RESOLUTION 2013-R-25

2014 FEE SCHEDULE

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF LOWER ALLEN TOWNSHIP, CUMBERLAND COUNTY, PENNSYLVANIA, ESTABLISHING FEES AND CHARGES AUTHORIZED BY VARIOUS ORDINANCES AND STATUTES FOR ADMINISTRATION OF TOWNSHIP BUSINESS IN ACCORDANCE WITH THESE ORDINANCES AND STATUES.

WHEREAS, the Board of Commissioners of Lower Allen Township, Cumberland County, Pennsylvania, has been authorized to establish fees and charges for reimbursement of services, rentals, processing of applications, and other necessary expenses incurred in administering Township business; and

WHEREAS, the staff of Lower Allen Township has compiled the attached schedule of fees and charges in accordance with various sections of the Codified Ordinances of Lower Allen Township, 1997, or as authorized by various enabling statutes of the Commonwealth of Pennsylvania.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Lower Allen Township, Cumberland County, Pennsylvania, as attached:

The attached fees and charges are hereby established and imposed. All resolutions or parts of resolutions expressly inconsistent are expressly repealed. This resolution shall be effective January 1, 2014.

ENACTED, into a Resolution this 23rd day of December, 2013.

ATTEST: (Corporate Seal)	LOWER ALLEN TOWNSHIP BOARD OF COMMISSIONERS
(Assistant) Secretary	(Vice) President

COMMUNITY DEVELOPMENT

GENERAL PERMIT APPLICATION FEE

Due when application is submitted.

Application fee will be credited to permit fee when application is approved.

When more than one type of approval is required, the total application fee will be the sum of the separate application fees.

The categories of regulated activities for which a general permit application may be used are:

- Right of way construction, occupancy & excavation
- Filling & excavating land
- Floodplain activities and construction
- Stormwater management activities and construction
- Zoning ordinance compliance
- PA Uniform Construction Code (UCC) compliance
- Fire Code operational & special activity permits

\$25.00 for each regulated activity category checked on the application, except:

\$35.00 for right-of-way occupancy & excavation

\$50.00 for each of the following applications:

- certificate of occupancy when a UCC permit is not required
- fire code operational and special activity permits

\$250.00 for each of the following applications:

- Pyrotechnics, special effects and fireworks sales.
- UCC construction of new one or two family dwellings and additions thereto regulated by IRC standards.
- UCC construction involving change of use and/or alterations to buildings regulated by IBC standards.

\$500 for UCC construction of new buildings and additions thereto regulated by IBC standards.

CONSTRUCTION AND ZONING

UCC Construction Permit

New Principal Buildings:

Gross floor area x sq. ft. construction cost from ICC Building Valuation Data Table (edition in effect at time of application) x 0.01.

All Other Construction: 1% of construction cost (estimates are subject to verification using construction contract.

\$25.00 minimum-building construction for 1 and 2 family dwellings and their accessory structures regulated by IRC standards

\$50.00 minimum, all other construction regulated by IBC standards

PLUS:

\$ 4.00 surcharge per construction permit (fee for Commonwealth of PA in accordance with rules promulgated under authority of Act 13 of 2004)

\$ 5.00 each plumbing fixture

\$20.00 each plumbing inspection

\$20.00 each water distribution system

\$20.00 each drain, waste, vent system

Re-inspect Failed Items:

\$ 0.00 Passing

\$30.00 Not passing

Requested inspections during non-business hours of the Township:(1.5 x Employee's Salary) + Benefits. Two hour minimum.

Re-review of changes to design of building system after permit is issued: Employee's Salary + Benefits.

Lower Allen Township Authority Sewer \$82.00 Connection at main to property line

Service Line Inspection \$88.00 Property line to outside of building wall

(required to limit infiltration in flow per EPA/DEP) \$47.00 Repair or disconnection

Electrical Inspections

New Service Panel

\$100.00 - up to 20

\$100.00 - up to 200 amps. \$150.00 - over 200 amps.

Rough wiring inspection

\$ 80.00

Final wiring inspection

\$ 80.00

Re-inspection of failed inspection

\$80.00

Swimming Pools

\$300.00 in-ground, includes bonding. \$200.00 above-ground, includes bonding.

\$100.00 above-ground, store-able type that does not require

bonding inspections.

\$85.00 per hour.

<u>Electrical Construction Plan Review required</u> outsourcing by LAT staff.

Worker's Compensation Insurance Verification

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(WCIV)

\$50.00 Annual fee for contractor. Verifications processed

in December will be valid through the following

calendar year.

Zoning Permit \$25.00 minimum

(includes accessory structures, fences, sheds, driveways, intensive home occupations, change in use, modifications to

buildings or structures, change sign copy panels.)

\$25.00 Install or relocate sign (multiply fee x number of

signs.

\$100.00 new principal building or structure

\$100.00 extend, enlarge or change non-conforming use or

structure

\$50.00 Certificate of Non-Conformance

Code Compliance Statement \$50.00

<u>Certificate of Occupancy</u> (when a UCC permit is

not required)

\$50.00

Zoning Hearing Board Application \$250.00 residential

\$350.00 non-residential

Zoning Amendment \$500.00 per Hearing Date, plus publication cost for notice

of adopted ordinance.

Building Code Board of Appeals \$500.00

<u>Fire Code Appeals</u> \$200.00 for Fire Code appeals not under jurisdiction of

Building Code Appeals Board.

Property Maintenance Code Appeals \$200.00

<u>Conditional Use Application</u> \$500.00 per Hearing Date *plus* Township's expense for

technical consultants

Excavation and Fill \$25.00 11 to 100 cubic yards

\$50.00 101 to 1,000 cubic yards, *plus*

\$50.00 *plus* \$30.00 per 1,000 cubic yards, pro-rated over

1,000 cubic yards

<u>Sexually Oriented Business (SOB)</u> \$500.00 Original Permit

\$200.00 Permit renewal

\$ 50.00 Initial license or renewal

Fire Drill Observation and/or Report \$75.00 plus \$25.00 per inspection or site visit

FIRE CODE OPERATIONAL PERMITS:

A 50% discount is offered to facilities that have an automatic sprinkler system installed in accordance with NFPA 13 and maintained in accordance with NFPA 25. Discount is subject to the approval of the Fire Code Official. *Discount does not apply to pyrotechnic displays*.

Facilities obtaining multiple permits pay face value for the highest permit cost and \$25.00 for each additional permit. *Does not apply to pyrotechnic displays*.

An additional fee of \$25.00 per inspection will be charged for all operational permits that require an inspection.

Aerosol Products in excess of 500 pounds	\$ 50.00
Amusement Buildings	\$ 50.00
Aviation Facilities	\$ 50.00
Carnivals and Fairs	\$ 0.0025 per sq. ft. of area excluding parking
Cellulose Nitrate Film	\$ 50.00
Combustible Dust Producing Operations	\$ 50.00
Combustible Fibers	\$ 50.00
Compressed Gases	\$ 50.00
Covered Mall Building	\$ 200.00 <i>plus</i> \$ 20.00 per tenant space
Cryogenic Fluids	\$ 50.00
Cutting and Welding	\$ 25.00 - weekly \$ 50.00 - monthly \$ 100.00 - Annual
Dry Cleaning Plants	\$ 50.00
Exhibits and Trade Shows	\$ 0.0025 per sq. ft. of area excluding parking
Explosives	\$ 125.00
Fire Hydrants and Valves (private use of public hydrants for non-firefighting purposes)	\$ 50.00 <i>plus</i> costs assessed by PAWC
Flammable and Combustible Liquids	\$ 50.00 up to 1,000 gallons \$ 100.00 more than 1,000 gallons
Floor Finishing (using flammable liquids)	\$ 50.00
Fruit and Crop Ripening	\$ 50.00
Fumigation and Insecticidal Fogging	\$ 50.00
Hazardous Materials	\$ 50.00 up to 55 gallons or up to 500 pounds \$ 100.00 over 55 gallons or over 500 pounds
HPM Facilities	\$ 100.00 over 55 gallons or over 500 pounds \$ 50.00
High Piled Combustible Storage	\$ 50.00 up to 20,000 sq. ft. \$ 0.0025 over 20,000 sq. ft.
Hot Work	\$ 0.0023 Over 20,000 sq. it. \$ 50.00

