



TREE CUTTING PERMIT APPLICATION

PROPERTY INFORMATION					
Civic Address:				Folio No.:	
Lot:	Block:	Section:	Range:	Plan:	Quamichan District
APPLICANT INFORMATION					
Name:			Company (if applicable):		
Phone No.:			Email:		
Mailing Address:					
City:			Postal Code:		

The undersigned owner/authorized agent makes an application as specified herein, and declared that the information submitted in support of the application is true and correct in all respects.

Signature

Date

OWNER INFORMATION (if different from the applicant)	
Name:	
Phone No.:	Email:

TREE CUTTING/REMOVAL REQUEST INFORMATION	
<input type="checkbox"/> Prune, Cut or Remove a <i>Significant Tree</i> (Trees shown in Schedule B of the Bylaw) <input type="checkbox"/> Cut or Remove a <i>Protected Tree</i>	Proposed date of tree cutting:
Reason for tree cutting or removal:	
<input type="checkbox"/> Dead, dying, diseased or hazardous tree <input type="checkbox"/> Development/construction related	<input type="checkbox"/> Infrastructure damage <input type="checkbox"/> Other (state reason):
Type and DBH* of each tree to be cut or removed:	
<p>* DBH (Diameter Breast Height) the diameter of the trunk of a tree measured at a point 1.4 m (4'7") above the natural grade; except where the diameter of a tree having multiple trunks 1.4 metres above the natural grade shall be the sum of 100% of the diameter of the largest trunk and 60% of the diameter of each additional trunk.</p>	



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TREE LOCATION
<p>Description of where the tree is located:</p> <p>Please provide a PLAN on a separate page, showing:</p> <ul style="list-style-type: none"> - the boundaries of the parcel where the tree is located, and any adjacent streets - the location of existing buildings and structures - the location, species and DBH* of trees proposed to be cut or removed - the location, species and DBH* of trees proposed to be retained and protected - the location of significant topographic features or other important features - the location of proposed tree protection barriers (to protect trees during construction)
<p>How will drainage and erosion impacts be controlled?</p>
<p>How will noise and dust impacts be controlled?</p>

The Director of Public Works may also require:

- (a) A Tree Protection Plan, in accordance with Schedule “D” of the Bylaw, prepared by an Arborist;
- (b) A report prepared by a professional engineer, professional biologist or certified arborist with experience in, as the circumstances require, geotechnical engineering, hydrology or tree management, certifying that the proposed tree cutting or removal will not create an adverse impact including flooding, erosion, land slip or contamination of a watercourse;
- (c) Where the site of the tree cutting or removal is on a parcel adjacent to or containing any part of a watercourse, a survey plan prepared by a BC Land Surveyor or professional engineer showing the top-of bank of such watercourse;
- (d) Where the tree cutting or removal is for a hazard tree, a report prepared by a certified tree risk assessor certifying that the tree is dead, diseased, damaged or otherwise constitutes a physical hazard to persons or property; and
- (e) Any further information that is determined to be necessary to adequately describe the nature and extent of the tree cutting or removal.

REPLACEMENT TREE(S)
<p>For parcels containing a single family dwelling, as a condition of any Tree Cutting Permit, one replacement tree must be planted and maintained for each tree cut or removed. For all other parcels, two replacement trees are required for each tree cut or removed.</p> <p>Please refer to the information attached to this form for minimum replacement tree requirements.</p>
<p>Replacement tree type:</p>
<p>Replacement tree height:</p>
<p>Replacement tree caliper:</p>

This page is for City use only:

FEES			
Fee Type	Amount	Received	Notes
Tree Cutting/Removal Permit - Protected Tree	\$50	<input type="checkbox"/> Yes <input type="checkbox"/> n/a	<i>Fee waived for 1 protected tree, per residential parcel, per year.</i>
Tree Cutting/Removal Permit - Significant Tree	\$100	<input type="checkbox"/> Yes <input type="checkbox"/> n/a	<i>Application requires Council approval.</i>
Tree Removal Permit Amendment	\$25	<input type="checkbox"/> Yes <input type="checkbox"/> n/a	<i>Amendment to an existing permit.</i>
Replacement Tree	\$500	<input type="checkbox"/> Yes <input type="checkbox"/> n/a	<i>To cover cost of purchasing, planting and 1 year maintenance of a replacement tree on land owned by the City (if a replacement tree will not be planted on the property subject to a permit).</i>

TREE REMOVAL PERMIT

Date: _____	Permit No: _____
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PROPERTY INFORMATION

Civic Address: _____

Permission is granted to (applicant): _____

In accordance with the submitted plans & specifications and subject to the following conditions:

PERMIT CONDITIONS

Permit Specifics: _____

Special Conditions: _____

THIS PERMIT SHALL BE DISPLAYED IN AN ACCESSIBLE AND CONSPICUOUS LOCATION ON THE PARCEL TO WHICH IT PERTAINS NO LESS THAN 72 HOURS PRIOR TO AND DURING TREE CUTTING OR REMOVAL.

All work shall be conducted in compliance with City Bylaws. This permit does not constitute any other municipal, provincial or federal approval. The holder of this permit is responsible to obtain any additional approvals prior to commencing the tree cutting/removal authorized by this permit.

TREE REMOVAL PERMIT APPROVAL

Permission to commence is hereby given, subject to the terms and conditions outlined above.

Signature of Director of Public Works

Office Assistant to forward copies of the approved permit to the following
 Planner Bylaw Enforcement City Hall Office