

GAD/PC-A/151/2014/

.10.2014

BY SPEED POST

To,
The Chairmen,
(All Major Ports Trusts)

Sir,

**Sub. :- Filling up of the post of Supdt. Engineer (Marine)
in Mormugao Port Trust**

The post of Supdt. Engineer (Marine) in Mormugao Port Trust has rendered vacant w.e.f. 15/09/2014. The post is in the scale Rs.29100-54500 (Revised) (Pre-revised Rs.14500-18700) and to be filled by deputation basis amongst Officers of Major Port Trusts. Copy of the Recruitment Rules is at Annexure – I.

2. Applications (**in duplicate**) are accordingly invited from eligible Officers of all the Major Port Trusts possessing the prescribed qualifications, experience and other conditions as per the Recruitment Rules.

3. Applications may be made in the form (Annexure – II) and should be submitted through proper channel, alongwith copies of all required documents in support of the eligibility as per the Recruitment Rules.

4. Applications may be forwarded by the concerned Port Trust to the undersigned alongwith the following :

- (i) Certificate mentioned on the last page of the application form duly completed.
- (ii) Certified copies of ACRs for the last 5 years (1.4.2009 to 31.3.2014) (duly attested by an Officer not below the rank of Dy. HOD on each of the page).

Contd..2/-

- (iii) A statement showing year wise availability of ACRs and grading duly signed by the Dy. Chairman/ Chairman as per Ministry's letter no. A-12022/10/05-PE-I dtd. 1.2.2007. If ACR for a particular year/period is not available, the certificate to that effect may be attached.
- (iv) Attested photocopies of all certificates.
- (v) NOC of respective Port / Organisation.
- (vi) Vigilance / Administrative Clearance of the concerned Port / Organisation in the revised proforma (copy enclosed) prescribed by the Ministry vide letter no.I-26/18/2010-PE-1 dtd. 17.8.2010.
- (vii) The veracity of the professional certificates and caste certificate furnished by the applicants as provided in terms of Ministry of Shipping's letter no. A-12022/10/2005-PE-I dtd. 27.8.2010 may be ensured and certified.
- (viii) Two copies of recent passport size colour photographs.

The last date for receipt of applications duly completed in all respect is **27th October 2014**. Circular alongwith annexures is also available on our website www.mptgoa.com.

Yours faithfully,

(R. P. Paibir)
SECRETARY

Encl. : 1) Annexure - I
2) Annexure - II
3) Revised Vigilance Format

c.c. to : DC/MPT for circulation among the Officers and to forward applications of willing and eligible Officers of his department.

c.c. to: Dy. Director (EDP)/Finance Dept ... with a request to upload the vacancy circular on the MPT website.

**Particulars of the officer for whom vigilance Comments/clearance
is being sought**

(To be furnished and signed by the CVO or HOD)

1. Name of Officer (in full) :
2. Father's Name :
3. Date of Birth :
4. Date of Retirement :
5. Date of entry into service :
6. Service to which the officer belongs
Including batch/year cadre etc.
Wherever applicable :
7. Positions held (during the ten preceding years)

Sl. No.	Designation and place of posting	From	To
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8. Whether the officer has been placed :
on the " Agreed List" or "List of officer of
Doubtful Integrity" (if yes details to be given)
9. Whether any allegation of misconduct :
involving Vigilance angle was examined
(against the officer during the last 10 years
and if so, with what result (*))
10. Whether any punishment was awarded to :
the officer during the last 10 years and if so,
the date of imposition and details of penalty (*)
11. Is any disciplinary /criminal proceedings or :
chargesheet pending against the officer as
on date (if so, details to be furnished-including
reference no., if any, of the Commission)
12. Is any action contemplated against the officer :
as on date (if so, details to be furnished) (*)

(Name & Signature)

Date:

(*) If vigilance clearance had been obtained from the Ministry/CVC in the past, the information may be provided for the period thereafter.

PROFORMA



APPLICATION FOR THE POST OF _____

- 1 Name of the Officer :
- 2 Present Designation :
- 3 Address for communication with :
telephone number :
- 4 Date of Birth :
- 5 Age (as on _____) :
- 6 Date of initial appointment :
- 7 Qualification possessed by the :
Officer (If any qualification has
been treated as equivalent to one
prescribed, state the authority for
the same) :
- 8 Details of employment/experience in chronological order. Enclose a
sheet duly authenticated by your signature if the space below is
insufficient

Name of the organisation & Department	Post held	From	To	Total Period	Scale of pay and Basic Pay	Nature of basic duties
1.						
2.						

- 9 State clearly whether in the light of :
entries made by you above ,you
meet the requirement of the post
- 10 Nature of present employment/post :
held i.e whether ad-
hoc/Temporary/Permanent/
Contract/Transfer/Deputation
- 11 In case the present employment :
post held is on deputation/ contract
basis, please state
a) Date of initial appointment :

b) Period of appointment on
Deputation/ Contract

- c) Name of the parent
office/organization to which you
belong :
- 12 Whether belongs to SC/ST :
- 13 Training/Courses if any attended
abroad :
- 14 Papers submitted if any :
- 15 Any other information :

In the event of selection to the above post, I will not withdraw and undertake to accept the post.

Signature of applicant

Place:

Date:

**Certificate to be given by Head of Office of Shri/Smt. Kum. _____
_____ Designation: _____**

1. It is certified that the particulars furnished by the Officer are correct.
2. It is certified that no Disciplinary/Vigilance case is pending or contemplated against the applicant and he/she clear from the vigilance angle.
3. His / Her integrity is certified.
4. It is certified that no major/minor penalties have been imposed on the officer during the last 10 years.
5. Attested copies of the ACRs for the last five years (2009-10 to 2013-14) are enclosed.
6. The veracity of the University certificates relating to educational Qualification.

**Signature of the Head of
the Office alongwith
official seal**