

Statement Request for Mortgage Discharge or Transfer purposes

Please find attached the [Declaration regarding Mortgage Statement Request](#) to be used when requesting a payout statement for Discharge or Transfer purposes.

All statement requests should be for a date no less than 5 business days in the future and no more than 15 calendar days in the future. Any requests which fall outside of these parameters will be returned.

Once your request is processed, statements will be faxed to you at the fax number on your letterhead. Completed statements will be issued to you 5 business days after your request is received.

- For Quebec properties, Statement Requests and supporting documents are to be faxed to: **1-855-693-9993**.
- For properties in all provinces, excluding Quebec, Statement Requests and supporting documents are to be faxed to: **1-877-660-3466**.

By submitting the Declaration regarding Mortgage Statement Request means that you certify to Scotiabank compliance with the disclosure of information.

Scotiabank Central Mortgage Unit, Statement Unit

Declaration Regarding Mortgage Statement Request

Date: _____

Represented Mortgagor Name(s)

First Name

Middle Initial

Last Name

First Name

Middle Initial

Last Name

Property Address

Street Number and Street Name

Unit #

City

Province

Postal Code

Notary Declaration

The undersigned Notary declares that the undersigned has been duly mandated as the instrumenting Notary to attend to the transaction regarding the above property and is empowered to request the above information from the mortgage lender, and direct the mortgage lender to issue the Mortgage Payout and Discharge Statement and share all information respecting the mortgage loan and credits associated with the mortgage on the above noted property.

Signed at:

on the date written above.