Industrial Ovens	\$ 50.00
Lumber Yards and Woodworking Plants	\$ 50.00 - up to 20,000 sq. ft. \$ 0.0025 - over 20,000 sq. ft.
Liquid/Gas Fueled Vehicles in Assembly Occupancies LP Gas - Regulated by PA LP Gas Act	\$ 50.00
Magnesium in excess of 10 lbs.	\$ 50.00
Miscellaneous Combustible Storage	\$ 50.00 - 20,000 sq. ft. \$ 0.0025 - per sq. ft. over 20,000 sq. ft.
Open Burning (includes bonfires)	\$ 50.00
Open Flames and Torches	\$ 50.00
Open Flames and Candles	\$ 50.00
Organic Coatings	\$ 50.00
Places of Assembly	\$ 50.00 - up to 20,000 sq. ft., \$ 0.0025 - per sq. ft. over 20,000 sq. ft.
Private Fire Hydrants	\$ 50.00

Pyrotechnics, Special Effects, Sale of Fireworks

ZONING ORDINANCE

ZONING MAP

SLD ORDINANCE

Note: Permits can be issued for multiple performances of the same program. Building fire protection discounts do not apply to this permit.

\$250.00 Permit Fee

\$30.00 *plus* tax

\$10.00 *plus* tax

\$30.00 *plus* tax

Pyroxylin Plastics	\$ 50.00
Refrigeration using toxic/flammable refrigerants	\$100.00
Repair Garages and Fuel Dispensing Facilities	Repair Garage \$ 50.00 - up to 10,000 sq. ft. \$ 0.005 - per sq. ft. over 10,000 sq. ft.
	\$ 50.00 Fuel Dispensing
	Both Fuel and Repair at same property \$ 25.00 <i>plus</i> Repair Garage Fee
Rooftop Heliports	\$ 50.00
Spraying or Dipping using Flammable or Combustible Liquids	\$ 50.00 - up to 10,000 sq. ft. \$ 0.005 - per sq. ft. over 10,000 sq. ft.
Storage of Scrap Tires and Tire By-Products	\$ 50.00
Temporary Membrane Structures, tents and canopies	\$ 50.00
Tire Rebuilding Plants	\$ 50.00
Waste Handling	\$ 50.00
Wood Products	\$ 50.00
ITEMS FOR SALE	

STORM WATER MANAGEMENT

ORDINANCE \$10.00 *plus* tax

<u>PLOTS</u> \$5.00 per sheet *plus* tax for black and white plans.

\$10.00 per sheet *plus* tax for aerial photos and color

plans.

SUBDIVISION AND LAND DEVELOPMENT (SLD)

ALL OVERALL MASTER PLANS (OMP)

AND SLD PLANS

(Except Minor Subdivision Plans)

ALL PRELIMINARY AND OMP \$575.00 Review and processing fee, *plus*

(Except Minor Subdivision Plans) \$5.00/lot Subdivision or PRD Plan

\$5.00/acre Land Development Plan

ALL FINAL PLANS (Except Minor Subdivision Plans) \$375.00 Review and processing fee, *plus* (Except Minor Subdivision or PRD P

\$5.00/lot Subdivision or PRD Plan \$5.00/acre Land Development Plan

\$50.00 Recording service fee, *plus*

\$500.00 Engineer's fee escrow

\$15.00 per parcel - county parcel verification fee

MINOR SUBDIVISION PLAN \$120.00 Engineer's fee escrow

\$175.00 Review and processing fee \$ 50.00 Recording service fee, *plus*

\$ 15.00 Per parcel-county parcel verification fee

ENGINEERING FEE BASIS

Township Engineer \$60

\$60.00 per hour \$30.00 per hour

Engineering Technician Consulting Engineer/Traffic Engineer

Consulting firm's fee schedule as approved by the Board of

Commissioners

FEE IN-LIEU OF RECREATION LAND

DEDICATION

\$1,000.00 per residential unit

DRAINAGE

DRAINAGE PLAN \$50.00 Review and Processing fee

\$50.00 Recording service fee, *plus*

\$15.00 per parcel county parcel verification fee,

plus Recorder of Deeds fee.

ENGINEERING FEE BASIS \$120.00 Engineer's fee escrow

(same as SLD fees)

Note: If drainage plan is associated with a SLD Plan and

the Engineer's fee escrow is provided with the SLD plan, additional escrow is not required with the drainage plan.

