



# Security Report & Crime Statistics

*Annual Report 2014*

Available on request from:  
Admissions  
Office of Business Operations  
Office of Human Resources  
Cambridge College website



**Cambridge College**

1000 Massachusetts Avenue, Cambridge, MA 02138

617.868.1000 • Admissions: 1.800.877.4723

[www.cambridgecollege.edu](http://www.cambridgecollege.edu)



# Security Report

## Annual Campus Safety Report & Crime Statistics (Clery)

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act was signed into law in November 1990. At the time it was known as the “Student Right to Know and Campus Security Act.” It requires institutions participating in student financial aid programs under Title IV of the Higher Education Act of 1965 to disclose information about campus safety policies and procedures and to provide statistics concerning certain crimes that occurred on or near campus. In compliance with the Act, Cambridge College publishes and distributes this information in October of each year in an Annual Security Report and Crime Statistics Brochure. It is made available to current students and prospective students and employees, electronically and in print, and to College employees through the Office of Human Resources.

## Security Statement

Cambridge College strives to protect the rights, safety, health and welfare of everyone in the Cambridge College community. Compliance with all city, state, and federal laws is expected of all members of this learning community. Anyone who is victimized by, observes, or has knowledge of a criminal action should report it immediately: the College will investigate and take prompt, appropriate action. If the complaint is of a criminal nature, the local police department will be notified right away. In a medical emergency, the College will call an ambulance to take the person(s) concerned to the nearest emergency room (at his/her own expense if not covered by health insurance).

Any act or threat of violence, indecent assault, or conduct that may endanger any person on College property is prohibited. Where there is reasonable cause to believe that a member of the College community has violated College regulations, the College will review the incident and take appropriate actions as necessary.

## Crime Prevention

Cambridge College is concerned about the welfare, security and safety of every individual at the College. However, maintaining a secure and safe campus environment can only be achieved through a cooperative effort of the entire College community. Community members are encouraged to use caution on our urban campuses. It is rare that criminal activity occurs on College property, nevertheless, safety measures are essential in any urban setting. Keep your personal property safe. Lock your car. Do not leave your purse, keys, laptop, or other valuables unattended.

### ***Please see related safety and security policies in the Academic Catalog***

under “Compliance & Community Policies. Please go to the Cambridge College website to view College policies on:

- Drugs & Alcohol
- Firearms/Weapons
- Hazing
- Sexual Harrassment
- Domestic Violence
- Sexual Assault

Cambridge College students are adult learners. The College serves the commuting students and does not maintain campus residence halls. The College takes the necessary steps to ensure the safety of our community through our published policies, reporting activities, relationships with local police, publications, and timely communications.

## How to Report a Crime

The College strongly urges every member of the community—faculty, staff, and students—to report any crime promptly to the College security authorities and/or your local police department (911). Criminal actions may also be reported to any professional staff member who will then contact appropriate campus officers or local authorities. Victims of crimes are encouraged to report these matters to local police; Cambridge College may assist any student in reporting crimes, if desired.

## Campus Sex Crimes Prevention

The federal Campus Sex Crimes Prevention Act requires colleges and universities to issue a statement advising the campus community where state law enforcement agency information concerning registered sex offenders may be obtained. The Act also mandates that sex offenders who are already required to register in a state to provide notice of each institution of higher education in that state at which the offender is employed or is a student. To learn the identity of registered sex offenders on or near a Cambridge College location, or anywhere in the United States, visit the Sex Offender databases at <http://www.sexoffender.com> and <http://nsopr.gov>. You can search by city, county, or zip code. This information is collected by other agencies and Cambridge College cannot guarantee this information is correct or complete. The information provided here is intended to be in compliance with the Campus Security Act and for campus safety purposes only. It should not be used to intimidate, threaten or harass. Misuse of this information may result in prosecution.

## Violence Against Women

### domestic violence • dating violence • sexual assault • stalking

In accord with the Violence Against Women Reauthorization Act of 2013 (VAWA), Cambridge College will respond to reported incidents of violence against women in the Cambridge College community with support for victims and fair, impartial disciplinary procedures.

### Prompt Crime Reporting

Campus policy encourages every member of the campus community to report a crime promptly to the local police and to submit reported crime incidents to Campus Security personnel, the Regional Center Director, the Director of Business Operations or the Dean of Students.

### Institutional Response to Reports of VAWA Crimes

The institution has programs to prevent domestic violence, dating violence, sexual assault, and stalking. When an incident of domestic violence, dating violence, sexual assault, or stalking is reported, the College will provide victims with written notice of

available options, remedies, and services. If the accused individual is a student, the standard of evidence used in an institutional disciplinary hearing will be preponderance of the evidence.

### **Education Programs re VAWA Crimes**

The College has education programs to promote the awareness of rape, acquaintance rape, dating violence, domestic violence, sexual assault, and stalking. These education programs include primary prevention and awareness programs for all incoming students and new employees. These education programs will include: a statement that these crimes are prohibited at the College; definitions of consent, domestic violence, dating violence, sexual assault, and stalking in the College's jurisdiction; safe and positive bystander intervention when there's a risk of one of those incidents; information on risk reduction to recognize warning signs of abusive behavior and avoiding potential attacks; and information about the institutional disciplinary procedures.

### **Sanctions for VAWA Crimes**

Following a final determination of an institutional disciplinary procedure for cases of rape, acquaintance rape, dating violence, domestic violence, sexual assault, or stalking, the following sanctions or protective measures may be imposed: suspension, expulsion, education programs, community service, probation, no-contact order, disciplinary contract agreements, class changes, or other appropriate relief measures.

### **Procedures for Survivors of Domestic Violence, Dating Violence, Sexual Assault, or Stalking**

Survivors/victims of these crimes will be provided written information about evidence preservation, how and to whom to report these crimes, options about involvement of law enforcement and campus authorities, and assistance in notifying law enforcement if the victim chooses, as well as the option to decline to notify authorities.

Victims will also be provided information about rights and institutional responsibilities regarding no contact orders, orders of protection, trespass notices or other available applicable options.

***Evidence preservation:*** In order to best preserve evidence, victims should avoid showering, washing, changing clothes, combing hair, drinking, eating, or doing anything to alter physical appearance until after a physical exam has been completed.

***Reporting:*** Victims should report to the dean of students, (room 326 at 1000 Massachusetts Ave. in Cambridge, MA, 617.873.0470) or the local regional center director.

***Notifying Law Enforcement:*** Victims have the right to notify law enforcement, and the campus can assist in notifying law enforcement if victims choose. Victims may also choose to decline to notify authorities.

### **Procedures for Institutional Disciplinary Procedures in Cases of Domestic Violence, Dating Violence, Sexual Assault, or Stalking**

The institutional disciplinary procedures will provide a fair, prompt, and impartial process from investigation to final result. The investigation and any hearing will be

conducted by those who receive annual training on issues related to VAWA crimes, how to conduct an investigation, and a hearing process that protects victim safety and promotes accountability.

Parties are entitled to the same opportunities to have an advisor of their choice present at any hearing and related meetings. There is no limit to the choice of an advisor; however, the parties are responsible for presenting evidence on their own behalf. Advisors may speak privately to their advisee during the proceeding, and cannot present evidence or cross-question witnesses. Parties will be informed simultaneously in writing of the outcome of the process, the availability of any appeal procedures, and when the results become final after any appeals.

The disciplinary processes available for victims of domestic violence, dating violence, sexual assault, and stalking are the appropriate campus student conduct disciplinary procedures or employee conduct disciplinary procedures as applicable. These processes include a report being taken, timely investigation, charges issued, initial meeting, hearing and appeal as applicable. Investigations will generally be conducted within 60 days of the report being taken, unless extenuating circumstances described to the victim occur. Hearing appeals must be filed within 10 days of the hearing determination. The standard of evidence in these cases is preponderance of the evidence. Following an allegation or report of one of these crimes, the institution may offer available protective measures such as a no-contact order; alteration of residence assignments, academic, and work situations.

### **Confidentiality**

The institution will maintain as confidential any accommodations or protective measures provided to the victims so long as it does not impair the ability to provide such measures.

Personally identifiable information about victims will not be included in any publicly available record-keeping, including the reporting and disclosure of crime statistics.

### **Written Notifications to Students, Employees, and Victims of VAWA Crimes**

#### *For Students and Employees:*

The College will provide written notification to students and employees about existing and available counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, and other services available in community and on campus to victims of dating violence, domestic violence, sexual assault, and stalking. The College will also provide information about these services in writing to victims of domestic violence, dating violence, domestic violence.

#### *For Survivors/Victims:*

The College will provide written notification to victims regarding rights and options, including: available and existing on- and off-campus services such as victim advocacy, counseling, health, mental health, legal assistance, visa and immigration assistance; available and applicable institutional disciplinary procedures, and an explanation of those procedures; confidentiality in protective measures and Clery

reporting and disclosure; and reasonable and available options and assistance with changing academic, living, transportation, and working situations, regardless of whether the victim chooses to report the crime to law enforcement.

