

4B4



## BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

**PLACEMENT:** CONSENT

**PRESET:**

**TITLE:** NEIGHBORHOOD ADVISORY COMMITTEE APPOINTMENTS

### **AGENDA ITEM DATES:**

MEETING DATE: 3/24/2015	COUNTY ATTORNEY: 3/2/2015
COMPLETED DATE: 3/12/2015	ASSISTANT COUNTY ADMINISTRATOR: 3/9/2015

<b>REQUESTED BY:</b>	<b>DEPARTMENT:</b>	<b>PREPARED BY:</b>
<b>Name:</b> Community Development Department	Department of Administration	Donna Gordon
<b>Name:</b>		Executive Aide

**Procedures:** None

### **EXECUTIVE SUMMARY:**

After solicitation of applicants, the Board is asked to appoint Alison Kip Kennedy to the Hobe Sound Neighborhood Advisory Committee. There is still a vacancy on the Indiantown Neighborhood Advisory Committee.

### **APPROVAL:**

CDD  
LEG  
ACA  
CA

### **BACKGROUND/RELATED STRATEGIC GOAL:**

The Administration Staff received a letter of resignation from Charlene Oakowsky who has served on the Hobe Sound Neighborhood Advisory Committee since April 2014. Per previous Board direction, Administration Staff sent Ms. Oakowsky a Certificate of Appreciation and a letter thanking her for serving which were signed by the Chairman.

The Community Development Department advised Administration that Donna Carman (Indiantown Neighborhood Advisory Committee member since September 2013) has missed three meetings within a 12 month and was automatically removed from the committee (Ordinance Section 39.4.A.b).

An Information Release soliciting applicants was emailed via Constant Contact to the Outreach Martin and Local Media email lists which includes local Chambers of Commerce, local businesses, local media, and citizens (well over 1,000 recipients). The Information Release was also posted to the County's web page under News.

The Administration Staff will advise the applicants of the Commission's decision.

Administration Staff confirmed through the Supervisor of Elections Office that the applicants listed below are Martin County registered voters as required.

### **ISSUES:**

The Board is asked to appoint one individual to the **Hobe Sound Neighborhood Advisory Committee** for a term to begin immediately and end September 11, 2017.

Alison Kip Kennedy

The Board is asked to appoint one individual to the **Indiantown Neighborhood Advisory Committee** for a term to begin immediately and end September 11, 2015.

No applications were received; staff will solicit again in the near future.

### **LEGAL SUFFICIENCY REVIEW:**

This item has been reviewed for legal sufficiency to determine whether it is consistent with applicable law.

### **RECOMMENDED ACTION:**

#### **RECOMMENDATION**

1. Move that the Board appoint Alison Kip Kennedy to the Hobe Sound Neighborhood Advisory Committee for a term to begin immediately and end September 11, 2017.
2. Move that the Board authorize the Chairman to sign the Resolution of Appointment.

#### **ALTERNATIVE RECOMMENDATIONS**

1. Pull this item from the Consent Agenda.

2. Move that the Board appoint one individual to the Hobe Sound Neighborhood Advisory Committee and one individual to the Indiantown Neighborhood Advisory Committee and determine the terms.
3. Move that the Board authorize the Chairman to sign the Resolution of Appointment based on the Board's actions.

**FISCAL IMPACT:**

**RECOMMENDATION**

n/a

**ALTERNATIVE RECOMMENDATIONS**

n/a

**DOCUMENT(S) REQUIRING ACTION:**

<input type="checkbox"/> Budget Transfer / Amendment	<input type="checkbox"/> Chair Letter	<input type="checkbox"/> Contract / Agreement
<input type="checkbox"/> Grant / Application	<input type="checkbox"/> Notice	<input checked="" type="checkbox"/> Resolution
<input type="checkbox"/> Other:		

**ROUTING:**

_ ADM	_ BLD	X CDD	_ COM	_ ENG	_ FRD	_ GMD
_ GSD	_ ITS	_ LIB	_ MCA	_ MPO	_ PRD	_ USD
X CA	X ACA	X LEG				

## **Hobe Sound Neighborhood Advisory Committees**

Created Pursuant to Code s. 39.4.A

### **Powers & Duties:**

Each committee shall prepare the required community redevelopment plan for its particular designated community redevelopment area. The committee shall follow the procedures of the adopted small area planning process. The completed community redevelopment plan shall be presented to the Community Redevelopment Agency for review and approval prior to presentation to the Board. The final community redevelopment plan shall be adopted by the Board.

