

Dear Parent or Guardian:

I am contacting you regarding an important health matter concerning your child, _____ . The North Carolina General Statutes (G.S. 130-A-152 (a)) require immunizations for every child present in this state. Every parent, guardian or person in *loco parentis* is responsible for ensuring that their child(ren) receive required immunizations.

Your child is not in compliance with this law. Your child needs the following vaccine(s):

If your child has a medical or religious exemption to this vaccine, you are required to provide documentation.

You will be given 30 days to comply with the immunization requirements. If this situation is not resolved in 30 days your child will be suspended from school until the immunization requirement is met. Your child must receive the necessary immunization(s) and provide documentation to the school by _____ or he/she will be suspended from school until this requirement is met.

Please contact your primary care provider or local health department to schedule an appointment for the appropriate immunization(s).

If there are questions or additional information is needed please contact the school at:

Thank you for your understanding and for your prompt cooperation in attending to this important matter.

Sincerely,