

Enrolment form

Kaplan representative information

Partner name/Contact person	
Country	
E-mail	
Telephone	Fax
For all partner bookings, please confirm who will be responsible for the total payment of this booking by selecting an option below <input type="checkbox"/> Partner <input type="checkbox"/> Student <input type="checkbox"/> Partner and Student (please give details including amounts):	
Partner signature:	

College/Center and Course information

1) Choose College/Center	
<input type="checkbox"/> San Diego	<input type="checkbox"/> Los Angeles Westwood
<input type="checkbox"/> Highline Community College	<input type="checkbox"/> Whittier College
<input type="checkbox"/> Santa Barbara City College	<input type="checkbox"/> Seattle
<input type="checkbox"/> Irvine Valley College	<input type="checkbox"/> San Francisco
<input type="checkbox"/> Berkeley	
Course name <input type="checkbox"/> Intensive English <input type="checkbox"/> Others _____	
Number of weeks <input type="checkbox"/> 10 <input type="checkbox"/> 20 <input type="checkbox"/> 32 <input type="checkbox"/> 42 <input type="checkbox"/> 52	Start date
2) College/Center name	
Course name	
Number of weeks	Start date

Student information

Family name	
First name(s)	<input type="checkbox"/> Male <input type="checkbox"/> Female
Date of birth	
Country of birth	
Nationality	
Mother tongue	
Full address	
City	Postcode
Country	
E-mail	
Telephone	
Language level	
Type of visa	Passport number
Name and surname of legal guardian if student is under 18 years of age	
Home telephone number of legal guardian if student is under 18 years of age	
Permanent address of legal guardian if student is under 18 years of age	

Application fee detail

Please make payment before first course starts, to HSBC Bank:

SBCC: \$230 + \$25 (bank fee) = \$255
 SMC, IVC, HCC, FHDA, MCC: \$220 + \$25 (bank fee) = \$245
 SCCC: \$270 + \$25 (bank fee) = \$295

1 Queens Road Central, HONG KONG
 Account No: 002 - 0 - 649422
 Swift Code: HSBCHKHKKH
 Account Name: Aspect Education (HK) Ltd.
 Address: 14/F Greatmany Centre, No.111 Queen's Road East Wan Chai, Hong Kong

Please always quote:
 DOB
 Student Name:
 HK is the Asia HQ for Kaplan Aspect. All student from China should transfer funds to the above address

Declaration

<input type="checkbox"/> I confirm that I have read, understood and agree to be bound by Kaplan's Terms and Conditions and Kaplan's privacy policy which can be found at www.kaplaninternational.com/privacy .	
<input type="checkbox"/> I authorise any licensed hospital or physician to initiate medical treatment for myself in case of medical emergency or for my child if he/she is under 18 years of age.	
Signature	Date
Signature of parent/guardian (required if student is under 18 years old)	Date

Please return the completed form to the Kaplan booking office or to your local representative.

报名手续及一般条款

条款与条件

1. 规章制度: Kaplan学生必须遵守就读学校所在国家的法律法规。
2. 抵达和离开: 除非另行规定, 所有住宿安排均在开课日期之前的周六/周日, 直至结课日期之后的周六早上为止。凡住宿不满一周的, 将按一周计费。如果在22:30-6:00之间抵达, 属于迟到/早到情况, 可能要求学生当晚入住宾馆。
3. 迟到、休假与缺勤: 学生在开课日期之后到达或课程期间缺勤, 不得要求退还缺课费用, 且不安排免费补课。假期时间已预先安排在国际学年和国际学期课程中, 学生不得擅自更改该日期。在学校规定日期之外休假, 将被视为缺勤。对于其他类型的课程, 如果在开课要求休假, 将由各学校根据签证规定自行酌情处理, 学生可能要求缴纳变更费用或被记录为缺勤。
4. 缺餐与缺课: 学生因考试、短途旅行、实习、第一天入学报到或其他正常上课时间以外等各种事宜, 错过正常用餐或上课时间, 将不得要求退款或任何其他补偿。
5. 公共假期: 公共假期通常不上课, 且大部分学校的设施停止开放。所有开课日期均定于周一, 若周一逢公共假期, 则顺延至周二。因公共假期取消的课程, 不再安排补课。
6. 校园设施: 如果学生就读的Kaplan学校, 位于大学校园内, 那么在大学放假期间, 学校设施可能关闭。更多详情, 请联系Kaplan报名办公室。
7. 变更费用: 如需做出任何更改, 必须至少提前4周向学校提出申请。如果在开课, 学生要求变更学校、课程时间、住宿或课程类型, 那么在提交变更申请时, 需要缴纳变更费100美元。Kaplan无义务履行所有变更申请。凡就读国际学年或国际学期课程的学生, 在整个学习期间, 不得转到Kaplan其他学校。经变更后, 如新校学费低于原校, 则差额不予退还; 如新校或新课的学费高于原校, 则需贴补差额。所有变更申请须根据Kaplan相关规定执行, 且经课程主管批准。学生应自行承担任何课程延长或住宿延期所产生的费用。如因更改课程而导致课程缩减, 将视为终止现有课程并重新报名, 并依照终止课程的条款与条件进行处理(详见“终止政策”)。
8. 课程长度: 除有另行规定, 所有英语课每节45分钟。周一至周五白天上课, 可能会有特殊安排。
9. 换班政策: 如果学生入学参加分班测试后, 发现其水平不适合入读已报课程, 学校保留将该生转到适合其水平的课程, 新课程可能课时减少且内容变更。如果学生未达到Kaplan任何课程的要求, Kaplan可能要求该生终止课程学习。学校保留因人数不足而临时取消课程的权利。
10. 课程变更: Kaplan有权更改开课日期、课程内容、授课老师、授课地点及课程。如在开课变更前上课时间, 但学生不接受该时间, 可要求全额退款。
11. 价格: Kaplan有权因税费增加、政府举措或其他非Kaplan可控因素而调整价格。该价格适用于2013年开课的课程。
12. 教材与学习资料: 课程期间学校向学生提供所有教材及学习资料。开课, 学生需缴纳教材押金40美元。课程结束后, 如退回教材完整无缺, 将退还教材全部押金。部分专业课程可

能要求学生购买教材。

13. 住宿押金: 入住学生宿舍的学生, 需要在抵达时缴纳住宿押金500美元。退还宿舍时, 无任何损毁、遗失或额外清洁费用, 可收回全部押金。部分情况下, 可能因取消预定而导致押金不予退还。

14. 开除/停课: 任何学生如触犯法律、违反学生守则或学校政策、缺课过多(或因违反任何签证规定而缺课, 在美国连续无故缺课14天), 或未缴清应向Kaplan直接或间接缴纳的费用, 可能被开除学籍或被停课。所有费用将不予退还, 且学校将通知当地移民局。

学生行为守则: 入读Kaplan后, 你将同意遵守学生守则规定以及其他政策。Kaplan致力于帮助学生取得学业成功, 作为我们承诺的一部分, 我们努力营造最佳学习环境, 同时也期望学生为他人着想。不当行为包括但不限于: (1) 干扰学习环境(窃读、骚扰他人, 课堂上使用手机等); (2) 故意破坏, 不当使用或窃取Kaplan财产或同学财产; (3) 对他人施以暴力或恐吓他人, 危及学生或Kaplan员工人身或财产安全; (4) 电子邮件或互联网使用不当; (5) 违反当地版权或刑事法关于盗用、复制、修改受版权保护的材料等规定。

15. 责任: 在任何情况下, 相关学生对于特定课程因疏忽(除该责任不能排除为法律事实外)、违反合同或其他事宜, 对Kaplan集团公司、总监、办公人员、雇员、附属机构、代理机构和合作伙伴造成损失, 应向Kaplan或Kaplan相关集团公司进行全额赔偿。该公司和个人对间接或相关损失或赔偿不承担责任。

16. 不可抗力: Kaplan因火灾、自然灾害、政府行为、供应商或分包商失误、劳资纠纷、其他非Kaplan可控因素, 导致无法履行合约所规定的任何服务, Kaplan不承担责任。

17/18不适用于美国

19. 美国学生签证: 学生签证持有者必须随时向Kaplan提供最新家庭住址和电话号码, 而且必须保持合适的学习进度, 保证课程出勤率至少达到80%; 在纽约就读的学生要求出勤率达到85%。如果学生未能按时注册入学或出勤率低于80%; 在纽约就读的学生低于85%; 学校将通知美国国土安全部(DHS)。Kaplan所获得的学生个人资料及有关学生课堂进度的资料, 有可能透露给美国国土安全部、国家和评审机构、指定机构、学生家长、Kaplan雇员及代表。该资料可能包括个人及其联络信息、课程注册详情及更改状况, 以及学生任何可能影响签证的情况。

退款政策

仅在拒签的情况下, 社区大学5000美元押金及学费可申请退款。

退款将由最初帮学生办理学费缴纳的Kaplan代表处负责办理学生退款, 或将费用退到学生最初支付学费所使用的银行账户。所有退款将在收到书面通知后45日内处理。如因Kaplan取消或终止课程, 将全额退还所有未使用的费用。