In accord with the Violence Against Women Reauthorization Act of 2013 (VAWA), Cambridge College will include in its annual crime statistics all reported incidents of VAWA crimes.

## **Department Personnel and Relationship with Local Authorities**

The Cambridge College main campus has security staff at each of the three buildings in the City of Cambridge. The College maintains security staff at the Merrimack Valley Regional Center and the Springfield Regional Center. Other regional centers may have building-provided security and members of the college community should check with onsite College administration. Security staff do not carry firearms nor do they have police powers of arrest. However, the security companies and staff have effective working relationships with local police agencies who can provide these services to the campus in timely fashion, as needed.

## **Timely Warning**

In the event that a situation arises, either on or off campus that, in the judgment of the Vice President for Finance and Administration, constitutes an ongoing or continuing threat, a campus-wide “timely warning” will be issued. The warning will be issued through the College e-mail systems to students, faculty, and staff. Additionally, notifications will be posted on the MyCC homepage (no log-in required) and at other strategic public locations within each of the appropriate buildings, as well as to media outlets if appropriate. See full policy on the Cambridge College website.

## **Emergency Response, Evacuation, & Egress**

The College has developed procedures for response and notification in the event of an ongoing or continuing threat to the college community that may or may not include evacuation or closing a facility. Egress information is posted in all classrooms and office suites with general emergency procedures to follow. For more information consult with campus security authorities listed below.

## Campus Security Authorities

Campus security is organized under the Vice-President for Finance and Administration and the Director of Business Operations.

<b>Administration</b>	
Vice President for Finance and Administration . . . . .	617.873.0689
Director of Business Operations . . . . .	617.873.0656
<b>Security, Cambridge</b>	
1000 Massachusetts Avenue . . . . .	617.873.0115
17 Msgr. O'Brien . . . . .	617.873.0444
<b>Regional Center Directors</b>	
Cambridge College Georgia . . . . .	706.821.3965
Cambridge College Lawrence . . . . .	978.738.0502
Cambridge College Memphis . . . . .	901.755.9399
Cambridge College Southern California . . . . .	909.635.0250
Cambridge College Puerto Rico . . . . .	787.296.1101
Cambridge College Springfield . . . . .	413.747.0204
Cambridge College Virginia . . . . .	757.424.0333
<b>Deans</b>	
School of Education . . . . .	617.873.0619
School of Management . . . . .	617.873.0227
School of Psychology and Counseling . . . . .	617.873-0208
School of Undergraduate Studies . . . . .	617.873.0236
<b>Student Affairs</b>	
Dean of Student Affairs . . . . .	617.873.0470





# Annual Crime Statistics Report

The following report identifies crime statistics for the main campus and non-adjacent buildings, and the regional centers.

## Cambridge Main Campus, Cambridge, MA

1000 Massachusetts Ave • 17 Msgr O'Brien Hwy

### Criminal Offences – On Campus

Description	2011	2012	2013
Burglary	3	1	3
Stalking, domestic violence, dating violence*			0
All other criminal offenses, hate offenses, sex offenses, arrests and disciplinary actions or judicial referrals	0	1	0

### Criminal Offences – Public Property

Description	2011	2012	2013
Aggravated Assault	0	5	3
Stalking, domestic violence, dating violence*			0
All other criminal offenses, hate offenses, sex offenses, arrests and disciplinary actions or judicial referrals	0	13	3

## Cambridge College Summer Institutes

2013 statistics refer to Bentley University, 175 Forest Street, Waltham, MA 02452

### Criminal Offences – On Campus

Description	2011	2012	2013
Burglary			0
Stalking, domestic violence, dating violence*			0
All other criminal offenses, hate offenses, sex offenses, arrests and disciplinary actions or judicial referrals			0

### Criminal Offences – Public Property

Description	2011	2012	2013
Burglary			0
Stalking, domestic violence, dating violence			0
All other criminal offenses, hate offenses, sex offenses, arrests and disciplinary actions or judicial referrals			0

\*First year reporting

## Cambridge College Georgia

753 Broad Street, Augusta, GA 30901

### Criminal Offences – On Campus

Description	2011	2012	2013
Burglary	0	0	0
Stalking, domestic violence, dating violence*			0
All other criminal offenses, hate offenses, sex offenses, arrests and disciplinary actions or judicial referrals	0	0	0

### Criminal Offences – Public Property

Description	2011	2012	2013
Burglary	0	0	0
Stalking, domestic violence, dating violence*			0
All other criminal offenses, hate offenses, sex offenses, arrests and disciplinary actions or judicial referrals	0	0	0

