



MORMUGAO PORT TRUST
ENGINEERING (MECHANICAL) DEPARTMENT
MATERIALS MANAGEMENT DIVISION
MENEZES BRAGANZA ROAD, P.B.No.: 170, BAINA
VASCO-DA-GAMA-GOA-403802

An ISO 9001-2000 PORT

[Phone No.: 2512721, 2513111, 2594507, Fax: 0832-2514899]
WEBSITE: www.mptgoa.com

The Materials Manager Mormugao Port Trust, Baina, Vasco-da-gama, invites quotation in the tender form hereunder super scribed as quotation No.

Due on 15.00 hrs for the supply of materials detailed below: subject to terms and conditions therein.

1. M/s. Bharat Petroleum Corporation Ltd., Panaji.
2. M/s. Indian Oil Corporation Ltd., Vasco.
3. M/s. Balmer Lawrie & Co. Ltd., Vasco
4. M/s. Hindustan Petroleum Corporation Ltd., Vasco.
5. M/s. Mandovi Lubes, Kundaim
6. M/s. Ishani Enterprises, Ponda.
7. M/s. Sukamal Traders., Vasco
8. M/s. Global Enterprise, Mumbai
9. M/s. J. R. Petroleum, Mumbai

Note:

1. **In case tenderers other than those indicated in the above enquiry for the specified brands wish to quote, they are required to furnish their authorized dealership Certificate from their principals namely 1. M/s Indian Oil Corporation Ltd., 2. Bharat petroleum Corporation Ltd., 3. Balmer Lawrie & Co., 4. Hindustan Petroleum Corporation Ltd., to enable us to consider their offer. In case authorized dealership certificate is not furnished, their offer will not be considered. Offers from other non-registered tenderers will not be considered.**

Date: 26.03.2015

Materials Manager (i/c)

TENDER FORM

Quotation No.:

MM/09/0728

Date of opening:

22/04/2015

Code No	Description of Articles	Unit	Quantity	To be completed by the tenderer Unit Rate in words/figures
09.02.041	Oil Servomesh SP 68 or equivalent in 210 Ltrs. drum Make: Indian Oil Corporation Ltd./ Hindustan Petroleum Corporation Ltd./Bharat Petroleum Corporation Ltd./Balmer Lawrie & Co. Ltd.	Ltrs.	420	
09.05.025	Oil Servo transfluid -A/ Prototrans-A, or equivalent in 210 ltrs. drum. Make: Indian Oil Corporation Ltd./ Hindustan Petroleum Corporation Ltd./ Bharat Petroleum Corporation Ltd./ Balmer Lawrie & Co. Ltd.	Ltrs.	210	

(No overwriting erasure or correction of rates, permissible)

I/We agree to supply to the Mormugao Port Trust the articles specified above in accordance with the terms of the conditions on the reverse of the tender enquiry.

In consideration of the Materials Manager agreeing to consider this quotation. **It WILL HOLD GOOD FOR 30 (THIRTY DAYS FROM OPENING DATE OR ANY SUCH TIME OTHERWISE SPECIFIED ON THE TENDER.**

The acceptance of this tender by the Materials Manager shall constitute a binding contract between me/us and the Mormugao Port Trust.

