

EMERGENCY CONTACT LIST

Often the Police Department needs to contact authorized persons regarding emergency situations during business and non-business hours.

The Lower Makefield Twp. Police are currently updating its EMERGENCY CONTACT LIST file. Please take a moment to complete the requested areas. If you do not have the information at this time, we can pick it at a later date or you can FAX it to us, **ATTN: Officer PELL**. If, at some future time, you need to update the list (employee turnover, different security or phone numbers etc.) call the office to have another form sent to you. Thank you for your cooperation in this matter.

BUSINESS NAME:		DATE:
BUSINESS ADDRESS:		
PHONE:	FAX:	EMAIL:
ALARM COMPANY INFORMATION	ALARM CO.	PHONE:
	CENTRAL STATION (IF USED):	PHONE:
CIRCLE ONE: TYPE OF BUSINESS <input type="checkbox"/> BUSINESS <input type="checkbox"/> RETAIL <input type="checkbox"/> COMMERCIAL <input type="checkbox"/> FINANCIAL <input type="checkbox"/> INDUSTRIAL <input type="checkbox"/> EDUCATIONAL <input type="checkbox"/> RELIGIOUS		PHONE:
CORPORATE SECURITY?:		PHONE:
BUSINESS OWNER/MANAGER		TITLE:
HOME ADDRESS:		
PHONE:	CELL PHONE?:	

The following listed individuals should be a key-holder to your business, and in the event you cannot be contacted, they should be authorized to make decisions in the best interest of the business in an emergency situation. List by "FIRST CALL", "SECOND CALL", etc. If the OWNER/MANAGER is to be the first called, just list the word 'OWNER' or 'MANAGER' in the first section below. **These persons MAY be contacted by the emergency services during the overnight or weekend hours to respond to the business.**

FIRST CALL, NAME:	POSITION:
ADDRESS:	PHONE:
SECOND CALL, NAME:	POSITION:
ADDRESS:	PHONE:
THIRD CALL, NAME:	POSITION:
ADDRESS:	PHONE:

REMARKS:
