



United Kingdom  
National Commission for UNESCO

## OUTLINE PROPOSAL FORM 2015

### UNITWIN / UNESCO CHAIRS PROGRAMME

The completed outline proposal should be sent electronically to the UK National Commission for UNESCO  
by Thursday, 29 January 2015

**Send electronically to:** Andrea Blick, UK National Commission for UNESCO, Suite 98, 3 Whitehall Ct, London SW1A 2EL;  
**Email:** [ablick@unesco.org.uk](mailto:ablick@unesco.org.uk); **Tel:** +44 (0)20 7766 3491.

**\* Please complete this outline proposal proforma using the spaces provided.** The completed outline proposal should not exceed 5 pages. Please append a short C.V. of approximately two pages for the proposed UNESCO Chairholder or UNITWIN Network Coordinator, including details of current cooperation with developing/transitioning countries and other experience in international research organisations, networks, professional groups etc.

Any agreement for the establishment of a UNESCO Chair or UNITWIN Network is between UNESCO and the host institution. Strong institutional commitment is therefore paramount. At this outline proposal stage, applicants should have informed senior management within their institution of their intention; if the applicant is then invited by the UK National Commission for UNESCO to submit a full proposal, a full proposal will need to be submitted to the UK National Commission for UNESCO under the signature of the institution's Vice Chancellor or Principal.

**\* Before completing a proposal, applicants must refer to the 'UK Guidance Note 2015 for Establishing a UNESCO Chair or UNITWIN Network in the UK' and the accompanying 'UK Criteria 2015' which can be found on the UK National Commission for UNESCO website at:**

[http://www.unesco.org.uk/how\\_to\\_apply\\_for\\_a\\_unitwin\\_network\\_or\\_unesco\\_chair](http://www.unesco.org.uk/how_to_apply_for_a_unitwin_network_or_unesco_chair)

**The UK documents are based on UNESCO's 'Guidelines and Procedures for the UNITWIN/UNESCO Chairs Programme' 2009 which can be found on the UK National Commission for UNESCO website and the UNESCO website at:**

<http://unesdoc.unesco.org/images/0014/001439/143918E.pdf> Please note that the Medium-Term Strategy is for 2014-2021 (page 11, paragraph 2.b.)

#### A. Summary Information

<b>1. Project Title</b> (UNESCO Chair in X) (UNITWIN Network in X)	
<b>2. Expected Start Date</b>	
<b>3. Duration</b> (UNESCO Chair = 4 years) (UNITWIN Network= 6 years)	
<b>4. Domain(s) or Discipline(s) concerned</b>	
<b>5. Name of Host Institution(s)</b>	
<b>6. Faculty(ies)/Department(s) concerned</b>	
<b>7. Name and position of prospective UNESCO Chairholder/ UNITWIN Network Coordinator</b>	

<b>8. Institutional Partners</b> This should include institutions in developing or transitioning countries. State if new or current, and type, extent and duration of any current cooperation.	
<b>9. Total Budget</b> (given in \$US)	
<b>10. Funding Sources</b> In cash and in kind. Indicate source and sum of money with duration; and whether secured or planned, and status of any applications. Include personnel at FTE.	
<b>11. Contact with UNESCO</b> Mandatory if proposal is for a UNITWIN Network. Name any individuals at UNESCO Headquarters, Field Offices or Institutes that you have contacted regarding this proposal.	

## B. Project Outline

### 1. Abstract of Project (300 words)

*This should outline the context and justification for the UNESCO Chair/UNITWIN Network. Include its relevance to (as applicable) global, regional, national agendas, (including the UN MDGs), and how it is directly related to UNESCO programme objectives and priorities, with reference to UNESCO's Medium Term Strategy. Provide analysis of trends and issues surrounding the theme of the proposal. What difference will the project make in terms of capacity-building, exchange of knowledge, and strengthening links between universities/other Higher Education Institutes and development bodies.*

### 2. Aims and Objectives (200 words)

*This should include reference to both long-term development objectives (contribution to overall development goals) and short term specific objectives (not exceeding 4) (short term needs to be satisfied by the proposal)*

**3. Expected Outputs/Results (200 words)***Clearly identified – both quantitative and qualitative***4. Type of Activity** (check boxes)

- Postgraduate Teaching Programme ☐
- Short-term Training ☐
- Research ☐
- Visiting Professorships ☐
- Scholarships ☐
- Institutional Development ☐
- (including strengthening of information/library services,  
laboratories etc)
- Capacity Building / Knowledge Transfer ☐

**5. Target Beneficiaries** (check boxes)

- Students ☐
- Academics ☐
- Professionals in Development Fields ☐
- Other (specify below) ☐

**C. Institution Details****1. Host Institution (150 words)***Include a short paragraph describing the Host Institution's strengths in the field of the proposal. Why is the Institution best placed to host such a UNESCO Chair/UNITWIN Network?***2. Proposed Chairholder / Network Coordinator (150 words)***Include a short paragraph describing the proposed Chairholder's/Network Coordinator's suitability to lead the Chair/Network.***3. Personnel Capacity (100 words)***A UNESCO Chair/UNITWIN Network should have a sufficient number of appropriately qualified personnel to carry out the activities of the Chair/Network. Include a short paragraph outlining the personnel capacity (in addition to the Chairholder/Network Coordinator) to deliver on objectives.*

For further information, contact Andrea Blick at the UK National Commission for UNESCO Secretariat.  
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