In addition to providing advice and recommendations to the Agency on the implementation of an adopted Community Redevelopment plan, each committee shall work towards consensus to provide advice and recommendations to the Community Redevelopment Agency, to the extent permitted by the development review process, grant deadlines or other similar time constraints, regarding the following:

1. Proposed amendments and modifications to a Community Redevelopment Plan.
2. Development applications within its Community Redevelopment Area that are classified as major applications under the provisions of the Martin County Land Development Regulations.
3. The prioritization of community redevelopment capital projects.
4. Any other matters as directed by the Board of County Commissioners or the Agency.

### **How Appointed:**

The Board of County Commissioners shall have final appointment authority and will appoint, by resolution, members of the Neighborhood Advisory Committees, after solicitation of resumes. Each Committee shall be composed of a minimum of five and a maximum of nine individuals who are either:

- i. a resident of the respective Community Redevelopment Area, as evidenced by being a registered voter in the respective Community Redevelopment Area for at least one year, or
- ii. a resident of Martin County, as evidenced by being a registered voter in Martin County for at least one year, who is also a business owner of a business located within the respective Community Redevelopment Area; or
- iii. a resident of Martin County, as evidenced by being a registered voter in Martin County for at least two years, who is also a senior manager of a business located within the respective Community Redevelopment Area; or
- iv. a resident of Martin County, as evidenced by being a registered voter in Martin County for at least one year, who also owns real property within a half mile of the respective Community Redevelopment Area.

No more than two members of any respective Committee will be appointed from category iv. above.

### **Terms:**

The terms of office of the committee members shall be for four years, except that three of the members first appointed shall be designated to serve terms of one, two, and three years, respectively, from the date of their appointments, and all other members shall be designated to serve for terms of four years from the date of their appointments. A vacancy occurring during a term shall be filled for the unexpired term. All members appointed by the Board to serve on neighborhood advisory committees are expected to attend each and every meeting of the committee. If a member is absent from three

meetings of the committee within a 12 month period, said member is automatically removed from the neighborhood advisory committee, but may apply for re-appointment by the Board of County Commissioners.

<b>Name</b>	<b>Position</b>	<b>Appointed</b>	<b>Term Ends</b>
Michael Banas	Resident, Senior Manager	12-SEP-14	11-SEP-18
Donald Foley	Resident, Property Owner, Business Owner	12-SEP-14	11-SEP-18
Nina Gelardi	Resident	16-APR-14	11-SEP-15
Angela Hoffman	Resident, Business Owner, Property Owner	26-SEP-13	11-SEP-16
<b>Charlene Oakowsky</b>	<b>Business Owner - RESIGNED</b>	<b>16-APR-14</b>	<b>11-SEP-17</b>
Langdon Parks, Sr.	Resident	16-APR-14	11-SEP-17
Gretchen Reich	Resident, Property Owner	10-SEP-13	11-SEP-17
Carol D. Hayes	Property Owner	16-DEC-14	11-SEP-17

## Indiantown Neighborhood Advisory Committees

Created Pursuant to Code s. 39.4.A

### **Powers & Duties:**

Each committee shall prepare the required community redevelopment plan for its particular designated community redevelopment area. The committee shall follow the procedures of the adopted small area planning process. The completed community redevelopment plan shall be presented to the Community Redevelopment Agency for review and approval prior to presentation to the Board. The final community redevelopment plan shall be adopted by the Board.

In addition to providing advice and recommendations to the Agency on the implementation of an adopted Community Redevelopment plan, each committee shall work towards consensus to provide advice and recommendations to the Community Redevelopment Agency, to the extent permitted by the development review process, grant deadlines or other similar time constraints, regarding the following:

1. Proposed amendments and modifications to a Community Redevelopment Plan.
2. Development applications within its Community Redevelopment Area that are classified as major applications under the provisions of the Martin County Land Development Regulations.
3. The prioritization of community redevelopment capital projects.
4. Any other matters as directed by the Board of County Commissioners or the Agency.

### **How Appointed:**

The Board of County Commissioners shall have final appointment authority and will appoint, by resolution, members of the Neighborhood Advisory Committees, after solicitation of resumes. Each Committee shall be composed of a minimum of five and a maximum of nine individuals who are either:

- i. a resident of the respective Community Redevelopment Area, as evidenced by being a registered voter in the respective Community Redevelopment Area for at least one year, or
- ii. a resident of Martin County, as evidenced by being a registered voter in Martin County for at least one year, who is also a business owner of a business located within the respective Community Redevelopment Area; or
- iii. a resident of Martin County, as evidenced by being a registered voter in Martin County for at least two years, who is also a senior manager of a business located within the respective Community Redevelopment Area; or
- iv. a resident of Martin County, as evidenced by being a registered voter in Martin County for at least one year, who also owns real property within a half mile of the respective Community Redevelopment Area.

