

# How to Notify USCIS of Change of Address for DACA Applicants/Recipients

Change of Address with USCIS is free, easy, and very important!

Make sure to provide your current address to U. S. Citizenship and Immigration Services (USCIS), ***as soon as possible after you move***, so that you receive timely reminders, receipt notices, approvals, appointment information, or other communications about your case.

*What can happen if I do not let USCIS know about my change of address?* If USCIS mails your work permit to your old address which you did not update, you could have to pay \$465 to replace it!

## *Change of Address Online*

**Step 1. Gather your documents related to the DACA application, including a copy of your application and your receipt notices or approval notices from USCIS.**

**Step 2. Go to the online form (click the upper left link for Spanish)**

**<https://egov.uscis.gov/coa/displayCOAForm.do>**

Question 1: Is this change of address for an application or petition currently in progress?

**Answer NO**, unless you have recently applied for DACA or DACA renewal and your approval is still pending.

- If YES, you have a pending DACA application, then provide that information under “Case Information.” Choose Form I-821D, enter your receipt number and zip code of your previous address.
- If NO, go on to Applicant Information.

Question 2: Applicant or Petitioner Information.

DACA is an application that does not involve a petitioner. Provide the first and last name of the DACA applicant, date of birth, and A number as provided on your DACA approval notice or receipt notice. You can also find your A number on your work permit card, which is identified as “USCIS # XXX-XXX-XXX.”

Question 3: Citizenship.

Provide your country of citizenship and select “Other” as the status in which you are in the United States.

Question 4: Addresses.

Enter your previous address in the boxes on the left and your new address in the boxes on the right. If the move is permanent, leave the boxes about intended length of stay at the new address blank.

Question 5: Entry into the U.S.

1. Provide the date of your first entry into the United States. The online form requires a day, not just month and year. However, USCIS instructs that if you are unsure of the date, just use the first of that month or year. "You may use an estimated date if the exact date is unknown. For example, if you only know that the entry was during the month of May in 1999, enter 05/01/1999; if you only know that the entry was during the year 1999, enter 01/01/1999."
2. Select the place of entry from the pull-down menu. Choose the town and city where you were inspected and admitted by Customs and Border Protection, or choose the closest town and state to where you crossed the border, as you wrote on your DACA application.
3. Leave blank the optional question about when your stay in the U.S. expires.

Question 6: School or Work

Leave this blank, unless you choose to provide this information to USCIS.

Question 7: Email

Enter your email address if you wish USCIS to send you confirmation by email.

Question 8: Filed by

Select "Applicant or Petitioner" unless you are the parent or legal guardian of an applicant who is unable to complete the change of address themselves, in which case, select "parent of legal guardian."

**Step 3. Double check the information you have provided and that it matches the information on your DACA application.**

**Step 4. Enter the security code on the screen, click that you accept your electronic signature, and submit.**

**Step 5. Print the receipt confirmation and completed form and save with your other DACA case documents.**

## *Change of Address - Paper Form*

**Step 1. Gather your documents related to the DACA application, including a copy of your application and your receipt notices or approval notices from USCIS.**

**Step 2. Print the AR-11 Change of Address form available from <http://www.uscis.gov/sites/default/files/files/form/ar-11.pdf>**

**Step 3. Fill out the form according to the sample provided below.**

*Mandatory information:*

- Name
- Citizenship
- Date of Birth
- A-number (not mandatory but recommended)
- Present (new) address
- SIGNATURE
- Date

*Optional information:*

- Status (other = DACA)
- Old Address
- Time period for temporary address change
- Work or school name and address
- Port (place) of your first entry to the United States
- Date of your first entry to the United States
- Date that your approved stay in the U.S. will expire

**Step 4. Double check the information you have provided and make sure the new address is easy to read.**

**Step 5. Make a copy of your completed and signed form and put it with your other DACA case documents.**

**Step 6. Mail the Form AR-11 to:**

U.S. Department of Homeland Security  
Citizenship and Immigration Services  
Attn: Change of Address  
1344 Pleasants Drive  
Harrisonburg, VA 22801

NOTE: If you complete your change of address using the paper form, and you are doing so for a pending or recently approved application, you ALSO will need to call 1-800-375-5283 to let USCIS know about this change.

**AR-11, Alien's Change of Address Card**

*Name (Last in CAPS)	*(First Name)	(Middle Name)	I am in the United States as a:										
SMART	DACA	APPLICANT	<input type="checkbox"/> Visitor	<input type="checkbox"/> Permanent Resident									
			<input type="checkbox"/> Student	<input checked="" type="checkbox"/> Other <u>DACA</u> (Specify)									
Country of Citizenship	*Date of Birth (mm/dd/yyyy)		A-Number (Copy Number From Alien Card)										
MEXICO	01/01/1990		A- <table border="1"><tr><td>0</td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr></table>		0	1	2	3	4	5	6	7	8
0	1	2	3	4	5	6	7	8					
*Present Address (Street or Rural Route)	*(City or Post Office)		*(State) *(Zip Code)										
This is my NEW address.	New Town		CA 99999										
(If the above address is temporary) I expect to remain there _____ Years _____ Months													
Last Address (Street or Rural Route)	(City or Post Office)		(State) (Zip Code)										
This is my old address from my DACA application.	Old Town		CA 99999										
I work for or attend school at: (Employer's Name or Name of School)													
OPTIONAL													
(Street Address or Rural Route)	(City or Post Office)		(State) (Zip Code)										
OPTIONAL	OPTIONAL		CA OPTIONAL										
Port of Entry Into U.S.	Date of Entry Into U.S. (mm/dd/yyyy)	If not a Permanent Resident, my stay in the U.S. expires on: (Date - mm/dd/yyyy)											
Where I last entered the U.S.	Date of last entry.												
*Signature	Date (mm/dd/yyyy)	Leave Blank											
	Date of filing this form												



Form AR-11 (Rev. 12/11/11) Y

\* Indicates mandatory fields that must be completed.

**AR-11, Alien's Change of Address Card**

This card is to be used by all aliens to report a change of address within 10 days of such change. The collection of this information is required by Section 265 of the Immigration and Nationality Act (8 U.S.C. 1305). The data is used by U.S. Citizenship and Immigration Services for statistical and record purposes and may be furnished to Federal, State, local and foreign law enforcement officials. Failure to report a change of address is punishable by fine or imprisonment and/or removal.

**ADVISORY: This card is not evidence of identity, age, or status claimed.**

**Paperwork Reduction Act**

An agency may not conduct or sponsor an information collection and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. The public reporting burden for this collection of information is estimated at 5 minutes per response, including the time for reviewing instructions and completing and submitting the form. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Citizenship and Immigration Services, Regulatory Products Division, Office of the Executive Secretariat, 20 Massachusetts Avenue, N.W., Washington, DC 20529-2020. OMB No. 1615-0007. **Do not mail your application to this address.**

**Mail Your Form AR-11 to the Address Below:**

U.S. Department of Homeland Security  
Citizenship and Immigration Services  
Attn: Change of Address  
1344 Pleasants Drive  
Harrisonburg, VA 22801