Name of Tenderer _____

Signature of Tenderer _____

Address of Tenderer _____

Telephone NO. _____ Designation _____

GENERAL TERMS AND CONDITIONS

1. Incidence of Sales Tax or Central Tax is to be clearly indicated in the quotation failing this it will be presumed that the offer is inclusive of the Taxes. Firms ST/CST registration number is to be furnished in the quotation. We are not entitled to 'C' or 'D' for tax concession. Hence full rate of tax will be applicable.
2. Tenderer should preferably quote their prices on FOR destination basis inclusive of taxes/duties, transit insurance, etc.
3. The Administration reserves the right to accept plus or minus approximately 10% of the quantities ordered Bill to be submitted for actual quantity supplied.
4. Payment will be made within 30 days after the receipt of the bills / materials, which ever is later provided the bill is in order. The administration will not hold itself responsible and will not accept any liability for delays in payment arising out off incorrect bills or bills which do not confirm to supplies, payment will be made by EFT State Bank of India, Vasco-da- Gama only.
5. The Administration reserves the right to reject any tender in whole or in part without assigning any reason.
6. Prices: Your prices should remain firm till the completion of order. Kindly quote your firm rates indicating clearly tax & valid for a period of 30 days from the date of opening of tender. (Kindly note that only firm prices valid for 30 days will be accepted else your offer will be rejected.)
7. Liquidated Damages: Supply schedule as per order should be strictly adhered to. In the event of delay in supplies, Liquidated Damages at 1 % of the total basic value of the undelivered quantity will be levied per every week or part thereof of delay. The total Liquidated Damages shall however not exceed 10% of the total basic value of the order. The total basic value here means the total value of the order exclusive of excise duty, taxes, etc.The date of dispatch of material from your premises will be considered as date of delivery for the purpose of liquidated damages.
8. Force Majeure: In case of failure to deliver the goods in time, which shall have arisen due to war, insurrection, restraint imposed by the Government. Act of Legislation or any other Authority , accident, strike, riot, lockout, or unforeseen events beyond human control directly or indirectly interfering with the supplies of stores or from any cause which the purchaser may admit as reasonable ground for an extension of time, the purchaser will allow such additional time he considers reasonable provided that the contractor shall report to the purchaser of any cause as aforesaid which will or might affect the performance of the contract within a reasonable time. Request for extension received expiry of the delivery schedule will not be entertained.
9. Delivery: Should be within four weeks from the date of receipt of order.

MATERIALS MANAGER (i/c)

TERMS & CONDITIONS

- 1. PRICES:** Kindly quote your prices on FOR destination basis inclusive of transit insurance indicating the quantum of taxes, duties and other charges whatever applicable. Kindly note we are not entitled for C or D forms, and as such full CST is applicable.
- 2. DELIVERY:** The material should be supplied to our stores on freight paid basis within 6 weeks from the date of receipt of order.
- 3. PAYMENT TERM:** The payment terms will be 100% within 30 days of receipt of materials or bills whichever is later.
- 4. VALIDITY:** Your offer should be firm and valid for a minimum period of 30 days from date of opening of tender or else your offer will not be considered.
- 5. LIQUIDATED DAMAGES:** Supply schedule as per order should be strictly adhered to. In the event of delay in supplies, liquidated damages at 1% of the total basic value of the undelivered quantity will be levied per week or part thereof delay. The total liquidated damages shall however not exceed 10% of the total basic value of the order. The total basic value here means the total value of the order exclusive of excise duty, taxes etc. The date of despatch of materials will be considered as date of delivery for the purpose of Liquidated Damages.
- 6. FORCE MAJEURE & EXTENSION IN DELIVERY PERIOD:** In case of failure to deliver the goods in time, which shall have arisen due to war, Insurrection, restraint Imposed by the Govt. Act. Of legislation or other Authority, accident, strike, riot, lockout or unforeseen events beyond human control directly or indirectly interfering with the supplies of stores or from any cause which the purchaser may admit as reasonable ground for an extension of times, the purchaser will allow such additional time he considers reasonable provided that the contractor shall report to the purchaser the occurrence of any cause as aforesaid which will or might affect the performance of the contract within a reasonable time. Request for extension received after expiry of the delivery schedule will not be entertained.
- 7. EXCISE DUTY:** The quantum of excise duty applicable will not be considered for evaluation of the tender, wherever the Port is eligible for CENVAT Credit. The manufacturers should confirm that they will produce the Tax Invoice alongwith the supplies and in case of dealers, they should be registered with the excise authorities and should confirm that they will produce Tax invoice in their own name to enable port avail the CENVAT credit. In case they are unable to provide Tax invoice as above, required by the port to avail CENVAT credit, their offer will be evaluated including the Excise Duty component. Also, tenderers who agree to furnish Tax invoice as above in their offer but fail to produce the same at the time of supply, the amount towards Excise duty component will be deducted from their bill.
- 8. Quotations by Fax / Email will not be accepted under any circumstances. All quotations should be duly sealed and submitted by post / Courier or in person.**

MATERIALS MANAGER (i/c)

We here by agree to all the above terms and conditions.

SIGNATURE AND SEAL OF TENDERER

NOTE: Kindly submit this Annexure 'A' duly signed in acceptance of all the above terms and conditions indicated therein or else your offer is liable to be rejected.