No more than two members of any respective Committee will be appointed from category iv. above.

### **Terms:**

The terms of office of the committee members shall be for four years, except that three of the members first appointed shall be designated to serve terms of one, two, and three years, respectively, from the date of their appointments, and all other members shall be designated to serve for terms of four years from the date of their appointments. A vacancy occurring during a term shall be filled for the unexpired term. All members appointed by the Board to serve on neighborhood advisory committees are expected to attend each and every meeting of the committee. If a member is absent from three

meetings of the committee within a 12 month period, said member is automatically removed from the neighborhood advisory committee, but may apply for re-appointment by the Board of County Commissioners.

<b>Name</b>	<b>Position</b>	<b>Appointed</b>	<b>Term Ends</b>
Craig Bauzenberger Sr.	Resident, Property Owner	10-SEP-13	11-SEP-18
Mary S. Williams	Resident, Property Owner	12-SEP-14	11-SEP-18
<b>Donna Carman</b>	<b>Business Owner</b>	<b>10-SEP-13</b>	<b>11-SEP-15</b>
Catherine Deninger	Resident, Property Owner	10-SEP-13	11-SEP-16
John Matson	Resident	10-SEP-13	11-SEP-17
Bernice Simpson	Resident, Property Owner	10-SEP-13	11-SEP-17



# Info

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# Release

For immediate release: Feb. 09, 2015  
Contact: Donna Gordon, Administration, 772.288.5756

## HOBE SOUND & INDIANTOWN NEIGHBORHOOD ADVISORY COMMITTEE VACANCIES

The Martin County Board of County Commission seeking applications from individuals interested in volunteering to serve on the **Hobe Sound or Indiantown Neighborhood Advisory Committee** (NAC). The Committees make recommendations to the Martin County Community Redevelopment Agency (CRA) regarding implementation of each area's Community Redevelopment Plan.

**To qualify, you must be an individual who is either:**

- i. A resident of the respective Community Redevelopment Area, as evidenced by being a registered voter in the respective Community Redevelopment Area for at least one year, or
- ii. A resident of Martin County, as evidenced by being a registered voter in Martin County for at least one year, who is also a business owner of a business located within the respective Community Redevelopment Area; or
- iii. A resident of Martin County, as evidenced by being a registered voter in Martin County for at least two years, who is also a senior manager of a business located within the respective Community Redevelopment Area; or
- iv. A resident of Martin County, as evidenced by being a registered voter in Martin County for at least one year, who also owns real property within a half mile of the respective Community Redevelopment Area. No more than two members of any respective Neighborhood Advisory Committee will be appointed from category iv. above.

The Hobe Sound term will expire in September 2017; the Indiantown term will expire in September 2015. All members are expected to attend each and every meeting of the committee. If a member is absent from three meetings within a 12 month period, said member is automatically removed from the committee but may apply for reappointment by the Board of County Commissioners.

**Hobe Sound** meetings are held quarterly (third Wednesday of the month) at 6pm at the Hobe Sound Community Center. The next few meetings will be held on April 15, July 15, and October 21.

**Indiantown** meetings are held monthly (second Wednesday of the month) at 6pm at the Indiantown Civic Center. The next few meetings will be held on February 11, March 11, April 8, May 13, and June 10.

All individuals serve without compensation and are requested to submit an Application for Appointment to Martin County Administration **by Friday, February 27**, 2015. For an Application, please call Martin County Administration at 288.5756 or send email to [dgordon@martin.fl.us](mailto:dgordon@martin.fl.us).



-end-

DG/ADM

This notification can be reproduced in an alternative format upon request by contacting the County ADA Coordinator (772-221-1396), the County Administration Office (772-288-5940) or Florida Relay 711.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
MARTIN COUNTY, FLORIDA**

**RESOLUTION NUMBER 15-3.x**

**A RESOLUTION PERTAINING TO THE APPOINTMENT OF A MEMBER TO  
NEIGHBORHOOD ADVISORY COMMITTEES**

**WHEREAS**, the Martin County Board of County Commissioners, pursuant to Martin County Code section 7 1/3-5, provided for the creation of Neighborhood Advisory Committees; and set forth the number of members and the required qualifications of members of Neighborhood Advisory Committees; and

**WHEREAS**, in accordance therewith, the Neighborhood Advisory Committees were established; and

**WHEREAS**, the Board of County Commissioners solicited applications and has selected the individual who meets the described qualifications and is aware of the purpose, duties, and responsibilities of service on the Neighborhood Advisory Committees.

**NOW THEREFORE BE IT RESOLVED THAT** the Board of County Commissioners hereby appoints the following individuals to serve on the following Committee for the terms as listed below:

<b>COMMITTEE &amp; MEMBER NAME</b>	<b>TERM BEGIN</b>	<b>TERM END</b>
<i>Hobe Sound Neighborhood Advisory Committee</i>		
Alison Kip Kennedy .....	immediately.....	September 11, 2017

**Duly adopted this 24<sup>th</sup> day of March 2015.**

ATTEST: BOARD OF COUNTY COMMISSIONERS  
MARTIN COUNTY, FLORIDA

\_\_\_\_\_  
CAROLYN TIMMANN, CLERK OF THE  
CIRCUIT COURT AND COMPTROLLER

\_\_\_\_\_  
ED FIELDING, CHAIRMAN

APPROVED AS TO FORM AND LEGAL  
SUFFICIENCY:

\_\_\_\_\_  
MICHAEL D. DURHAM, COUNTY ATTORNEY



# APPLICATION FOR APPOINTMENT COUNTY BOARDS, COMMITTEES, TASK FORCES

◆ **PLEASE PRINT** ◆

## HOBE SOUND NEIGHBORHOOD ADVISORY COMMITTEE

**Type of Member check all that apply:**

- A resident of the respective Community Redevelopment Agency (CRA), as evidenced by being a registered voter in the respective CRA for at least one year, or
- A resident of Martin County, as evidenced by being a registered voter in Martin County for at least one year, who is also a business owner of a business located within the respective CRA; or
- A resident of Martin County, as evidenced by being a registered voter in Martin County for at least two years, who is also a senior manager of a business located within the respective CRA; or
- A resident of Martin County, as evidenced by being a registered voter in Martin County for at least one year, who also owns real property within a half mile of the respective CRA.

**If a business owner/senior manager - name & physical address of business:** RETAIL SHOP:  
KIP KENNEDY STUDIO 11764 S.E. DIXIE #4, HOBE SOUND, FL. 33455

**If a resident of Martin County owning real property within a half mile of the respective the CRA - physical address of property other than your residence:** \_\_\_\_\_

RECEIVED

FEB 27 2015

ADMINISTRATION

Check One:  Mr.  Mrs.  Ms.  Miss  Dr.

Name: Alison KIP KENNEDY

Residence Address: 3 S. RIDGEVIEW RD, SEWALLS POINT, FLA 34996  
Street/City/Zip Code

Mailing Address: 2336 S. EAST OCEAN BLVD #350, STUART, FL 34996  
(if different) Street/City/Zip Code

Commission District in which you reside: 104 Staff will complete.

Are you available year round to attend meetings?  yes  no If **no**, what months **are** you available?

Telephone numbers: daytime: (772) 341-7488 alternate: \_\_\_\_\_ alternate: \_\_\_\_\_  
-Area Codes are considered 772 unless you note otherwise.

EMAIL: KIPKEN3@GMAIL.COM

**Have you ever** pled guilty or "no contest" to a crime, been convicted of a crime, had adjudication withheld, prosecution deferred, been placed on probation, received a suspended sentence or forfeited bail in connection with any offense (except minor traffic violations)? Please show all convictions, including driving while intoxicated (DUI) convictions.  yes  no If yes, please provide the following information:

TYPE OF OFFENSE	DATE	PLACE (City, State)	SENTENCE OR FINE

→ CONTINUED →



A conviction record does not necessarily disqualify you for consideration. Factors such as age at time of offense, nature of violation, and rehabilitation will be considered.

The Martin County Board of County Commissioners retains the right to remove, at will, any appointee to a Board or Committee with or without cause.

**EDUCATION/EXPERIENCE:** A resume is recommended to be attached containing this and any other information that would be helpful to the Board in evaluating your application. Resume or letter of qualifications attached?  yes  no

Education: B.A. FLORIDA ATLANTIC UNIV. BOCA RATON '80 / BUSINESS MARKETING

Employment Experience: 1981-1998 - FEDERATED DEPT STORES/BURDINE'S/MACY'S CORP. - BUYER / SR.

2004-2006 CITY OF STUART/SPECIAL PROJECTS FOR DAVID COLLIER / - CITY MANAGER -

**Other experience** you feel would be helpful to the Board in making this appointment: \_\_\_\_\_

- 1999-2000 - MASTERS CLASSES @ FLORIDA ATLANTIC UNIV. - URBAN PLANNING INSTITUTE

- PARTICIPANT IN MULTIPLE 'CHARETTE PLANNING SESSIONS' - CITY OF STUART / TOWN OF SEWALLS POINT

Community Experience and Affiliations: 1998-2001 TREASURER - STUART HERITAGE MUSEUM

- CURRENT REAL ESTATE LICENSE SINCE 2010 - COMMERCIAL

Other County Boards/Committees/Task Forces on which you have served: \_\_\_\_\_

THRU 1998 - 2002 CITY OF STUART PLANNING BOARD / THRU 1999 - 2000 SEWALLS POINT PLANNING BOARD

Do you or any member of your immediate family work for Martin County or hold a position that might conflict with your duties for this Board/Committee/Task Force? If yes, please explain: \_\_\_\_\_

NO

**REFERENCES:** Please list two references:

- PATRICIA STUART - THE PINE SCHOOL, HOBE SOUND, FLA
- JOHN GRAYCHECK - THE GOLF EMPORIUM - FIRST TEE PROGRAM (772) 284-9842 (561) 321-4809

- Applicants may be required by State Law and County Ordinance to file a Financial Disclosure Statement as part of the appointment process.
- Under penalties of perjury, I declare that I have read the foregoing and that the facts stated in it are true. (Pursuant to Section 92.525 Florida Statutes, falsifying this application is a Third Degree Felony punishable by up to five years imprisonment and up to a \$5,000 fine.)

Signature: Chris Kennedy

Date: 2/26/15

Applications must be filed with Martin County Administration, 2401 SE Monterey Road, Stuart, Florida 34996 by Friday, February 27, 2015. All information submitted becomes public record. If you have any questions, please call (772) 221-1352 or send email to [dgordon@martin.fl.us](mailto:dgordon@martin.fl.us). **ALSO, please submit a photo of yourself along with your application.** ←

no photos

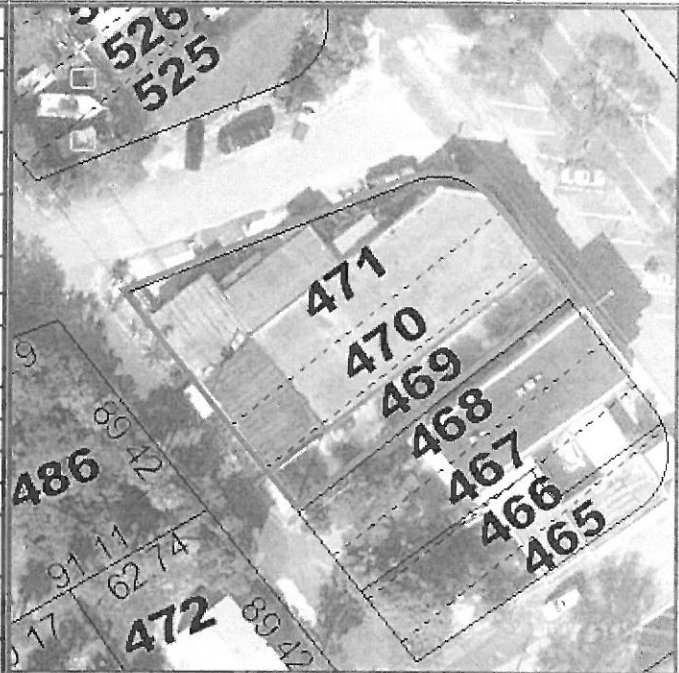
# Martin County Property Information Sheet

## General Information

Parcel #	3438420290220469090000
Owner Name:	ST ONGE MARKET INC
Owner Address:	155 OSCEOLA RD BELLEAIR, FL 33756
Site Address:	11760 SE DIXIE HWY HOBE SOUND, FL 33455-5485
Storm Surge Evacuation Zone:	N/A
Flood Zone:	X
FIRM Panel:	317
Urban Service District:	Primary
Municipality:	Unincorporated Martin County
Taxing District:	District 3
ISO-PPC Rating:	4

business

## Property Location Map



### Building Design Wind Speed

Occupancy Category I:	150
Occupancy Category II:	160
Occupancy Category III and IV:	170

