

ZONING CLEARANCE

OCCUPANCY PERMIT APPLICATION – **MUST BE SUBMITTED IN PERSON**

CITY OF WATSONVILLE – Community Development Department

250 Main Street

Watsonville CA 95076

(831) 768-3050 | (831) 728-6154 fax



PERMIT No.: _____ FEE: _____

GENERAL INFORMATION

BUSINESS NAME & DESCRIPTION _____

BUSINESS ADDRESS _____ PHONE _____

APPLICANT NAME _____ PHONE _____

APPLICANT ADDRESS _____

SITE INFORMATION

PROPOSED BUSINESS/USE:

ARE YOU PROPOSING CHANGES TO THE BUILDING?

Interior Remodel ☐ Yes ☐ No

Exterior Remodel ☐ Yes ☐ No

FLOOR AREA

1st Floor _____

Add'l Floors _____

Retail Sales Area _____

of Seats (if applicable) _____

PARKING

Required Off Street Parking: _____

SIGNAGE

Watsonville Municipal Code Section 8-6.201 references sign permit requirements for all permanent signs affixed to building exteriors. A sign application must be approved prior to placement of signage on a building. Failure to comply is a violation and subject to citation.

PLEASE PROVIDE THE FOLLOWING (SEE REVERSE):

- ☐ Site Plan, 8.5" X 11", showing all dimensions between structures, property lines, parking area, etc.
- ☐ Floor Plan, 8.5" X 11", indicating proposed and existing rooms, offices, walls, windows, etc.

DECLARATION

I hereby declare under penalty of perjury that the information contained in this application is true and accurate to the best of my knowledge, that I agree to operate the described business in strict compliance with city zoning regulations, and that this application is being submitted with the consent of the property owner. I have no intentions of completing tenant improvements with the startup of this business and acknowledge that this form grants zoning clearance only and does not exempt me from fully complying with all other City requirements including but not limited to Building Permits, Fire Clearance etc.

Applicant's Signature

Date

STAFF USE ONLY

Upon completion to conform to this application, the proposed business may be issued a business license and is eligible to receive a Certificate of Occupancy Inspection from the Building Division. This business will comply with the provisions of Chapter 14 of the Watsonville Municipal Code with no significant environmental effect.

☐ NEW BUSINESS/LOCATION ☐ NAME CHANGE ☐ OWNERSHIP CHANGE ☐ OTHER _____

APN _____ ZONING DISTRICT _____ PRINCIPALLY PERMITTED USE? (Y/N) _____

DATE APPROVED _____ STAFF SIGNATURE _____

☐ **APPROVED**

☐ **DENIED**

☐ **REFER TO COMMENTS/CONDITIONS ON REVERSE**

COMMENTS/CONDITIONS

SITE/FLOOR PLAN

Did you include:

☐Setbacks

☐Square Footage

☐Office Spaces/Walls

☐Windows

☐Parking

☐Any other changes?