

# APPLICATION for

## Summer Camp Staff

### Pikes Peak Council, BSA

## CAMP ALEXANDER



Full-Season Paid Staff (age 16+)  
Staff in Training SIT (age 15)  
Commissioner (age 18+)

10 ½ week commitment  
3 Week Volunteer Position  
1 or more week Volunteer Position

Application due February 1, 2013 for director positions  
February 15, 2013 for staff positions

Please mail completed applications to:  
Camp Alexander  
Pikes Peak Council, BSA  
PO Box 450  
Lake George, CO 80827

Or email to:

[joe.brandon@scouting.org](mailto:joe.brandon@scouting.org)

Call: 719-748-3254 with questions

Interviews will be conducted in late January and early February!

**PLEASE TYPE OR PRINT**

NAME: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

DRIVER'S LICENSE NUMBER & STATE \_\_\_\_\_

CITY: \_\_\_\_\_

STATE/ZIP: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

PARENTS TELEPHONE # (if under 18): \_\_\_\_\_

**DATES AVAILABLE FOR EMPLOYMENT** (circle the dates you can work)

<input type="checkbox"/> Staff Week 5/26-6/1	<input type="checkbox"/> Week 1 6/2-8	<input type="checkbox"/> Week 2 6/9-15	<input type="checkbox"/> Week 3 6/16-22	<input type="checkbox"/> Week 4 6/23-29
<input type="checkbox"/> Week 5 6/30-7/6	<input type="checkbox"/> Week 6 7/7-13	<input type="checkbox"/> Week 7 7/14-20	<input type="checkbox"/> Week 8 7/21-27	
<input type="checkbox"/> Cub Resident Camp 7/28-8/4	<input type="checkbox"/> Cub Resident Camp 8/9-11			

**AS OF MAY 26, 2013:**

**ARE YOU 18 YEARS OF AGE OR OLDER:**  YES /  NO

**If not, please state your age:** \_\_\_\_\_

Have you ever been terminated from a paid position?  YES  NO

If YES, Why: \_\_\_\_\_

**SCOUTING BACKGROUND (if applicable)**

COUNCIL: \_\_\_\_\_ STATE \_\_\_\_\_ TROOP/POST/CREW # \_\_\_\_\_

CURRENT RANK: \_\_\_\_\_ YEARS IN SCOUTING: \_\_\_\_\_

CURRENT POSITION: \_\_\_\_\_ ORDER OF THE ARROW:  YES  NO

**EDUCATIONAL EXPERIENCE**

I COMPLETED OR CURRENTLY IN  Middle School  High School  College/Vocational Course

LOCATION: \_\_\_\_\_ MAJOR: \_\_\_\_\_ CURRENT GRADE LEVEL \_\_\_\_\_

HONORS AND AWARDS RECEIVED: \_\_\_\_\_

OTHER SCHOOL OR COMMUNITY RELATED ACTIVITIES: \_\_\_\_\_

**HOBBIES AND SPECIAL INTERESTS:**

**WORK EXPERIENCE** (Please list most current first)

NAME OF EMPLOYER: \_\_\_\_\_ DATES \_\_\_\_\_

NAME OF SUPERVISOR: \_\_\_\_\_ PHONE: \_\_\_\_\_

POSITION TITLE: \_\_\_\_\_ DUTIES: \_\_\_\_\_

NAME OF EMPLOYER: \_\_\_\_\_ DATES \_\_\_\_\_

NAME OF SUPERVISOR: \_\_\_\_\_ PHONE: \_\_\_\_\_

POSITION TITLE: \_\_\_\_\_ DUTIES: \_\_\_\_\_

**CAMP STAFF EXPERIENCE**

If you have worked on any camp staff before, please list your experience below;

Camp Name	Council/ Organization	Year(s):	Position(s):
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\_\_\_\_\_

\_\_\_\_\_

Have you attended a BSA National Camping School within the past 5 years?  YES  NO

Year: \_\_\_\_\_ Location: \_\_\_\_\_ Section: \_\_\_\_\_

**REFERENCES REQUIRED**

You will find three blank reference forms attached with this application please give one to each of your references and ask them to fill it out then have them mail it back to us. REFERENCES MAY BE SCOUTMASTER, CREW ADVISOR, UNIT COMMITTEE MEMBER, COLLEGE OFFICIAL, TEACHER, CHURCH OFFICIAL, COMMUNITY LEADER, CURRENT OR PAST EMPLOYER. Please enter the information below on each reference.

Name	Address, City, State	Phone Number
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

**PLEASE READ THIS SECTION COMPLETELY AND INITIAL THE BOX**

- ❖ Length of employment varies with job assignment. Contracts are from Late May thru July but your position may be not be required every week.
- ❖ Applicants must be registered members of the Boy Scouts of America or agree to become registered before employment begins. The principles of the Scout Oath and Law must be practiced as a way of life.
- ❖ If you are hired for a position that requires driving, you will be required to supply a current driving record from your state of license. Three moving violations or one DWI/DUI within the past three years will disqualify you from this position.
- ❖ Every applicant who is offered a job will be required to complete the Employment Edibility Verification (I-9) form along with a BSA application.

