



NAVAJO COUNTY PUBLIC HEALTH DISTRICT



PERMIT APPLICATION TO OPERATE AN ESTABLISHMENT

MAIN OFFICE
117 EAST BUFFALO
HOLBROOK, AZ 86025
PHONE: 928.524.4750
FAX: 928.524.4754

SHOW LOW OFFICE
600 NORTH 9TH PLACE
SHOW LOW, AZ 85901
PHONE: 928.532.6050
FAX: 928.532.6054

PLEASE PRINT CLEARLY OR TYPE INFORMATION

TYPE OF ESTABLISHMENT (check "✓" all that apply): ☐ Temporary Food Service ☐ Restaurant ☐ Retail
☐ Bar/Lounge ☐ Pool/Spa ☐ Mobile ☐ Hotel/Motel ☐ Campground/RV/Trailer Park ☐ Plan Review
☐ Potable Water Hauler ☐ Waste Water Hauler ☐ Not for Profit – Tax Exempt Status, Exemption # _____

ESTABLISHMENT INFORMATION

ESTABLISHMENT'S NAME: _____

PHYSICAL ADDRESS: _____ **AZ** _____
(NUMBER and STREET) (CITY) (ZIP CODE)

(PHONE NUMBER) (FAX NUMBER)

MAILING ADDRESS: _____ **AZ** _____
(NUMBER and STREET or PO BOX) (CITY) (ZIP CODE)

OWNER / CORPORATION INFORMATION - FOR BILLING PURPOSES

OWNER or CORPORATION NAME: _____

OWNER OR CORPORATION MAILING ADDRESS:

(NUMBER and STREET or PO BOX) (CITY) (STATE) (ZIP CODE)

(PHONE NUMBER) (FAX NUMBER)

OWNER OR CORPORATION CONTACT EMAIL: _____

SIGNATURE OF APPLICANT: _____ DATE: _____

*** TURN OVER TO COMPLETE APPLICATION ***

CHECK (✓) ALL THAT APPLY

| ✓ | FEE NAME | FEE CODE | PERMIT FEE |
|---|---|----------|------------|
| | Restaurant, 1-30 seats | EH-1 | \$200.00 |
| | Restaurant, 31+ seats | EH-2 | \$300.00 |
| | Food Service, Temporary (1-5 days) | EH-3 | \$ 50.00 |
| | Food Service, Temporary (6+ days) | EH-4 | \$ 75.00 |
| | Caterer/Commissary | EH-5 | \$300.00 |
| | Daycare (Sanitation) | EH-6 | \$ 50.00 |
| | Food Warehouse | EH-7 | \$100.00 |
| | Mobile Food Vendor | EH-8 | \$200.00 |
| | Bar/Lounge | EH-9 | \$150.00 |
| | Bar/Lounge in a Restaurant | EH-10 | \$150.00 |
| | Swimming Pool / Spa | EH-11 | \$100.00 |
| | Potable Water Hauler | EH-12 | \$100.00 |
| | Continental Breakfast | EH-13 | \$ 50.00 |
| | Retail Food | EH-14 | \$150.00 |
| | Meat Establishment | EH-15 | \$100.00 |
| | Bakery | EH-16 | \$150.00 |
| | Delicatessen | EH-17 | \$150.00 |
| | Hotel/Motel, 1-30 rooms (Simple) | EH-18 | \$175.00 |
| | Hotel/Motel, 31+ rooms (Complex) | EH-19 | \$300.00 |
| | Campground/RV/Trailer Park | EH-20 | \$175.00 |
| | Waste Water Hauler | EH-21 | \$100.00 |
| | Limited Retail | EH-22 | \$ 50.00 |
| | Notice of Violation w/One Inspection | EH-23 | \$100.00 |
| | Re-Inspection Fee (per inspection) | EH-24 | \$100.00 |
| | Late Notice Issuance Fee | EH-25 | \$ 50.00 |
| | Plan Review – Fixed Establishment, 1-30 seats | EH-26 | \$150.00 |
| | Plan Review – Fixed Establishment, 31-100 seats | EH-27 | \$175.00 |
| | Plan Review – Fixed Establishment, 101+ seats | EH-28 | \$200.00 |
| | Plan Review – Fixed Establishment Remodel | EH-29 | \$150.00 |
| | Plan Review – Mobile Food Service | EH-30 | \$150.00 |
| | Plan Review – Retail Food, 1 - 2,000 sq.ft. | EH-31 | \$150.00 |
| | Plan Review – Retail Food, 2,001+ sq.ft. | EH-32 | \$175.00 |
| | Additional Plan Check Reviews | EH-33 | \$ 50.00 |

Dear Applicant:

Your application has been evaluated with the following code(s): _____

The fee total of \$ _____ is due immediately. If not paid within 30 calendar days, a late fee may be assessed. Please mail this form along with your check and/or money order payable to the *Navajo County Public Health Services District* to:

NAVAJO COUNTY HEALTH DEPARTMENT
ATTN: ESTABLISHMENT PERMITS
117 EAST BUFFALO STREET
HOLBROOK, AZ 86025

After we receive and process your application and payment, your permit will be issued. If you do not receive your permit within 14 calendar days, please contact the Navajo County office at (928) 524-4750.

Thank-you,

Environmental Health Inspector

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DEPARTMENT USE ONLY

Type of Payment Rec'd: ☐ Cash ☐ Check # _____ ☐ Money Order # _____

Date Permit Issued: _____ Permit #: _____ Approved by: _____