### Land Use

\*NOTE: Land Use information can change frequently, please verify with the [Martin County Growth Management Department](#) at 772-288-5495

Zoning:	B-1
Zoning Details:	N/A
Future Landuse	COMM. LIMITED
Landuse Details:	N/A

### Community Redevelopment

CRA:	Hobe Sound
Zoning Overlay Zone:	Hobe Sound Zoning Overlay
Mixed Use Areas:	Hobe Sound Mixed Use Overlay

### Schools

School information obtained from the [Martin County School District](#) system. If there are any questions, please contact the Martin County School District at 772-219-1200

Elementary School:	Hobe Sound Elem
Middle School:	Murray Middle School
High School:	South Fork High School

### Utilities & Solid Waste

Service:	Utility:	Availability:	Phone:
Water:	South Martin Regional Utility	Call	772-546-2511
Sewer:	South Martin Regional Utility	Call	772-546-2511

Recycle Collection:	Thursday
Trash Collection:	Monday and Thursday

### Election Information

Election information obtained from the [Martin County GIS](#) system. If there are any questions, please contact the [Martin County Supervisor of Elections](#) at 772-288-5637

Voter Precinct	19	
Commission District:	3	
Commissioner:	Anne Scott	772-288-5400
Clerk of Circuit Court:	Carolyn Timmann	772-288-5576
County Sherriff:	William Snyder	772-220-7000
Property Appraiser:	Laurel Kelly	772-288-5608
School Superintendent:	Laurie J. Gaylord	772-219-1200
Supervisor of Elections:	Vicki Davis	772-288-5637
Tax Collector:	Ruth Pietruszewski	772-288-5600
State Senator:	NEGRON, JOE	
State Representative:	MAGAR, MARYLYNN	
US Senators:	Rubio, Marco (R)	866-630-7106
	Nelson, Bill (D)	202-224-5274
US Represenative:	Murphy, Patrick (D)	772-781-3266

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# Martin County Property Information Sheet

## General Information

Parcel #	0138410060050003090000
Owner Name:	KENNEDY, ALISON K
Owner Address:	111 N SEWALLS POINT RD STUART, FL 34996
Site Address:	3 S RIDGEVIEW RD SEWALLS POINT, FL 34996-6450
Storm Surge Evacuation Zone:	3
Flood Zone:	AE
FIRM Panel:	154
Urban Service District:	Primary
Municipality:	Sewall's Point
Taxing District:	Municipality
ISO-PPC Rating:	Contact City of Stuart Fire Rescue

## Property Location Map



### Building Design Wind Speed

Occupancy Category I:	150
Occupancy Category II:	160
Occupancy Category III and IV:	170

### Land Use

\*NOTE: Land Use information can change frequently, please verify with the [Martin County Growth Management Department](#) at 772-288-5495

Zoning:	SEWALL
Zoning Details:	N/A
Future Landuse	NO DATA
Landuse Details:	N/A

### Community Redevelopment

CRA:	N/A
Zoning Overlay Zone:	N/A
Mixed Use Areas:	N/A

### Schools

School information obtained from the [Martin County School District](#) system. If there are any questions, please contact the Martin County School District at 772-219-1200

Elementary School:	Felix A. Williams
Middle School:	Stuart Middle School
High School:	Jensen Beach High School

### Utilities & Solid Waste

Service:	Utility:	Availability:	Phone:
Water:	Martin County Utilities	YES	772-221-1434
Sewer:	Martin County Utilities	NO	772-221-1434

Recycle Collection:	Monday
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## Election Information

Election information obtained from the [Martin County GIS](#) system. If there are any questions, please contact the [Martin County Supervisor of Elections](#) at 772-288-5637

Voter Precinct	10	
Commission District:	1	
Commissioner:	Doug Smith	772-288-5400
Clerk of Circuit Court:	Carolyn Timmann	772-288-5576
County Sherriff:	William Snyder	772-220-7000
Property Appraiser:	Laurel Kelly	772-288-5608
School Superintendent:	Laurie J. Gaylord	772-219-1200
Supervisor of Elections:	Vicki Davis	772-288-5637
Tax Collector:	Ruth Pietruszewski	772-288-5600
State Senator:	NEGRON, JOE	
State Representative:	HARRELL, GAYLE B.	
US Senators:	Rubio, Marco (R)	866-630-7106
	Nelson, Bill (D)	202-224-5274
US Representative:	Murphy, Patrick (D)	772-781-3266

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