Durham Technical Community College
Graduation Application
A $15 graduation fee is required to receive an official copy of a degree, diploma, or certificate.

Print your name <u>exactly</u> as you want it to appear on your diploma:

_____
First name   Middle/Maiden name   Last name

Durham Tech Student ID# _____

Phones _____(home/cell) _____(work)   Email_____

Address_____ Street
                City   State   Zip

Student Signature_____ Date_____
        (Your signature permits us to correct our database to reflect name or address changes.)

The following information is needed for state and federal reporting purposes (check one in each category):

Gender: ☐ Female ☐ Male   **Ethnicity:**   ☐ White   ☐ Black   ☐ American Indian

☐ Hispanic   ☐ Asian   ☐ Other_____

COMPLETE THE FOLLOWING INFORMATION

I expect to graduate in (**semester** and **year**) _____

The semester and year indicated above must be your <u>final</u> semester of coursework. You are encouraged to meet with your academic advisor to make sure you will be eligible for graduation. **If you do not complete all required coursework by the end of the semester indicated above, you will be charged an additional $15 when you reapply for graduation in a later semester. If you move after the end of your final semester, please inform student information and records of your change of address.**

Do you plan to participate in commencement (graduation): ☐ Yes ☐ No Commencement is held each May. If you finish your coursework at the end of summer or fall semester, you may participate in commencement the following spring semester. **(Students completing the Transfer Core Diploma <u>only</u> are ineligible to participate in commencement.)**

Mail this form with payment to:
Student Information and Records
Durham Technical Community College
1637 Lawson Street
Durham, NC 27703

If you're on campus, make payment at the Cashier's Window, White Building Entrance Foyer.
Deliver this form with payment receipt to:
Student Information and Records
Wynn Student Services Building, room 1203

<table>
<tr><td colspan="2">For Student Records Use ONLY</td></tr>
<tr><td colspan="2">Plan of Study/Year_____</td></tr>
<tr><td>_____</td><td>Preliminary audit by</td></tr>
<tr><td>_____</td><td>Date entered in Colleague</td></tr>
<tr><td>_____</td><td>Preliminary GPA</td></tr>
<tr><td>_____</td><td>Final audit by</td></tr>
<tr><td>_____</td><td>Date entered in COLLEAGUE</td></tr>
<tr><td>_____</td><td>Graduation date</td></tr>
<tr><td>_____</td><td>Graduation GPA</td></tr>
<tr><td colspan="2">Diploma: Date ordered_____</td></tr>
<tr><td colspan="2">Date distributed_____</td></tr>
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Program of Study (CHECK <u>ONE</u> PROGRAM ONLY)

If you are applying for graduation from multiple programs, you must complete a graduation application—**and pay a separate $15 application fee**—for <u>each</u> program. *IF YOU INDICATE MORE THAN ONE PROGRAM ON THIS LIST, ONLY THE FIRST PROGRAM CHECKED WILL BE PROCESSED.*

ASSOCIATE DEGREES

- ☐ A10100   Associate in Arts
- ☐ A10300   Associate in General Education
- ☐ A10400   Associate in Science

ASSOCIATE IN APPLIED SCIENCE DEGREES

- ☐ A25100   Accounting
- ☐ A40100   Architectural Technology
- ☐ A45100   Associate Degree Nursing
- ☐ A60160   Automotive Systems Technology
- ☐ A25120   Business Administration
- ☐ A45190   Clinical Trials Research Associate
- ☐ A25260   Computer Information Technology
- ☐ A25130   Computer Programming
- ☐ A55180   Criminal Justice Technology
- ☐ A45280   Dental Laboratory Technology
- ☐ A55220   Early Childhood Associate
- ☐ A35220   Electrical/Electronics Technology
- ☐ A40200   Electronics Engineering Technology
- ☐ A55420   Emergency Preparedness Technology
- ☐ A50160   Environment, Health & Safety Technology
- ☐ A55240   Fire Protection Technology
- ☐ A45360   Health Information Technology
- ☐ A50240   Industrial Systems Technology
- ☐ A25270   Information Systems Security
- ☐ A45100N   LPN to ADN Track
- ☐ A25310   Medical Office Administration
- ☐ A25340   Networking Technology
- ☐ A45500   Occupational Therapy Assistant
- ☐ A25370   Office Administration
- ☐ A45560   Opticianry
- ☐ A25380   Paralegal Technology
- ☐ A45580   Pharmacy Technology
- ☐ A45720   Respiratory Therapy
- ☐ A40370   Sustainability Technologies
- ☐ A25290   Web Technologies

