

Field Experience Summary (FES) for Internship: School Counseling
Cumulative Field Experience Log

Candidate Name:

Internship Semester: *The rows below are for hours earned in school counseling placements during enrollment in EDCE 699. The EDCE 699 internship occurs in an accredited school under the supervision of an experienced, licensed school counselor with counselor supervision training. Briefly describe activities that support the columns to the right (diversity, exceptionalities, collaboration).*

Date(s)	Hours		School Name, Site Supervisor Name, and Location (at least one elementary and one secondary setting)	School Level and Grade(s) Served	Christian, Public, Other	Diversity	Exceptionalities	Collaboration
	Direct	Indirect						
Elementary HERE								
Secondary HERE								
Total								
Total Hrs=			<i>A minimum of 600 cumulative hours must be accrued with at least 300 hours in each setting each semester: Elementary (K-6) AND Secondary (7-12). At least 240 hours must be "direct" service hours (see below).</i>					

Hours must add up to a minimum of 600 hours:

Internship: Elementary _____ (at least 300 hours)
 Secondary _____ (at least 300 hours)

TOTAL DIRECT: _____ (at least 240 hours)

TOTAL INDIRECT: _____

TOTAL HOURS: _____

Direct Hours

- Small group counseling (**NOT** prior to enrollment in internship course, EDUC 699)
- Individual counseling (**NOT** prior to enrollment in internship course, EDUC 699)
- Classroom guidance/Instruction
- Meetings where students are in attendance
- Scheduling
- Individual student planning
- Presentations to students
- Student assessment
- Other professional activities **interacting face-to-face with students**

Indirect Hours

- Record keeping
- Assessment instruments
- Research
- Inservices and staff meetings
- Consultation with teachers, parents, administrator and other school personnel
- Collaboration with teachers, parents, administrators, and other school personnel
- Other professional activities in which school counselors engage daily

Field Experience Rubric: School Counseling

Throughout the program, you need to select field experience settings, professional memberships, and internship and practicum experiences that allow you to complete the requirements on the *Field Experience Rubric* below. This rubric is **completed by you**. All rubric areas must have a minimum rating of “Acceptable” for licensure recommendation. One year membership is required in a professional association for your endorsement area (e.g., ASCA, state and local school counseling organizations).

Candidate:				Date:	
ADV PLO & VDOE	Setting	2 = Target Full credit	1 = Acceptable Partial credit	0 = Unacceptable Returned/No credit	Rating
ADV - C12 SC- 3	Christian School	Two or more field experiences in Christian school setting.	Minimum of one field experience in Christian school setting.	NO field experience in Christian school setting.	
ADV - C12 SC- 3	Public School	Two or more field experiences in public school setting.	Minimum of one field experience in public school setting.	NO field experience in public school setting.	
ADV - C12 SC- 3	Other settings (alternative, private, charter, classical, etc.)	Field experiences with K-12 students in more than two different school settings (alternative, private, charter, classical, other).	Field experiences with K-12 students in two different school settings (alternative, private, charter, classical, other).	Field experiences with K-12 students in fewer than two different school settings (alternative, private, charter, classical, other).	
ADV - C12 SC- 3	Cultural diversity (ethnicity, race, SES, gender, language, urban, rural)	Field experiences with K-12 students who represent more than two different aspects of cultural diversity (ethnicity, race, SES, gender, language, urban, rural).	Field experiences with K-12 students who represent a minimum of two different aspects of cultural diversity (ethnicity, race, SES, gender, language, urban, rural).	Field experiences with K-12 students who represent a fewer than two different aspects of cultural diversity (ethnicity, race, SES, gender, language, urban, rural).	
ADV - C12 SC- 3	Exceptionalities (MR, ED, LD, gifted, other)	Field experiences with K-12 students who represent more than two different categories of exceptionality (MR, ED, LD, gifted, other).	Field experiences with K-12 students who represent two different categories of exceptionality (MR, ED, LD, gifted, other).	Field experiences with K-12 students who represent fewer than two different categories of exceptionality (MR, ED, LD, gifted, other).	
ADV-C13 SC - 1	Collaboration (colleagues/specialists, families, community resources)	Field experiences include collaboration with more than three of the following: (colleagues/specialists, families, community resources).	Field experiences include collaboration with all three of the following: colleagues/specialists, families, community resources).	Field experiences include collaboration with fewer than three of the following: colleagues/specialists, families, community resources.	
ADV – B4, C12 SC- 2,4,5,6,7	Grades PreK-6	Field experiences include more than 100 hours in grades preK-6.	Field experiences include a minimum of 100 hours in grades preK-6.	Field experiences include fewer than 100 hours in grades preK-6.	
ADV – B4, C12 SC-2,4,5,6,7	Grades 7-12	Field experiences include more than 100 hours in grades 7-12 setting.	Field experiences include a minimum of 100 hours in grades 7-12 setting.	Field experiences include fewer than 100 hours in grades 7-12 setting.	
ADV – C13 SC- 9	Professional organizations	Membership and active participation in more than one organization for school counselors.	One year of membership in one organization for school counselors.	NO membership in an organization for school counselors.	