



REVA VOLUNTEER FIRE & RESCUE, INC.  
COMPANY 16  
18230 Birmingham Road  
Culpeper, VA 22701

(540)547-3748

## RENTAL AGREEMENT

Date: \_\_\_\_\_

### Daily Hall Rental

\$250.00 Deposit  
\$600.00 Daily Rate

### Hourly Hall Rental

\$250.00 Deposit  
\$650.00 Hour  
4/hr Minimum

Person or Name of  
Organization \_\_\_\_\_ (Lessee)

Location and Description of Leased Premises: 18230 Birmingham Road, Culpeper VA 22701,  
Community/Banquet Hall.

Person (Lessee) Responsible Party: \_\_\_\_\_

Address: \_\_\_\_\_ Phone \_\_\_\_\_

Rental Date: \_\_\_\_\_ Rental Time In: \_\_\_\_\_ Rental Time Out: \_\_\_\_\_

Estimated Number of Guests: \_\_\_\_\_ Desired Thermostat setting \_\_\_\_\_

There will be a \$50.00 service fee to adjust thermostat to a temperature other than specified in advance.

The deposit outlined above must be made to Reva Vol Fire & Rescue Co., on the signing of this agreement. **If the scheduled event is hereafter cancelled by the undersigned, the said deposit shall not be refunded.** The undersigned hereby agrees that hall rental conditions will be strictly adhered to:

- IF YOU SERVE ALCOHOL IT IS YOUR RESPONSIBILITY TO GET AUTHORIZATION FROM
- THE ABC BOARD. <http://www.abc.virginia.gov/licensing/banquet.htm>
- No SMOKING IN THE BUILDING
- COMPANY PROPERTY MUST NOT BE DAMAGED OR REMOVED
- FURNITURE MUST BE REPOSITIONED PROPERLY (AS FOUND)
- NO PARKING IN DESIGNATED "RESERVED" SPACES
- **NO BLOCKING BAYS AT ANY TIME**
- TABLE TOPS WASHED AS NEEDED
- FLOORS SWEEP/WET MOPPED (W/COLD WATER)
- NO TAMPERING WITH HEAT/AIR CONDITIONING THERMOSTAT
- NO SITTING ON COUNTER AND/OR TABLE TOPS
- USING, MOVING, OR PLACING OBJECTS UPON THE BINGO EQUIPMENT IS PROHIBITED
- USING COMPANY PUBLIC ADDRESS OR AUDIO VISUAL EQUIPMENT IS PROHIBITED
- DECORATIONS MAY NOT TO BE ATTACHED TO WALLS, WINDOWS, DOORS, ETC.
- NO DECORATIONS ARE TO HANG LOWER THAN 3 FEET FROM THE CEILING AND MAY ONLY BE SUSPENDED FROM THE CEILING WITH THE HOOKS PROVIDED BY REVA
- DECORATIONS MUST BE APPROVED BY THE PREMISES COMMITTEE IN ADVANCE
- NO TRASH IS TO BE LEFT ON THE PREMISES, INCLUDING PARKING LOT
- **NO OPEN FLAME CANDLES PERMITTED**
- USE OF GRILL, DEEP FRYER, DISHWASHER, ICE MACHINE, AND COFFEE MAKER IS PROHIBITED
- HALL WILL BE OPENED AND CLOSED ON THE DAY AND TIMES LISTED ON THIS AGREEMENT

**EVERYONE MUST BE OUT OF THE BUILDING BY 12:00 MIDNIGHT**

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Hall reservations are on a first come first serve basis. The rental date is not reserved until a fully executed rental contract and deposit is received. If deposit is made by personal check the rental is not confirmed until the check clears the bank. Deposits will not be returned until all rental payments have cleared the bank. Lessee is responsible for any damage on the premises by anyone present at their event. Payment for daily or normal hourly rental is due 2 weeks prior to scheduled event. Failure to remit hall rental 2 weeks prior to scheduled event forfeits deposit and releases date. Returned check fee is \$50.00. Returned checks not honored for any reason will forfeit deposit and amount of rental will still be due and payable. Hall rental includes access to the kitchen area, use of 1 refrigerator, microwave, counter tops, sinks, oven, and stove. **Unauthorized use of kitchen equipment or supplies will result in automatic forfeiture of deposit.**

**KITCHEN RENTAL:** Kitchen rental includes hall rental privileges\_ plus use of the stove and oven is permitted for cooking. Unauthorized use of kitchen equipment and or supplies will result in automatic forfeiture of deposit. Kitchen rental only runs with daily or hourly rental reservations, access to the hall in advance of reserved date is not included in the daily rate.

**DAILY RENTAL:** Daily rental starts at 6:00am and ends at 12:00(Midnight) each calendar day.

**EVERYONE MUST BE OUT OF THE BUILDING BY 12:00 midnight - NO EXCEPTIONS.** Hold over rental after midnight will be charged at \$100.00 per hour. Supplemental hourly rental with a 2 hour minimum may be available without additional deposit on the evening prior to a confirmed daily hall rental for decorating or set up purposes provided the hall is not previously in use. No additional deposit will be required. Hourly hall rental is in addition to and not included in the daily rental rate. Payment for supplemental hourly rental is due prior to entry. Supplemental hourly rental is subject to all the same terms as hourly rental.

**HOURLY RENTAL:** Hourly rental is \$60 per hour with a 4 hour minimum. Hourly rate is charged from the time the building is opened until it is closed. It is the lessee's responsibility to coordinate, in advance, to allow inspection of the premises, the activity and clean-up(if any) within the time reserved until closure. Multiple hourly rentals in any 24 hour period are not permitted. The hall is rented in full hour increments only; no fractional hourly rental is provided.

**CHOICE OF VENUE:** If there is a lawsuit, Lessee agrees, to submit to the jurisdiction or the applicable courts for CULPEPER COUNTY, Commonwealth of Virginia.

**CONFESSION OF JUDGEMENT:** Upon a default in payment of this lease, whether by acceleration or otherwise, Lessee hereby irrevocably authorizes and empowers Our Attorney, to appear in CULPEPER COUNTY Clerk's Office, and to confess judgment against Borrower for the unpaid amount of this lease, as evidenced by an affidavit signed by an Officer of Lessor, setting forth the amount then due, attorneys' fees plus costs of suit, and to release all errors, and waive all right of appeal. If a copy of this lease, verified by an affidavit, shall have been filed in the proceeding, it will not be necessary to file the original as a warrant of exercise of the foregoing warrant and power to confess judgment will be deemed to exhaust the power, whether or not any such exercise shall be held by any court to be invalid, voidable, or void; but the power will continue undiminished and may be exercised from time to time, as Lessor may elect, until all amounts owing on this lease have been paid in full.

In consideration of the leasing of the Hall by Reva Volunteer Fire and Rescue Company, Inc. to the undersigned, the undersigned hereby acknowledges that he/she understands and agrees to the above terms, and releases, acquits, and forever discharges the Reva Fire and Rescue Company, Inc., its officers, directors, agents, members, servants and employees(collectively the "Reva Fire and Rescue Parties" from and all suits, actions, compensation, consequential damages, personal injuries, illnesses, death or any other thing resulting or to result from any occurrence or accident that may happen as a result of or arise out of leasing or use of the described premises by the lessee.

The undersigned hereby agrees to indemnify, defend and hold harmless the Reva Volunteer Fire and Rescue Company, Inc., and members against such claims brought by any person or entity.

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Signature of Lessee