

## Sample Service letter for Tankerman Renewal

*On company letterhead*

*Current Date*

USCG Regional Exam Center  
200 Jefferson Ave., Suite 1302  
Memphis, TN 38103-2300

or

USCG Regional Exam Center  
1222 Spruce St., Room 7.105  
St. Louis, MO 63103

This is to certify that \_\_\_\_\_ Ref Number : \_\_\_\_\_ has been employed since \_\_\_\_\_ to present with this company.

\_\_\_\_\_ has served at least 360 (eight-hour) days under the authority of his Tankerman's credential within the previous five years, has completed at least two transfers with in the previous five years, and has at least 90 days of service within the previous three years.

The barge number and products transferred include:  
(List barges, product(s) and dates)

\_\_\_\_\_

\_\_\_\_\_ has been subject to a random testing program meeting the criterial of 46 CFR 16.230 for at least 60 days-during the previous 185 days, has not failed a chemical test for dangerous drugs, and has not refused to participate in required chemical tests.

Sincerely,

Signature of company official

*revised 09/2011*