



Return this form to:

Admissions and Enrollment Services, Wynn Center, room 1200
Durham Technical Community College

For Admissions use only.

A10300 AP _____

Date _____

Associate Degree Nursing Program (Fall 2015)

First Name _____ Last Name _____

Durham Tech Student ID Number _____

Address _____

Is this a new address? ☐ Yes ☐ No

Phones: _____ ☐ Home ☐ Cell Work: _____

ConnectMail* Email Address: _____

*NOTE: All official communication from the college is delivered via ConnectMail, including Health Technology admissions decisions.

CHECKLIST: All steps below are REQUIRED. Please check that each item is completed.

_____ I am currently admitted to Durham Tech.

Note: If you have not been enrolled during at least one of the past three semesters, you must reapply to Durham Tech using the CFNC application <http://www.durhamtech.edu/admissions/readmission.htm>.

_____ I have completed the placement test within the past 5 years. I understand a placement test (NCDAP, Compass, Accuplacer, ASSET, SAT/ACT, scores) is required regardless of my educational history (See page 2).

_____ I have completed all developmental courses as indicated by my placement test results, for example, RED 090, ENG 090/090A, or DRE 098 and MAT 070 or DMA's 010-060 (See page 2)

_____ I have passed the TEAS V Test. Contact the Durham Tech Testing Center for information about how to request and submit TEAS V scores from other schools (See page 2)

_____ I have completed all required course prerequisites (See page 2).

_____ If applicable, I have attached verification of Durham or Orange County residency (driver's license, property tax notice, utility bill, apartment lease, mortgage loan document). I understand I will not receive residency points without proper verification.

_____ I have attached a signed Clinical Training Form (See page 3).

_____ I have attached a signed English Language Requirement Form (See page 4).

_____ I have attached a signed Essential Skills Form (See page 5).

***Note: You must be listed as a Nursing Assistant I (NA I) on the NC Registry by June 15, 2015 in order to be eligible to begin clinical classes.**

APPLICATION DEADLINE: February 1, 2015

Completed application packets may be turned in to Admissions and Enrollment Services beginning November 1, 2014. They will not be accepted earlier. Questions? 919-536-7205 ext. 1107

**NO APPLICATIONS OR ADDITIONAL DOCUMENTS WILL BE ACCEPTED AFTER FEBRUARY 1, 2015.
STUDENTS MAY ONLY APPLY TO ONE NURSING PROGRAM IN ANY GIVEN SEMESTER.**

PLACEMENT AND DEVELOPMENTAL EDUCATION VERIFICATION:

Print out (from Webadvisor) and attach a copy of your placement test scores and transcripts showing successful completion of required developmental education courses.

Important: *If you took the placement test or developmental education courses at another institution and they do NOT show up on your Durham Tech test report, attach an official copy of your test scores to this form. Your application will be **incomplete and will not be considered** if testing cannot be verified. Test scores and developmental education coursework more than five years old will not be accepted unless you have been continuously enrolled in college (i.e. not missing three or more consecutive semesters of enrollment in classes.)*

Please check below that each item is completed:

_____ I have attached documentation showing that I have completed the required placement test(s) (NCDAP, COMPASS, ASSET, ACCUPLACER, SAT or ACT, COMPASS ESL & Versant) within the past five years or I have been continuously enrolled since I completed the exam.

_____ I have attached documentation that I have completed the following required developmental courses within the past 5 years or I have been continuously enrolled since I have completed the classes.

_____ ENG 070 and RED 070 or DRE 096

_____ ENG 080 and RED 080 or DRE 097

_____ ENG 090 and RED 090 or DRE 098

_____ MAT 050, MAT 060, MAT 070, or DMA 010-060

TEAS V TEST VERIFICATION: Print out (from Webadvisor) and attach a copy of your TEAS V test scores. **Important:** *If you took the TEAS V test at another institution, contact the Durham Tech Testing Center (919-536-720, ext. 1109) for information about how to request and submit these scores.*

_____ I have attached documentation showing that I have completed the TEAS V Test:

Reading Score (minimum: 69%): _____ Composite Score (minimum: 58.7%): _____

COURSE COMPLETION VERIFICATION: Print out (from WebAdvisor) and attach a copy of your Durham Tech transcript. **Important:** *If you have transfer credit for a course not listed on your Durham Tech transcript, attach an official transcript from that school to this form. **You will not receive points for courses unless you provide official documentation of completion.***

_____ I have completed the following courses:

<u>Course</u>	<u>Grade</u>
ACA 122	_____ (or waiver)
BIO 168	_____
BIO 169	_____
BIO 271	_____
ENG 111	_____
PSY 150	_____
PSY 241	_____

Statement of Policy Regarding Acceptance for Clinical Training in the Following Programs at Durham Technical Community College

Associate Degree Nursing	Practical Nursing
Clinical Trials Research Associate	Respiratory Therapy
Occupational Therapy Assistant	Surgical Technology
Pharmacy Technology	Medical Assisting

Students accepted into the above programs must meet the standards of both the College and the affiliated clinical site in order to participate in the appropriate clinical training for the program. Each clinical site where a student receives training reserves the right to refuse clinical training to any student found to be unacceptable according to that site's policies and regulations. **Clinical sites require a Criminal Background Check prior to the student's placement for training at that site.** Reasons for refusal could include, among other considerations, a documented police record indicating convictions for drug or alcohol related charges, child abuse or molestation, burglary, larceny, or other convictions deemed inappropriate to the particular clinical setting.

