

VICTIM NOTIFICATION REQUEST LETTER

Records Administrator
Department of Corrections
PO Box 5911
Sioux Falls, SD 57117-5911

(605) 367-5190 or (605) 367-5140

Offender Name: *(Please Print Clearly)* _____

South Dakota's Crime Victim's Act provides that a victim has the right to receive notice of certain changes in an offender's status.

The following is the definition of Victim from state law (23A-28C-4)

23A-28C-4. **Victim defined.** For the purpose of this chapter, the term, victim, means any person being the direct subject of an alleged act, which would constitute a crime of violence as defined by subdivision 22-1-2(9), simple assault between family or household members as defined in subdivision 25-10-1 (2), stalking as defined in chapter 22-19A, a violation of chapter 22-22, or a driving under the influence vehicle accident, under the laws of South Dakota or the laws of the United States. If the victim does not survive such act or is unable to comment, the term, victim, means the members of the immediate family of the primary victim.

Crime of violence as defined in (22-1-2 (9):

(9) "**Crime of violence**," any of the following crimes or an attempt to commit, or a conspiracy to commit, or a solicitation to commit any of the following crimes: murder, manslaughter, rape, aggravated assault, riot, robbery, burglary in the first degree, arson, kidnapping, felony sexual contact as defined in § 22-22-7, felony child abuse as defined in § 26-10-1, or any other felony in the commission of which the perpetrator used force, or was armed with a dangerous weapon, or used any explosive or destructive device;

If the victim is a minor, the victim's parent or guardian may request notification.

Are you a victim of a crime of violence from this offender or a minor victim's parent or guardian? ____ (yes) ____ (no)

If you aren't a victim of a crime of violence but want notice, please complete the "*Interested Party Notification Request Letter*".

As a victim requesting notice, you will be notified if/when the following activities occur with this offender:

Discharges his/her prison sentence	Death of the offender while an inmate
Released to parole or suspended sentence	Scheduled for a parole hearing or clemency hearing
Returned to prison as a parole or suspended sentence violator	Recommended for clemency
Placed at or removed from minimum custody facility	Governor's decision regarding clemency
Escapes and returned to custody from escape	Placed on or removed from GPS monitoring
Placed on or removed from work release	Granted a furlough/fail to return from furlough
Released to or removed from the community transition program	Reviewed by the Board for early final discharge
Absconds from parole or the community transition program	

There is also an offender look-up website at <http://doc.sd.gov/adult/lookup> you can use to access information about offenders within the Department of Corrections. This website contains information about offenders including current location and release dates.

Print your name, addresses and telephone numbers so that you may be contacted. You will be sent a letter confirming your notification request. NOTE: You are responsible to keep the Department of Corrections informed of any change in your contact information.

Name: _____

Address: _____

City, State Zip Code: _____

Email Address: _____

Home Phone: () - _____ **Work Phone:** () - _____

Cell Phone: () - _____

Signature: _____ **Date:** _____

If an offender is released and later is re-incarcerated due to a new conviction, you must make a new request. To be notified of any changes in the offender's status, this form must be signed and returned. A separate form is required for each victim wishing to be notified.