



Application for Directed Study

Definition:

A Directed Study is designed for highly qualified students who, under the direction of a member of the sponsoring academic department, engage in an agreed upon in-depth independent examination, investigation, and analysis of a specialized topic.

Eligibility (students must meet one or more of the following):

1. A 3.0 cumulative grade point average, **or**
2. A 3.3 cumulative grade point average for the previous two semesters, **or**
3. A 3.3 cumulative grade point average in at least 12 credit hours in the curriculum area (Humanities, Social Science, Math/Science, Major Field) in which the Direct Study is to be done. The academic department is responsible for verifying the student's record with the Registrar.

Limitations:

1. A student may not take more than two Directed Study courses in **any Department**.
2. A student may not take more than two Directed Study courses in **any semester**.
3. Directed Study courses may only be used for credit as **elective courses**.
4. A student and the faculty supervisor develop a **written proposal** to be approved by Faculty Supervisor, Department Chair, and the appropriate Associate Dean (Arts and Science or Business). This, along with the approved application form and a copy of the student's transcript, are filed as follows:
 - Original to the Registrar
 - Copy to the Associate Dean (Arts and Science or Business)
 - Copy to the Faculty Supervisor
 - Copy to the Department Chair

Name: _____ ID#: _____ @ _____

Day or Evening Status: _____ Semester: _____

Major: _____ Title of Subject: _____

The Directed Study will fulfill a/an _____ elective.

Signatures of Approval or Disapproval:

Faculty Supervisor _____ Date: _____

Department Chair _____ Date: _____

Associate Dean _____ Date: _____