The student must confirm to and be subject to all policies and regulations of the assigned clinical site. The site reserves the right to end clinical training of any student whose performance violates rules, policies, procedures, or professional standards expected by the agency. Written justification from the clinical site must be provided to the College for such suspension. The clinical site and college personnel reserve the right to take appropriate immediate action, when necessary, to maintain the proper and safe operation of its facilities and the safety of clients in the clinical setting.

Criminal Background Check: A Criminal Background Check form will be sent to students at the time they are accepted into the clinical portion of their health program. The background check will include reports from all states where the student has lived within the past ten (10) years or from the date that the student turned eighteen (18) years of age, whichever is shorter. **Students will pay a fee directly to a designated vendor for this background check.**

Additional information on the Criminal Background Check requirement may be obtained at

<http://www.durhamtech.edu/health/healthtechbackgroundcheck.htm>.

I verify that I have read and fully understand the Statement of Policy Regarding Acceptance for Clinical Training at Durham Technical Community College. I also understand that a Criminal Background Check is required for placement in clinical training sites for Durham Technical Community College.

NAME (Print) _____ DURHAM TECH ID # _____

PROGRAM OF STUDY _____

SIGNATURE _____ DATE _____

(An electronic pdf signature is acceptable)

STATEMENT OF STUDENT RESPONSIBILITY

I verify that I have read all the information regarding admissions to one of the above listed health programs, and understand the steps I must take to qualify for admissions. I understand that it is my responsibility to notify the Student Information and Records office regarding changes in name, address, or phone number.

Name _____ Date _____

Durham Technical Community College English Language Requirement Form

All health care workers (native and non-native US English speakers alike) are expected to use clear communication skills in the workplace. Students whose native language is not US English are expected to demonstrate "near native" US English language abilities. To confirm this ability, all students entering a Health Technologies program are required to meet the English language requirement.

All students should submit this form to Admissions and Enrollment Services to verify how they meet the English language requirement.

Students meeting the following criteria must comply with this revised requirement:

1. Students who applied to a Health Technologies program on or after November 10, 2014, OR
2. Students who applied to a Health Technologies program before November 10, 2014, but have not yet met the previous English language requirement.

Please check the ONE that applies:

1. _____ I have only attended a US high school, and my first language is US English.
2. _____ I have attended school outside the United States.
3. _____ My first language is not US English.

If you checked number one, please sign below. There is nothing further that you need to do.

I understand that this is an official Durham Technical Community College document and that any falsification on this document may result in disciplinary action according to the Student Code of Conduct.

My signature below indicates that I am responding truthfully.

Student Name (Print): _____ Student ID: _____

Student Signature: _____ Date: _____

If you checked number two or three, you must meet the English language requirement by successfully completing **one** of the following options listed on page two.

- Option 1: Take the COMPASS ESL Listening Test (obtain a score of 91 or above) AND complete a personal interview with the EFL Coordinator in order to assess your speaking skills (obtain a score of 70 or above).
- Option 2: Take the Test of English as a Foreign Language (TOEFL), iBT version (obtain a score of 22 in listening and 26 in speaking).
- Option 3: Complete EFL 055 and/or EFL 064 and other EFL courses as recommended or required by placement testing (obtain a score of 80% or above).

If you have any further questions or need clarification, contact EFL Coordinator Paula Wilder at wilderp@durhamtech.edu for additional information.

*Note: Scores for the above tests and classes are valid for up to three years.

I understand that this is an official Durham Technical Community College document and that any falsification on this document may result in disciplinary action according to the Student Code of Conduct.

I answered “no” to questions number two and/or number 3; however, I have met the English language proficiency requirement as follows:

1. _____ I scored a 91 or above on COMPASS ESL Listening and a 70 or above on my personal interview to assess my speaking skills.
2. _____ I took the Test of English as a Foreign Language (TOEFL), iBT version and scored above 22 in listening and above 26 in speaking.
3. _____ I have completed one or more EFL curriculum courses in the areas listening/speaking and have scored an 80 percent or higher.

My signature below indicates that I am responding truthfully.

Student Name (Print): _____ Student ID: _____

Student Signature: _____ Date: _____

EFL Coordinator (Print): _____

EFL Coordinator Signature: _____ Date: _____

This form must be submitted to your admissions counselor with other required documentation. Refer to the Health Technologies program admissions checklists to determine additional requirements. For more information about this requirement, visit <http://www.durhamtech.edu/health/healthtechenglishreq.htm>.

DURHAM TECHNICAL COMMUNITY COLLEGE ASSOCIATE DEGREE NURSING

Essential Skills for Admission and Progression

Physical and Psychological Requirements

By law, a prospective nursing candidate must demonstrate the physical and psychological ability to provide safe nursing care. With this legal requirement as a guide, every prospective student must assess his or her ability to provide safe and competent nursing care prior to choosing nursing as a career. To understand the physical and psychological qualifications needed for successful nursing, the essential abilities have been listed below.

