

2014 AFRICAN CARNIVAL USA.
“Celebrating Cultural Diversity”

COUNTRIES’ RESGISTRATION
PARADE OF BANDS.

Rules, Regulations, & Applications.

Saturday August 30, 2014.
Georgia International Convention Center
College Park, Georgia 30349



African Carnival

“Celebrating Cultural Diversity”

Dear Prospective Participant:

On behalf of African Carnival USA, we would like to welcome your participation to this event. To become a country representative, each representative must pay an initial amount of \$1000 or \$750 depending on the package that you select. The following outlines are for the two packages:

Package A Is \$1000 And Comprises of:

- 20 by 10 booth space. (Please bring your own tables, chairs and tents).
- Complimentary 60 wrist bands for participants in the parade of bands competition. Additional wristbands can be purchase for \$10 each.
- Two complimentary tickets to the 3rd Annual African Awards USA 2014

Package B Is \$750 And Comprises of:

- 10 by 10 booth space. (Please bring your own tables, chairs and tents).
- Complimentary 40 wristbands for participants in the parade of bands competition. Additional wristbands can be purchase for \$10 each.
- Two complimentary tickets to the 3rd Annual African Awards USA 2014

To reserve exclusive rights as a Country Representative, please make a deposit of \$250 by “November 30, 2013”???. Payment can be made in the form of money order, cashier’s check or Paypal. Paypal payment can be made on the africancarnivalusa.com website. All other forms of payment should be mailed to: African Carnival, P O B0X 1316, Fayetteville GA 30214.



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The enclosed information describes in detail the guidelines, rules and regulations governing the African Carnival Parade of Bands and competitions. Please thoroughly read this information and complete the registration application.

A. Competition

Competition categories are as follows:

- 1st Place
- 2nd Place
- 3rd Place

B. Eligibility for the Band of the Year Competition

To be eligible for the Band of the Year Competition and to participate in the Parade of Bands, each band must:

- Be officially registered by fully completing the enclosed registration form and submitting the total registration fee no later than **March 10, 2014**. A late fee of \$25.00 will be charged if payments are received after **March 10, 2014**.
- All payments must be submitted by money order or cashier's check made payable to African Carnival.
- Themes must portray the spirit of the African Carnival.
- Be accompanied by a live music band or DJ.
- Have a minimum of twenty (20) costumed masqueraders.
- Start assembling at the starting point on **Saturday August 30th, 2014 by 1:00p.m.** Prejudging will commence PROMPTLY at 2:00 pm and will not be allowed in the parade.
- All bands must have their music and support vehicles at the parade route no later than 1:00 p.m.



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- All bands must have identifiable Band Marshal(s), one of every fifteen (15) bands, to ensure an orderly process along the parade route.

C. Judging and Scoring

The judges shall decide on the points (110) to be awarded to the Band competition using the following criteria:

Pre-judging	10 points
Theme	10 points
Visual Impact	30 points
Creativity/band participation	20 points
Craftsmanship	20 points
Presentation	20 point

- **Pre-judging is vital to us having a timely commencement of the parade.** Pre-judging will commence at 2:00 p.m. Bands not properly assembled by 1:00 p.m. will be relocated and will have MINIMUM of 20 points deducted. Any band not properly assembled at 1:00pm will not be allowed in the parade.
- Judging for Carnival will be done by five judges, the sixth judge who is head judge will also score but his/her scores will only be used in the event of a tiebreaker. In the event that there are two bands having the same total score after using the head judge’s score, creating a tie for 1st place, there will be no 2nd place, if there is a tie for 2nd place there will be no 3rd place, if there is a tie for 3rd place the judges will have to determine a clear winner for that 3rd place since African Carnival will only pay three prizes total.
 - The score to be awarded will be the aggregate points of the judges.
 - The decision of the judges shall be final and binding.



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D. Prize Distribution

Prizes will be awarded using the following guidelines:

- As previously noted, in the event that there are two bands having the same total score after using the head judge’s score, creating a tie for 1st place, there will be no 2nd place, if there is a tie for 2nd place there will be no 3rd place. If there is a tie for 3rd place the judges will have to determine a clear winner for that third place since African Carnival will only pay three prizes total.

- Prize money for each competition is as follows:

Band of the Year	\$ 500 plus Trophy
2 nd Place	\$ 350
3 rd Place	\$ 150

- All prize checks will be made payable to the registered country bandleader.
- Prize checks will be distributed at the end of the festival unless otherwise notified by the African Carnival group.

E. Location of the Judges

Judging for the 2014 African Carnival competitions will take place at the following locations:

- City Hall of College Park – Starting point
- Georgia International Convention Center West Lawn – Ending Point

F. At the Venue

- Bands will be required to turn off the music from their trucks once the truck reaches the judging point.



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G. Parade Route

In order to be eligible for prizes and incentives, all registered bands must complete the entire parade route inside the stadium

Bandleaders and Marshals must ensure that non-costumed persons do not enter the parade unless they are clearly identified as officials assisting in the overall conduct of the parade.

Bandleaders must notify the African Carnival officials of the number of wristbands needed for registered bands by August 15^h, 2014

Only persons wearing an official 2014 African Carnival Parade of Bands wristband will be allowed through the participant entrance on Austin Ave.

H. Bands on the road

- Each band will draw for a position in the parade.
- The numbers drawn will be used to identify the band in the parade along with their accompanying trailer, music truck, and support vehicle.
- Each band will be allowed one music truck or trailer and one support vehicle.
- Official number placards will be distributed to all groups.
- The number drawn must be visible in the front window of all the vehicles and attached to the group’s banner.
- Any vehicles seen in the parade that are not registered or are not displaying their official number approved by the African Carnival officials will be removed by the “City of Atlanta College Park Police” at the request of African Carnival officials.

