

**READ THIS FIRST**

**WHAT IS THE PURPOSE OF THIS FORM?**

This form is an application for registration by a Non-Profit Organisation.

If the non-profit organisation complies with the requirements to register, the NPO Supervisor must do the following:

- If the application is for registration of an established non-profit organisation, register the non-profit organisation in the NPO register and provide the applicant and the non-profit organisation with written notice of its registration; or
- If the application relates to a proposed non-profit organisation, provide the applicant with written notice of its intention to register the proposed non-profit organisation, provided that the non-profit organisation is established within a period of 10 days from the date of the notice.

**WHO FILLS IN THIS FORM?**

The person acting on behalf of or who is responsible for the non-profit organisation.

**WHERE DOES THIS FORM GO?**

Anguilla Financial Services Commission  
P.O. Box 1575  
The Valley  
Anguilla

**OTHER REQUIREMENTS**

One copy of the non-profit organisation's constitution must accompany this form.

Anguilla Financial Services Commission  
Non-Profit Organisations Regulations, 2010  
Part 3  
**APPLICATION FOR REGISTRATION OF  
NON-PROFIT ORGANISATION ("NPO")**

**1. ORGANISATIONAL DETAILS**

Name of Organisation

\_\_\_\_\_

Physical Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Mailing Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact Person \_\_\_\_\_

Telephone \_\_\_\_\_

Fax \_\_\_\_\_

Email \_\_\_\_\_

Website \_\_\_\_\_

Date of financial year-end \_\_\_\_\_

**2. Purpose (or intended purpose) of the NPO:**

**3. Objectives (or intended objectives) of the NPO:**

**4. Activities (or intended activities) of the NPO:**

**5. Structure (or intended structure) of the NPO:**  
*(Tick relevant boxes)*

- a. Trust
- b. Limited by shares
- c. Limited by guarantee
- d. Friendly Society
- e. Foundation
- f. Other (*please describe below*)

**6. Number (or minimum and maximum number) of executive officers.**

7. **Executive Officers details** (If you have more executive officers than is provided for on this page, please include the particulars of these officers on a separate page and attach it to this application.)

Name(s) \_\_\_\_\_  
Address \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
Position in Organisation \_\_\_\_\_  
Date of Birth \_\_\_\_\_  
Nationality \_\_\_\_\_  
Tel \_\_\_\_\_  
Fax \_\_\_\_\_  
Email \_\_\_\_\_  
Website \_\_\_\_\_

Name(s) \_\_\_\_\_  
Address \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
Position in Organisation \_\_\_\_\_  
Date of Birth \_\_\_\_\_  
Nationality \_\_\_\_\_  
Tel \_\_\_\_\_  
Fax \_\_\_\_\_  
Email \_\_\_\_\_  
Website \_\_\_\_\_

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Name(s) \_\_\_\_\_  
Address \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
Position in Organisation \_\_\_\_\_  
Date of Birth \_\_\_\_\_  
Nationality \_\_\_\_\_  
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Mailing Address \_\_\_\_\_  
Position in Organisation \_\_\_\_\_  
Date of Birth \_\_\_\_\_  
Nationality \_\_\_\_\_  
Tel \_\_\_\_\_  
Fax \_\_\_\_\_  
Email \_\_\_\_\_  
Website \_\_\_\_\_

		Raised within Anguilla	Disbursed within Anguilla
8. <b>Estimate of the funds to be raised and disbursed in each financial year of the NPO within Anguilla:</b> <i>(Tick relevant boxes)</i>	\$0 - \$15,000	<input type="checkbox"/>	<input type="checkbox"/>
	\$15,001 - \$50,000	<input type="checkbox"/>	<input type="checkbox"/>
	\$50,001 - \$100,000	<input type="checkbox"/>	<input type="checkbox"/>
	\$100,001 - \$500,000	<input type="checkbox"/>	<input type="checkbox"/>
	\$500,001 +	<input type="checkbox"/>	<input type="checkbox"/>

		Raised outside Anguilla	Disbursed outside Anguilla
9. <b>Estimate of the funds to be raised and disbursed in each financial year of the NPO outside Anguilla:</b> <i>(Tick relevant boxes)</i>	\$0 - \$15,000	<input type="checkbox"/>	<input type="checkbox"/>
	\$15,001 - \$50,000	<input type="checkbox"/>	<input type="checkbox"/>
	\$50,001 - \$100,000	<input type="checkbox"/>	<input type="checkbox"/>
	\$100,001 - \$500,000	<input type="checkbox"/>	<input type="checkbox"/>
	\$500,001 +	<input type="checkbox"/>	<input type="checkbox"/>

## 10. ADDITIONAL INFORMATION REQUIRED

Date when organisation was incorporated / established \_\_\_\_\_

Is the organisation affiliated with any other corporate body or structure? Yes  No

If yes, please indicate the name and contact details of this corporate body or structure.

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Does the proposed organisation have any subgroups or associations that it supervises? Yes  No

If yes, the subgroup or association must complete a separate NPO application form.

## 11. EXEMPTION CLAUSE

Section 5(2) of the non-profit organization regulations states that a non-profit organisation whose gross annual income does not exceed \$5,000 and whose assets do not exceed \$10,000 in value is exempted from registration.

“**Gross annual income**” of a non-profit organisation, during any period, means the total income of the non-profit organisation from any source during the twelve months immediately preceding the first day of that period, including, but not limited to –

- a. Income received from the provision of goods or services;
- b. Rental income;
- c. Interest and other income derived from its investments;
- d. Donations of money or other property made to it; and
- e. Any grants made to it.

		Gross Annual Income		Assets
12. <b>Estimate of gross annual income and assets for each financial year of the NPO:</b> <i>(Tick relevant boxes)</i>	\$0 - \$5,000	<input type="checkbox"/>	\$0 - \$10,000	<input type="checkbox"/>
	\$5,001 - \$10,000	<input type="checkbox"/>	\$10,001 - \$35,000	<input type="checkbox"/>
	\$10,001 - \$50,000	<input type="checkbox"/>	\$35,001 - \$60,000	<input type="checkbox"/>
	\$50,001 - \$80,000	<input type="checkbox"/>	\$60,001 - \$90,000	<input type="checkbox"/>
	\$80,001 - \$100,000	<input type="checkbox"/>	\$90,001 - \$100,000	<input type="checkbox"/>
	\$100,001 +	<input type="checkbox"/>	\$100,001 +	<input type="checkbox"/>

### 13. DECLARATION BY PERSON SUBMITTING THIS APPLICATION

***Caution: It is a criminal offence to make a false or misleading statement in order to register. If you have made a false or misleading statement on this form, you could be prosecuted.***

I declare that:

- To the best of my knowledge and belief all the information I have given in this application is correct;
- I understand that non-compliance with the Non-Profit Organisations regulations may be met with criminal prosecution;
- I have read and understand the caution above; and
- I understand that it is a requirement under Section 10(1) and (2) of the Non-Profit Organisations Regulations, 2010 that the Commission be informed in writing of any change in any information, whether the information was provided before or after its registration.

Name:

Position in NPO:

Signature:

Date:

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#### For AFSC Use Only

NPO No:

Date Filed:

Exempted

Non-Exempted