

**CITY OF WINSTON
CITY COUNCIL MEETING
Monday March 21st, 2011
7:00 PM, Council Chambers**

MINUTES

**Next Resolution: 692
Next Ordinance: 652**

- I. **CALL TO ORDER:** Mayor Harrison called the meeting to order at 7:00 PM. All councilors were present. C/A Van Dermark, Police Chief Scott Gugel and recording secretary Sarah Duncan were also present.

- II. **CONSENT CALENDAR:** Items on the Agenda marked with an asterisk (*) may be approved in a single motion as the Consent Calendar. Councilor Glen-Knutson made a motion to approve the consent calendar adding the bill from Liberty NW. Councilor McGinnis seconded the motion. The motion passed unanimously.
 - a) APPROVAL OF COUNCIL MINUTES:
 - b) REPORTS OF BOARDS, COMMISSIONS and COMMITTEES:
 - i) FWCC Board Meeting, February 3rd, 2011
 - ii) WCC Training, March 4th, 2011
 - c) CLAIMS IN EXCESS OF \$500 – in packet
 - i) Add Liberty NW billing Statement

- III. **APPROVAL OF THE COUNCIL MINUTES:** Consent Calendar

- IV. **REPORTS OF BOARDS, COMMISSIONS, AND COMMITTEES:** Consent Calendar

- V. **DEPARTMENT REPORTS:**
 - a) Police Department – Police Chief Scott Gugel presented his written report.
 - i) Lexipol Grant. Writing of standard operating procedure. They are almost finished. Going through the last set of policies and retweek.
 - ii) Discussion on persons in custody being seen at Mercy Medical Center before being incarcerated and the Hospital charging the police department. Chief Gugel is currently looking into all the options.
 - b) WGWWTF – Plant Superintendent Dave Hull – written report.
 - i) Staff Report January 2011
 - ii) Flow Allocation Chart
 - iii) Letter from Carollo Engineers dated February 18th, 2011
 - iv) Council would like to see Mr. Hull at a council meeting once a quarter
 - c) Administration – David Van Dermark presented his written report.
 - i) City Manager’s Report
 - ii) Memo dated 3/14/2011 RE: Skate Park Records

- (1) Could not find any mention of fencing in either resolution
- iii) April 27th is the first time the opposing side for the Riverside issue is available to meet for mediation.
- iv) Adding resolution 691 to new business
- v) Letter from Guevara from ODOT requesting a council member to be on an advisory committee.

VI. OLD BUSINESS:

VII. NEW BUSINESS:

- a) New Business Licenses – Councilor McGinnis stepped down from the council table due to a conflict of interest. Councilor Lipphardt made a motion to approve the business licenses. Councilor Hayes seconded the motion. Motion passed unanimously.
 - i) Nationwide Security Solutions, Manager Richard G. Brown, Vancouver, WA
 - ii) KM & KM, LLC, Owner Kathryn S. McGinnis, 1120 Mark Court
- b) Claims in Excess of \$500 – Consent Calendar
- c) Set Council Workshop Dates – Workshop Friday March 25th at the visitors center at 2:00 PM.
- d) Appointment of Budget Officer and Approval of 2011-2012 Budget Calendar – Councilor McGinnis moved to appoint David Van Dermark as budget officer. Councilor Hayes seconded the motion. Motion passed unanimously. Councilor McGinnis made a motion to adopt the budget calendar as presented. Councilor Hayes seconded the motion. Motion passed unanimously.
- e) Appointment of Budget Committee Members. Bruce Justis and Al Hooten expressed interest in being on the budget committee. Mayor Harrison appointed Bruce Justice and Al Hooten for another term on the budget committee. The council concurred unanimously.
- f) Appointment of the Planning Commission. Pamela Knudson expressed interest in being on the planning commission. Mayor Harrison appointed Pamela Knudson to the planning commission. The council concurred unanimously.
- g) Appointment of IAM Negotiations Team. Councilor Lipphardt made a motion to appoint councilor Hayes and councilor Glen-Knutson to the negotiating team. Councilor McGinnis seconded the motion. Motion passed unanimously.
- h) Request for Waiver of Fees from Winston Branch Library for Summer Reading Program. Councilor Hayes made a motion to waive the room and rent fees for the summer reading program, but not the security deposit. Councilor Glen-Knutson seconded the motion. Motion passed unanimously.
- i) Resolution 691 – Councilor McGinnis made a motion to approve resolution 691. DEQ loan for Parkway Pump Station efficiency upgrade. Councilor Hayes seconded the motion. Motion passed unanimously.
- j) Appointment of a member of council to the ODOT advisory committee on Hwy 42. Councilor McGinnis made a motion to appoint councilor Glen-Knutson to the advisory committee. Councilor Hayes seconded the motion. Motion passed unanimously.

VIII. MATTERS OF PRIVATE CITIZENS:

IX. OFF AGENDA ITEMS FROM COUNCILORS:

- a) Mayor Harrison had some questions regarding the city renaming the business licenses a permit and not a license. It had been discussed and it is a permit. So we need to go through the process of changing it in the ordinance. Council directed CM to make changes and bring back for vote.
- b) Mayor Harrison attended a meeting with Jeff Merkley at UCC. It was very interesting and 'fun'.

X. GOOD OF THE ORDER:

- a) Quarterly Report / Approved 2011 Worksheets for Building Permits.
- b) "Thank You" Card from Winston-Dillard Seniors.
- c) Statement of Economic Interest, deadline to turn it in is April 15th.

XI. ANNOUNCEMENTS:

- a) Winston Park Board, Wednesday, March 23rd, 6 PM in the Winston Community Center Senior Room, 440 SE Grape
- b) Winston Library Board, Thursday, March 31st, 4 PM in the Winston Branch Library Quiet Study Room, 440 SE Grape
- c) City Council Workshop Friday April 25th, 2 PM
- d) Traffic Safety Thursday April 24th, 7 PM

XII. ADJOURNMENT:

- a) The meeting was adjourned by Mayor Harrison at 8:00 PM.

Respectfully submitted,

Sarah Duncan, Recording Secretary

Attest:

David M. Van Dermark
City Recorder

Sharon Harrison, Mayor