I. Crowd Control

- Bandleaders and band Marshals will ensure that no one is solicited on the day of the Carnival to join the parade.



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- Bandleaders and Band Marshals will cooperate with the African Carnival officials, security, City of College Park Police, and any other designated official to ensure a successful parade.
- Spectators cannot be allowed to join with the Bands along the parade route. Non-costumed individuals seen among the bands at judging points, other than Marshals and Officials, will cause a Band to lose points. These individuals may obstruct the view the judges and could affect proper adjudication.

J. Guidelines on Submitting A Protest on Results

- Protests should be submitted in writing within 72 hours of results being officially announced.
- Protests should be addressed to the following:

African Carnival
P. O. Box 1316
Fayetteville, GA 30214

- African Carnival officials will meet within 10 days to discuss the protest and review the tabulations.
- All African Carnival executive members and judges are required to be present at the meeting to discuss the protest and review the results.
- Final decision on the issue will be communicated to all African Carnival Bandleaders within 21 days.
- Protest actions will not interrupt African Carnival post-Carnival activities and evaluations.
- No prize monies will be distributed until all protest actions are resolved.



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BAND REGISTRATION FORM

Please complete all information requested
If some information is not applicable please indicate by entering ‘N/A’

CONTACT INFORMATION

Name of Band _____

Contact Name(s) _____

Address _____

Email _____ Phone _____

BAND INFORMATION

Number of Participants _____

Registration Fee \$150 for 30 wrists band (up to 30 people, additional \$10 per person if over 30 persons)

Each Country representative that selects Package A will receive complimentary 60 wrist bands; Package B will receive complimentary 40 wrist bands

Date paid _____

ALL FEES ARE NON-REFUNDABLE

Band Theme/Portrayal _____

Sections 1 _____ 2 _____

3 _____ 4 _____

Music on the Road provided by _____

Description of theme _____



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Description of costumes by sections _____

Max Points	10	10	30	20	20	20	110
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	Pre - Judge	Theme	Visual Impact	Band Participation /Creativity	Craftsmanship	Presentation	Total
Band Number							
Band Name							
Notes							



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Max Points	10	10	30	20	20	20	110
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	Pre - Judge	Theme	Visual Impact	Band Participation /Creativity	Craftsmanship	Presentation	Total
Band Number							
Band Name							
Notes							

Float and Music Truck Construction

A. General Regulations

The rules and regulations that follow will serve as a guideline to assist you in your participation in the 2014 African Carnival Parade of the Bands.

B. Design

Floats and Music trucks will be accepted on the basis of:

- Aesthetic quality
- Originality
- Quality of construction
- Classification for awards
- Creativity in the design



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C. Sponsor’s Name and Band Theme

- The float or music truck shall bear the name of the community, organization or sponsor on the side aprons.
- All signs must be high quality and legible.
- Commercial symbols or logos are permitted to the extent that the creativity of design dominates over the promotional aspects of the symbols or logos used.
- All band themes must be submitted on the application form.

D. Dimensions

- Floats and music trucks must not exceed 20 feet in width.
- Floats must not be taller than 13 feet high
- Floats with parts that are taller than the 13 ft height requirement must be able to be lowered in a quick and efficient manner.
- Maximum float length is 55 ft.

E. Decorations

- The African Carnival requires that all floats be covered with materials that will hold up under adverse weather conditions. These materials may include:
 - Natural growth, flowers, plants, grass, and moss
 - Vinyl floral sheeting
 - name paint
 - Webbing or rubberized materials

F. Symmetry

- Floats and music trucks shall be constructed and decorated so that viewing from either side are equally appealing to the eye.

G. Lettering

- Letters on the floats should not exceed 18 inches in height.
- Logo work should be uniform with lettering.



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H. Riders

- Builders or float sponsors are responsible for obtaining written consent or release from every rider on their float.
- A maximum of seven (7) people, exceeding the vehicle driver, are allowed on the float or music truck except for steel bands.
- All riders, including the driver must have a safety belt or safety railing incorporated into the float and or music truck.

I. Distribution of Materials

- Samples or other materials of any kind may not be thrown or otherwise distributed from the float, music truck, or other vehicles on the parade route.

J. Towing and Trash Liability

- If the breakdown of your float or music truck prevents the forward movements of the parade, the vehicle will be removed from the parade route at the nearest intersection at the Bands expense.
- African Carnival will not pay any liability for the cost of towing units after breakdown. All incurred costs will be paid directly by the float builder, vehicle owner, sponsor, or band responsible for the group.
- Any liability for the cost of removing costumes and or float items left on the streets along the parade route will not be paid by the African Carnival. These costs will be billed directly to the float builder, vehicle owner, sponsor, or band responsible for the group.

K. Vehicle Safety

- In order to ensure the safety of participants and spectators, floats and music trucks are required to have plywood/wood covering over the wheel wells.
- Band Marshals should be positioned at the all wheels wells when trucks/floats are in the festival village.



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FLOAT/MUSIC TRUCK REGISTRATION FORM

Please complete all information requested.

If any information is not applicable please indicate by entering N/A.

CONTACT INFORMATION

Name of Band _____

Contact Name(s) _____

Address _____

Email: _____ Phone # _____

SPONSOR INFORMATION

Number of Sponsor(s) _____

Band Theme/Portrayal: _____

Music on the Road: DJ _____

Musicians: _____

Please give a brief description of your 2014 float design and construction:



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For Additional Information
www.africancarnivalusa.com
(404)- 455-8979



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