ON-LOT SEWAGE DISPOSAL SYSTEMS (OLDS)

SEWAGE ENFORCEMENT OFFICER

Observe soil testing, permit inspections, permit application

and design review

\$50.00 per hour

OLDS PERMITS \$100.00 Repair, replace or alter existing drain field

\$25.00 Repair, replace or alter other existing system

components

\$150.00 New standard system with gravity

distribution

\$250.00 All other new systems

\$250.00 Holding Tank

ALTERNATE SEWAGE ENFORCEMENT OFFICER

(if primary Sewage Enforcement Officer is unavailable).

\$100.00 or lot)	Deep Soil Probe (limit 2 per percolation test
\$200.00 test)	Percolation Test (per test with 6 holes per
\$60.00	Design Review and Permit Issuance
\$75.00	Interim Scarification Inspection
\$75.00	Interim Pressurization, Dimensioning,
	Isolation Distance Inspection
\$105.00	Final Inspection
\$75.00	Site Investigation
	(for previous testing or planning module)
\$60.00/hr	Subdivision Plan Review
\$60.00/br	Complaint or Violation Investigation

\$60.00/hr Complaint or Violation Investigation \$60.00/hr Correction Inspection (for violation)

\$60.00/hr Township mtg Attendance/Correspondence

\$60.00/hr Court Hearing and Preparation

\$60.00/hr Miscellaneous \$240.00 Minor Repair Permit

(includes issuance and all inspections)

RIGHT OF WAY (ROW)

ROW CONSTRUCTION PERMIT

ROW OCCUPANCY AND EXCAVATION PERMIT

\$25.00	driveway, curb, sidewalk, or other work
within the	he right-of-way
\$35.00	Base permit fee

\$25.00 First 50 ft. *plus*

\$25.00 Each additional 100 ft connected underground facilities.

\$25.00 Up to 10 ft. *plus*

\$ 2.00 each additional facility above ground connected facilities.

\$50.00 First mile, *plus*

\$ 5.00 each additional mile-seismograph

Security Required for Restoration**

\$200.00 plus \$ 35.00 per sq. yd., plus \$100.00 if Oct. 15 to April 1, plus \$ 30.00 per sq. yd. for temporary paving \$ 10.00 per sq. yd. for excavation in unpaved ROW

** Utilities and contractors may elect to post security on an annual basis in the minimum amount of \$10,000. Any permit with an estimated pavement restoration cost exceeding the posted annual security amount must be

RECREATION and PARKS

BARN RENTALS:

WEEKEND RATES Friday 2:00 pm – Sunday 4:00 pm

<u>LEVEL</u>	Non-Resident/Business	Resident/LA Business
Upper	\$300.00	\$150.00 (50% discount)
Lower	\$225.00	\$100.00 (56% discount)
Both	\$450.00	\$225.00 (50% discount)
Gazebo	\$50.00	\$25.00 (50% discount)
Security Deposit	\$100.00	\$100.00
Security Deposit w/alcohol	\$200.00	\$200.00
Security Guard	\$12.00/hour	\$12.00/hour
(Required if alcohol is present)		
-	\$12.00/floui	\$12.00/11001

Cancellation Policy: 3 weeks 100% refund 2 weeks 50% refund 1 week or less NO REFUND

<u>WEEKDAY RATES</u> Sunday 4:00 pm – Friday 2:00 pm (20% discount for Residents and Lower Allen Businesses)

		<u>Upper</u>	<u>Lower</u>	<u>Both</u>
Half Day:	8:00 am – 2:00 pm	\$ 60.00	\$ 40.00	\$ 75.00
	4:00 pm - 10:00 pm	\$ 60.00	\$ 40.00	\$ 75.00
Full Day:	8:00 am – 5:00 pm	\$100.00	\$ 70.00	\$150.00

PAVILION RENTALS AT LACP

		Resident/LA Business/
Location	Non-Resident/Corporate	Non-Profit/Tournament
Upper	\$ 85.00	\$60.00
Lower	\$100.00	\$75.00
Tot Lot	\$ 65.00	\$50.00
Fernlawn	\$ 65.00	\$50.00
Keystone	\$ 85.00	\$60.00

SOFTBALL/SOCCER RESERVATIONS

(Waivers for tournaments not permitted.)