INITIALS

**WHY WOULD YOU LIKE TO WORK AT CAMP ALEXANDER?**

(ATTACH ADDITIONAL SHEETS IF NECESSARY) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**FULL-SEASON STAFF POSITION(S) DESIRED**      *All Staff will need a current Red Cross CPR card , and First Aid card*

**(NUMBER 1<sup>ST</sup> THROUGH 5<sup>TH</sup> CHOICE)**

<u>Minimum age 21 or over</u>	<u>Minimum age 18 or over</u>	<u>Minimum Age 16 or over</u>
<input type="checkbox"/> Program Director +	<input type="checkbox"/> Assistant Aquatics Dir.	<input type="checkbox"/> Aquatics Staff
<input type="checkbox"/> Aquatics Director +	<input type="checkbox"/> Asst. Shooting Sports	<input type="checkbox"/> Biking & Mt. Board
<input type="checkbox"/> Lead EMT ++	<input type="checkbox"/> Biking/Mt. Board Dir.	(2 <sup>nd</sup> year staff only)
<input type="checkbox"/> Assistant EMT ++	<input type="checkbox"/> Medication Officer	<input type="checkbox"/> Fishing Staff
<input type="checkbox"/> Business Manager	<input type="checkbox"/> Quartermaster	<input type="checkbox"/> Nature Staff
<input type="checkbox"/> Shooting Sports Dir. +	<input type="checkbox"/> Trading Post Staff	<input type="checkbox"/> Office Staff
<input type="checkbox"/> Rock Climbing Dir. +	<input type="checkbox"/> Handicraft Dir.	<input type="checkbox"/> Handicraft Staff
<input type="checkbox"/> Trading Post Dir.	<input type="checkbox"/> Asst. Rock Climbing Dir.	<input type="checkbox"/> Rock Climbing Staff
<input type="checkbox"/> Safety Area Dir. (WFA & CPR)	<input type="checkbox"/> Head Commissioner	<input type="checkbox"/> First Class Center Staff
<input type="checkbox"/> Shooting Sports Asst. Dir +	<input type="checkbox"/> Outdoor Skills Dir.	<input type="checkbox"/> Dining Hall Staff
<input type="checkbox"/> First Class Center Dir.	<input type="checkbox"/> Nature/Conservation Dir.	<input type="checkbox"/> Outdoor Skills Staff
	<input type="checkbox"/> Maintenance Staff	<input type="checkbox"/> Safety Area Staff (First Aid & CPR)
	<input type="checkbox"/> Program Commissioner	<input type="checkbox"/> Shooting Sports Staff
		<input type="checkbox"/> Hiking Staff

+ Requires National Camp School Qualification (May 19 -25, 2013) \*\*\*(CAMP WILL SEND YOU)

++ Requires either an EMT, EMT-1, Paramedic, Nurse, PA, DO, or MD. (AT START OF CAMP)

**STAFF IN TRAINING POSITIONS DESIRED**

YOU MUST BE 15 YEARS OF AGE BY MAY 26, 2013 (NUMBER 1<sup>ST</sup> THROUGH 5<sup>TH</sup> CHOICE)

<input type="checkbox"/> Aquatics Pool	<input type="checkbox"/> Aquatics Lake	<input type="checkbox"/> Rifle Range	<input type="checkbox"/> Archery Range
<input type="checkbox"/> Shotgun Range	<input type="checkbox"/> Nature	<input type="checkbox"/> Handicraft	<input type="checkbox"/> Rock Climbing
<input type="checkbox"/> First Class Center	<input type="checkbox"/> Outdoor Skills	<input type="checkbox"/> Safety Area	<input type="checkbox"/> Dining Hall

**PERJURY STATEMENT AND UNDERSTANDING OF CHILD ABUSE**

Child abuse consists of a wide variety of different problems. Usually these are categorized as *physical abuse*, *emotional abuse*, *sexual abuse* and *neglect*. Physical abuse is the injury of the child by other than accidental means. Emotional abuse is the constant belittling, criticizing, yelling at and verbal tearing down of the child. Sexual abuse is any sexual activity between a child and an adult, or sexual activity involving children in which the age, size or other power factors between the participants is unequal. Child neglect is failure to provide necessary nurturance when resources are available to do so.