Qualifications	Standard	Examples of Necessary Activities
Critical Thinking	The nursing student must possess critical thinking ability sufficient for problem solving and clinical judgment.	<ul style="list-style-type: none"> • Identify cause-effect relationships in clinical situations • Assess risks and provide for patient safety • Consider multiple priorities and make effective decisions quickly • Develop and evaluate Nursing care plans.
Interpersonal Skills	The nursing student must possess interpersonal abilities sufficient to interact with individuals, families and groups from a variety of social, emotional, cultural, and intellectual backgrounds.	<ul style="list-style-type: none"> • Establish helping relationships with patients, families, significant others and the interdisciplinary health care team. • Demonstrate caring behaviors
Communication	The nursing student must possess communication abilities sufficient for interaction with others in verbal and written form.	<ul style="list-style-type: none"> • Communicate relevant, accurate, and complete information in a concise and clear manner both verbally and in writing to patients and health care team members... • Utilize information technology to support and communicate the planning and provision of care.
Mobility	The nursing student must possess physical abilities sufficient to move from room to room and maneuver in small spaces.	<ul style="list-style-type: none"> • Move around in patient rooms, workspaces, and treatment areas • Administer cardiopulmonary resuscitation. • Stand, squat, reach above head, lift, push, pull • Walk the equivalent of 5 miles daily at work.
Motor Skills	The nursing students must possess gross and fine motor abilities sufficient to provide safe and effective nursing care.	<ul style="list-style-type: none"> • Calibrate and use equipment, e.g. administer injections, insert catheters, manipulate intravenous equipment, and position and transfer patients.
Hearing	The nursing student must possess auditory ability sufficient to monitor and assess health needs.	<ul style="list-style-type: none"> • Hear monitor alarms, emergency signals and patient communication • Auscultate sounds (Blood pressure, breath and heart sounds)
Visual	The nursing student must possess visual ability sufficient for observation and assessment necessary in nursing care	<ul style="list-style-type: none"> • Observe patient/client responses; see a change in skin color, read the scale on a syringe.
Tactile	The nursing student must possess tactile ability sufficient for physical assessment	<ul style="list-style-type: none"> • Perform palpation, functions of physical examination and/or those related to therapeutic intervention, e.g. insertion of catheters, palpate a pulse.
Weight Bearing	The nursing student must possess	<ul style="list-style-type: none"> • Position patients and move equipment.

Qualifications	Standard	Examples of Necessary Activities
	the ability to maneuver/move 40-50 pounds, weekly and sometimes daily.	
Emotional	The nursing student must possess emotional stability sufficient to maintain composure in stressful situations.	<ul style="list-style-type: none"> • Cope effectively with stress in the workplace • Cope with client and colleague emotions calmly • Receive corrective feedback calmly
Environmental	The nursing student must possess the ability to tolerate environmental stressors.	<ul style="list-style-type: none"> • Adapt to variations in work schedules • Work safely with chemicals used in health care settings. • Work in areas that are close, crowded or noisy

1. These are the essential skills that a student must possess in order to progress satisfactorily through the nursing curriculum. Should a prospective student have a preexisting condition, which prohibits his or her ability to perform one or more of these skills, it is highly advised that the student pursue professional assistance for an evaluation of career suitability. Campus resources are available to assist with this process. For more information, contact the Career Planning and Placement Center in Counseling Services at **919-536-7207, ext. 1400**. Students who have a disability, which may impact upon the ability to provide nursing care, may want to contact the Student with Disabilities Program Coordinator at **919-536-7207, ext. 1400**.

2. To verify a student's ability to provide essential nursing care during clinical training, a physical examination is required of all students. This examination will be documented by a physician/nurse-practitioner/physician's assistant on the form provided by Admissions and Enrollment Services.

3. Subsequent yearly TB screening is required. Participation in clinical is contingent upon negative documentation and/or appropriate medical treatment and clearance.

4. Although it is not required, students are highly encouraged to be vaccinated for Hepatitis B prior to clinical rotation in nursing courses.

5. Occasionally, a student may experience a change in the status of these requirements while progressing through the curriculum. Should this occur, the student is required to notify the clinical faculty. The student will be provided with referrals for professional assistance. Each student will be given the opportunity to meet clinical objectives within a reasonable amount of time as determined by the Program Director in consultation with the helping professional. However, a student may be denied continued enrollment in the Associate Degree Nursing program until any identified issue is resolved. Should the issue remain unresolved after a reasonable period of time, the student may be dropped from the course.

6. Likewise, all students completing the Associate Degree Nursing Program and applying to take the National Council Licensure Examination to become a Registered Nurse (RN) must sign an affidavit of physical and mental competency to safely practice nursing in North Carolina. The North Carolina Board of Nursing provides forms.

I have read and agree that I can perform these essential skills necessary for nursing.

NAME (Print) _____

DURHAM TECH ID # _____

SIGNATURE _____

DATE _____

(An electronic pdf signature is acceptable)