

MOORPARK UNIFIED SCHOOL DISTRICT
Donor Approval/Request Form
Donations will not be accepted prior to Board approval

Board Meeting Approval Date _____

DESCRIPTION OF DONATION:

Equipment List each piece individually. Equipment must be delivered to the District Warehouse.

Product Description (Include Brand Name)	Model Number	Serial Number	Cost/Value
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

WAREHOUSE: Received by _____ Date _____

Supplies

Description	Qty	Value per each	Extended Value
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Liquid Assets Cash \$ _____ Check # _____ \$ _____

DONOR INFORMATION: (Organization/Company/Individual)

Name _____

Address _____ Phone _____

Company _____ Business Contact _____

Donation made on behalf of _____

Signature _____ Date _____

DONATION ACCEPTED BY:

Site/Program: _____ To be used for: _____

Principal/Supervisor Signature _____ Date _____

Director Signature _____ Date _____

Assistant Superintendent Signature _____ Date _____