Under the "Child Protection Act of 1987" (C.R.S. 19-3-301) in the Colorado Children's Code, leaders are required to report suspected child abuse or neglect. The law at 19-3-304 states that if a leader has "reasonable cause to know or suspect that a child has been subjected to abuse or neglect or who has observed the child being subjected to circumstances or conditions which would reasonably result in abuse or neglect shall immediately report" such information to the Camp Director. It is not the leader's role to investigate suspected abuse –only to report it. Persons who make a good faith report are immune from civil and criminal liability. Additionally, the law provides for the protection of the identity of the reporting party.

A leader who fails to report suspected child abuse or neglect commits a class 3 misdemeanor and will be punished as provided in section 18-1-106, C.R.S. Suspected Child Abuse can be reported to the Park County (303) 816-5939.

I have read and understand the above requirements concerning my responsibility regarding child abuse reporting, and my Role of the unit leader/adult in Camp.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**CONDITIONS OF EMPLOYMENT**

1. All Staff must currently be registered or willing to be registered with the Boy Scouts of America.
2. Paid Staff members must be at least 16 years of age by 5/26/2013.
3. All Staff will conduct themselves in accordance with the Scout Oath and Scout Law at all times.
4. The official Camp Alexander Staff uniform is required. All Staff will wear the uniform when requested.
5. Certain grooming standards are upheld. All Staff are expected to comply with these standards.
6. The use or possession of illegal drugs or paraphernalia, or the use or possession of alcohol on Boy Scouts of America property or at Boy Scouts of America events will result in immediate dismissal.
7. Staff-in-Training (SIT) positions are not paid positions. This is an opportunity to be trained as a possible paid staff member in the future. SIT's must be 15 years of age by May 26, 2013 and commit to a 3 week volunteer position.
8. All Staff members must participate in Staff Training: May 26 - June 1, 2013. Camp schedule runs: June 2- August 11, 2013. Preference is given to staff that can commit to the entire camp schedule.
9. All camp Staff positions require physical exertion including: excessive walking on hilly terrain, residing at altitude of over 8,000 feet, heavy lifting and strenuous outdoor activity.
10. All offers of employment are for SEASONAL and AT WILL employment. At will employees may resign at any time, or may be discharged at any time, without prior notice, warning or progressive discipline, and for any reason, with or without cause.
11. I agree to submit a completed Health and Medical Record upon my arrival.
12. I understand that a personal interview may be required before employment will be granted.
13. I understand that I am expected to reside in housing (tent or Cabin) provided by the Pikes Peak Council. Management reserves the right to enter housing for the purpose of inspection at its discretion.
14. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I authorize all my previous employers, schools, and other references to furnish the information requested.
15. I hereby declare that the information provided by me in this application for employment is accurate and complete to the best of my knowledge. I understand that any falsification or misrepresentation in this application is cause for discharge and denial of workers compensation benefits.
16. National Forest Service Statement: Camp Alexander is an equal opportunity service provider and a permittee of the Pike National Forest. Any false or omitted information may disqualify this application from further consideration for Employment and may result in termination if discovered at a later date.

**PARENTAL /GUARDIAN APPROVAL** (if under 18yrs old)

I give permission for my Son or Daughter to apply for Staff at Camp Alexander, and for the Pikes Peak Council to do a background check as required by State Law.

Signature of Parent \_\_\_\_\_ DATE \_\_\_\_\_

**APPLICANT'S SIGNATURE**

I have read and agree to the above conditions of employment. I also give permission for the Pikes Peak Council to do a background check on myself as required by State Law.

Signature of applicant: \_\_\_\_\_ DATE \_\_\_\_\_

# Camp Alexander Character Reference form for Summer Employees

You have been chosen by this applicant to serve as a character reference. References for each employee of the Pikes Peak Council, BSA are required by law and may be asked to answer any other questions necessary to approve this applicant for hire. All answers will be kept confidential and your honest responses are appreciated.

This form should be completed and returned no later than **April 1, 2013** to the Camp Alexander at PO Box 450, Lake George, CO 80827. Please do not give this reference form back to the applicant. Fax to: 719-352-3636

Applicant's Name \_\_\_\_\_ is being considered for hire at Camp Alexander for summer employment.

References Name \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_ Date \_\_\_\_\_

Capacity in which you know applicant (Circle One)

Employer  School  Church  Neighbor  Other \_\_\_\_\_

How long have you known the applicant?

Describe his/ her personal characteristics.

Do you see any difficulty with him/her living in a residential setting with children for six days at a time?

What are the applicant's strengths?

What are the applicant's weaknesses?

Would you have any concern about the applicant caring for your son or daughter for a week's period of time?

Does the applicant work by his/her own initiative?

Does the applicant work well with others?

Is there anything we should know about the applicant?

Please mark one to summarize your reference

- An unconditional recommendation, 100% OK
- Some concerns, nothing major, see above.
- Concerns, see above or have Camp Director Contact me
- Do not hire

Signed \_\_\_\_\_ Date \_\_\_\_\_

Thank you for your help if you should have any questions or wish to talk to us in person please call Camp Alexander at 719 748-3254