取消/延迟政策

“取消”是指在参加第一门课程开课日期之前取消课程。取消必须以书面形式提出, 如果学生未上课, 全部学费以及扣除任何实际住宿的住宿费将予以退还。在任何情况下, 快递费、住宿安排费(如果使用), 报名费和任何其他服务费(如机场接送费、医疗保险费, 校园费、课程补充费等)不予退还,

但最多不超过500美元。如果在开课日期前不足7日内提出取消和延迟课程, 包括“缺席课程”, 退款时将扣除一个星期的住宿费用以及学费USD200。在开课日期之前, 但收到Kaplan寄送的表I-20, 抵达美国之后提出取消的学生, 将扣除学费、以及任何相关的住宿费用, 相当于1-11周课程的前4周, 以及12周或更长课程的前6周费用。

终止政策

“终止”是指第一门课程开课之后, 停止或提出全部或部分课程或预定课程, 包括延长的课程。课程周数确定之后, 如果学生在安排课程的一周内至少入读一天, 不满一周的将视作一周。凡报读优惠课程及住宿套餐的学生, 计算退款时, 必须按照本手册所列的每周费用来计算已经发生的学费及住宿费用。在任何情况下, 所有额外服务费用(如机场接机费、快递费、报名费、医疗保险费、住宿安排费、管理费等)将不予退还。学生必须向学校校长或主任递交书面终止课程申请。终止课程的学生不能获得Kaplan证书。

学费

凡参加英语课程的学生, 包括假期英语、通用英语、英语强化、国际学年/国际学期通用课程/强化课程、商务英语、商务英语强化课程, 提出课程终止时, 将扣除前4周的费用, 根据如下比例计算退款:

-第一周到第四周: 前四周费用将会被扣除, 剩余未用学费全款退还

-第四周到课程一半: 剩余未使用的学费按比例退还

-已完成50%课程后: 不退款。对于所有的备考课程, 包括GRE、GMAT、CAE、FCE和TAE, 提出课程终止时, 按照以下方式计算退款:

•第1节培训课后, 第2节培训课前, 已付学费的75%(扣除快递费)

•第2节培训课后, 第3节培训课前, 已付学费的50%(扣除快递费)

•第3节培训课后, 不退款

*由于Kaplan培训课程广泛, 一节培训课可以定义为: 1) 一堂课(教学或监考下进行考试); 2) 使用中心培训库; 3) 使用网上培训资源(讲座、测验、在线诊断等); 4) 辅导或咨询课; 5) 使用自学材料。

在所有情况下, 学生终止学习, 学校将通知有关移民局。

住宿

学生必须提前4周(对于选择优惠住宿套餐的学生须提前8周)以书面的形式通知学校主任或校长。学校将扣除适用的通知期住宿费、变更费用后, 退还所有未发生的住宿费用。如果在预定住宿时期已经过去一半后提出退房, 将不退还住宿费用。

一般条款

本条款与条件可能由于学校所在地区管理部门或政府相关政策的变动而随时更改。如有修改, 报名时将告知学生。任何争议、索赔或产生的其他问题, 都将受到学校所在地现行法律的约束。本条款与条件所述Kaplan, 指Kaplan国际集团所有学校, 包括Kaplan国际学院、Kaplan国际中心和Kaplan PLI。

(中文版一般条款与细则为英文版翻译件, 如有疑问均以英文版为准。)



MiraCosta College International Student Application for Joint Admit Letter (International – Transfer Agreement Guarantee)

STUDENT REQUEST FOR JOINT ADMISSION TO MIRACOSTA-UC IRVINE UNVERISTY PATHWAY PROGRAM

Name: _____
 Last name (Family name) First name Middle name

Country of Birth: _____ Date of Birth (Month/Date/Year): ____/____/____

Country of Citizenship: _____ Age: _____ Sex: Male Female

When will you start taking college classes at MiraCosta College? : Year _____ Fall Spring

Which majors at UC IRVINE are you interested in at this time?