## Cambridge College Lawrence

360 Merrimack Street, Lawrence, MA 01841

### Criminal Offences – On Campus

Description	2011	2012	2013
Burglary	0	0	0
Stalking, domestic violence, dating violence*			0
All other criminal offenses, hate offenses, sex offenses, arrests and disciplinary actions or judicial referrals	0	0	0

### Criminal Offences – Public Property

Description	2011	2012	2013
Burglary	0	0	0
Stalking, domestic violence, dating violence*			0
All other criminal offenses, hate offenses, sex offenses, arrests and disciplinary actions or judicial referrals	1	1	0

Cambridge College is located on the Northern Essex Community College campus, 75 Franklin Street, Lawrence, MA. For additional information on the campus please refer to NECC's 2014 Annual Security Report.

\*First year reporting

## Cambridge College Memphis

8000 Centerview Parkway, Cordova, TN 38108

### Criminal Offences – On Campus

Description	2011	2012	2013
Burglary	1	0	0
Stalking, domestic violence, dating violence*			0
All other criminal offenses, hate offenses, sex offenses, arrests and disciplinary actions or judicial referrals	0	0	0

### Criminal Offences – Public Property

Description	2011	2012	2013
Burglary	0	0	0
Stalking, domestic violence, dating violence*			0
All other criminal offenses, hate offenses, sex offenses, arrests and disciplinary actions or judicial referrals	0	0**	7**

\*\*2012 and 2013 information received from the local police department covered an area larger than required for reporting.

## Cambridge College Puerto Rico

268 Ponce de León Avenue, San Juan PR 00918

### Criminal Offences – On Campus

Description	2011	2012	2013
Burglary	1	0	0
Stalking, domestic violence, dating violence*			0
All other criminal offenses, hate offenses, sex offenses, arrests and disciplinary actions or judicial referrals	0	0	0

### Criminal Offences – Public Property

Description	2011	2012	2013
Burglary	0	0	0
Stalking, domestic violence, dating violence*			0***
All other criminal offenses, hate offenses, sex offenses, arrests and disciplinary actions or judicial referrals	0	0	0***

\*\*\*Puerto Rico statistics are combined for nine districts in the Hato Rey Este area. Total crimes reported were 776 for the entire nine districts.

\*First year reporting

## Cambridge College Southern California

8686 Haven Avenue, Rancho Cucamonga, CA 91730.

This center relocated to this site on April 1, 2011.

### Criminal Offences – On Campus

Description	2011	2012	2013
Burglary	0	0	0
Stalking, domestic violence, dating violence*			0
All other criminal offenses, hate offenses, sex offenses, arrests and disciplinary actions or judicial referrals	0	0	0

### Criminal Offences – Public Property

Description	2011	2012	2013
Burglary	0	0	0
Stalking, domestic violence, dating violence*			0
All criminal offenses, hate offenses, sex offenses, arrests and disciplinary actions or judicial referrals	0	1	0

## Cambridge College Springfield

1500 Main Street, Suite 1, Tower Square, Springfield, MA 01115

This center relocated to this site on January 1, 2013.

### Criminal Offences – On Campus

Description	2011	2012	2013
Burglary	0	0	0
Stalking, domestic violence, dating violence*			0
All other criminal offenses, hate offenses, sex offenses, arrests and disciplinary actions or judicial referrals	0	0	0

### Criminal Offences – Public Property

Description	2011	2012	2013
Burglary	0	0	0
Stalking, domestic violence, dating violence*			0
All criminal offenses, hate offenses, sex offenses, arrests and disciplinary actions or judicial referrals	0	93**	1

\*First year reporting

\*\*2012 statistics are for the new location at 1500 Main Street, Tower Square.  
2011 statistics are for the former location at 570 Cottage Street.

## Cambridge College Virginia

1403 Greenbrier Parkway, Chesapeake, VA 23320

### Criminal Offences – On Campus

Description	2011	2012	2013
Burglary	0	3	1
Stalking, domestic violence, dating violence*			0
All other criminal offenses, hate offenses, sex offenses, arrests and disciplinary actions or judicial referrals	0	0	1

### Criminal Offences – Public Property

Description	2011	2012	2013
Burglary	0	1	1
Stalking, domestic violence, dating violence*			0
All other criminal offenses, hate offenses, sex offenses, arrests and disciplinary actions or judicial referrals	0	6	5

\*First year reporting

More detailed information is available from the Office of Business Operations.