FIELD LINE/GROOMING

Cost of materials *plus* employee's salary plus benefits.

NON-TOURNAMENT

\$30.00/day per field

BASEBALL AND SOFTBALL TOURNAMENTS:

Field: \$80.00/day per

Pavilion: see Pavilion Rental Fees

Security Deposit: \$30.00 (non-refundable if tournament is canceled.)

SOCCER AND LACROSSE TOURNAMENTS

Field: \$130.00/day per field Pavilion: see Pavilion Rental Fees

Security Deposit: \$30.00 - non-refundable if tournament is canceled.

NOTE: If more than three fields are needed, Lower Allen Township needs to be notified to accommodate this request. No additional fields may be created without prior permission.

CONCESSIONS:

Security Deposit: \$200.00

Per Day: Resident-based team \$15.00 Non-Resident-based team \$25.00

VENDOR FEES

Private business/merchandise vendors \$50.00/vendor per day Public/Fundraising event vendors \$50.00/vendor per day

Note: A letter must be submitted to the Board of Commissioners for permission to waive the vendor fee for fund raising events only.

CAMPING FEES:

TIMES: Check In: 2:00 pm Check Out: 1:00 pm

NOTE: After 1:00 pm, campers will be charged for a second night rental.

Single Campsites: Double (extra large) Campsite:

Resident: \$10.00 Resident: \$15.00 Non-Resident: \$20.00 Non-Resident: \$25.00

FEE FOR RETURNED ITEM PAYMENT AND OTHER BANK SERVICES

Check/ACH returns: \$20.00 per item

Credit Card Payments: 3% of total credit card payment (assessed by credit card company), with a

minimum of \$3.00.

LEAF MULCH and WOOD CHIPS EQUIPMENT, YARD WASTE, REFUSE and RECYCLING

LEAF MULCH and WOOD CHIPS

Delivered Leaf Mulch:

Delivered Wood Chips:

Small Load (3 cubic yards): \$35.00 Large Load (8 cubic yards): \$50.00 Small Load (3 cubic yards): \$15.00 Large Load (8 cubic yards): \$25.00

SELF-LOADED (Leaf mulch only)

Small Load (3 cubic yards): \$20.00 Large Load (8 cubic yards): \$40.00 Bucket Load (1-5 gallon): \$ 1.00

EQUIPMENT

Small Truck with Driver: \$40.00/hour Large Truck with Driver: \$50.00/hour

Other Vehicles and Equipment: In accordance with PennDOT Publication 408, Specifications, Section

110.03(d), Force-Account work.

Materials: Cost.

YARD WASTE

CONTRACTOR DUMPING FEE: For landscapers, tree services, and any other commercial agent to

dump yard waste at the Township recycling facility.

\$1,000.00 Annual Registration Fee

COMMERCIAL DUMPING FEE: For commercial and multi-family properties within the Township to

dump yard waste at the Township recycling facility.

\$300.00 Annual Registration Fee

CONTRACT WORK

Contract work with PennDOT under Agility Agreement: \$30.00/hour. Other contract work: \$30.00/hour unless stated otherwise in contract.

REFUSE & RECYCLING

Refuse and Recycling Charge Per Household: \$17.57 per month (\$52.70 per quarter)

NOTE: Senior Citizens who qualify for the Property Tax Rebate Program are eligible for a rate reduction of 10% or \$5.27 per quarter.

Replacement Recycling and Yard Waste Bins: \$ 10.00 each

RIGHT TO KNOW REQUESTS, TOWNSHIP NEWSLETTER, and AMUSEMENT DEVICE LICENSE

RIGHT-TO-KNOW REQUESTS

Police Department Accident Report \$15.00 Police Department Incident Report \$10.00

Police Department Crime/Accident Scene Photographs/Video \$25.00 plus processing costs

Police Department/Fire Department Digital Photographs \$25.00 first CD

\$10.00 each additional CD

Fire Department Incident Reports \$25.00

COPIES

EMS Patient Chart \$1.32 per page, plus postage

Township Resident or Township Property Owner: First 10 pages free; 25 cents per page thereafter Non Resident and Others: First 5 pages free; 25 cents per page thereafter

Over-sized Copies: Actual cost of outsourced service.

