanimously carried 5-0.

INSERT RESOLUTION

Bruce Peterson made a motion, seconded by John O'Neill, Sr. and unanimously approved 5-0 to reopen the Township Committee meeting to the public.

There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by John Daddario to adjourn, unanimously carried.

Respectfully submitted,

Teresa L. Warburton
Recording Secretary

Roy J. Spoltore
Township Clerk