- | | | |
|---|---|---|
| <input type="checkbox"/> Aerospace Engineering | <input type="checkbox"/> Drama | <input type="checkbox"/> Mechanical Engineering |
| <input type="checkbox"/> African American Studies | <input type="checkbox"/> Earth System Science | <input type="checkbox"/> Music |
| <input type="checkbox"/> Anthropology | <input type="checkbox"/> East Asian Cultures | <input type="checkbox"/> Pharmaceutical Sciences |
| <input type="checkbox"/> Art History | <input type="checkbox"/> Ecology and Evolutionary Biology | <input type="checkbox"/> Philosophy |
| <input type="checkbox"/> Asian American Studies | <input type="checkbox"/> Economics | <input type="checkbox"/> Physics |
| <input type="checkbox"/> Biology/Education | <input type="checkbox"/> Electrical Engineering | <input type="checkbox"/> Political Science |
| <input type="checkbox"/> Biological Sciences | <input type="checkbox"/> English | <input type="checkbox"/> Psychology |
| <input type="checkbox"/> Biomedical Engineering | <input type="checkbox"/> Environmental Engineering | <input type="checkbox"/> Psychology and Social Behavior |
| <input type="checkbox"/> Biomedical Engineering: Premedical | <input type="checkbox"/> Environmental Science | <input type="checkbox"/> Public Health Policy |
| <input type="checkbox"/> Business Economics | <input type="checkbox"/> European Studies | <input type="checkbox"/> Public Health Sciences |
| <input type="checkbox"/> Business Information Management | <input type="checkbox"/> Film and Media Studies | <input type="checkbox"/> Quantitative Economics |
| <input type="checkbox"/> Chemical Engineering | <input type="checkbox"/> French | <input type="checkbox"/> Religious Studies |
| <input type="checkbox"/> Chemistry | <input type="checkbox"/> German Studies | <input type="checkbox"/> Social Ecology |
| <input type="checkbox"/> Chicano/Latino Studies | <input type="checkbox"/> Global Cultures | <input type="checkbox"/> Social Policy and Public Service |
| <input type="checkbox"/> Chinese Studies | <input type="checkbox"/> History | <input type="checkbox"/> Sociology |
| <input type="checkbox"/> Civil Engineering | <input type="checkbox"/> Informatics | <input type="checkbox"/> Software Engineering |
| <input type="checkbox"/> Classics | <input type="checkbox"/> Information and Computer Science | <input type="checkbox"/> Spanish |
| <input type="checkbox"/> Comparative Literature | <input type="checkbox"/> International Studies | <input type="checkbox"/> Studio Art |
| <input type="checkbox"/> Computer Engineering | <input type="checkbox"/> Japanese Language and Literature | <input type="checkbox"/> Undecided/Undeclared |
| <input type="checkbox"/> Computer Game Science | <input type="checkbox"/> Korean Literature and Culture | <input type="checkbox"/> Urban Studies |
| <input type="checkbox"/> Computer Science | <input type="checkbox"/> Literary Journalism | <input type="checkbox"/> Women's Studies |
| <input type="checkbox"/> Computer Science and Engineering | <input type="checkbox"/> Materials Science Engineering | |
| <input type="checkbox"/> Criminology, Law and Society | <input type="checkbox"/> Mathematics | |

*List of available majors for is subject to change as determined by the University of California, Irvine

QUALIFICATION OF JOINT ADMISSION LETTER

1. Full admission to MiraCosta College with all required support documents
2. Transcripts from high school with above average grades.
3. Student request for Joint Admission Letter must be received before attending MiraCosta College academic classes
4. Must meet requirements for signing a TAG agreement as listed on University of California website:
<http://admission.universityofcalifornia.edu/transfer/guarantee/index.html>

MiraCosta College

International Student Application (for F-1 Visa)



Indicate semester or session start date (Priority Deadline):

College Program

- Fall, year 20__ (July 1)
- Spring, year 20__ (November 15)
- Summer, year 20__ (May 1)

English Language Institute (ELI) (website: www.miracosta.edu/eli)

- Session I August – October year 20__
- Session II October – December year 20__
- Session III January – March year 20__
- Session IV March – May year 20__
- Session V June – July year 20__

[Attach
Photo
Here](#)

Your goal:

- Associate degree
- Associate/University transfer
- Academic Certificate
- English language training only

Major/Field of Study: _____

STUDENT PERSONAL INFORMATION

Name: _____

Last name (Family name)

First name

Middle name

Country of Birth: _____

Date of Birth (Month/Date/Year): ____/____/____

Country of Citizenship: _____

Age: _____

NOTE: College students must be at least 18 years old by first day of class. Please check ELI for policy regarding students under 18 years old

Native (first) language: _____

Sex: Male Female

Social Security Number (if you have one): _____

Student e-mail address: _____

STUDENT HOME COUNTRY PERMANENT ADDRESS

STUDENT ADDRESS IN UNITED STATES (if applicable)

Country Code ____ Phone Number: _____

Area Code ____ Phone Number: _____

Country Code ____ Fax Number: _____

Area Code ____ Fax Number: _____

ENGLISH SKILLS

Please check one of the following:

- I have a TOEFL or other English test score and will enroll directly into college program at MiraCosta College.
Name of the test: _____; Score: _____; Test Date(month/year): ____/____
A minimum TOEFL score of 450 PBT/133 CBT/46 iBT is required for admission. Please ask ETS to send an official TOEFL score to MiraCosta College (School Code: 4582). Check www.miracosta.edu/iip for options to complete English language requirement.
- I do not have a TOEFL or other English test score and will enroll in English Language Institute prior to starting College program.
- I will enroll in English Language Institute only.

HOW DID YOU HEAR ABOUT MIRACOSTA COLLEGE?

- Website: www.miracosta.edu
- Friend/Family
- Agent: _____
- Other (please specify): _____

EDUCATIONAL BACKGROUND Please list all schools attended. If more space is needed, please include a separate sheet with the same information

Name of School	City, Country	Date of Attendance		Language of Instruction	Certificates, Diplomas	Date Received
		From(mo/yr)	To(mo/yr)			
High School						
College/University						
U.S. School (language school or college)						

VISA INFORMATION

Are you currently in the United States? Yes No
If no, have you ever been issued an F-1 visa before? Yes No
If yes, what is your current status? F-1 B-1/B-2 Other: _____
 Please send copies of (1) your passport; (2) visa page; (3) SEVIS I-20 form and (4) I-94 card
 Do you plan to travel outside the U.S. prior to attending MiraCosta College? Yes No
If yes, where are you traveling? _____ date of travel: _____

WHERE DO YOU WANT THE SEVIS I-20 AND ADMISSION LETTER TO BE MAILED?

Name			
Address			
City	Province/State	Zip Code	Country
Phone Number		Email	

**If you move before receiving your admission, please send us your new address to: iip@miracosta.edu*

RELEASE OF INFORMATION

I hereby give permission to MiraCosta College to release information concerning my student status to the following person(s).

Please provide name and email address:

Father: _____ Mother: _____
 Guardian: _____ Sponsor: _____
 Agent: _____ Other: _____

I certify that all information written on this application is complete and accurate. I understand that providing false information or excluding information is considered academic dishonesty and will result in denial of admittance and the denial will be entered into the students record. If accepted to MiraCosta College, I hereby agree to abide by all the rules and regulations set forth by the college and the Department of Homeland Security.

Student Signature

Date

Mail application and required admission documents to:
 MiraCosta College
 Institute for International Perspectives
 One Barnard Drive
 Oceanside, CA 92056
 USA
 Phone: +1(760)795-6897
 Fax: +1(760)757-8209
 E-mail: iip@miracosta.edu
 Website: www.miracosta.edu/iip

APPLICATION FEE FOR English Language Institute
 Students attending the English Language Training program are required to pay a non-refundable \$50 application fee. Please indicate payment method:
 Check in US dollars money order in US dollars credit card
 Credit Card Type: Visa MasterCard
 Print name as it appears on Credit Card:
 Signature of Card Holder
 Credit Card Number:

 Credit Card expiration ____ / ____ (month/year)

Please staple a \$50 check or money order for ELI only

CERTIFICATION OF FINANCIAL RESPONSIBILITY

NAME OF STUDENT (Last Name, First Name)

GUARANTEE OF FINANCIAL SUPPORT (to be completed by financial sponsor)

- Sponsor certifies that funds are available for all expenses of the student while studying in the United States.
- Sponsor is required to show the estimated expenses listed on the back of the form in an official bank statement, or letter from bank written on bank stationery.
- Evidence of original financial support must be submitted to the school to issue a SEVIS I-20 and to the U.S. Embassy/Consular official to apply for F-1 visa

FINANCIAL SPONSOR'S CONTACT INFORMATION

SPONSOR'S NAME (LAST, FIRST)	RELATIONSHIP TO STUDENT
Address of Sponsor	Country of Sponsor
Phone number of Sponsor	Contact E-MAIL of Sponsor

I understand that I am making a financial commitment to the student for the entire time he/she is enrolled and will not expect the student to pay expenses through employment, which is strictly prohibited by the U.S. government. I am submitting an official bank statement showing a minimum of the estimated dollar amount required for the student as noted on the back of this form.

\$ _____
AVAILABLE AMOUNT FOR STUDENT EXPENSES
(Write amount in U.S. dollars)

NAME OF BANK OR FINANCIAL INSTITUTION
(Attach official statement or letter showing amount of funds available)

SPONSOR'S SIGNATURE

DATE

RETURN TO:
International Office
MiraCosta College
One Barnard Drive
Oceanside, CA 92056

iip@miracosta.edu www.miracosta.edu/iip