



## Alumni ID Request Form

### SUBMIT THIS FORM TO

AMDA Alumni Services  
6305 Yucca Street  
Los Angeles, CA 90028

Phone: 323-603-5968  
Email: [alumniservices@amda.edu](mailto:alumniservices@amda.edu)

### HOW TO REQUEST AN ALUMNI ID

- Alumni ID Requests must be submitted in writing with your signature. **NO PHONE ORDERS** will be accepted. This request can be emailed/mailed to the contact information listed above. If you would like to have your form processed quickly, please complete this form and leave with the first floor receptionist for processing.
- Please allow five (5) business days to process your request.
- Alumni IDs will be issued to eligible graduates only. If you have not completed the program or have any holds on your account (financial or educational), you will not be eligible for an Alumni ID.
- There is no fee for your first Alumni ID. Each replacement ID issued will incur a replacement fee of \$10.
- All alumni benefits and privileges require an Alumni ID. This includes use of the library, tapings and rehearsal studio reservations.
- Please print clearly.

### PLEASE COMPLETE THE FOLLOWING

Student's Name on AMDA Record \_\_\_\_\_  
Last First Middle

Current Address \_\_\_\_\_  
Street Apt # City State Zip Country

E-mail Address \_\_\_\_\_ Phone \_\_\_\_\_

Social Security # \_\_\_\_\_ Date of Graduation \_\_\_\_\_

### SIGNATURE

I have graduated from the BFA Program and/or AMDA Conservatory and understand that alumni privileges are based on proper academic and financial standing. If this is a replacement Alumni ID, I will pay the \$10 replacement fee when receiving my ID.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

☐ I will pick up my ID on campus ☐ I would like my ID mailed to me at the above address

### OFFICE USE ONLY

Payment Applicable: ☐ NO ☐ YES If yes: ☐ CASH ☐ CHECK ☐ CREDIT CARD

Graduation Confirmation: Year \_\_\_\_\_ ☐ FALL ☐ SPRING ☐ SUMMER

Holds/Type: ☐ Student Account ☐ Library/Store ☐ Financial Aid ☐ Academic ☐ Administrative

Date Received \_\_\_\_\_ Date Contacted \_\_\_\_\_ ☐ Email ☐ Phone