DIPLOMAS

- ☐ D60160   Automotive Systems Diploma
- ☐ D50210   Computer Integrated Machining Diploma
- ☐ D35220   Electrical/Electronics Technology
- ☐ D45360   HIT—Comprehensive Coding Diploma
- ☐ D50300   Machining Technology
- ☐ D45400   Medical Assisting
- ☐ D45580   Pharmacy Technology
- ☐ D45660   Practical Nursing
- ☐ D45740   Surgical Technology
- ☐ D40370   Renewable Energy Diploma
- ☐ D10100   Associate in Arts—Transfer Core Diploma
- ☐ D10400   Assoc. in Science—Transfer Core Diploma

CERTIFICATES

- ☐ C25100B   Accounting - Bookkeeper Entrepreneur
- ☐ C40100C   Architectural CAD
- ☐ C60160E   Automotive - Electrical
- ☐ C60160D   Automotive - Drivetrain
- ☐ C60160M   Automotive - Machining

- ☐ C60160P   Automotive - Engine Performance
- ☐ C60160U   Automotive - Under Car
- ☐ C55120   Basic Law Enforcement Training
- ☐ C25120H   Business Admin. - Human Resources
- ☐ C25120M   Business Admin.- Marketing
- ☐ C25490E   Entrepreneurship
- ☐ C2512G   Business Admin. - Operations Management
- ☐ C45190I   Clinical Trials - Level I
- ☐ C45190II   Clinical Trials - Level II
- ☐ C45190MC   Clinical Trials - Data Management
- ☐ C55370W   Community Spanish - Workplace Spanish
- ☐ C55370F   Community Spanish - Facilitator
- ☐ C55370M   Community Spanish-Medical Spanish Facilitator
- ☐ C25260L   Computer Info. Tech - Linux+ and CLP
- ☐ C25260M   Computer Info. Tech - Microsoft
- ☐ C25260SS   Computer Info. Tech - Software Specialist
- ☐ C25130CS   Computer Programming - Visual C#
- ☐ C25130DB   Computer Programming - Database Programming
- ☐ C25130J   Computer Programming - JAVA
- ☐ C25130VB   Computer Programming - Visual Basic
- ☐ C45280B   Dental—Crown & Bridge Technique
- ☐ C45280C   Dental—Dental Ceramic Technique
- ☐ C45280P   Dental—Cast Partial Denture
- ☐ C45280T   Dental—Complete Denture Technique
- ☐ C55220A   Early Childhood - Childcare Administration
- ☐ C55220C   Early Childhood - Child Development
- ☐ C55290   Early Childhood - Infant/Toddler Care
- ☐ C35220B   Electrical - Construction Electrician
- ☐ C35220C   Electrical - Control Electrician
- ☐ C35220M   Electrical - Maintenance Electrician
- ☐ C40200R   Electronics - Computer Repair
- ☐ C55420B   Emergency Preparedness - Business Continuity
- ☐ C50160D   Environment, Health - Occupational Safety
- ☐ C50160H   Environment, Health - Occupational Health & Safety
- ☐ C50160M   Environment, Health - Environment Management
- ☐ C50160N   Environment, Health - Occupational Health Maintenance
- ☐ C55240M   Fire Protection - Fire Management
- ☐ C55240W   Fire Protection - Wildland Fire Suppression
- ☐ C50240B   Industrial - Welding
- ☐ C50240C   Industrial - HVAC
- ☐ C50240M   Industrial - Maintenance
- ☐ C25270S   Information Systems Security - Secure Networking
- ☐ C50300M   Machining - Basic Machining
- ☐ C50300C   Machining - CNC
- ☐ C45400A   Medical Assisting - Introductory Med. Asst.
- ☐ C45400C   Medical Assisting - Office Centered
- ☐ C25340C   Networking Technology - CCNA
- ☐ C25340N   Networking Technology - Network+
- ☐ C25370   Office Administration - Word Processing
- ☐ C45520   Opticianry - Optical Apprentice
- ☐ C25380B   Paralegal - Business Law
- ☐ C25380C   Paralegal - Civil Litigation
- ☐ C25380D   Paralegal – Bankruptcy Law
- ☐ C45580R   Pharmacy—Retail Pharmacy
- ☐ C55440I   School-Age - Instructional Apprent. Assoc.
- ☐ C40370E   Energy Efficiency/Solar Power
- ☐ C25190I   Web Technologies—Web Designer

☐ **Other not listed** _____

Durham Tech Graduate Satisfaction Survey

As you apply for graduation, CONGRATULATIONS from Research, Evaluation, Assessment and Planning! We need your feedback and appreciate your taking the time to answer a short survey about your experiences at Durham Tech.

Please complete the Durham Tech Graduate Survey at
https://www.surveymonkey.com/s/KBXN9JZ

Once you submit the survey a receipt page will appear on the screen.

IMPORTANT: PRINT THE RECEIPT PAGE AND SUBMIT IT WITH YOUR GRADUATION APPLICATION.

If you have any questions about the Graduate Satisfaction Survey, please contact Teri Kaasa, Director of Research, Evaluation, Assessment and Planning at 919-536-7249, ext. 2801 or via email at mailto:kaasat@durhamtech.edu

Thank you very much!