

Landmark Treatment Plan Forms

Provider update: New Landmark treatment plan forms arrive Dec. 1, 2012

On Dec. 1, 2012, Landmark™ Healthcare, Inc., will transition to a collection of new treatment plan forms for physical and occupational therapy authorization requests.

The treatment plans were developed in response to therapist requests for forms tailored to specific conditions. By developing these plans, Landmark was able to shorten the standard *Therapy Treatment Plan*, which will be the form most commonly used. The standard *Therapy Treatment Plan*, together with the special condition plans, will replace the current *Physical Therapy and Occupational Therapy Treatment Plan* forms that will be phased out beginning Nov. 30, 2012. The new forms are:

- *Therapy Treatment Plan* (standard)
- *Hand Therapy Treatment Plan*
- *Lymphedema Management Treatment Plan*
- *Neuro (Adults & Peds) Rehab Treatment Plan*
- *Vestibular Rehabilitation Treatment Plan*
- *Supplemental Joint Form*

The new treatment plan forms will be available for online submission and will also be available as paper forms that you can fax to Landmark. When you submit your treatment request electronically, the applicable form will be automatically selected for you based on the primary diagnosis you enter at the beginning of the form. If you fax your authorization requests, you will select the form that best fits each patient's condition.

Tips for transitioning to the new treatment plans

- If you fax your authorization requests, begin using the new treatment plans on Dec. 1. Landmark will allow a 15-day transition period during which both the old and the new forms will be accepted. Any of the replaced *Physical Therapy or Occupational Therapy Treatment Plan* forms received after Dec. 15 will be returned to the requesting therapist to complete using the appropriate new form.
- Complete and submit any saved e-Forms by Nov. 30. The replaced *Physical Therapy and Occupational Therapy Treatment Plan* e-Forms will not be available as of Dec. 1. Any partially completed e-Forms will need to be restarted on one of the new treatment plans.
- When a patient requires additional care within an existing time period approved by Landmark (called the "Approved Time Period"), complete and submit a new treatment plan. If the start date of this treatment plan is within an existing Approved Time Period, Landmark requires additional documentation that describes the patient's progress since the previously submitted treatment plan.
 - If you submit the new treatment plan electronically, you will be prompted to complete additional fields to provide the clinical peer reviewers with this documentation.
 - If you submit the new treatment plan via fax, you will likely receive back a request for information that will include a supplementary form that you must complete to document the patient's progress since the previously submitted treatment plan.

Note: In all these instances, any additional visits will be authorized within the existing Approved Time Period. Any visits thereafter will require a separate treatment plan.

More information available at Landmark Connect

To preview the new treatment plan forms, go to www.LMhealthcare.com, log in to Landmark Connect and visit the Administrative Resources page. In the coming weeks, Landmark will publish a new *Utilization Management Guide*, *Frequently Asked Questions* and more help tools.