

## 2016 Leadership Development Symposium Speaker Application

Welcome

Howdy! The Texas A&M Engineering Extension Service (TEEX) - Emergency Services Training Institute has been proud to offer the Leadership Development Symposium for fire and EMS service staff and command for the past seven years. Attendees receive up-to-date information on leadership, management, safety, budgeting, and other relevant topics for these challenging times. Sessions are geared specifically to meeting continuing education requirements for fire service and EMS personnel.

We are looking for talented speakers to fill our breakout sessions for the upcoming Leadership Development Symposium, January 11-13, 2016, at the Embassy Suites Hotel & Convention Center in San Marcos, TX. The theme for the upcoming symposium is "Seizing Today, Forging Tomorrow!" We recognize that we all encounter situations at work each day, that if we seize the opportunity to exercise leadership, we can build a strong foundation to affect positive change for a better future. Our intention is to locate exceptional speakers who can provide the expertise and tools to assist leaders in the fire and emergency services with identifying and seizing those opportunities of today to be a catalyst for positive changes and a better future for their departments.

Please note this symposium is offered at no cost to Texas residents and is funded by Texas General Revenue. The symposium is not for profit. For this reason, TEEX will be happy to reimburse speakers for their travel and per diem; however, as a general rule, we do not pay a speaking fee for breakout sessions. If you have a speaking fee, please list it in your application.

All applications will be reviewed by a panel of TEEX staff. Applicants chosen will receive a phone call to discuss the symposium in further detail. Those who are not chosen to speak for this year will receive a letter. If you receive a letter this year, we encourage you to apply again in the future.

The deadline for submission is June 26, 2015, and all speakers will be notified no later than August 14, 2015. To apply to become a speaker, please complete this application in its entirety and submit it according to the included instructions.

Thank you!

Contact Information

Salutation:  First Name:  Last Name:

Company Name:  Job Title:

Phone (format: 5555555555):  Cell/Mobile (format: 5555555555):

Time Zone:  E-mail:

Address:

City:  \*State:  Zip Code:

Country:  *\*If you reside in a country other than the United States, and the state, province, or territory is not listed, please enter it in the State field.*

Biographical Information

This bio should highlight your career or educational experience. Do not describe your organization's products or services. (100 word maximum)

Speaking Experience

List any local, national, or international speaking experience. If none, then list your experience speaking in front of groups of 15 or more or teaching experience.

[Empty text box for speaking experience]

Do you have any recorded examples of you presenting face-to-face or online?

- Yes No

If yes, please indicate how we can access these recordings.

[Empty text box for recording access details]

Description of your organization. (Enter N/A if not applicable)

[Empty text box for organization description]

Will you have a co-presenter? No Yes If yes, please provide their name:

[Empty text box for co-presenter name]

Session Information

Session Title:

[Empty text box for session title]

Session Abstract: (What is the session about? (30 words or less))

[Empty text box for session abstract]

Topic Relevance: (Why is this topic of interest to the attendees? (30 words or less))

[Empty text box for topic relevance]

Target Audience:

[Empty text box for target audience]

Have you presented the session at other events?

- No Yes

If Yes, list event and date (within the last two years).

[Empty text box for other events]

Have you submitted this session for any future 2015 or 2016 events?

- No Yes

If yes, list the event and date, and indicate if it has been accepted.

[Empty text box for future submissions]

Technology/Platforms/Devices: (list all planned for use in the session)

[Empty text box for technology/platforms/devices]

Would you be willing to give TEEEX permission to video your presentation? Yes No

Availability

The symposium is scheduled for January 11-13, 2016, in San Marcos, TX. Breakout sessions are each an hour in length and take place in the morning and afternoon. You will be asked to present the same session twice (for two breakout sessions). Indicate the days and times you will NOT be available to present at this event. If you are available for all sessions each day, do not mark any items below and skip to the next section of this form.

- January 11, 2016 Morning Afternoon Both morning and afternoon
January 12, 2016 Morning Afternoon Both morning and afternoon
January 13, 2016 Morning

Speaking Fees/Travel

Please keep in mind this symposium is offered at not cost to Texas residents and is funded by Texas General Revenue. It is a non-profit symposium.

Do you require a speaking fee?  No  Yes If so, please indicate the amount.

Will your travel arrangements be covered by your organization or will TEEX need to take care of them?  My organization will cover my travel expenses.  TEEX will need to cover my travel expenses

Resume/Photo Submission

Please be sure to submit a copy of your resume to Nathan Mara at [nathan.mara@teex.tamu.edu](mailto:nathan.mara@teex.tamu.edu) along with a high resolution JPEG file of your head shot photo for the program should you be selected to present your session.

Please note that incomplete applications will not be reviewed and considered for selection.

Thank you for your interest in speaking for the 2016 TEEX Leadership Development Symposium!

Final Instructions

Once you have completed this application and submitted a resume and current head shot photo, please click the **Submit Application** button below to send your application to the speaker review panel. Once your returning speaker application has been received and reviewed, you will receive a phone call to discuss the symposium in further detail. Thank you for your continued willingness to provide top quality professional development opportunities to leaders in the fire service from across the state of Texas and this nation.

TEEX USE ONLY

Date Application Received:  Date Speaker Notified:  Date Speaker Confirmed:

Resume/Photo Received:  Resume  Photo Hotel Nights Needed:  Sun  Mon  Tues

Additional Documents:  Speaker Agreement  Travel Forms  Release of Speaker Materials

Scheduled Sessions: Session 1:  Session 2:

Notes: