

## OVAL INTERNATIONAL COMPUTER EDUCATION STUDENT ENQUIRY FORM

(TO BE FILLED IN CAPITAL LETTERS ONLY)

**Note to Student** : Please provide a photocopy of all your statements of results and certificate/s to assist your re-issue request within a minimum time.

<b>Date :</b>			
<b>Name of student</b> (As in certificate)			
<b>Id number</b>			
<b>Contact details</b>			
Mobile :			
Fax/ land-line :			
Postal address :			
E-mail address :			
<b>Course details</b>			
Title :			
Duration of course :			
Starting year of course :			
Ending year of course :			
Graduation date :			
Branch :			
Group number :			
<b>Query</b> (Be specific eg. Re- issue of Certificate or certificate not Collected, etc)			
<b>How was your query initiated?</b>			
<b>FOR OFFICIAL USE ONLY</b>			
Have fees been fully paid?	Yes	<input type="checkbox"/>	No <input type="checkbox"/>
<b>Comments</b>			