

Employer Authorization Form for Payroll Deduction



Instructions

Please print clearly in all CAPITAL LETTERS using blue or black ink.

When requested, please color in circles completely.

Please complete this Form to establish payroll deductions for the Bright Start® College Savings Program 529 plan for your employees.

■ This Form must be completed prior to accepting contributions from any of your employees.

If you have any questions, please call us at **1.877.43.BRIGHT (432.7444)** Monday through Friday from 7:00am to 7:00pm, Central Time.

Please mail or fax the completed form and any required documents to the following address:

**Bright Start College Savings Program
P.O. Box 5288
Denver, CO 80217
Fax: 1.303.768.6529**

1 Employer Information

_____ Company name		_____ Federal Tax ID number	
_____ Company address			
_____ City	_____ State	_____ Zip	
_____ Contact person		() Telephone number	
_____ Title		() Fax number	
_____ Email address		_____ Number of employees in company	



- A. Approximate date company plans to begin payroll deduction (mm/yyyy):** _____
- B. Frequency of deposits:** Weekly Biweekly Monthly Quarterly
- C. Do you use a third-party vendor?** No Yes, name of vendor: _____
- D. How do you intend to send in contributions?**
- Via ACH for EACH employee by account number—Send an individual ACH for EACH employee using these instructions:**
- For Employee Contributions:**
 UMB Bank
 ABA # 101000695
 Account # 1111514 _____
(Your employee's 10-digit account number)
- Via check—You must send a spreadsheet of employee names, account numbers and dollar amounts.**
- You can either mail the spreadsheet with the check to the address below or fax the spreadsheet to 1.303.768.6529, ATTN: Payroll Group
- Make check payable and mail to:
- Bright Start College Savings Program
 P.O. Box 5288
 Denver, CO 80217**
- Via wire for ALL employees—Please send one consolidated contribution amount for ALL employees using the instructions below. You must send a spreadsheet of employee names, account numbers and dollar amounts.**
- Please fax the spreadsheet to 1.303.768.6529, ATTN: Wire Desk
- UMB Bank
 ABA # 101000695
 Account # 9871691713
 FFC to _____
(Insert Company Name)

Illinois Employer Match Participation

Illinois employer taxpayers can benefit from an annual tax credit by contributing to employee Bright Start accounts. Employers can match an amount equal to 25% of that employee's contribution, but not to exceed \$500 per employee per taxable year. To take advantage of this opportunity or for additional information, call us at 1-877-432-7444.



The Bright Start® College Savings Program is administered by the State Treasurer of the State of Illinois and distributed by OppenheimerFunds Distributor, Inc. OFI Private Investments Inc., a subsidiary of OppenheimerFunds, Inc., is the program manager of the Plan.

The Bright Start® College Savings Program is distributed by OppenheimerFunds Distributor, Inc. Member FINRA, SIPC
 225 Liberty Street, New York, NY 10281-1008
 © 2015 OppenheimerFunds Distributor, Inc. All rights reserved.