

Bernalillo County  
Natural Resource Services  
111 Union Square SE, Suite 100  
Albuquerque, NM 87102  
Phone (505) 314-0375  
Fax (505) 462-9833



**Office use only**  
Permit No. NRW \_\_\_\_\_  
Receipt Number \_\_\_\_\_  
Fee: \$75.00  
Optional Rush Fee: Additional \$50.00  
Application Complete \_\_\_ Yes \_\_\_ No  
Reviewed by \_\_\_\_\_  
Date \_\_\_\_\_

## Individual Well Permit Application

This application is for *new* well construction **only**.

### Applicant Information

Name \_\_\_\_\_ Phone Number \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Email \_\_\_\_\_ Fax Number \_\_\_\_\_

### Property Owner Information

Check here if same as the applicant

Name \_\_\_\_\_ Phone Number \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Email \_\_\_\_\_ Fax Number \_\_\_\_\_

If the property owner is not the applicant, a letter of authorization must be included with the application. The letter must provide authorization to the applicant to install an individual well on the land. The letter must include the signature of the property owner and the date of the signature.

### Well Location Information

Site plan drawn to scale included

Site Address \_\_\_\_\_  
Legal Description \_\_\_\_\_  
UPC \_\_\_\_\_ Pin# \_\_\_\_\_  
Zone Atlas Page \_\_\_\_\_  Zone atlas page attached Flood Zone \_\_\_\_\_  
County Zoning Designation \_\_\_\_\_ Is there a special use permit for the site?  Yes  No  
Is there a wastewater system on-site?  Yes  No  
Wastewater Permit Number \_\_\_\_\_  
Is public sewer available to the site?  Yes  No  
If sewer is available, are all structures connected to the sewer?  Yes  No

### Installer Information

Name \_\_\_\_\_  
NMSEO License Number \_\_\_\_\_ Phone Number \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Email \_\_\_\_\_ Fax Number \_\_\_\_\_

**New Mexico State Engineer Permit Information**

Copy of the NMSEO permit included

NMSEO Permit Number \_\_\_\_\_

NMSEO Permit Conditions \_\_\_\_\_

Please note that all NMSEO permit conditions must be met before final approval will be granted.

**Installation Information**

Proposed Well Use:  Drinking Only  Irrigation Only  Both

Completion Depth \_\_\_\_\_ Casing Length Above Pad \_\_\_\_\_

Casing Diameter \_\_\_\_\_ Casing Type \_\_\_\_\_

Pump Type \_\_\_\_\_ Concrete Pad Size \_\_\_\_\_

Grout Depth \_\_\_\_\_

**Setback Distances**

(Minimum Required Distance)

Well Of Different Ownership \_\_\_\_\_ (50 ft) Sewer Lines \_\_\_\_\_ (25 ft)

Property Line \_\_\_\_\_ (10 ft) Clay or Concrete Sewer \_\_\_\_\_ (100 ft)

Wastewater Septic Tanks, Wastewater Treatment Units, Wastewater Pump Basins \_\_\_\_\_ (50 ft)

Wastewater Disposal Fields \_\_\_\_\_ (100 ft) Wastewater Seepage Pits \_\_\_\_\_ (150 ft)

Community Wastewater System Disposal Fields \_\_\_\_\_ (200 ft)

Rivers, streams, irrigation canals and drains (lined or unlined), ponds, or other surface waters \_\_\_\_\_ (100 ft)

Arroyos and small man-made ditches for irrigation purposes infrequently carry water \_\_\_\_\_ (25 ft)

Animal Holding Areas, Corrals, Stables, Pens \_\_\_\_\_ (100 ft)

Note that lots that are zoned commercial or manufacturing, or lots with special use permits allowing those purposes, shall meet setback distances two (2) times the distance required above (Sec 42-545 B).

**Required Attachments**

- A copy of the NMSEO permit
- A site plan drawn to a scale of 1 inch equals 20 feet showing at the minimum:
  - o The proposed location of the well on the lot
  - o Drainage areas, Middle Rio Grande Conservancy District Ditches and Albuquerque Metropolitan Arroyo Flood Control Authority flood control areas within 100 feet of the well
  - o Proof of compliance with the minimum setbacks in Table 1 of Ordinance 2005-19. This may require a depiction of properties beyond the lot boundaries.
  - o Other wells currently in use or abandoned
  - o Road easements, utility easements (including those used for shared wells), and road thoroughfares
- A copy of the Zone Atlas page with the property identified

The foregoing information and the attached documentation are true and correct to the best of my knowledge. I understand the issuing of this permit does not relieve me from the responsibility of complying with all regulations. Obtaining the permit does not relieve me from the responsibility of obtaining any permits required by State, County, or City regulations or ordinances or other requirements of State and Federal law.

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_