Plots: Outsourced service: Actual cost

In-House service: \$5.00 per sheet *plus* tax for black and white plans.

\$10.00 per sheet *plus* tax for aerial photos and color plans.

POSTAGE Actual cost to transmit record.

CERTIFICATION BY TOWNSHIP SECRETARY/ASSISTANT SECRETARY: \$1.00 per request

TOWNSHIP NEWSLETTER

Quarterly Issue of the *Township News* \$5.00 per year

AMUSEMENT DEVICE LICENSE

Annual license fee for coin-operated amusement devices \$ 75.00

PUBLIC SAFETY DEPARTMENT

(includes Police, Emergency Medical Services, Public Safety Officers)

PEDDLER'S LICENSE: (includes Notary Fee and cost of ID Cards)

- \$100.00 is established for a 30 day permit.
- ◆ \$50.00 is established for one 30 day extension of the permit.

ALARM PERMITS:

Suppliers/Monitor License \$50.00/year

Alarm User Permit (non-transferable) \$25.00 one-time fee

\$20.00 Penalty for activating alarm before obtaining permit

<u>False Alarm Fees (per yearly basis)</u> First three of year: No Charge

Fourth of year: \$25.00

Subsequent False Alarms: \$100.00/alarm

POLICE SERVICES: Security/Special Events

<u>Police Officer</u> Employee's Salary *plus* Benefits (may be at overtime rate)

Unless otherwise specified in contracts or grant submissions.

Community Service Officer \$15.00 per hour per CSO (may be at overtime rate)

Unless otherwise specified in contracts or grant submissions.

Police Car \$7.50 per hour per car

IDENTIFICATION CARDS \$2.00 - Township Resident \$5.00 - Non-resident

KENNEL FEE \$30.00/day per animal.

EMERGENCY MEDICAL SERVICES

Emergency or Non-Emergency Medical Services: \$600.00 plus cost of supplies plus mileage

Mileage: \$14.00 per mile

Patient Assessment Without Hospital Transport: \$60.00

Annual EMS Subscription: Individual: \$60.00 Household: \$75.00

BUSINESS SUBSCRIPTION RATES:

1-5employees\$60 per year6-10employees\$100 per year11-25employees\$170 per year26-50employees\$230 per year51 or more employee's\$340 per year

CPR Corporate Training: \$20.00/person *plus* cost of books and supplies depending on course.

Stand-by Services: Ambulance: \$25.00 per hour per unit *plus*

Full Time EMT: Employee Salary *plus* Benefits

(may be at overtime rate)

Part Time EMT: \$20.00 per hour

Unless otherwise specified in contracts or grant submissions

PUBLIC SAFETY OFFICERS

Public Safety Officers Employees Salary with Benefits

Unless otherwise specified in contracts or grant submissions.

LOWER ALLEN TOWNSHIP AND LISBURN FIRE DEPARTMENT 2014 SCHEDULE OF FEES

ACCIDENT CLEAN UP: \$250.00 per piece of apparatus *plus* expendable supplies and billable services.

<u>HAZ-MAT CLEAN UP:</u> \$250.00 per hour per piece of apparatus

plus expendable supplies and billable services.

BILLABLE SERVICES

For Accident and Hazardous Materials Clean-up:

Amkus Rescue System \$300.00 Rescue Winch \$200.00

Saws \$100.00 per saw

Flood lighting \$100.00 per hour (first hour included in first \$250.00 fee)

Oil dry \$ 25.00 per bag (first 2 bags in \$250.00 fee)

Rescue Air Bags \$200.00 Slice Pack (Arc/Air Cutting Torch) \$200.00 Air tools \$100.00

Foam concentrate \$100.00 per 5-gallon container

Rescue Struts \$ 50.00 per use

Other expendable items will be billed at market price for replacement. (Hazardous materials, pads, and booms).

Emergency Stand-by Services:

	<u>FIRST HOUR</u>	EACH ADDITIONAL HOUR
Engine	\$300.00	\$150.00
Squad	\$500.00	\$250.00
Truck	\$500.00	\$250.00
Tanker	\$500.00	\$250.00
Utility	\$150.00	\$ 75.00

NOTE: Unless otherwise specified by contract or agreement for stand-by situations. Other responding apparatus will be billed at the rates recommended by Cumberland County.