

# Fast Track Government Land Service

## Request Form for Preliminary Assessment Report

The Fast Track Government Land Service is a new initiative to deliver efficient and informed changes to planning provisions or correct planning scheme anomalies for land owned by the Victorian Government. In order to engage the Department of Environment, Land, Water and Planning to undertake this process for your department or agency, this form must be completed to request a **Preliminary Assessment Report**. The report assesses the site to determine the appropriate planning scheme amendment pathway to facilitate the required planning outcome.

Following the completion of the Preliminary Assessment Report, the applicant will be advised of the appropriate Planning Scheme Amendment pathway, proposed timing and an estimate of fees.

For more information, please visit: <http://www.dtpli.vic.gov.au/planning/about-planning/planning-services-directory/fast-track-government-land> or e-mail an enquiry to [ftgl.service@delwp.vic.gov.au](mailto:ftgl.service@delwp.vic.gov.au).

### Applicant Information

Department/Agency	<input type="text"/>
Contact Officer	<input type="text"/>
Mailing Address	<input type="text"/>
E-mail Address	<input type="text"/>
Phone Number	<input type="text"/>

### Site Information

Standard Parcel Identifier (SPI)	<input type="text"/>
Street Address	<input type="text"/>
Local Government Area	<input type="text"/>
Zone	<input type="text"/>
Overlays(s)	<input type="text"/>
Who is the land owner?	<input type="text"/>
Land Size (hectares)	<input type="text"/>
List any land encumbrances: (Does the site have any known encumbrances including s.173 agreements, covenants, easements, etc)	<input type="text"/>

Has this site been determined surplus  
in accordance with the *Victorian  
Government Landholding Policy and  
Guidelines 2015*?

☐ No☐ Yes - insert date:

Brief Site Description (use/condition etc)

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### Proposed Planning Provisions

Zoning

Overlay(s)

Other Provisions

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### Declaration

I declare that all the information in this application is true and correct. I understand that Fast Track Government Land officers will complete a Preliminary Assessment Report and that this will provide advice on an appropriate Planning Stream pathway for the specified site.

Signature:

Date:

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### Application Checklist

This form must be accompanied by the following documents:

- ☐ Planning Report (including current and proposed planning provisions, maps, contextual information, strategic justification and any other supporting information).
- ☐ A full, current copy of title information for each individual parcel of land forming the subject site
- ☐ Any other relevant reports to support your proposal (i.e. heritage study, arborist report)
- ☐ \$200 Planning Assessment Report Fee (this fee is currently being waived and is not required to be paid by the applicant)

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### Lodgement

Lodge the completed and signed form, the fee payment and all documents with:

#### The Department of Environment, Land, Water & Planning

- Via e-mail: [ftgl.service@delwp.vic.gov.au](mailto:ftgl.service@delwp.vic.gov.au)

For large file sizes, please lodge via post to:

Department of Environment, Land, Water and Planning  
Fast Track Government Land Service  
Level 19, 1 Spring Street  
Melbourne VIC 3000

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#### Office Use Only

Application No.:

Date Lodged:

Assessing Officer:

FT Number: