

2015 Form 1040-V OCR-ES Department of the Treasury Internal Revenue Service

Use Form 1040-V only if (a) you have a balance due on the "Amount you owe" line of your 2015 Form 1040, Form 1040A, or Form 1040EZ, and (b) you make your payment by check or money order. Use the large envelope that came with this package to mail your 2015 tax return, payment, and Form 1040-V. See the instructions below and on the envelope.

Instructions for Form 1040-V

What is Form 1040-V?

It is a statement you send with your check or money order for any balance due on the "Amount you owe" line of your 2015 Form 1040, Form 1040A, or Form 1040EZ.



You can also pay your taxes online or by phone either by a direct transfer from your bank account or by credit or debit card. Paying online or by phone is convenient and secure and helps make sure we get your payments on time. For more information, go to www.irs.gov/payments.

You Have Additional Forms 1040-V. Which One Should You Use?

Use this one because it has your name, address, and social security number (SSN) preprinted on it. This saves you the trouble of entering the information and allows us to process your payment more accurately and efficiently.

How To Fill In Form 1040-V

- Enter the amount you are paying by check or money order in the space provided.

- If your name or SSN is not shown correctly on Form 1040-V, cross out the incorrect information and print the correct information. Use Form 8822 to correct your address.
- Use only this original Form 1040-V. Do not use a photocopy.

How To Prepare Your Payment

- Make your check or money order payable to "United States Treasury." Do not send cash.
- Make sure your name and address appear on your check or money order.
- Enter your daytime phone number and your SSN on your check or money order. If you have an Individual Taxpayer Identification Number (ITIN), enter it wherever your SSN is requested. If you are filing a joint return, enter the SSN shown first on your return. Also enter "2015 Form 1040," "2015 Form 1040A," or "2015 Form 1040EZ," whichever is appropriate.
- To help us process your payment, enter the amount on the right side of your check like this: \$ XXX.XX. Do not use dashes or lines (for example, do not enter "\$ XXX—" or "\$ XXX $\frac{xx}{100}$ ").

How To Send In Your 2015 Tax Return, Payment, and Form 1040-V

- Do not staple or otherwise attach your payment or Form 1040-V to your return or to each other. Instead, just put them loose in the envelope.
- Mail your 2015 tax return, payment, and Form 1040-V in the large envelope that came with this package. Be sure to put the correct label on the front of the large envelope.

Note: If you do not have the large envelope, use the P.O. box address printed on Form 1040-V below. But if you moved during the year, see *Where Do You File?* on the last page of your 2015 tax return instructions.

What if you file electronically? If you file electronically and have a balance due, you can pay the balance either online or by phone either by a direct transfer from your bank account or by credit or debit card. Do not use Form 1040-V. For more information, go to www.irs.gov/payments.

If you have a balance due and you make your payment by check or money order, you must use Form 1040-V. Follow your preparer's or transmitter's instructions for mailing your payment and Form 1040-V. Do not send a paper copy of your tax return.

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Department of the Treasury
Internal Revenue Service

2015

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Form 1040-V OCR-ES, Payment Voucher

► See instructions above.

- Use Form 1040-V when paying the balance due on Form 1040, Form 1040A, or Form 1040EZ.
- Enter your SSN on your check or money order.
- If your name, address, or SSN is incorrect, see instructions.

Amount you are paying by check or money order. Make your check or money order payable to "United States Treasury."

Dollars

Cents

For Paperwork Reduction Act Notice, see Form 1040-ES instructions.